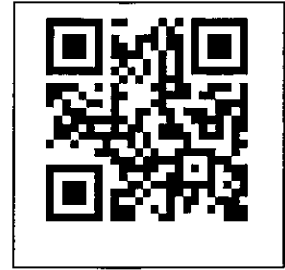


**VILLAGE OF OAKWOOD
COUNCIL MEETING
January 9th, 2023
7:00 p.m.
AGENDA**



- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**

Council President	Erica L. Nikolic	Mayor	Gary Gottschalk
Council-At-Large	Johnnie A. Warren	Law	James Climer
Ward 1 Councilperson	Taunya Scruggs	Finance	Brian L. Thompson
Ward 2 Councilperson	Eloise Hardin	Service	Tom Haba
Ward 3 Councilperson	Paggie Matlock	Fire	Dave Tapp
Ward 4 Councilperson	Mary Davis	Police	Mark Garratt
Ward 5 Councilperson	Candace S. Williams	Building	Daniel Marinucci
		Engineer	Ed Hren
		Recreation	Carlean Perez

- 4. MINUTES-** December 22nd, 2023, Finance Meeting
December 22nd, 2023, Council Meeting
December 28th, 2023, Special Meeting

5. Clerk Correspondence

6. Departmental Reports

MAYOR-GARY GOTTSCHALK	FIRE-DAVE TAPP
LAW-JAMES CLIMER	BUILDING-DANIEL MARINUCCI
FINANCE-BRIAN THOMPSON	0 HOUSING INSPECTOR N/A
SERVICE-TOM HABA	POLICE-MARK GARRATT
ENGINEER-ED HREN	RECREATION-CARLEAN PEREZ

- 7. Floor open for comments from Village Residents** on meeting agenda and comments in general *Village residents, please state your name, address, and the subject you wish to discuss for the record. Please limit your comments to five (5) minutes. Thank you! Please sign-in to speak.*
- 8. Legislation**

2023-55 **AN EMERGENCY ORDINANCE AUTHORIZING THE RE-APPOINTMENT OF**
Introduced 12-22-23 **ROSS CIRINCIONE AND JOHN MONTELLO TO THE POSITION OF ASSISTANT LAW**
By Mayor and **DIRECTOR/PROSECUTOR WITH THE VILLAGE OF OAKWOOD**
Council as a whole
1st read 12-22-23
2nd read 1-9-24

- 9. Adjournment**

**VILLAGE OF OAKWOOD
WORK SESSION
January 9th, 2024
7:00 p.m.
AGENDA**

1. Call Meeting to order
2. Discussion by Mayor and Department Heads of matters to be brought to the attention of Council if present.
3. Questions of Mayor and Department Heads concerning Legislation or potential Legislation to be considered a future Council meetings.
4. Discussion of items of draft Legislation or potential Legislation to be considered at future Council meetings.

Legislation: Fiscal Officers Certificate Present

Municipal Complex	Hardin
Disaster Recovery Plan	Hardin
Human Resources	Hardin
Five Year Plan	Hardin

5. Matters Deemed Appropriate
6. Adjournment

<u>12.22.23</u>	1st Reading
<u>1.9.24</u>	2nd Reading
	3rd Reading
	Under Suspension
	Adopted

AMENDED ORDINANCE NO. 2023-55

INTRODUCED BY MAYOR AND COUNCIL AS A WHOLE

AN EMERGENCY ORDINANCE AUTHORIZING THE RE-APPOINTMENT OF ROSS CIRINCIONE AND JOHN MONTELLO TO THE POSITION OF ASSISTANT LAW DIRECTOR/PROSECUTOR WITH THE VILLAGE OF OAKWOOD

WHEREAS, John Montello has served capably for a number of years as the Magistrate of the Oakwood Mayor's Court which will no longer hear cases as of January 15th, 2024; and,

WHEREAS, John Montello has considerable experience as a municipal attorney including serving as Law Director of Walton Hills, Law Director/Prosecutor for Bedford and prior legal positions with Maple Heights and Streetsboro; and,

WHEREAS, John Montello and the present Assistant Law Director/Prosecutor, Ross Cirincione, have indicated a desire to share the position of Assistant Law Director and Prosecutor which will bring additional valuable skill and experience to those positions; and,

WHEREAS, the said employees will perform the duties of said positions for the same salary and benefits presently paid to Ross Cirincione;

NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio that:

SECTION 1. Ross Cirincione and John Montello are hereby appointed to the position of Assistant Law Director and Prosecutor effective January 15, 2024.

SECTION 2. The said employees shall be paid as follows:

Salary: Twenty-six thousand seven hundred seventy-five and 00/100 Dollars (\$26,775.00) each per annum for meeting attendance, duties assigned by the Law Director and all other duties except as stated below;

Hourly compensation: Up to five thousand one hundred and 00/100 Dollars total billed at \$112.50 per hour for criminal jury trials, motion to suppress hearings and appeals (no PERS or employer contributions).

