

**A RESOLUTION AUTHORIZING THE ACQUISITION OF AN  
EMPLOYEE DISHONESTY AND FAITHFUL PERFORMANCE OF  
DUTY POLICY OF INSURANCE IN LIEU OF A SURETY BOND  
PURSUANT TO RC SEC. 3.061 AND DECLARING AN EMERGENCY**

**WHEREAS**, the Ohio General Assembly, by the enactment of H.B. 291 (eff. Mar. 20, 2019), codified at RC Sec. 3.061, has authorized political subdivisions to adopt by ordinance or resolution policies permitting the acquisition of employee dishonesty and faithful performance of duty insurance policies or coverage documents from a joint self-insurance pool providing coverage for the political subdivision and officers, employees, and appointees the political subdivision who are otherwise required by law to obtain individual surety bonds for the faithful performance of the discharge of their duties; and,

**WHEREAS**, it is the finding of Council that it is advantageous to the Village to adopt a policy under the authority granted by RC Sec. 3.061 to acquire an employee dishonesty and faithful performance of duty insurance policy or coverage document from a joint self-insurance pool in lieu of requiring officers, employees, and appointees to obtain individual surety bonds for the faithful performance of the discharge of their public duties;

**NOW THEREFORE, BE IT RESOLVED** by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio:

**SECTION 1.** It is hereby declared to be the policy of the Village of Oakwood that, notwithstanding any section of the Revised Code or Oakwood Ordinances requiring an officer, employee, or appointee of the Village to give bond, such officer, employee, or appointee of the Village shall be entitled to enter upon or continue to perform the duties of the office or employment when covered by an insurance policy or joint self-insurance pool coverage document providing employee dishonesty and faithful performance of duty coverage as authorized by RC Sec. 3.061.

**SECTION 2.** The Finance Director be and hereby is authorized to enter into a contract with Travelers Casualty and Surety Company of America for employee dishonesty and faithful performance of duty insurance coverage as described in Exhibit "A" attached hereto and incorporated herein and the funds to secure such coverage be and hereby are appropriated.

**SECTION 3.** This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village, the reason for the emergency being the necessity to obtain the advantages of employee dishonesty and faithful performance of duty insurance coverage at the earliest possible time, therefore, provided it receives two-thirds ( $\frac{2}{3}$ ) of the vote of all members of Council elected thereto, said Resolution shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise from and after the earliest period allowed by law.

~~W~~  
Tanya Joseph, Clerk of Council

Evan Barrett in  
lieu of

Presented to the  
Mayor 3/17/26

Approved: \_\_\_\_\_

Erica P. Nikolic  
Mayor, Erica Nikolic

I, Tanya Joseph, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that the foregoing Resolution No. 2026-05 was duly and regularly passed by this Council at the meeting held on the ~~18<sup>th</sup>~~ day of ~~MARCH~~ JANUARY, 2026.

Jillene Brayton, in lieu of  
Tanya Joseph, Clerk of Council

**POSTING CERTIFICATE**

I, Tanya Joseph, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that Resolution No. 2026-05 was duly posted on the ~~18<sup>th</sup>~~ day of ~~March~~ APRIL, 2026, and will remain posted in accordance with the Oakwood Village Charter.

Jillene Brayton, in lieu of  
Tanya Joseph, Clerk of Council

DATED: March 18, 2026

**QUOTE OPTION #2**

**CRIME COVERAGES:**

Crime Insuring Agreements	Single Loss Limit of Insurance	Single Loss Retention	Crime Insuring Agreements	Single Loss Limit of Insurance	Single Loss Retention
<b>A - Fidelity</b> 1. Employee Theft 2. ERISA Fidelity 3. Employee Theft of Client Property	See Endorsement Not Covered Not Covered		<b>F - Computer Crime</b> 1. Computer Fraud 2. Computer Program and Electronic Data Restoration Expense	\$500,000 \$25,000	\$2,500 \$2,500
<b>B - Forgery or Alteration</b>	\$500,000	\$2,500	<b>G - Funds Transfer Fraud</b>	\$500,000	\$2,500
<b>C - On Premises</b>	\$500,000	\$2,500	<b>H - Personal Accounts Protection</b> 1. Personal Accounts Forgery or Alteration 2. Identity Fraud Expense Reimbursement	\$62,500 \$25,000	\$625 \$0
<b>D - In Transit</b>	\$500,000	\$2,500	<b>I - Claim Expense</b>	\$5,000	\$0
<b>E - Money Orders and Counterfeit Money</b>	\$500,000	\$2,500			

Insured's Premises Covered: Worldwide, except

**TOTAL ANNUAL PREMIUM - \$2,360.00**

(Other term options listed below, if available)

**LIMIT DETAIL:**

Shared Additional Defense Limit of Liability: N/A

Crime Policy Aggregate Limit of Insurance: N/A

**PREMIUM DETAIL:**

Term	Payment Type	Premium	Taxes	Surcharges	Total Premium	Total Term Premium
1 Year	Prepaid	\$2,360.00	\$0.00	\$0.00	\$2,360.00	\$2,360.00

