

ORDINANCE NO. 2026-32

INTRODUCED BY MAYOR

**A PAY ORDINANCE CONCERNING THE EMPLOYMENT OF LAURA CZERWINSKI AS PART-TIME BUILDING PERMIT TECHNICIAN/SECRETARY AND SETTING FORTH THE DUTIES AND COMPENSATION FOR THE POSITION AND DECLARING AN EMERGENCY**

**WHEREAS**, the Mayor has appointed Laura Czerwinski to the position of part-time Building Permit Technician/Secretary; and,

**WHEREAS**, the attached Exhibit A sets forth the a job description of the employment position for which the position shall be compensated that describes the following: the title of the position, employee name, the scheduled work days and hours of the position, who the position reports to, location of the position, pay scale range for the position, special requirements of the position, required roles and responsibilities to be fulfilled, and qualifications for the position as well as, any cross-training for coverage of other positions for the specific employee being hired.

**NOW THEREFORE, BE IT ORDAINED** by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio that:

**SECTION 1.** Council has previously appropriated the funds required for the payment of salary and benefits for the employment of Laura Czerwinski as part-time Building Permit Technician/Secretary as set forth in said Exhibit A.

**SECTION 2.** This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the inhabitants of the Village, the reason for the emergency being the same that relates to the daily operation of a municipal department and the ability of the village to provide uninterrupted services to the citizens of the Village given, therefore, provided it receives the two-thirds vote of all members of Council elected thereto, said ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: 4-28-2026

Eloise Hardin  
Eloise Hardin, President of Council

Jane Drayton  
Jane Drayton, Interim Clerk of Council

Presented to the Mayor: 4-29-2026

Approved: Erica L. Nikolic  
Erica Nikolic, Mayor  
4/30/2026 Approved

I, Jeune Drayton, Interim Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that the foregoing Ordinance No. 2026- was duly and regularly passed by this Council at the meeting held on 28th day of APRIL, 2026.

Jeune Drayton  
Jeune Drayton, Interim Clerk of Council

**POSTING CERTIFICATE**

I, Jeune Drayton, Interim Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that Ordinance No. 2026~~91~~ was duly posted on the 28th day of APRIL, 2026, and will remain posted in accordance with the Oakwood Village ~~gve~~ Charter.

Jeune Drayton  
Jeune Drayton, Interim Clerk of Council

DATED: 4-30-2026