SECTION 3. All provisions of all other Ordinances and Resolutions which are inconsistent with the provisions contained herein shall be modified accordingly.

SECTION 4. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village, the reason for the emergency being that the same relates to the daily operation of a municipal department and the ability to provide uninterrupted services to the citizens of the

Village, therefore, provided it receives the two-thirds vote of all members of Council elected thereto, said Ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: _____

Erica L. Nikolic, President of Council

Tanya Joseph, Clerk of Council

Presented to the

Mayor _____

Approved: _____

Mayor, Gary V. Gottschalk

I, Tanya Joseph, Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that the foregoing Amended Ordinance No. 2023-55 was duly and regularly passed by this Council at the meeting held on the _____ day of _____, 2024.

Tanya Joseph, Clerk of Council

POSTING CERTIFICATE

I, Tanya Joseph Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that the foregoing Amended Ordinance No. 2023-55 was duly posted on the ____ day of _____, 2024, and will remain posted for a period of fifteen (15) days thereafter as provided in the Village Charter.

Tanya Joseph, Clerk of Council

DATED: _____

**VILLAGE OF OAKWOOD
FINANCE MEETING MINUTES
2023-12-22**

ATTENDANCE

Johnnie Warren, President
Elaine Gaither, At- Large
Chris Callender, Ward 1
Eloise Hardin, Ward 2
Paggie Matlock, Ward 3
Mary Davis, Ward 4
Candace Williams, Ward 5

Brian L. Thompson, Finance Director

ABSENT

Ed Hren, Village Engineer
Ross Cirincione, Prosecutor
Mark Garratt, Police Department
Gary V Gottschalk, Mayor
James Climer, Law Director

Carlean Perez – Recreation Director
Tom Haba, Service Director
Daniel Marinucci, Chief Bldg. Official
Dave Tapp, Fire Department

** Arrived after roll call*

Meeting opened at 6:00pm by Warren
Pledge of Allegiance
Roll Call taken

Warren: We'll begin today's finance meeting. We'll let Mr. Thompson take the helm. **Thompson:** Thank you, Mr. Chairman, members of Council. Today we're discussing the closing of financials for November 30th, 2023. We'll review the statement of cash position with month-to-date totals first. I ended November and the General Fund before encumbrances were at \$431,720 and after encumbrances it is \$264,471. If you notice a couple of those funds that were negative went away. I got some reimbursements from the County. The General Capital Improvement Fund will clear up as well as I finalize my transfers for the year. **Williams:** When you say it'll clear up, the entire \$48,594? **Thompson:** Yes, I'll be posting transfers to the fund. The Sanitary Sewer Revenue Fund is negative \$137,305. I have collected about a \$180,000 but it came in December. So, I didn't post it on this report. It's going to clear itself up after posting those revenues from the County and reimbursements. The Senior Center Fund, I'm just doing the audit on making sure the postings were correct. This is just an escrow account. When you put the money in, it goes back out for a refund if the center looks good. So, it's just a matter of me combing through and making sure everything got posted correctly. **Williams:** So, for the funds that are in the negative. The only one that you have a reimbursement for is the Sanitary Sewer Fund. The ones that you'll make positive, is that coming from the General Fund? **Thompson:** Yes. **Davis:** We talked before about the Community Center, you were going to check into that. **Thompson:** Yeah, I just spoke about it. It's not really to make money, It's kind of an escrow fund. You hold the funds, expense it back to the resident if they have the center clean. I'm doing an audit about where the revenues went and where the expenses went. And it's going to clear