**POLICY FORMS APPLICABLE TO QUOTE OPTION # 2:**

CRI-2001-0109 Crime Declarations Page  
CRI-3001-0109 Crime Policy Form

**ENDORSEMENTS APPLICABLE TO QUOTE OPTION # 2:**

ACF-7006-0511 Removal of Short-Rate Cancellation Endorsement  
CRI-19072-0315 Global Coverage Compliance Endorsement – Adding Financial Interest Coverage and Sanctions Condition and Amending Territory Condition  
CRI-19085-0919 Social Engineering Fraud Insuring Agreement Endorsement  
CRI-19101-1025 Amendatory Endorsement for Certain ERISA Considerations  
CRI-19115-0519 Telecommunication Fraud Insuring Agreement Endorsement  
CRI-19122-1120 Delete Exclusion For Prior Losses Involving Subsidiaries Endorsement  
CRI-19132-0223 Replace Insuring Agreement F.2. Endorsement  
CRI-19136-1025 Replace Forgery Or Alteration Exclusion Endorsement  
CRI-19137-1025 Change Definition Of Employee To Include Individuals Engaged By A Professional Employer Organization Endorsement  
CRI-5036-0613 Ohio Cancellation or Termination Endorsement  
CRI-7125-0109 Government Entity Crime Endorsement

**CONTINGENCIES APPLICABLE TO QUOTE OPTION # 2:**

*This quote is contingent on the acceptable underwriting review of the following information prior to the quote expiration date.*

1 None

**QUOTE NOTES:**

**NOTICES:**

It is the agent's or broker's responsibility to comply with any applicable laws regarding disclosure to the policyholder of commission or other compensation we pay, if any, in connection with this policy or program.

**Important Notice Regarding Compensation Disclosure**

For information about how Travelers compensates independent agents, brokers, or other insurance producers, please visit this website: [http://www.travelers.com/w3c/legal/Producer\\_Compensation\\_Disclosure.html](http://www.travelers.com/w3c/legal/Producer_Compensation_Disclosure.html)

If you prefer, you can call the following toll-free number: 1-866-904-8348. Or you can write to us at Travelers, Agency Compensation, P.O. Box 2950, Hartford, CT 06104-2950.

**Coverage Disclaimer:**

**THIS QUOTE DOES NOT AMEND, OR OTHERWISE AFFECT, THE PROVISIONS OR COVERAGE OF ANY RESULTING INSURANCE POLICY ISSUED BY TRAVELERS. IT IS NOT A REPRESENTATION THAT COVERAGE DOES OR DOES NOT EXIST FOR ANY PARTICULAR CLAIM OR LOSS UNDER ANY SUCH POLICY. COVERAGE DEPENDS ON THE APPLICABLE PROVISIONS OF THE ACTUAL POLICY ISSUED, THE FACTS AND CIRCUMSTANCES INVOLVED IN THE CLAIM OR LOSS AND ANY APPLICABLE LAW.**

**THE PRECEDING OUTLINES THE COVERAGE FORMS, LIMITS OF INSURANCE, POLICY ENDORSEMENTS AND OTHER TERMS AND CONDITIONS PROVIDED IN THIS QUOTE. ANY POLICY COVERAGES, LIMITS OF INSURANCE, POLICY ENDORSEMENTS, COVERAGE SPECIFICATIONS, OR OTHER TERMS AND CONDITIONS THAT YOU HAVE REQUESTED THAT ARE NOT INCLUDED IN THIS QUOTE HAVE NOT BEEN AGREED TO BY TRAVELERS. PLEASE REVIEW THIS QUOTE CAREFULLY AND IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT YOUR TRAVELERS REPRESENTATIVE.**

**AN ORDINANCE DECLARING VACANT THE WARD 5 COUNCIL SEAT AND DECLARING AN EMERGENCY**

**WHEREAS**, Candace Hill was elected to serve as the Ward 5 Councilperson on November 4, 2025 for a term commencing on January 1, 2026; and,

**WHEREAS**, Oakwood Charter Sec. 6.08 provides that officers of the municipality shall, within 10 days after the commencement of their term, take the prescribed oath of office; and,

**WHEREAS**, Council determines that the 10-day period prescribed by Oakwood Charter Sec. 6.08 expired on January 12, 2026; and,

**WHEREAS**, Council has received no oath of office subscribed by Candace Hill for the Ward 5 term of office commencing on January 1, 2026 and further it received a communication on January 12, 2026 at 11:58 PM from Ms. Hill in which she indicated that she tendered “my formal resignation from the Ward 5 Council seat I was elected to in November 2025...”; and,

**WHEREAS**, Oakwood Charter Sec. 7.05 provides that Council shall be the judge of the election and the qualifications of its members and Ohio Revised Code Sec. 731.49 provides that the legislative authority of a municipal corporation may declare vacant the office of any person elected or appointed to such office who, within 10 days after he has been notified of his election or appointment, fails to take the required official oath or to give nay bond required of him; and,

**WHEREAS**, Joseph Lastery was appointed on or about November 25<sup>th</sup>, 2025 to fill the Ward 5 Council seat for the remainder of the term expiring on December 31<sup>st</sup>, 2025 due Ms. Hill’s resignation therefrom occurring on or about November 6, 2025 and Mr. Lastery continues to serve in that seat pursuant to Oakwood Charter Sec. 6.10 and Ohio Revised Code Sec. 3.01;

**NOW THEREFORE, BE IT RESOLVED** by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio:

**SECTION 1.** The Ward 5 Council seat be and hereby is declared to be vacant pursuant to Ohio Revised Code Sec. 731.49 and shall be filled pursuant to the procedures prescribed by Oakwood Charter Sec. 7.07.

**SECTION 2.** Pursuant to Oakwood Charter Sec. 6.10 and Ohio Revised Code Sec. 3.01 Joseph Lastery shall continue to hold the seat of Ward 5 Councilperson until his successor is appointed and qualified.

**SECTION 3.** This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village, the reason for the emergency being that it is critical to the continued operation and efficiency of Council that the matter of the person to hold the Ward 5 Council seat for the term commencing January 1, 2026 be determined as soon as possible, therefore, provided it receives

otherwise from and after the earliest period allowed by law.

