

**RESOLUTION NO. 2025-10**

INTRODUCED BY MAYOR AND COUNCIL AS A WHOLE

Introduced by	_____
Motioned by	_____
Seconded by	_____
1st Reading	_____
2nd Reading	_____
Third Reading	_____
Under suspension	_____

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE CUYAHOGA SOIL AND WATER CONSERVATION DISTRICT AND THE NORTHEAST OHIO REGIONAL SEWER DISTRICT TO PROVIDE U.S. EPA PHASE II STORM WATER SERVICES FOR THE 2025 CALENDAR YEAR, AND DECLARING AN EMERGENCY**

**WHEREAS**, the Village of Oakwood is an operator of a small municipal separate storm sewers system (MS4) which was required to, and did obtain, by **March 10, 2003**, National Pollutant Discharge Elimination System permit (MS4 Permit) coverage, through the Ohio EPA, for storm water discharge as a result of U.S. EPA's Storm Water Phase II Rule; and

**WHEREAS**, the Storm Water Phase II Rule is part of the U.S. EPA's effort to preserve, protect, and improve the nation's water resources from polluted storm water runoff, Phase II is intended to further reduce adverse water quality and aquatic habitat conditions by instituting the use of controls on the unregulated sources of storm water discharges that have the greatest likelihood of causing environmental degradation. The Phase II rule automatically covers on a nationwide basis all small municipal separate storm sewer systems (MS4s) located in "urbanized areas" as delineated by the Census Bureau; and

**WHEREAS**, MS4s are required to design a storm water management plan to reduce the discharge of pollutants to the maximum extent practicable. The Phase II Rule defines a small MS4 storm water management program as comprised of six minimum control measures that, when administered in concert, are expected to result in reduction of the discharge of pollutants into receiving water bodies. Operators of regulated small MS4s are required to design their programs to do the following: reduce the discharge of pollutants to the "maximum extent practicable" (MEP), protect water quality and satisfy the appropriate water quality requirements of the Clean Water Act. Implementation of the MEP standard will require the development and implementation of best management practices and the achievement of measurable goals to satisfy each of the following six (6) minimum control measures (MCM):

**MCM 1. Public Education and Outreach**

Distributing educational materials and performing outreach to inform citizens about the impacts polluted storm water runoff discharges can have on water quality.

**MCM 2. Public Participation/Involvement**

Providing opportunities for citizens to participate in program development and implementation, including effectively publicizing public hearings and/or encouraging citizen representatives on a storm water management panel.

**MCM 3. Illicit Discharge Detection and Elimination**

Developing and implementing a plan to detect and eliminate illicit discharges to the storm sewer system (includes developing a system map and informing

the community about hazards associated with illegal discharges and improper disposal of waste).

**MCM 4. Construction Site Runoff Control**

Developing, implementing, and enforcing an erosion and sediment control program for construction activities that disturb one (1) or more acres of land (controls could include silt fences and temporary storm water detention ponds).

**MCM 5. Post-Construction Runoff Control**

Developing, implementing, and enforcing a program to address discharges of post-construction storm water runoff from new development and redevelopment areas. Applicable controls could include preventive actions such as protecting sensitive areas (e.g., wetlands) or the use of structural BMPs such as grassed swales or porous pavement.

**MCM 6. Pollution Prevention/Good Housekeeping**

Developing and implementing a program with the goal of preventing or reducing pollutant runoff from municipal operations. The program must include municipal staff training on pollution prevention measures and techniques (e.g., regular street sweeping, reduction in the use of pesticides or street salt, or frequent catch-basin cleaning); and

**WHEREAS**, the Village of Oakwood is a member of the Northeast Ohio Regional Sewer District (NEORSD) and the NEORSD is required to provide Phase II storm water regulation support services to member communities for MCM Nos. 1, 2, 3 and 6 and is further authorized to provide such services through service providers such as the Cuyahoga Soil and Water Conservation District (SWCD); and

**WHEREAS**, the NEORSD has recognized SWCD as a preferred service provider which will work with NEORSD and the Village to plan and provide a conservation program that includes public education and involvement, and which will implement the Public Involvement and Public Education (PIPE) program, which program meets and exceeds the requirements of MCM Nos. 1 and 2; and