itself out, the negatives don't go away. **Davis:** We should have a positive because they still only get half of what they deposited. **Thompson:** Well, the goal at the end of the year, it will have some little bit of positive in there. We don't like to have a whole lot of money in there. We started the year about \$585. We're probably going to be in the same range around \$500 to \$1000. I'm combing through, just auditing where the money and refunds went. **Davis:** And you're going to let us know? **Thompson:** Yes, when you see December's it will be all cleared out. **Matlock:** What day is that going to be in January? **Thompson:** I'm required by the 15th, but I'll try to have it before. **Matlock:** What did we ask for it at the last meeting? **Thompson:** If you want to know where you're going to be at the end of the year. I'm optimistic we're going to end at about three to four hundred thousand in the general fund. **Matlock:** We did say that we wanted to report approximately January 5th, or we want to close it down by January 5th. So, we need that report by January 5th, we're not going to wait until the last minute. **Thompson:** Yeah, I'm optimistic I'll have. **Warren:** Because when we have it on January 5th, it gives us the opportunity to discuss it on January 9th. **Thompson:** That's fine, I'm going to submit my paperwork to the County I think by 12th. **Williams:** Also, you'll have the side by side of which departments landed where before you realign them. **Thompson:** I pretty much provided that exhibit tonight. **Williams:** You can't provide it until you close out the entire year. **Thompson:** Well, there's a lot of moving parts before you get to the end of the year. So, I gave it my best guesstimate, so it's pretty accurate. **Williams:** Once you close out the entire year. You should be able to show who came in under budget or over budget before you realigned it. **Thompson:** Right, and you're going to have a good picture tonight of where those numbers are. **Warren:** There's going to be other encumbrances in the month of December. We want to see at the end of the year before any transfers occur. Where those funds ended on December the 31st and then the amended version after the transfer. We want to compare where we are at with the negatives on December 31st. So that on January the 9th we could see the negatives and where you corrected the negatives with transfers. **Thompson:** I'll put that together. **Warren:** Ok. **Thompson:** Just overall all funds we began the year with \$421,091, we ended with a little over \$1,052,881. Ms. Williams last time wanted to see the bank statements where the dollars are, to match the report. I gave you the Star Ohio report, where the majority of the dollars are. I gave a little synopsis of what Star Ohio is. They get like a daily rate of 5.57 and an annual rate of about 5.71. Which is really great right now in the market. I did the statement; I redacted the account number. That's where I like the majority of the dollars to sit. Because it accrued the interest and then we reinvest the interest. The other account is more of our main account throughout the month. That's the Huntington account on the next page. That's where a lot of our checks and things come from. We ended the month at \$308,540, and about \$765,791 in Star Ohio. **Williams:** These are the only two accounts we have that hold our money? **Thompson:** Yes, we can dive into our normal management report that ties back into your really thick details. **Williams:** For the Huntington bank account, that only holds a portion? **Thompson:** I like to keep majority of it invested in Star Ohio. **Williams:** So, it's split between the two? **Thomspon:** Yes. **Williams:** Tell me for the ending balance, there's \$264,000... **Thompson:** You got to look at it holistically. All funds equal the total in the bank accounts. So, if you flip the page, add those two together you would pretty much add up to what's in the accounts. Actually, what's in the banks is a little higher. **Williams:** Ok, that's what I wanted to know. Then of those total funds, we expect to spend \$167,000? **Thompson:** That's just encumbered, I mean, those encumbrances could close. But as I closed out November. If we paid all of that, I would end at \$264,000. But I'm anticipating it being the three to four hundred

thousand range on the general fund. **Williams:** Ok. **Thompson:** On our management report, our favorable ratio was about 92%. We collected \$9.6 million, we're at \$9.8 million when you add in the beginning balance. As you look down through the departmental rating of ratios. Tommy was a little over by about 6%. It's due to some very large repairs and stuff in his department this year. As we move down, the only other one is the 97% where I pay most of my healthcare. My H/B operational contractual is not only health. But it's just a whole host of just the operational postings that we do. Like collections for R.I.T.A, your workers comp, our property, and casualty; so, the ratio is at .97%. I did have a piece to realign as well because I have to post my healthcare bills on the books. I'm going to need a little bit more of appropriation for that. In the end, I didn't increase the bottom-line appropriation. We're kind of getting ahead of ourselves a little bit, I'll explain as we go to the reporting. I just kept it the same level that you're approving for the year, I was able to do that. We can look into that as we talk about the exhibit for our legislation tonight. **Matlock:** Who negotiates healthcare or health benefits for the city? **Thompson:** Jim Love, the gentleman that came in, he's been in business like 30-40 years. He's been our record agent for years, so they always go out to market for us. **Matlock:** And when he negotiates that, does he go through that with you, or does he go through that with the Mayor? **Thompson:** Both, if you remember, he came in and he reported that we had a double-digit savings last year. So, they go out the market and bring back to us what they find. **Matlock:** Is he a sales representative for that company? **Thompson:** No, he's independent. **Matlock:** He's independent, but he's still basically... **Thompson:** A record of agent for us. **Matlock:** Ok, have we ever checked with anyone else, as being a record of agent? **Thompson:** Straight answer is it's been a while. **Davis:** So, we already negotiated for 2024? **Thompson:** In the process. **Matlock:** Is there any way that we can look and see exactly what they're negotiating? **Thompson:** I'm sure a lot of things are protected by HIPAA. **Matlock:** No, I don't want to know the people. I want to know the actual plan that they're actually out negotiating with them. How much it's costing the city, and how much it's costing the employees. **Thompson:** Yeah, he brought that summary to us last year. **Matlock:** Right, that was for last year. What is it for this year because healthcare did go up. We need to see exactly what those health care expenses are. What plan is he putting us under or putting the employees under. What is it going to cost the city in order to sustain the plans that they have. We need to look at that. Because I looked at that last time and I didn't say too much. It is an excellent plan that they're under, but what is the city paying for it? That's what we need to find out. Is there another comparable plan that they can go under that would be beneficial for us and them. **Thompson:** I can have Jim come before you in January as well. **Warren:** Yeah, we would like him to come too. **Hardin:** Well, let's deal with a time frame. You said there are negotiations now? **Thompson:** Yes. **Hardin:** As a part of that process, the finalization, just for the record. Is Council privy to any of the percentages and the numbers prior to entering into a final agreement? **Thompson:** As you recall a lot of our bases for our healthcare are based on the template from the FOP. **Hardin:** Yes. **Thompson:** So, that's where the template is from, but I'm sure we can get you any percentage. **Hardin:** No, no, my question is, as part of the process before you actually sign off on 2024's agreement. Is there a point where Council is made aware of what the tentative agreement looks like? **Matlock:** You're in negotiation with healthcare. What is the time frame that your healthcare goes into effect, is it January 1st? **Thompson:** Yes. **Matlock:** So, right now you're close to the deadline because you're about to go into new healthcare, on the first of the year. **Thompson:** Yeah, this started way back in October. **Matlock:** Ok, so it was October. We should have been looking at exactly what type of plan. And how