PASSED: 1-19-20

Eloise Hardin  
Eloise Hardin, President of Council

Evan Garrett  
Evan Garrett, Clerk of Council

Presented to the Mayor 1-28-20

Approved: 1-28-20

Erica L. Nikolic  
Mayor, Erica Nikolic

I, Evan Garrett, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that the foregoing Ordinance No. 2026-08 was duly and regularly passed by this Council at the meeting held on the 19<sup>th</sup> day of JANUARY, 2026.

Evan Garrett  
Evan Garrett, Clerk of Council

**POSTING CERTIFICATE**

I, Evan Garrett, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that Ordinance No. 2026-08 was duly posted on the 14<sup>th</sup> day of FEBRUARY, 2026, and will remain posted in accordance with the Oakwood Village Charter.

Evan Garrett  
Evan Garrett, Clerk of Council

DATED: 2/11/20

INTRODUCED BY COUNCILPERSON EVANS-WARREN

**AN EMERGENCY ORDINANCE ESTABLISHING THE  
OAKWOOD SCHOLARSHIP AWARDS COMMITTEE AND  
PRESCRIBING RULES THEREFOR**

**WHEREAS**, Council has determined that it is in the interest of the public health, safety and general welfare of the citizens of the Village to provide financial assistance to encourage youthful residents of the Village to pursue educational opportunities;

**NOW THEREFORE, BE IT ORDAINED** by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio that:

**SECTION 1.** There is hereby established a Committee to be known as the Oakwood Scholarship Awards Committee consisting of five (5) members to be selected by majority vote of Council. One member shall be appointed from each Ward of the Village and shall be a bona fide resident from such Ward. The Committee shall be governed in accordance with the rules established therefor, as the same may be amended by Village Council from time to time, a copy of which is attached hereto, expressly made a part hereof by reference and marked Exhibit "A".


**SECTION 2.** The funds necessary to award the scholarships described in said Exhibit "A" as well as the compensation operating expenses of the Committee be and hereby are appropriated.

**SECTION 3.** This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village, the reason for the emergency being that the same relates to the urgent need to provide assistance to Village residents seeking higher education therefore, provided it receives two-thirds (2/3) of the vote of all members of Council elected thereto, said Ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_

2/24/26

Eloise Hardin  
Eloise Hardin, President of Council

  
Evan Garrett, Assistant Clerk of Council

Presented to the Mayor 3/13/20

Approved: \_\_\_\_\_

\_\_\_\_\_  
Mayor, Erica Nikolic

I, Evan Garrett, Assistant Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that the foregoing Ordinance No. 2026 - 09 was duly and regularly passed by this Council at the meeting held on the ~~10th~~ day of ~~MARCH~~ 24th FEBRUARY 2026.

Jeanne Drayton, In Lieu of  
Evan Garrett, Assistant Clerk of Council

**POSTING CERTIFICATE**

Jeanne Drayton

I, ~~Evan Garrett~~, Assistant Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that Ordinance No. 2026 - 09 was duly posted on the 24th day of FEBRUARY, 2026, and will remain posted for a period of fifteen (15) days thereafter in the Council Chambers in the locations and manner provided in the Village Charter.

Jeanne Drayton, In Lieu of  
Evan Garrett, Assistant Clerk of Council

DATED: April 2, 2026  
March 18, 2026

\* 2nd Presentation  
see tally sheet  
reworked

## **EXHIBIT A**

### **RULES FOR THE OPERATION OF THE COMMITTEE**

1. Council, by majority vote, shall appoint five (5) individuals, one from each Ward of the Village, and not holding any other municipal office or appointment, to serve on the Scholarship Awards Committee. This Appointment shall occur no later than May 1 of each year. An individual selected for the Committee shall serve a term of one (1) year from the date of appointment and all terms shall end on the April 30<sup>th</sup> of the year following said appointment. Unexpired terms shall be filled in the same manner as original appointments.
2. To qualify as a member of the Committee the person must be an Oakwood resident and have continuously resided in Ward from which the appointment is being made for at least two years immediately preceding their appointment.
3. Members of the Committee shall receive the same compensation as members of the Planning Commission.
4. The Committee shall convene within ten (10) days of its creation for the purpose of organizing and selecting a Chairperson, Vice-Chairperson and Recording Secretary. These officers shall serve until their successors are duly elected or upon the end of their term, whichever event occurs first.
5. An agenda shall be prepared in advance of each meeting held by the Committee. Notice of the time, date and location all meetings and the agenda of the Committee shall be posted and distributed in the same fashion as notices relating to meetings of other Boards and Commissions of the Village and shall further shall be given to the Mayor and each member of Village Council. All meetings of the Committee shall be open to the public at all times. Detailed minutes of each meeting shall be promptly prepared and distributed to each member of the Committee and to the Mayor and each Member of Village Council.
6. Proposed rules for awarding the scholarships shall be promulgated by the Committee and approved by Village Council. The rules shall include the following qualifications for receipt of a scholarship:
  - \*Proof of Oakwood Village residency and duration of residency
  - \*Bedford High School senior or private or home-schooled Oakwood resident eligible to graduate at the end of the current school year
  - \* Submission of a completed, signed, and verified scholarship application.
  - \* Completion of a personal interview with the Scholarship Committee.

