



SPECIAL COUNCIL FINANCE MEETING

Pursuant to Section 7.08 of Charter of the Village of Oakwood, notice is hereby given of the calling of **Special Council Finance Meeting** by Councilwomen Mary Davis, Council-At-Large, Deb Hladky, Council President, Eloise Hardin and Councilwoman, Yvonne Evans-Warren to be held on Tuesday, September 15th, 2026, at 5:30 p.m. in the Village Council Chambers, 24800 Broadway Avenue, Oakwood Village, OH 44146, to consider the following matter(s):

To Discuss All Departmental Appropriations for 2026

To Develop a Budget for 2027 Appropriations

Review Requisitions Submitted for Payment that are still pending for the Mayor's Approval

Discuss Videography Service Agreements (2) Scope of work

- **Maria Kennedy Dillingham** ("Contractor")
- **Afred Cleveland** ("Contractor")

(See attached Agenda for further information)

In accordance with the provisions contained in the Village Charter, no other matters will be considered by Village Council other than those listed herein.

Clerk of Council, Carol Jackson

VILLAGE OF OAKWOOD

SPECIAL COUNCIL FINANCE MEETING

Tuesday, September 15th, 2026

5:30 P.M.

AGENDA

Pursuant to Section 7.08 of the Charter of the Village of Oakwood, notice is hereby given of the calling of an **Special Council Finance Meeting** by Councilwoman Mary Davis, Council At-Large, Deb Hladky, Council President Eloise Hardin and Councilwoman Yvonne Evans-Warren to consider the following:

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**

Council President -Eloise Hardin	Mayor -Erica L Nikolic
Council At-Large -Deb Hladky	Law – Brendan Heil
Ward 1 Council -Taunya Scruggs	Interim Finance -Karen Howse
Ward 2 Council -Yvonne Evans-Warren	Service -Tom Haba
Ward 3 Council -Paggie Matlock	Fire -Dave Tapp
Ward 4 Council -Mary Davis	Building Dept Mgr. – Rodney Stephens
Ward 5 Council -Malcolm Sims, Jr.	Engineer -Matt Jones
	Recreation -Karen Gaither
	Police – John Freeman

- 4. To Discuss All Departmental Appropriations for 2026**
- 5. To Develop a Budget for 2027 Appropriations**
- 6. Review Requisitions Submitted for Payment that are still pending for the Mayor's approval**
- 7. Discuss Videography Services Agreements (2) Scope of work**
 - **Maria Kennedy Dillingham** ("Contractor")
 - **Afred Cleveland** ('Contractor')

In accordance with the provisions contained in the Village of Oakwood Charter, no other matters will be considered by Village Council other than those listed herein.

INTRODUCED BY COUNCIL AS A WHOLE

Videography Services Agreement Scope of Work

This Agreement is entered into between **Oakwood Village Council** and **Maria Kennedy Dillingham** ("Contractor"), effective **September 1, 2026**.

1. Scope of Services

The Contractor shall provide videography services for the Client's **Council Meetings** as follows:

- Attend and livestream and record to Youtube the Council Meeting held on the **fourth Tuesday of each month**.
- Capture the full Council Meeting in a clear and professional manner.
- Perform basic editing as needed for viewing and publication.
- Upload the recorded Council Meeting to the Client's designated **YouTube channel** and WEBSITE following the meeting.
- Provide video files to the Client upon request.

Services under this Agreement are limited to **Council Meetings only** and do not include workshops, committee meetings, special meetings, or other events unless authorized in writing by the council.

2. Schedule

The Contractor shall provide services **once per month** for the regularly scheduled Council Meeting conducted on the **fourth Tuesday of each month**.

3. Compensation

The Client shall pay the Contractor **Six Hundred Dollars (\$600.00)** for each Council Meeting recorded and uploaded in accordance with the scope of services.

Payment shall be made within **__5__ business days** following receipt of an invoice from the Contractor provided to the Finance Director.

4. Independent Contractor Status

The Contractor is engaged as an independent contractor and is not an employee of the Oakwood Village. The Contractor shall be responsible for all applicable taxes, insurance, licenses, and business expenses associated with performing the services.

INTRODUCED BY COUNCIL AS A WHOLE

5. Recess the Council will be in recess on the 4th Tuesday in July. No videography will be needed. Meeting will resume on the 4th Tuesday in August

6. Term and Termination

This Agreement shall begin **September 2026** and remain in effect unless terminated by either party upon **15 days' written notice**.

6. Signatures

CLIENT

Organization: ____Oakwood Village Council____

Authorized Representative: ____Taunya Scruggs____

Signature: _____

Date: _____

CONTRACTOR

Name: ____Marie Kennedy Dillingham____

Signature: _____

Date: _____

Compensation Summary: \$600.00 per Council Meeting recorded and uploaded to the Council YouTube channel, occurring on the fourth Tuesday of each month. Services are limited to Council Meetings only.

INTRODUCED BY COUNCIL AS A WHOLE

Videography Services Agreement Scope of Work

This Agreement is entered into between **Oakwood Village Council** and **Afred Cleveland** ("Contractor"), effective **September 1, 2026**.

1. Scope of Services

The Contractor shall provide videography services for the Client's **Council Meetings** as follows:

- Attend and record the Council Meeting held on the **second Tuesday of each month**.
- Capture the full Council Meeting in a clear and professional manner.
- Upload the recorded Council Meeting to the Client's designated **YouTube channel** and Website following the meeting.
- Provide video files to the Client upon request.

Services under this Agreement are limited to **Council Meetings only** and do not include workshops, committee meetings, special meetings, or other events unless authorized in writing by the council.

2. Schedule

The Contractor shall provide services **once per month** for the regularly scheduled Council Meeting conducted on the **second Tuesday of each month**.

3. Compensation

The Client shall pay the Contractor **Two hundred and fifty dollars (\$250.00)** for each Council Meeting recorded and uploaded in accordance with the scope of services.

Payment shall be made within **__5__ business days** following receipt of an invoice from the Contractor provided to the Finance Director.

4. Independent Contractor Status

The Contractor is engaged as an independent contractor and is not an employee of the Oakwood Village. The Contractor shall be responsible for all applicable taxes, insurance, licenses, and business expenses associated with performing the services.

INTRODUCED BY COUNCIL AS A WHOLE

5. Recess the Council will be in recess on the 2nd Tuesday in August. No videography will be needed. Meeting will resume on the 2nd Tuesday in September.

6. Term and Termination

This Agreement shall begin **September 2026** and remain in effect unless terminated by either party upon **15 days' written notice**.

6. Signatures

CLIENT

Organization: ____Oakwood Village Council____

Authorized Representative: ____Taunya Scruggs____

Signature: _____

Date: _____

CONTRACTOR

Name: ____ Alfred Cleveland ____

Signature: _____

Date: _____

Compensation Summary: \$250.00 per Council Meeting recorded and uploaded to the Council YouTube channel, occurring on the fourth Tuesday of each month. Services are limited to Council Meetings only.