

ORDINANCE NO. 2024-59

INTRODUCED BY COUNCIL AS A WHOLE

**AN EMERGENCY ORDINANCE PROVIDING FOR THE CORRECTION OF
EMPLOYEE COMPENSATION AND DECLARING AN EMERGENCY**

WHEREAS, Ania Perrin presently holds a position identified in the Building Department as Digital Clerk for the Village of Oakwood; and,

WHEREAS, said position of Digital Clerk was never established by ordinance and is ineligible for a pay increase; and

WHEREAS, Ania Perrin has accumulated negative sick and vacation time balances not permitted for any employee in the Village; and

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio that:

SECTION 1. The Finance Director is directed to correct the accumulated negative sick and vacation time balances of said employee.

SECTION 2. The employee be notified of the correction and adjustment and the correction and adjustment be detailed in a report provided to Council.

SECTION 3. The Finance Director is hereby authorized and directed to adjust the pay of Ania Perrin within the limits of the labor laws until sick and vacation time balances are at zero or no longer negative balances.

SECTION 4. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the inhabitants of the Village, the reason for the emergency being the same that relates to the daily operation of a municipal department and the ability of the village to provide uninterrupted services to the citizens of the Village, therefore, provided it receives the two-thirds vote of all members of Council elected thereto. Said ordinance shall be in full force and effect immediately upon its adoption by this council and approval by the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: 9.21.24

Tanya Joseph
Tanya Joseph, Clerk of Council

Erica Nikolic, President of Council

Presented to the Mayor: 9.27.24

Approved: 9.27.24

Gary V. Gottschalk
Gary V. Gottschalk, Mayor

I, Tanya Joseph, Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that the foregoing Ordinance No. 2024-59 was duly and regularly passed by this Council at the meeting held on 21st day of Sept., 2024.

Tanya Joseph
Tanya Joseph, Clerk of Council

POSTING CERTIFICATE

Carol Jackson
I, ~~Tanya Joseph~~, Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that Ordinance No. 2024-59 was duly posted on the 29th day of July, 2024, and will remain posted in accordance with the Oakwood Village Charter.
2026

Carol Jackson
~~Tanya Joseph, Clerk of Council~~
Carol Jackson

DATED: July 29, 2026



BUILDING DEPARTMENT: Daniel F. Marinucci, Chief Building Official
23035-B Broadway Avenue, Oakwood Village, Ohio 44146 // Phone 440-232-9980 Fax 440-232-5874

December 13, 2022

Memo To: Lillie Hicks

Re: Employee – Workscope Description

Title: Building Department – Digital Clerk
Ania Perrin

THE DUTIES AND RESPONSIBILITIES OF ANINA PERRIN ARE AS FOLLOWS:

- 1: Provide all work product as assigned by the Office Manager, in a timely manner.
- 2: Provide all work product as assigned by the Certified Building Commissioner, in a timely manner.
- 3: Assist the digitizing of Building and Zoning Department records

- Future - Goal:

- 1: Back up Debbie Stoffl – assist in the functions of all planning and zoning matters, planning secretary.
- 2: Provide contact with the public as they enter the building department
- 3: Answer the phone

I remain,

Daniel F. Marinucci
CBO