The rules shall further provide that the applicants will be rated on criteria to include the following:

- \*Completion of application
- \*Extracurricular activities, Community Service, Awards
- \*Grade Point Average
- \*Written essay which the applicant may be asked to read orally to the Committee
- \*Interview in person with the Scholarship Committee

7. No scholarship shall be awarded to any individual who is a member of a Committee Member's immediate family. Scholarships shall be in the amount of \$2,000.00 per student. Scholarships may only be awarded for the payment of tuition for full-time attendance consisting of 12 semester hours or more at accredited colleges, universities or skilled trade schools and shall be paid in two increments of \$1,000.00 each. The first payment of \$1,000.00 shall be made upon receipt of proof acceptable to the Committee of the student's enrollment and class schedule at a qualifying institution of learning. The second payment shall be made upon receipt of proof acceptable to the Committee of the student's continued enrollment and class schedule after the last day classes can be dropped for the applicable academic term. Copies of all substantiating records shall be kept by the Committee with copies being provided to the Finance Director of the Village of Oakwood. In the event that an individual who has received a tuition scholarship from the Committee, fails to attend or drops out of school, such student shall reimburse the Committee any refund of tuition received by the student.

2026-09

8. The Committee shall perform such other duties and be further regulated as Village Council may, from time to time, prescribe.

RESOLUTION BY COUNCILMEMBER SCROGG

**AN ORDINANCE ESTABLISHING A NEW RENTAL FEE SCHEDULE  
FOR THE OAKWOOD COMMUNITY CENTER AND DECLARING AN  
EMERGENCY**

**WHEREAS**, the fee schedule for rentals of the Oakwood Community Center have not been updated for a number of years; and,

**WHEREAS**, Council finds that the present schedule of rental fees is not in line with fees charged by other communities for similar facilities in the area and results in the inability of the Village to recoup its costs for renting the facility;

**NOW THEREFORE, BE IT RESOLVED** by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio:

**SECTION 1.** That the fees for rental of the Oakwood Community Center are hereby amended as follows on and after the effective date of this Ordinance:

	<u>Current</u>	<u>2026</u>
Non Refundable Rental Fee	\$175.00	\$400.00
Refundable Cleaning / Damage Deposit	\$150.00	\$250.00
Employee Non Refundable Rental Fee	\$150.00	\$250.00
Repass - Oakwood Resident	\$100.00	\$200.00
Additional time beyond 5 hours		\$55.00 per hour
Security Fees – as determined by contract with vendor		

**SECTION 2.** Ordinance 2008-15 and all other legislation inconsistent with this Ordinance be and hereby are repealed from and after the effective date of this Ordinance.

**SECTION 3.** This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village, the reason for the emergency being that numerous requests to rent the Oakwood Community Center are pending and it is necessary to establish the new rental fee schedule at the earliest possible date in order to accommodate those requests, therefore, provided it receives two-thirds ( $\frac{2}{3}$ ) of the vote of all members of Council elected thereto, said Ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: 3/10/26

Eloise Hardin  
Eloise Hardin, President of Council

Evan Garrett  
Evan Garrett, Asst Clerk of Council

Presented to the  
Mayor

3/13/20

Approved: \_\_\_\_\_

Erica J. Nikolic  
Mayor, Erica Nikolic

I, Evan Garrett, Asst. Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that the foregoing Second Amended Ordinance No. 2026 - 10 was duly and regularly passed by this Council at the meeting held on the 10<sup>th</sup> day of MARCH, 2026.

Jeanne Praytor, In Lieu of  
Evan Garrett, Asst. Clerk of Council

### POSTING CERTIFICATE

I, Evan Garrett, Asst. Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that the Second Amended Ordinance No. 2026 - 10 was duly posted on the 1<sup>st</sup> day of MARCH, 2026, and will remain posted for a period of fifteen (15) days thereafter in the Council Chambers in the locations and manner provided in the Village Charter.

Jeanne Praytor, In Lieu of  
Evan Garrett, Asst. Clerk of Council

DATED: March 18, 2026

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE CUYAHOGA COUNTY BOARD OF HEALTH TO PROVIDE SERVICES FOR THE MONITORING AND SAMPLING OF STORMWATER OUTFALLS IN OAKWOOD VILLAGE OUTSIDE THE NORTHEAST OHIO REGIONAL SEWER DISTRICT (NEORS) SERVICE AREA AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Village of Oakwood is an operator of a small municipal separate storm sewers system (MS4) which was required to, and did obtain, by March 10, 2003, National Pollutant Discharge Elimination System permit (MS4 Permit) coverage, through the Ohio EPA, for storm water discharge as a result of U.S. EPA's Storm Water Phase II Rule; and

**WHEREAS**, the Storm Water Phase II Rule is part of the U.S. EPA's effort to preserve, protect, and improve the nation's water resources from polluted storm water runoff, Phase II is intended to further reduce adverse water quality and aquatic habitat conditions by instituting the use of controls on the unregulated sources of storm water discharges that have the greatest likelihood of causing environmental degradation. The Phase II rule automatically covers on a nationwide basis all small municipal separate storm sewer systems (MS4s) located in "urbanized areas" as delineated by the Census Bureau; and

**WHEREAS**, MS4s are required to design a storm water management plan to reduce the discharge of pollutants to the maximum extent practicable. The Phase II Rule defines a small MS4 storm water management program as comprised of six minimum control measures that, when administered in concert, are expected to result in reduction of the discharge of pollutants into receiving water bodies. Operators of regulated small MS4s are required to design their programs to do the following: reduce the discharge of pollutants to the "maximum extent practicable" (MEP), protect water quality and satisfy the appropriate water quality requirements of the Clean Water Act. Implementation of the MEP standard will require the development and implementation of best management practices and the achievement of measurable goals to satisfy each of the following six (6) minimum control measures (MCM):

**MCM 1. Public Education and Outreach**

Distributing educational materials and performing outreach to inform citizens about the impacts polluted storm water runoff discharges can have on water quality.