much we should be purchasing that plan for between October and now. Because right now the new healthcare benefit packet goes into place January 1st. That means that you had a deadline to meet on these plans in like December. **Thompson:** We pay two things, we pay the premium for the management of the plan, which is mutual health services. You get to be in your own networks for your hospitals and your own doctors. Then we also get the rate for the stop loss, which is critical for us. So, we get the stop loss rate and the premium rate. But we have had some quotes on that. I can share them with you. **Warren:** In the past we had the list of quotes. We had the guy show the different healthcare places. It showed what their numbers were and then they presented them to us. These are the numbers for an identical plan. Whether it benefits us or not, and we moved forward from there. Don't you remember we used to have that? **Thompson:** Yeah. **Warren:** That's what we would like to see. Because we assume that they did their due diligence to get quotes from all of the major healthcare providers. In order to see what growth providers would be bidding on the contract that we're obligated to. Especially with the Police as far as the level of current rank of coverage. So, at that point, we would like to see the insurance consultant's list of the companies that bid it, and anticipated cost in the levels of coverage. **Thompson:** He usually comes after the fact. But as we move forward and when he starts in October. We'll keep you abreast of the process. **Warren:** But we need to know it now in January. So at least we know what we're going to be dealing with. **Matlock:** What are we paying for? Because I know Healthcare is very expensive. And I'm looking at the plan and the plan we have is very expensive. We need to be looking at that. I know we're governed under the FOP, but we still need to look at that. We need to look at other plans. **Gaither:** Only FOP is under the union. **Warren:** Yeah, but we usually file all the other employees in the same parallel benefiting to them. **Matlock:** We have to find a viable plan that will fit all employees. FOP is something we definitely have to deal with. But the other plans or the others are not under FOP. **Warren:** I see what you're saying. But I'm not in a position to say the Police gets one plan and the other employees... **Matlock:** All I'm saying is, we need to look at our other options. **Williams:** We do have to because if there's a better financial opportunity for the Village. **Warren:** Without taking away from the employees. **Williams:** They may have to go with the other plan if it works better for us financially if we've never looked at that before. **Warren:** We have in the past and again like I said. I wouldn't even consider giving the other employees anything different than what we give the Police. **Matlock:** I mean, that's just giving us an option. **Warren:** Put yourself in that position. **Hardin:** Right, let's get real, what are we doing with the percentage of rate of increase in pay. Is everybody getting 5%? **Thompson:** That's what we told them to put in for 2024. But when you pass the budget for the 25%, it's not on the budget with the 5%. So, when you look at that 25%, it's on this year's budget. But they were instructed to put that 5%. **Hardin:** I need real clarification so that everybody doesn't look stupid here. If that's what you said, come January 1st when I get my first check as an employee. What should I expect? **Thompson:** It will be the same until the final budget for 2024 is passed by March 31st. **Hardin:** But they are aware of the fact that the 5% has not passed, is that correct? **Warren:** Have you communicated with the employees that the 5% for everyone else is contingent upon the budget being passed? **Thompson:** I didn't put out anything formally. The Mayor is the person to communicate it ultimately, but I haven't put out anything. **Williams:** If you directed them to do the 5%. **Thompson:** Yes, and they budgeted for 2024. **Williams:** You said the Mayor should tell them that the 5% didn't happen. If you directed them, then you are responsible... **Thompson:** The direct discussion with the Mayor, the Mayor said, to tell them to put the 5% projection in for 2024.

