

**ORDINANCE NO. 2025-28**

INTRODUCED BY MAYOR AND COUNCIL AS A WHOLE

**AN ORDINANCE ESTABLISHING REVISED FEE SCHEDULES  
FOR BUILDING DEPARTMENT PERMIT FEES AND PLAN  
REVIEWS AND DECLARING AN EMERGENCY**

**WHEREAS**, the Village Oakwood operates a Building Department which has operated with an existing fee schedule that has not been amended for a number of years; and,

**WHEREAS**, inflation and other factors dictate that the aforementioned fee schedule be updated;

**NOW THEREFORE, BE IT RESOLVED** by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio that:

**SECTION 1.** The fee schedules set forth in Exhibits A and B attached hereto and incorporated herein are hereby adopted for the Building Department effective immediately.

**SECTION 2.** Oakwood Codified Ordinance Sections 1305.08, 1305.09, 1305.091, 1305.10, 1305.11, 1305.12, 1305.13, 1305.14, 1305.16, 1305.17, 1305.19 1305.21, 1305.23 and 1305.24 are hereby repealed.

**SECTION 3.** Oakwood Codified Ordinance Section 1305.07 which presently reads as follows:

Fees shall be charged for the examination of plans, permits to proceed and for the inspection of all types of construction, installation demolition, removal or alteration work performed on all types of property within the Municipality in accordance with the following sections and not specifically provided for otherwise in other chapters or sections of the Codified Ordinances. Such fees shall be charged by the Building and Zoning Inspector and delivered to the Director of Finance in accordance with the procedures adopted by the Director of Finance. All proceeds derived from the sale of the fire apparatus which is to be replaced by the equipment described in the attached contract shall be used to pay down the debt incurred for the purchase described in said contract.

is hereby amended to read as follows:

Fees shall be charged for the examination of plans, permits to proceed and for the inspection of all types of construction, installation demolition, removal or alteration work performed on all types of property within the Municipality in accordance with schedules adopted from time to time by Council and on file in the Building Department and not specifically provided for otherwise in other chapters or sections of the Codified Ordinances. Such fees shall be charged by the Building and Zoning Inspector and delivered to the Director of Finance in accordance with the procedures adopted by the Director of Finance.

**SECTION 4.** This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village, the reason for the emergency being that the building season is imminently approaching and the fees for Building Department operations are in need of immediate updating, therefore, provided it receives two-thirds (2/3) of the vote of all members of Council elected thereto, said Ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: 5.19.25

Tanya Joseph  
Tanya Joseph, Clerk of Council

Erica J. Nikolic  
Erica Nikolic, President of Council

Presented to the Mayor 5.28.25

Approved: 5.28.25

Gary W. Gottschalk  
Mayor, Gary W. Gottschalk

I, Tanya Joseph, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that the foregoing Ordinance No. 2025-28 was duly and regularly passed by this Council at the meeting held on the 19<sup>th</sup> day of May, 2025.

Tanya Joseph  
Tanya Joseph, Clerk of Council

**POSTING CERTIFICATE**

I, Tanya Joseph, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that Ordinance No. 2025-28 was duly posted on the 28<sup>th</sup> day of May, 2025, and will remain posted in accordance with the Village Charter.

Tanya Joseph  
Tanya Joseph, Clerk of Council

DATED: 5.28.25

EXHIBIT A

Oakwood Village, Ohio Residential Fees

**RESIDENTIAL BUILDING PERMITS**

NEW CONSTRUCTION

**BASE FEE**

250.00

**SQUARE FOOT FEE**

\_\_\_\_\_ X .10 =

FOUNDATION ONLY

200.00

DEMOLITION HOUSE

200.00

INTERIOR DEMOLITION

75.00

DEMOLITION ACCESSORY STRUCTURE

100.00

ALTERATIONS & ADDITIONS

200.00

\_\_\_\_\_ X .10 =

OCCUPANCY & USE NEW DWELLING

150.00

OCCUPANCY FOR ADDITION >750 SQ. FT.