**MCM 2. Public Participation/Involvement**

Providing opportunities for citizens to participate in program development and implementation, including effectively publicizing public hearings and/or encouraging citizen representatives on a storm water management panel.

**MCM 3. Illicit Discharge Detection and Elimination**

Developing and implementing a plan to detect and eliminate illicit discharges to the storm sewer system (includes developing a system map and informing the community about hazards associated with illegal discharges and improper disposal of waste).

**Section 3.** It is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in open meetings of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including the Village's Charter and Codified Ordinances and Section 121.22 of the Ohio Revised Code.

**Section 4.** This Ordinance is hereby determined to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village and for the further reason that the sampling and monitoring must commence in Summer 2026 as soon as possible. It shall therefore become effective upon its passage by the affirmative vote of not less than five (5) members of Council and approval by the Mayor; otherwise, it shall become effective at the earliest time allowed by law.

PASSED: 1/27/20 *Eloise Hardin*  
Eloise Hardin, President of Council

*Tanya Joseph*  
Tanya Joseph, Clerk of Council

*EVAN barrett*  
*in lieu of*

Presented to the Mayor 3/17/20

Approved: 3/17/20

*Erica F. Nikolic*  
Mayor, Erica Nikolic

*205-10*

CONSTRUCTION ACTIVITIES THAT DISTURB ONE (1) OR MORE ACRES OF LAND (CONTROLS COULD INCLUDE SILT FENCES and temporary storm water detention ponds).

**MCM 5. Post-Construction Runoff Control**

Developing, implementing and enforcing a program to address discharges of post-construction storm water runoff from new development and redevelopment areas. Applicable controls could include preventive actions such as protecting sensitive areas (e.g., wetlands) or the use of structural BMPs such as grassed swales or porous pavement.

**MCM 6. Pollution Prevention/Good Housekeeping**

Developing and implementing a program with the goal of preventing or reducing pollutant runoff from municipal operations. The program must include municipal staff training on pollution prevention measures and techniques (e.g., regular street sweeping, reduction in the use of pesticides or street salt, or frequent catch-basin cleaning); and

**WHEREAS**, the Cuyahoga County Board of Health is committed to improving the water quality in Cuyahoga County and protecting the health of the residents within its jurisdiction; and

**WHEREAS**, in response to the implementation of the US EPA's Phase II Stormwater Regulations on March 10, 2003, the Board has developed its Stormwater Management Program to assist municipalities in Cuyahoga County and Northeast Ohio in creating their stormwater management plans and meeting their required stormwater management goals; and

**WHEREAS**, each municipality within Northeast Ohio has been issued a Municipal Separate Storm Sewer Systems (MS4) permit by the Ohio EPA which requires each municipality to perform specific functions related to inspecting and monitoring stormwater within the municipality; and

**WHEREAS**, the Cuyahoga County Board of Health provides Phase II Stormwater services to communities whose service areas are located partially or completely outside of the Northeast Ohio Regional Sewer District's ("District") Regional Stormwater Management Program area in support of the community's compliance with the Ohio EPA NPDES General Permit for Municipal Separate Storm Sewer Systems (MS4); and

**WHEREAS**, the Village of Oakwood has the authority to grant consent and has requested the Cuyahoga County Board of Health to provide services for the monitoring and sampling of stormwater outfalls in Oakwood Village as set forth in the Phase II Stormwater Services Agreement, for the calendar year 2026 and 2027, attached to this legislation.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Village of Oakwood, County of Cuyahoga, State of Ohio, that:

**Section 1.** The Mayor is hereby authorized and directed to sign and file all necessary contracts and documents with the Cuyahoga County Board of Health, for an amount not to exceed One Thousand Four Hundred Dollars and Zero Cents (\$1,400.00), for the monitoring and sampling of stormwater outfalls in Oakwood Village as set forth in the Phase II Stormwater Services Agreement.

6-26-12



**AN ORDINANCE ENACTING OAKWOOD CODIFIED ORDINANCE SECTION 1185.10 PROHIBITING THE POSTING OF SIGNS, HANDBILLS AND OTHER DEVICES IN PUBLIC RIGHTS OF WAY AND PROPERTY AS WELL AS CERTAIN PRIVATE PROPERTY AND DECLARING AN EMEGENCY**

**WHEREAS**, Council has determined that the extreme proliferation of signs, handbills and other devices posted in public rights of way, attempts to do so on other public property and the posting of such items on vacant properties has become a public nuisance;

**NOW THEREFORE, BE IT RESOLVED** by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio:

**SECTION 1.** Council hereby enacts Codified Ordinance 1185.10 which shall read as follows:

**1185.10 PROHIBITED SIGN LOCATIONS.**

(a) No person shall paint, mark, write on, post or otherwise affix any signs, handbills or other devices in any of the following locations:

- (1) In any public right-of-way, unless specifically authorized in writing by the Village Engineer in compliance with the criteria specified in the Ohio Manual of Uniform Traffic Control Devices and the Ohio Revised Code;
- (2) In any utility easement or no-build zone;
- (3) In any public park or other public property;
- (4) On any traffic control signs, signals or devices or any street signs;
- (5) In any location where the view of approaching and intersecting traffic would be impaired or so as to otherwise interfere with the safe movement of vehicles or pedestrians on, entering, leaving, or crossing a public right-of-way;
- (6) On any property without the prior authorization granted by the property owner on which any sign is to be placed.

(b) This section shall have no application to any political subdivision or its officials or employees posting signs, signals or traffic control devices authorized by the Ohio Manual of Uniform Traffic Control Devices or the Ohio Revised Code in rights of way within their jurisdiction or to public informational signs posted by a political subdivision on its property.