Matlock: It's just a projection we have not yet approved. **Thompson:** Right, so January checks will still be the same and we'll go through that process. **Warren:** Most places after the increase is approved, they can retro the payment. So, you can give them the regular pay and then retro the pay after. **Thompson:** Right. **Hardin:** Still waiting for the figures. **Thompson:** I'll scale that out for you. **Hardin:** Thank you. **Warren:** We have to have that by the fifth. **Williams:** I had a question on the healthcare. Can you speak to the fees? The fees are for Love Agency, correct? **Thompson:** Yes. **Williams:** They were pretty high, is there a variance in that? Is that something that we check to see what the fees are on average with other providers? **Thompson:** They get their kind of fees from the anthem and things like that. We're paying fees to the plan administrator. **Williams:** What account do you bill healthcare to? **Thompson:** The fees go under mutual health services. We brought the total amount last year. We showed the fees and the stop loss. The fees are going on the 101-7799 fund. The claims go under health benefits claims. We pay a premium fees for administrator of the plan under health benefits premium. That's not Jim Love's money that's going to administrator of plan. **Williams:** When you say administrator of plan. Whatever plan we choose, then they have fees on top of that? **Thompson:** No, you have a whole organization that negotiates and manages the claims every week. They send me the claim amount and advise how much we need to pay. They're doing all of that administrative work. **Warren:** So, they do all the processing of the claims. **Thompson:** Yes, that's mutual health services. **Williams:** So, love agency is different than them they are a third party? **Thompson:** They're just during the plan, they process their claims. **Williams:** When we look at the provider that we're going to use are there fees laid out? **Thompson:** Yes. **Williams:** Are we able to compare those? **Thompson:** Yes. **Davis:** As you're talking about the health benefits and the claims, you're already at 98%? **Thompson:** When you get to the end of the year. Some runoff the claims they have to process. You know we have that stop loss in place. So, if it's a person that hits \$35,000 at stop loss. **Matlock:** How many people do you have who have file claims? **Thompson:** We have about forty to forty-one on the plan. **Matlock:** Approximately, what's your percentage of individuals that have filed claims already? Do they file claims a lot? **Thompson:** Oh yeah, I mean it's a variety. They show me the reports every week of who went to the doctor. They show me their dependents, I see the actual employees. It's a whole document they send me every week. **Hardin:** What I'm hearing is we're close to finalizing 2024's health plan through this organization. If everybody's comfortable with that, so be it. But is it too late for us to look at it before the end of the year? Is there any way to get a tentative deal or to extend it through for 30 days' worth? Give us time to look at it prior to signing off on a final figures? **Thompson:** I can ask Mr. Love what the ramifications are as we wait and see the plan. **Matlock:** That has to be done in between that time period before the actual date. It's just something that we need to look at as far as the plan. Because health care is very expensive, and I know we don't want to change their healthcare plan. **Hardin:** Even so, we're responsible to make certain that we're spending the money on behalf of the citizens as best as we can. As a citizen we want to make certain that we are looking at everything. **Warren:** Right and part of that whole thing is providing services also. Because of the fact that their budget helps dictate what services we provide. The revenue dictates the level of services that we can provide. All of that is relevant and all of it has to be tied into cost versus expenses. **Hardin:** Absolutely, we just want to make sure we're spending the money responsibly. **Davis:** You have under contractual services, insurance coverage. We've budgeted \$112,000 but we're already at \$114,000. We're already way over, did we get new employees that put us over the budgeted amount for insurance? **Thompson:** What happens throughout the year,

we have our base insurance coverage. But if we get a new vehicle or something like that, they'll send in an addendum to the policy. **Davis:** Oh, this is not their health insurance, this is property care, ok.

Williams: Can you tell me what the bank service charges are that's \$15,000? **Thompson:** You just have monthly bank charges, fees for the credit card machines, service charges for the bank services that we use in Huntington. So, it's just those type of services, credit card analysis, service charges that you get from the bank. **Williams:** \$15,000 can you give me a detailed report on that account? Is there anything in there avoidable? We're just paying \$15,000 in bank service charges? **Thompson:** Yea, I'll get the details. **Warren:** Write down what you're committing yourself to do so that you can have it. **Hardin:** At least just bring us what those numbers are even if it has to be in executive session.

Davis: Did R.I.T.A go up quite a bit? Because we budgeted \$205,000 but we're way over.

Thompson: We get more money this year. So, the collection charges will be higher. **Hardin:** Back to the health, line 101-7799-51150, what is that saying? **Thompson:** Those are the claims, every week when the individuals go to the Doctor. They send the claims and that's where I book them. It's the claims for all of the people on the plan. So, all of the claims that mutual health services managed they send to me every week. Then I review them and make the payments. **Hardin:** And you're paying that out of what? **Thompson:** General fund dollars, it's part of the plan. **Hardin:** Ok, so we're at \$738,965 and that has been paid out of general fund? **Thompson:** Yes. **Hardin:** So, we haven't reached the cap. At that point then we go into the stop gap, is that where we are? **Thompson:** At that point, in terms of the report and where it's at right now. If I get another thirty something thousand I'm just going to make an adjustment for these claims on the report. If you remember when Mr. Love came in, we were like at a 54% savings ratio. And we actually got another deduction last year because of our utilization on the plan. What we're looking at here is just month-to-date or year-to-date. If some of these lines seem to come over, that always come back to you for explanation for realignment.