**WHEREAS**, the Village desires to enter into a Memorandum of Understanding (MOU) with NEORSD and SWCD for a period of twelve (12) calendar months beginning in January 2025, and subsequent annual renewals, to retain the services of SWCD, and participate with SWCD, in meeting the requirements of MCM Nos. 1 and 2, and provide an annual report to the Ohio EPA, all as more fully set forth in the MOU, which is attached hereto as Exhibit A, and incorporated as if fully rewritten herein; and

**WHEREAS**, per the MOU, the Village agrees to grant an annual conservation appropriation to SWCD, in an amount not to exceed \$6,000.00 for the calendar year 2025, and NEORSD agrees to provide the Village with an appropriation in the amount of \$6,000.00, which the Village shall use to pay SWCD to implement the services set forth in the MOU for the calendar year 2025.

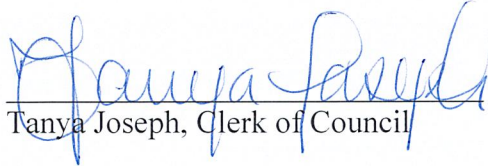
**NOW, THEREFORE BE IT RESOLVED** by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio that:

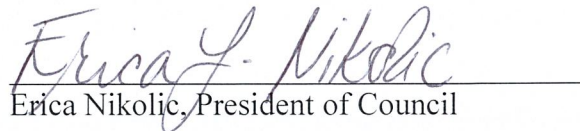
**Section 1.** The Mayor is hereby authorized and directed to enter into the MOU with NEORSWCD and SWCD for the calendar year 2025, which is attached hereto as Exhibit A, and incorporated as if fully rewritten herein, and to grant an annual conservation appropriation to SWCD, in an amount not to exceed \$6,000.00 for the calendar year 2025, conditioned upon the Village receiving from NEORSWCD an appropriation in the amount of \$6,000.00, which the Village shall use to pay SWCD to implement the services set forth in the MOU for the calendar year 2025.

**Section 2.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting on the date indicated below, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 3.** This Resolution constitutes an emergency measure necessary for the health, safety and general welfare of the residents of the Village, and to allow the services set forth in the MOU to immediately commence, and provided it receives the affirmative vote of two-thirds (2/3) of the members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor, otherwise it shall take effect and be in force from and after the earliest period allowed by law

PASSED: 1.28.2025

  
Tanya Joseph, Clerk of Council

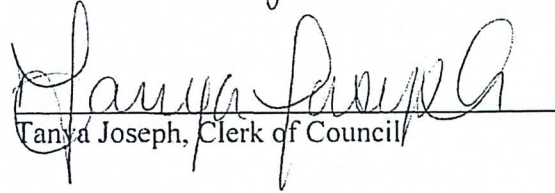
  
Erica Nikolich, President of Council

Presented to the Mayor: 1.29.2025

Approved: 1.31.25

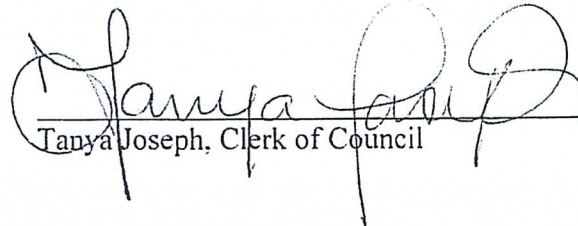
  
Gary v. Gottschalk, Mayor

I, Tanya Joseph, Clerk of Council, of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that the foregoing Ordinance No. 2025-10 was duly and regularly passed by this Council at the meeting held on 28<sup>th</sup> day of January, 2025.

  
Tanya Joseph, Clerk of Council

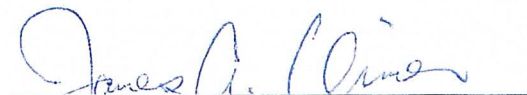
**POSTING CERTIFICATE**

I, Tanya Joseph, Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that Ordinance No. 2025-10 was duly posted on the 3<sup>rd</sup> day of February, 2025, and will remain posted in accordance with the Oakwood Village Charter.