(c) Any sign, marking, handbill other device posted in violation of this section is deemed a public nuisance and the Chief of Police, the Service Director or their designees are authorized to cause it to be removed.

two or more violations of this section, the offender shall be guilty of a first degree misdemeanor.

**SECTION 2.** The Codifier is hereby instructed to publish and incorporate the foregoing into the Oakwood Codified ordinances at the earliest possible date.

**SECTION 3.** This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village, the reason for the emergency being that the uninhibited proliferation of signs in public rights of way and other areas has been determined to pose a public nuisance requiring abatement at the earliest possible date, therefore, provided it receives two-thirds (2/3) of the vote of all members of Council elected thereto, said Ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: 3/10/26

Eloise Hardin  
Eloise Hardin, President of Council

Evan Garrett  
Evan Garrett, Acting Clerk of Council

Presented to the Mayor 3/13/26

Approved: \_\_\_\_\_

Erica J. Nikolic  
Mayor, Erica Nikolic

I, Evan Garrett, Acting Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that the foregoing Ordinance No. 2026 -16 was duly and regularly passed by this Council at the meeting held on the 10th day of MARCH, 2026.

Evan Garrett  
Evan Garrett, Acting Clerk of Council

Jean D. Garrett

**POSTING CERTIFICATE**

I, Evan Garrett, Acting Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that Ordinance No. 2026-16 was duly posted on the 2nd day of APRIL, 2026, and will remain posted for a period of fifteen (15) days thereafter in the Council Chambers in the locations and manner provided in the Village Charter.

Jean D. Garrett  
Evan Garrett, Acting Clerk of Council

4-2-2026 JD

DATED: ~~3-18-2026~~

2026-16

INTRODUCED BY COUNCIL AS A WHOLE

A RESOLUTION OF CONDOLENCES TO THE FAMILY OF PHILIP  
ALEXANDER COMPTON

WHEREAS, the Mayor of Oakwood and Village Council along with the residents of Oakwood Village wish to place on record the passing of resident Phillip Alexander Compton; and

WHEREAS, Philip was born on February 10, 1949 December 28<sup>th</sup>, 1956 in Cleveland Ohio, to Albert Louis Compton and Lula Mae Alexander-Compton;

WHEREAS, Mr. Compton attended Glenville High School and John F. Kennedy High School and later continued his education by earning an Associate of Science Degree from Cuyahoga Community College and a Bachelor of Arts in Psychology from Ursuline College; and

WHEREAS, Mr. Compton proudly served his country with honor in the United States Marine Corps during the Vietnam War as an infantryman from 1967 to 1970, earning the National Defense Medal, Vietnam Service Medal, and Vietnam Campaign Medal, and was honorably discharged with the rank of Sergeant; and

WHEREAS, Phillip Compton worked for the Cuyahoga Metropolitan Housing Authority as a maintenance technician, where he was known for his dedication, strong work ethic, and commitment to serving others; and

WHEREAS, on September 11, 1971, Phillip married the love of his life, Laurelynn Sandra Compton in Cleveland, Ohio, and together they shared 54 years of devoted marriage and built a loving and supportive family; and

WHEREAS, Mr. Compton had a lifelong love for sports, including baseball, football, track, and boxing, boxing semi-professionally during high school and while serving in the Marines, and also playing semi-professional football; and

WHEREAS, he leaves to cherish his memory his beloved wife, Laurelynn Sandra Compton; his children Elaine "Nikki" Compton, Phillip André Compton (Trudy), Kristen Compton, and Kellee Compton; his cherished grandchildren Aaron Owens, Karmin Smith, Julianna Johnson, Kacey Compton, Jace Compton, and Ty Compton; and a host of family members and friends;

NOW THEREFORE LET IT BE RESOLVED THAT by the Village of Oakwood, County of Cuyahoga, and State of Ohio, that:

SECTION 1. The Village of Oakwood, the Village Council, Mayor, and all elected and appointed officials express their most sincere condolences to the family and friends of Michael P. Parish and hope that the fond memories of such a wonderful, caring person comfort them in their loss.

to present a copy of the said Resolution to the family of Philip Alexander Compton.

SECTION 3. This Resolution shall be in full force and effect immediately upon its adoption by this Council and approved by the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: 3/10/26

Eloise Hardin  
Eloise Hardin, President of Council

Evan Garrett  
Evan Garrett, Asst. Clerk of Council

Presented to the Mayor 3/13/26

Approved: 3/13/26

Erica J. Nikolic  
Mayor, Erica Nikolic

I, Evan Garrett, Asst. Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that the foregoing Resolution No. 2026-18 was duly and regularly passed by this Council at the meeting held on the 10<sup>th</sup> day of MARCH, 2026.

Evan Garrett  
Evan Garrett, Asst. Clerk of Council

POSTING CERTIFICATE

I, Evan Garrett, Asst. Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that Resolution No. 2026 -18 was duly posted on the 10<sup>th</sup> day of MARCH, 2026 and will remain posted in accordance with the Oakwood Village Charter.

Evan Garrett  
Evan Garrett, Asst. Clerk of Council

2.02.26/2

INTRODUCED BY COUNCIL AS A WHOLE

A RESOLUTION OF CONDOLENCES TO THE FAMILY OF REVEREND  
JESSE LOUIS JACKSON SR.