Hardin: Ok, so there is no maximum. Is that what you're saying? **Thompson:** It's a maximum on the individual of the \$35,000. So, if they have an operation that was a hundred grand, we only have exposure of \$35,000 per person. **Hardin:** This is the same question we asked last time. Is there ever a point that our stop gap does not protect us? **Thompson:** No, we contracted with them anything up to \$35,000, anything over they pay. **Hardin:** Period. **Thompson:** Yes. **Hardin:** All right. **Thompson:** I gave you the active credit card list by department. **Williams:** You gave us the active credit card list before, but a question on that. Who has the credit card for the Fire Department? There's not a name here. **Thompson:** It's more Chief Tapp and assistant Chief Dirocco, mainly Chief Tapp. **Williams:** So, the only people that have credit cards in the entire Village are the people listed on here and Chief Tapp and assistant Chief Dirocco? **Thompson:** Yes. **Williams:** Where are the statements for all the credit cards that we asked for? **Thompson:** It's quite a few of them, Hillary went on vacation. I have her scan everything in electronically for me. So, I need some more time to get those when she comes back. **Matlock:** Do we reconcile these reports? Like I asked before every month. **Thompson:** Yeah. **Matlock:** So, basically, you said Hillary scans them for you. But if we reconcile them every month. Then you should be able to push them on a report. Because the reconciliation should be for each month. Telling you exactly what was being spent, what money went out, who spent what, where, and how much was spent out on these credit cards. **Thompson:** It's actually in your report the full transaction. We time always back to the credit card statement. They're in your financials every month. You want the actual statement like you get it at home. I'll have her put that compilation together, it's just quite a few. **Williams:** But what we're asking now. Is that you figure out the process for your

department. Where we get those statements every single month. Every month we need to have the credit card statements for all of these credit cards. **Thompson:** I'm going to delegate to Hillary to scan them to Tanya, and then she can distribute them to you. **Williams:** Ok. **Hardin:** Do these people keep these credit cards on them? **Thompson:** I got most of the cards in my department, they come in to see me, to sign out. Like Chief Garratt keeps his, Dionna has one, she comes to see me for like the main credit card. Tom, he's out in the field, he has a couple in his possession. Dan has his with Lilly. Lilly kind of manages his, she holds it for him. **Davis:** But Dan only has one for a bank. What does he have to buy? **Thompson:** Huntington Bank, he uses it when he's going to these places to get his certifications. **Matlock:** Does he come to you when he's going to get certification? **Thompson:** No, they put a purchase order in place. **Matlock:** How many certifications does he do per month/year? **Thompson:** I have no clue, we did it in his budget. I don't think it's too many like monthly. **Warren:** Service certifications usually last two years. The thing is that you have to have continuing education to get the certification at the end of the two years. You go every month, for two years. They have it measured out to where you're getting so many credits for each class that you get. Then at the end of the two-year period, you have to have accumulated 32 credits or whatever that amount is. Now with the Building Official, you also have to have other certifications. Continuing education certification for finance and things of that nature. For the new changes that the state may pass for plumbing, heating, electrical or anything like that. So, it's almost like any other thing that you have to be recertified for. But for inspections, it's so many courses and credits every two years, to continue to perform in that capacity. **Davis:** For Aaron, the young man that's supposed to be going through school and get certified. Does Mr. Marinucci pay for his schooling out of his Huntington Bank? Or is Aaron or charging just to the city or what does that go under? **Thompson:** If he's going to class, it will be charged under, I think professional dues. They would do a purchase order; they would show up under buildings budget. They could charge it on the card, but they need the purchase order first. Then they'll pay the fee to the organization before Aaron takes the test. **Davis:** Have we been notified at all, is he still going to school? Or is he not going to school? **Thompson:** I'm not sure to update, I can check with Mr. Mariucci. **Matlock:** SAFEbuilt do we pay them to contract with us? Do we pay them a certain amount a year? **Thompson:** We pay them by job, they bill us every month. **Matlock:** Because they are the inspectors for the city of Oakwood? **Thompson:** Yeah, I think they have a certain certification. **Warren:** Yeah, I think what it is that, like SAFEbuilt will provide plumbing, heating, and electrical inspections. Mr. Marinucci is certified for the structure of the building itself. But the SAFEbuilt provides the mechanicals plumbing, heating, electrical, maybe structural, also in review. **Matlock:** So, Mr. Marinucci, he's not certified for plumbing, heating, or electrical? **Warren:** Typically, most certified Building Officials are not. We were just lucky we had someone that had those certifications. In fact, back when he got certified, it was much easier. **Matlock:** So, Aaron, when he gets certified, will he be certified in like electrical or something? **Warren:** No, he'll only be certified in the building construction and that's only residential. **Matlock:** Ok, with him getting his certification, they were stating that he would get automatic pay raise? **Thompson:** I don't think it's automatic, but I mean he could put it in his budget when he comes before you to make the recommendation. **Warren:** We'll have to talk about that once he gets his certification. **Matlock:** I misunderstood because I thought Aaron was the one that was going to get certified for everything. And then we would no longer have to pay SAFEbuilt for their services. Because there was no sense of us having Aaron here and he was certified and he's still paying SAFEbuilt. **Davis:** So, we'll still