  
Tanya Joseph, Clerk of Council

DATED: 2.3.25

Approved as to legal form:

  
James Climer, Director of Law

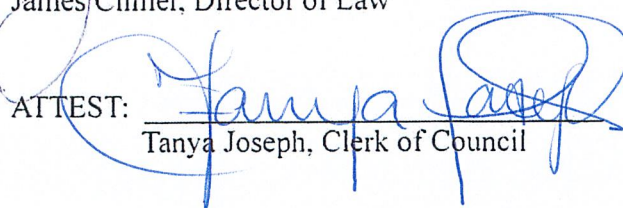
ATTEST:   
Tanya Joseph, Clerk of Council

Exhibit A follows:





November 25, 2024

Letter by Email

Hon. Mayor Gary Gottschalk  
Village of Oakwood

Re: One-Year Agreement for 2025 Renewal of PIPE Services

Dear Mayor Gottschalk,

In 2021, your community entered into a five-year agreement with Cuyahoga Soil & Water Conservation District (SWCD) for services related to your community's mandated Public Involvement and Public Education (PIPE) program (under the Ohio EPA Municipal Separate Storm Sewer System (MS4) Permit). Cuyahoga SWCD implements your annual program, at a cost of \$6,000.00, which is annually reimbursed by NEORSRD.

Under the MS4 permit, your community is required to develop, implement, and enforce a Stormwater Management Plan that addresses six Minimum Control Measures, two of which are:

- **MCM #1: Public Education and Outreach**
- **MCM #2: Public Participation and Involvement**

Together MCM #1 and #2 make up the PIPE Program (Public Involvement, Public Education). Criteria for the PIPE Program is to identify stormwater pollution concerns, have measurable goals, reach a variety of audiences, actively involve potentially affected stakeholder groups, and evaluate the program's success. All of this must be reported annually to Ohio EPA.

Cuyahoga Soil & Water Conservation District will continue to implement the PIPE Program and your community will be reimbursed for the program costs in 2025, providing we receive your acknowledgement (see attached for renewal letter template), and the annual fee of \$6,000.00 is paid to the Cuyahoga SWCD. **Once your annual payment is received by Cuyahoga SWCD, they will in turn submit the paperwork for your community's reimbursement from NEORSRD on your municipality's behalf.** NEORSRD will then process the request and submit the \$6,000.00 reimbursement directly to your city.

You may scan and email the letter of acknowledgement to Teresa Haendiges at [thaendiges@cuyahogaswcd.org](mailto:thaendiges@cuyahogaswcd.org) or mail to:

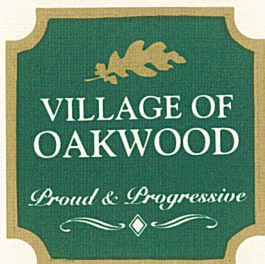
Cuyahoga Soil & Water Conservation District  
3311 Perkins Avenue #100  
Cleveland, Ohio 44114

In the meantime, the staff is wrapping up this year's PIPE activities and will prepare the annual report in early 2025. If you require assistance, please contact Teresa at 216-524-6580, ext. 1000.

Sincerely,

Executive Director, Cuyahoga SWCD





Cuyahoga Soil & Water Conservation District  
Attn: Kristin Hall, Executive Director  
3311 Perkins Avenue, Suite 100  
Cleveland, OH 44114

**RE: PUBLIC INVOLVEMENT PUBLIC EDUCATION PROGRAM  
CONTINUATION OF SERVICES 2025**

Dear Ms. Hall:

This letter serves as an acknowledgement of our community's desire to continue to utilize the services of the Cuyahoga Soil & Water Conservation District in 2025, as required under the community's Municipal Storm Water Program (MS4 permit), to address **MCM #1: Public Education and Outreach and MCM #2: Public Participation and Involvement**. Combined, these two minimum control measures are the Public Involvement/Public Education (PIPE) Program.

Upon receipt of an invoice, the community agrees to pay \$6,000.00 to the Cuyahoga Soil & Water Conservation District (SWCD) for implementation of this program. Once payment is received by Cuyahoga SWCD, the application for the community's reimbursement of \$6,000.00 for the annual program cost will be sent to NEORSB for reimbursement processing.

Sincerely,

  
Mayor

cc. Director of Finance