WHEREAS, the Mayor of Oakwood and Village Council wish to place on record the passing of the Late Reverend Jesse Louis Jackson Sr.; and

WHEREAS, Reverend Jesse Louis Jackson, Sr. was a nationally recognized civil rights leader, minister, and political activist whose lifelong commitment to equality, justice, and human dignity helped shape the course of American history; and

WHEREAS, Rev. Jackson dedicated more than six decades to advocating for civil rights, economic justice, voting rights, and educational opportunity for all people, becoming one of the most influential voices for social change in the United States; and

WHEREAS, as a close associate of Dr. Martin Luther King, Jr., Rev. Jackson played a significant role in the Civil Rights Movement and continued that legacy by founding organizations including Operation PUSH and later the Rainbow PUSH Coalition to promote economic empowerment, social justice, and equal opportunity; and

WHEREAS, Rev. Jackson's leadership extended beyond the United States, working to promote peace, negotiate the release of political prisoners, and advocate for human rights around the world; and

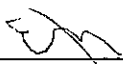
WHEREAS, the life and legacy of Rev. Jesse L. Jackson, Sr. stand as a powerful reminder that courage, faith, and perseverance can move a nation toward greater equality and understanding.

NOW THEREFORE LET IT BE RESOLVED THAT by the Village of Oakwood, County of Cuyahoga, and State of Ohio, that:

SECTION 1. The Village of Oakwood, the Village Council, Mayor, and all elected and appointed officials express their most sincere condolences to the family and friends of Reverend Jesse Louis Jackson Sr. and hope that the fond memories of such a wonderful, caring person comfort them in their loss.

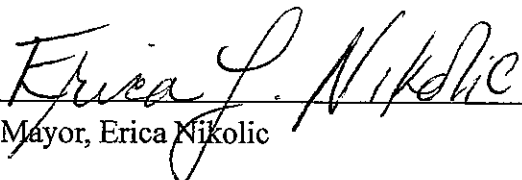
SECTION 2. The Resolution attached hereto is hereby adopted and the Clerk is hereby authorized to present a copy of the said Resolution to the family of Reverend Jesse Louis Jackson Sr.

SECTION 3. This Resolution shall be in full force and effect immediately upon its adoption by this Council and approved by the Mayor, otherwise from and after the earliest period allowed by law.

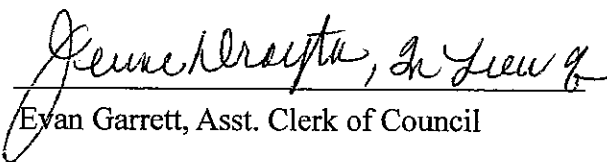
  
Evan Garrett, Asst. Clerk of Council

Presented to the Mayor 3/13/26

Approved: \_\_\_\_\_

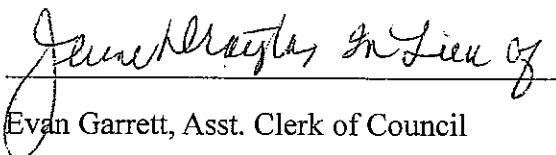
  
Mayor, Erica Nikolic

I, Evan Garrett, Asst. Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that the foregoing Resolution No. 2026-19 was duly and regularly passed by this Council at the meeting held on the 10<sup>th</sup> day of MARCH, 2026.

  
Evan Garrett, Asst. Clerk of Council

POSTING CERTIFICATE

I, Evan Garrett, Asst. Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that Resolution No. 2026 -19 was duly posted on the 18<sup>th</sup> day of MARCH, 2026 and will remain posted in accordance with the Oakwood Village Charter.

  
Evan Garrett, Asst. Clerk of Council

6.22.19

# ORDINANCE NO. 2026 - 20

INTRODUCED BY COUNCIL AS A WHOLE

## **AN EMERGENCY ORDINANCE APPOINTING JEUNE C. DRAYTON AS INTERIM ASSISTANT CLERK OF COUNCIL AND SETTING FORTH THE DUTIES OF SUCH POSITION**

WHEREAS, the Village Council hereby determines that it is necessary to appoint an Interim Assistant Clerk of Council on an as needed basis, in order to maintain orderly and timely operations of the Village and this Council by assisting the Clerk of Council as needed and substituting for the Clerk of Council during absences and vacancies that may occur in the office of the Clerk of Council pending the appointment of an Assistant Clerk of Council or such other time as Council shall determine; and,

WHEREAS, Section 115.01 of the codified Ordinances of the Village authorizes the appointment of an Assistant to the Clerk of Council to assist the Clerk and perform such other duties as directed by the Clerk and Council;

NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio that:

SECTION 1. Council hereby appoints Jeune C. Drayton as Interim Assistant to the Clerk of Village Council to serve at the pleasure of Council, said appointment commencing on the effective of this Ordinance and to continue until such time as an Assistant Clerk of Council is appointed or such other time as Council shall determine. The Interim Assistant to the Clerk of Council shall perform the duties set forth in the Job Description attached hereto and incorporated herein as Exhibit "A" and such other duties as are assigned by the Clerk and Council.

SECTION 2. The Interim Assistant Clerk of Council shall be compensated at the rate of One Hundred, Seventy-Five Dollars (\$ 175.00) per meeting attended in an official capacity and Twenty-Nine Dollars (\$29.00) per hour for all other duties performed.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the inhabitants of the Village, the reason for the emergency being that the same relates to the daily operation of a municipal department and the ability of Council to adequately carry forth its duties, therefore, provided it receives a two-third (2/3) of the vote of all members of Council elected thereto, said Ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise from and after the earliest period allowed by law.

*WG*

\_\_\_\_\_  
Evan Garrett, Assistant Clerk of Council

Presented to the Mayor 3/13/26

Approved: \_\_\_\_\_

*Erica J. Nikolic*  
Mayor, Erica Nikolic

I, Evan Garrett, Assistant Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that the foregoing Ordinance No. 2026 <sup>20</sup> was duly and regularly passed by this Council at the meeting held on the 13<sup>th</sup> day of MARCH, 2026.