75.00

WATER SERVICE, SANITARY & STORM

100.00 X \_\_\_\_\_ =

CONNECTIONS, LATERALS (Includes repairs)

EACH EXTERIOR STORM WATER BASIN

50.00 X \_\_\_\_\_ =

1% BBS FEE

**TOTAL**

**RESIDENTIAL ELECTRICAL PERMITS**

NEW CONSTRUCTION

**BASE FEE**

150.00

**SQUARE FOOT FEE**

\_\_\_\_\_ X .07 =

ALTERATIONS & ADDITIONS

100.00

\_\_\_\_\_ X .07 =

TEMPORARY SERVICE

75.00

NEW or REPLACEMENT SERVICE

100.00

ELECTRIC PANELS, SUB-PANELS

75.00 X \_\_\_\_\_ =

GENERATOR

200.00

Solar System

150.00

1% BBS FEE

**TOTAL**

**RESIDENTIAL PLUMBING PERMITS**

NEW CONSTRUCTION & ADDITIONS

**BASE FEE**

150.00

**SQUARE FOOT FEE**

\_\_\_\_\_ X .05 =

REMODELING & ALTERATIONS

100.00

\_\_\_\_\_ X .05 =

EACH FIXTURE

25.00 X \_\_\_\_\_ =

EACH HOT WATER HEATER

75.00 X \_\_\_\_\_ =

WATER SERVICE, SANITARY & STORM

CONNECTIONS, LATERALS (Includes repairs)

100.00 X \_\_\_\_\_ =

GAS LINE

50.00

1% BBS FEE

**TOTAL**

<u>RESIDENTIAL HVAC PERMITS</u>	<u>BASE FEE</u>	<u>SQUARE FOOT FEE</u>	
NEW CONSTRUCTION	150.00		_____
		_____ X .05 =	_____
ALTERATIONS & ADDITIONS	100.00		_____
		_____ X .05 =	_____
EACH HEATING UNIT OR AC UNIT	100.00	X _____ =	_____
SOLAR OR GEOTHERMAL	150.00		_____
			1% BBS FEE _____
		<u>TOTAL</u>	_____
<u>RESIDENTIAL DEPOSITS &amp; SERVICE FEES</u>			
DEMOLITION OF DWELLING DEPOSITS	500.00		_____
ENGINEERING DEPOSIT	800.00		_____
PARK FEE	500.00		_____
RIGHT OF WAY DEPOSIT	2000.00		_____
OTHER OPENINGS (ADJACENT TO STREET/SIDEWALKS)	250.00		_____
SIDEWALK EXCAVATION	225.00		_____
		<u>TOTAL</u>	_____
<u>NEW DWELLING RESIDENTIAL PLAN REVIEW FEES</u>			
STRUCTURAL	100.00		_____
ELECTRICAL	50.00		_____
HVAC	50.00		_____
PLUMBING	50.00		_____
FIRE SUPPRESSION	50.00		_____
			1% BBS FEE _____
		<u>TOTAL</u>	_____
<u>ADDITIONS, ALTERATIONS, DECKS, GARAGES, ACCESSORY STRUCTURES PLAN REVIEW FEES</u>			
STRUCTURAL	50.00		_____
ELECTRICAL	35.00		_____
HVAC	35.00		_____
PLUMBING	35.00		_____
FIRE SUPPRESSION	35.00		_____
			1% BBS FEE _____
		<u>TOTAL</u>	_____
<u>RESIDENTIAL MISC. FEES &amp; PERMITS</u>			
	<u>BASE FEE</u>	<u>SQUARE FOOT FEE</u>	
ROOFING OR SIDING	100.00		_____
WINDOW OR DOOR REPLACEMENT	50.00		_____
GARAGES OR ACCESSORY BLDG.	150.00		_____
		X _____ .09 =	_____
GARAGE FLOOR	35.00		_____
SWIMMING POOL, HOT TUB, FOUNTAIN	100.00		_____
DRIVEWAY	75.00		_____
APRON	50.00		_____
SIDEWALK/PATIO	35.00	X _____ =	_____
GRADING OF EXISTING LOT	75.00		_____