have SAFEbuilt. **Matlock:** We'll still have SAFEbuilt, but now I want to look at what the raise is going to be for Aaron. **Warren:** As a building or RBI inspector, you can write violations, but you can't walk into the property. So, the only way that you can have an opportunity to go into the property. Is to stand out and see if there's violations from the exterior, gutters falling etc. Then, it segways for you to being able to get a full-blown inspection if find enough violations. So, he does the same thing that most residential inspectors would do. And that is to site the homes for non-compliances. As far as gutters and downspouts and the things that. That is what we've already had a long time ago and he was just replacing somebody else. But that's the more important thing that Councilperson Hardin is always asking Dan. He's supposed to be certified to where you guys could call, then he gets sent out. Then he should be creating a report that could be visible by us. So, we could see the reason he went out. **Matlock:** So that's the report that you were asking him about that we would normally get stating what he did. **Warren:** Right. **Thompson:** I didn't know if you want to dive in. I did provide the 25% budget exhibit in the last meeting; it is only 2023. I also provided the exhibit A for final appropriation midline. **Warren:** Let's do this realignment. **Thompson:** Ok, as we were discussing briefly earlier in the meeting. I was able to keep the funding level that you gave me this year at bay. But I moved around some of the department's appropriations, we just talking appropriations here. So, I can end the departments with positive appropriations. The first one was Tommy that we talked about, I wanted to move his. **Williams:** When you say move around, be clear about what you're saying. **Hardin:** I used that word last time. You had already made some adjustments, and I'll use the term adjustments. And you had X number of dollars left. Is that where we are? **Thompson:** We're talking about appropriations that you approved for me this year, per department. So, what I want to do is reduce or raise those. But I'm still going to end up with the same \$10,735,193. I want to reduce some departments and raise some departments. **Hardin:** And this is since the last time we talked? **Thompson:** Yes, this is my round after the year end. **Warren:** So, basically what you're saying is that some departments didn't spend up to their appropriations and some apartments exceeded? **Thompson:** Yes, so, I had the Service Department raised \$15,000. I had various service vehicle repairs and projects. Rubbish disposal I did a modest \$5000 for the rubbish disposal. **Williams:** What was that due to? **Thompson:** Some of the discussion Tommy had last time. There was just some additional rubbish collection that was going on. **Williams:** They charge us every time they service us? I thought the contract was a lump sum. We have a contract lump sum but if they do some special pickups. **Williams:** Ok. **Thompson:** The Council Clerk I want to reduce by \$5,000 because we had a lot of movement in there. Council Clerk Department is not going to use all of her appropriations because we have some transitioning staff. So, I was reducing that by \$5,000. In the Mayor's Court, I was raising it \$5000 because the collections were higher, and Bedford bills us. So, I needed to raise that approximately \$5000. Finance I reduced it \$15,000 because I had a lot of transition in my department. I didn't have anybody for four to six months, so I'm not going to use all of my appropriations. Senior van I reduced; we only have one van driver. We did have a gentleman that retired so he's not going to use all the appropriations there. **Hardin:** We never replaced him? **Thompson:** Not yet probably going into next year. We'll put some money in place. **Hardin:** I'd like to go on the record. I want to know what the Mayor does as it relates to those positions. **Thompson:** Ok. **Davis:** Does the part time people that we have get healthcare? **Thompson:** No benefits for part-time. Bedford Schools as we look throughout the year. Remember we had that one payment that seemed to be going on over, but it was only one payment. So, I reduced that by \$55,000 to match

with the payment. We didn't have any summer employment. Board of Commissions I reduced by \$3,000. I raised the health benefits by \$15,000. The transfers out I'm going to raise by \$46,900. I want to reduce the SCMR by \$48,000. Raise Recreation by \$6,000 because I know I got these Bedford school transportation costs coming into play as I close out the year. **Williams:** Related to what? **Thompson:** It could be senior or rec programs, some special programs. Programs when you have these buses out here from vendors. **Matlock:** They were for their Amish trips, for the transportation. **Williams:** How did we go over if we budgeted for those trips? **Davis:** Because we said to make sure that we're keeping an eye on the recreation things were way over. **Thompson:** Yeah, you dropped it by \$66,000. It's really good and it's \$6000 left and honing in on this transportation cost. I can go back in there and look at the whole list and tell them to send me, but this is my projection. **Warren:** Let me just make a little bit of a correction and not to be insulting or anything. When you mentioned we dropped it by \$66,000, that's not relevant to your budget as far as we're concerned. That's not an excuse not to meet it. You live off of what you get. you mentioned it last time and the time before that. The intent was to reduce it and not to go over it. **Williams:** Yeah, I would like to know how we budget for all of those events. But we still go over about \$6000.