\_\_\_\_\_  
Evan Garrett, Assistant Clerk of Council

**POSTING CERTIFICATE**

I, Evan Garrett, Assistant Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that Ordinance No. 2026 - was duly posted on the \_\_\_\_\_ day of \_\_\_\_\_, 2026, and will remain posted for a period of fifteen (15) days thereafter in the Council Chambers in the locations and manner provided in the Village Charter.

*Evan Garrett*  
Evan Garrett, Assistant Clerk of Council

DATED: *March 13, 2026*

*2026-20*

## EXHIBIT A

### Job Description

Position Title: Interim Assistant Clerk of Council  
Employee Name: Jeune Drayton  
Scheduled Work Hours/Days: Hourly/As Needed  
Reports To: Direct Councilmember Supervisor, as assigned; Council as a Whole  
Location: Village Hall/Council Chambers; Remote, as approved  
Pay Scale: \$29.00 per hour or \$175 per meeting attended in official capacity  
Special Requirements: Duties shall be completed as directed and as needed. The position is temporary pending the hiring of a permanent Clerk of Council or until such other time as determined by Council.

**Roles and Responsibilities:** The Assistant Clerk of Council shall assist the Clerk of Council with duties as described from Ordinance 111.07 below and as directed by the Direct Councilmember Supervisor, in addition, to any and all other duties that may be assigned.

- Act in place of the Clerk of Council in the case of the Clerk's absence or incapacity or a vacancy in the office.
- Assist with the duties usually and customarily performed by the Clerk of Council, and such further duties as may be required by law or by Council. It should be the duty of the Assistant Clerk to assist in preparing an agenda of the business proposed to be transacted at any regular or special meeting of Council and to cause a copy thereof to be delivered to each member of Council, the Mayor and each Department Head not less than 48 hours before any regular meeting and at least 12 hours before any special meeting. No matter which was not included on the agenda for a regular meeting shall be considered unless a majority of Council permits the addition of said matter to the agenda for consideration by Council.
- Assist the Clerk with the responsibility for the posting, publishing, advertising and certification of any legislation as required by law. Additionally, the Assistant Clerk of Council shall assist with the responsibility for the advanced notification of all meetings of Council or its committee as required by the Village Charter or state law.
- Assist the Clerk with the responsibility for the custody, maintenance, distribution and sale, according to instructions by Council, of all copies of the Codified Ordinances, and the sale of copies of the Village Charter, Ordinances, Resolutions, and other public records of Village Council. The Assistant Clerk shall assist with the charge for the actual cost for all copies made which has been determined to be \$0.05 per page, except there shall be no charge for a copy of any document made available to the public at no charge during a meeting of Council, where the supply of such documents becomes exhausted and the person requesting such copy was at attendance at the meeting of Council and was not able to secure a copy of the requested document. The Assistant Clerk shall assist in charging the

*Village of Oakwood is an equal opportunity employer. All applicants will be considered for the employer without attention to race, color, religion, sexual orientation, gender identity, national origin, veteran or disability status. Reasonable accommodations for disabilities will be made.*

*Employment with the village of Oakwood is at-will. This means your employment is for an indefinite period of time and is subject to termination by the employee or the Village of Oakwood with or without cause, with or without notice, and at any time. Nothing in this policy or any other policy at Village of Oakwood shall be interpreted to be in conflict with or to eliminate or to modify in any way the at-will employment status of Village of Oakwood employees.*

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actual costs for the provision of any requested public records documents larger than the standard letter or legal size, or for the reproduction of electronic files on the medium requested by the person requesting these documents, plus any mailing costs if the person requesting the documents requests that the documents be transmitted to them by mail to them.

- The Assistant Clerk shall be responsible for assisting with the recording of Council meetings and for the care and custody of the tapes, and written minutes which shall be kept for a period of two years. The Assistant Clerk shall be responsible to assist with the typing and distribution of the minutes within ten days following each Council meeting.
- The Assistant Clerk shall assist with providing a summary of any matter which is referred to any Councilperson, the Mayor, Department Head or Board of Commission of the Village wherein any type of action or report has been requested by Council.

**Qualifications:**

- High School Diploma or Equivalent: Minimum requirement.
- Post-Secondary Education (Optional): Associate's or bachelor's degree, certificate in office administration, or a related field.
- Experience: Prior experience in administrative or secretarial roles and a willingness to complete on-the-job training to further develop necessary skills.
- Professional Demeanor and Attitude: Maintain a professional and courteous attitude in all interactions.
- Strong Communication and Interpersonal Skills: Excellent written and verbal communication and an ability to build positive relationships with Councilmembers, residents, colleagues, and customers.
- Flexibility, Adaptability, and Problem-Solving Skills: Ability to adjust to changing priorities and tasks and identify and address issues proactively.
- Attention to Detail, Multi-tasking, and Organizational Skills: Accuracy and thoroughness in creating documents, managing files, and handling correspondence and effectively managing multiple responsibilities and projects simultaneously with the ability to manage time, prioritize tasks, and maintain accurate records.
- Proficiency in Office Software: Familiarity with Microsoft Office Suite (Word, Excel, PowerPoint, Outlook) and transcription/other relevant software.
- Certifications & Specialized Training: Ability to obtain necessary certifications and specialized training relevant to municipal terminology, processes, and procedures.
- Understanding the Role: Thorough understanding of the duties and responsibilities of an Assistant Clerk of Council and Clerk of Council to tailor necessary education and experience.

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