EACH FIREPLACE	50.00 X _____ =	_____
SECURITY SYSTEM	60.00	_____
FENCE	50.00	_____
RETAINING WALL	75.00	_____
ELEVATOR	150.00	_____
....EACH FLOOR SERVED	30.00 X _____ =	_____
WATERPROOFING	125.00	_____

LAWN SPRINKLER	50.00	_____
REINSPECTION FEE (WHEN APPLICABLE)	75.00	_____
WORK STARTED WITHOUT PERMITS (DOUBLE PERMIT FEE)		_____
Temporary Structures	125.00	
Tents	75.00	
MISC. FEE TBD BY CBO FOR SPECIAL CIRCUMSTANCE		_____

#### CURB CUTTING

- (a) *New work.* A fee of \$10.00 per lineal foot of curb to be cut, lowered or removed, with a minimum fee of \$100.00 \_\_\_\_\_
- (b) *Widening previous cuts.* A fee of \$10.00 per lineal foot of curb to be cut, lowered or removed, with a minimum fee of \$75.00. \_\_\_\_\_

#### GRADE SETTING FEES

- (a) ONE- AND TWO-FAMILY DWELLING \$1,000 \_\_\_\_\_
- (b) BUILDINGS OTHER THAN ONE- AND TWO-FAMILY DWELLINGS \$1,500 PER 1,000 SQUARE FEET  
OR PORTION THEREOF \_\_\_\_\_

SUB-TOTAL \_\_\_\_\_

1% BBS FEE \_\_\_\_\_

TOTAL \_\_\_\_\_

# EXHIBIT B

Oakwood Village

ADDRESS OF PROJECT: \_\_\_\_\_

<b>COMMERCIAL BUILDING PERMITS</b>	<b>BASE FEE</b>	<b>VALUATION FEE</b>	
NEW CONSTRUCTION	450.00		_____
		_____ X .02 =	_____
ADDITIONS	250.00		_____
		_____ X .02 =	_____
ALTERATIONS	175.00		_____
		_____ X .02 =	_____
DEMOLITION BUILDING	250.00		_____
INTERIOR DEMOLITION	100.00		_____
OCCUPANCY & USE	150.00		_____
EACH EXTERIOR STORM WATER BASIN	50.00 X _____ =		_____
		SUB-TOTAL	_____
		3% BBS FEE	_____
		<b>TOTAL</b>	_____

<b>COMMERCIAL ELECTRICAL PERMITS</b>	<b>BASE FEE</b>	<b>SQUARE FOOT FEE</b>	
NEW CONSTRUCTION	250.00		_____
		_____ X .10 =	_____
ADDITIONS	175.00		_____
		_____ X .10 =	_____
ALTERATIONS	125.00		_____
		_____ X .10 =	_____
EACH TRANSFORMERS, HEATERS	50.00 X _____ =		_____
COMMUNICATION SYSTEM	75.00		_____
TEMPORARY SERVICE	100.00		_____
NEW or REPLACEMENT SERVICE	100.00		_____
ELECTRIC PANELS, SUB-PANELS	75.00 X _____ =		_____
SECURITY SYSTEM	100.00		_____
COMMUNICATION TOWER	400.00		_____
Solar System	250.00		_____
		SUB-TOTAL	_____
		3% BBS FEE	_____
		<b>TOTAL</b>	_____

<b>COMMERCIAL PLUMBING PERMITS</b>	<b>BASE FEE</b>	<b>SQUARE FOOT FEE</b>	
NEW CONSTRUCTION	250.00		_____
		_____ X .10 =	_____
ADDITIONS	175.00		_____
		_____ X .10 =	_____
ALTERATIONS	125.00		_____
		_____ X .10 =	_____
EACH FIXTURE	25.00 X _____ =		_____
EACH HOT WATER HEATER	50.00 X _____ =		_____
WATER SERVICE, SANITARY AND STORM CONNECTIONS,			_____
LATERALS (INCLUDES REPAIRS)	125.00 X _____ =		_____
GAS LINE	75.00		_____
		SUB-TOTAL	_____

**TOTAL** \_\_\_\_\_

SQUARE FOOT FEE

SUB-TOTAL \_\_\_\_\_  
3% BBS FEE \_\_\_\_\_

**TOTAL** \_\_\_\_\_

DEMOLITION OF COMMERCIAL BUILDING DEPOSIT	1000.00
ENGINEERING DEPOSIT (NEW STRUCTURE)	2000.00
SITE WORK ONLY	1000.00
PARK FEE	500.00
RIGHT OF WAY	2000.00
OTHER OPENINGS (ADJACENT TO STREET/SIDEWALK)	500.00
SIDEWALK EXCAVATION	225.00
SEWER SERVICE LINE DEPOSIT	500.00

TOTAL \_\_\_\_\_

**SQUARE FOOT FEE**

SUB-TOTAL \_\_\_\_\_  
3% BBS FEE \_\_\_\_\_

Category	Value
...	...
<b>TOTAL</b>	<b>...</b>



COMMERCIAL MISC. FEES & PERMITS	BASE FEE	SQUARE FOOT FEE	
GRADING	125.00		_____
PARKING LOTS, PER 5000 SQ. FT. OR PORTION THEREOF	125.00 X _____ =		_____
DRIVEWAY/APRON	100.00 X _____ =		_____
SIDEWALKS/PATIOS	50.00 X _____ =		_____
SWIMMING POOL	350.00 X _____ =		_____
HOT TUB	150.00 X _____ =		_____
WATER FEATURE	100.00 X _____ =		_____
FENCE	100.00		_____
ELEVATORS	250.00		_____
....EACH FLOOR SERVED	30.00 X _____ =		_____
FIRE ALARM SYSTEM	150.00		_____
....EACH DEVICE	2.00 X _____ =		_____
FIRE SUPPRESSION	150.00		_____
....EACH HEAD	2.00 X _____ =		_____
HOOD & HOOD SUPPRESSION	175.00		_____
EACH FIREPLACE	75.00 X _____ =		_____
SIGN <24 SQ. FT.	75.00		_____
SIGN BETWEEN 24 & 48 SQ. FT.	100.00		_____
SIGNS >48 SQ. FT.	150.00		_____
FIRE INSPECTION	150.00		_____
SPECIAL EVENTS	150.00		_____
RE-INSPECTION FEES	100.00		_____
WORK STARTED WITHOUT PERMITS (DOUBLE PERMIT FEE)			_____
Temporary Structures	125.00		_____
Tents	75.00		_____
MISC. FEE TBD BY CBO FOR SPECIAL CIRCUMSTANCE			_____
CURB CUTTING			
(a) <i>New work.</i> A fee of \$10.00 per lineal foot of curb to be cut, lowered or removed, with a minimum fee of \$100.00			_____
(b) <i>Widening previous cuts.</i> A fee of \$10.00 per lineal foot of curb to be cut, lowered or removed, with a minimum fee of \$75.00.			_____
GRADE SETTING FEES			
(a) ONE- AND TWO-FAMILY DWELLING \$1,000			_____
(b) BUILDINGS OTHER THAN ONE- AND TWO-FAMILY DWELLINGS \$1,500 PER 1,000 SQUARE FEET OR PORTION THEREOF			_____
		SUB-TOTAL	_____
		3% BBS FEE	_____
		<b>TOTAL</b>	_____