Thompson: Yeah, I just know that was one of my big components, so I just kind of listed that transportation cost. **Williams:** The senior programs are about to go over by \$12,000 as well. Is that what you're saying? **Thompson:** Yes, senior programs in terms of just the programs, I want to raise it \$12,000. **Warren:** Since we always have these month-to-date and year-to-date reports. And we have monthly reviews as you give us the reports. How do you tell the Mayor he's exceeding the budget? That we only have X amount of dollars. So, this is all you have to work with. Or does he just go and still indiscriminately commit the Village beyond what was appropriated by Council? Does he disregard what you're telling him? **Thompson:** No, he's never disregard. **Warren:** Do you even tell them? **Thompson:** Yeah, I tell him a lot of times. **Warren:** Well then if that's the case. How do we go over? **Thompson:** You got this transportation cost that Bedford usually sends me at the end of the year. So, I get it at the end of the year instead of as the projects are going on. They send me this huge bill at the end of the year. **Davis:** The trip was only October and then November. **Thompson:** You can predict what they're going to charge. But if they got a different cost, if gas is up or they're charging something. It could be a little higher, so I usually get that bill at the end of the year.

Williams: Can we communicate with the school district that they need to provide us invoices monthly or quarterly. **Thompson:** Yes. **Williams:** Because their budgeting or lack of, shouldn't affect how we budget. **Callender:** That might have been due to Patrick Carney retiring as the transportation director. They had some change in leadership there. So, maybe they might have been a little bit behind due to that, potentially. **Thompson:** Thanks for the insight. Last, is capital, throughout the year we replaced the pavilion at the park the whole roof. Tommy has a small pavilion and his roof had to be replaced. We had the Fire Department's roof, but that was pretty much covered by almost all insurance. We did full replacement on the Fire Department and gutters, downspouts, everything. They're good for another twenty to twenty-five years. So, this was just my projection through the end of the year. And I kept it leveled, you see it's the same \$1,045,000. **Williams:** So, thirty thousand is a nice chunk of money to go over, right. Which it sounds like was comprised of a bunch of little projects. **Thompson:** Yeah, small, medium, but it's improvements to the Village. **Williams:** So, how are you communicating with that with us throughout the year? To say I know it's going to take us over by X amount of dollars. **Thompson:** Yeah, I did mention that roof and I had it at \$140,000

because we were getting the quotes in. So, I did have some communication. I do know it's going to be a large expenditure and we were able to get it lowered. Some of the moving parts, it didn't come out to \$100,000. **Davis:** Are you talking about the roof at the park? **Thompson:** No, for the Fire Department because we were getting large quotes. **Davis:** But I thought that was all covered by insurance. **Thompson:** Not all of it. **Williams:** I know the Police Chief said his budget was under, but I don't see that reflected here. **Thompson:** You'll have to look at the other reports on the management report. He would have been at a ratio of .92 and both are under. **Williams:** But what he said in the meeting was that he was going to be significantly under what we appropriated. **Thompson:** We will have some excess there. **Williams:** But I thought he said he was coming significantly under budget. **Thompson:** From what we have now, he's probably going to be under budget. Maybe significantly, may not have been the best word to use. So maybe some appropriations left. **Warren:** Significant is relative to what a person perceives to be significant. **Williams:** The end of November we we're at \$2,189,348. You're expecting him to go over budget after he said he's going to be under? **Thompson:** Now, definitely not, he's going to be under. Him and the Fire Department. **Williams:** You're expecting it will be under? **Thompson:** Yes. **Hardin:** By three hundred and something thousand? **Thompson:** I don't know if that much. I don't want to put a number out there, but he's going to come in under this appropriation. So, when I see what you've projected here for him. You still have him at what we appropriated, but you're not expecting it to be what we appropriated? **Thompson:** No, he's going to stay the same. I didn't move his numbers I kept it the same. **Williams:** That side by side that you should have in January. That will be important for us to know when somebody is saying they're under budget. Before you realign it, that is what we need to know. Who was where? Who went over, who went under? And not just giving us these numbers, that realign with what we appropriated at the beginning of the year. **Thompson:** If no other questions, that's all the information I have for tonight. **Warren:** Could I get a motion to adjourn?

Motion to adjourn made by Davis seconded by Gaither

YES VOTE: Warren, Callender, Gaither, Hardin, Matlock, Davis, Williams

MOTION PASSED

Adjourned at 7:02 p.m.

Approved _____

Tanya Joseph, Clerk of Council

Erica L. Nikolic, President of Council

**VILLAGE OF OAKWOOD
COUNCIL MEETING MINUTES
2023-12-22**

ATTENDANCE

Johnnie Warren, President
Elaine Gaither, At- Large
Chris Callender, Ward 1
Eloise Hardin, Ward 2
Paggie Matlock, Ward 3
Mary Davis, Ward 4
Candace Williams, Ward 5

Brian L. Thompson, Finance Director
Dave Tapp, Fire Department

ABSENT

Ed Hren, Village Engineer
Ross Cirincione, Prosecutor
Tom Haba, Service Director
Gary V Gottschalk, Mayor
** Arrived after roll call*

Carlean Perez – Recreation Director
James Climer, Law Director
Mark Garratt, Police Department
Daniel Marinucci, Chief Bldg. Official

Meeting opened at 7:02pm by Warren
Pledge of Allegiance
Roll Call taken

Warren: May I have a motion to approve the minutes of Dec. 22nd, 2023, finance meeting.

Motion to approve finance meeting minutes of Dec. 22nd, 2023, made by Hardin seconded by Matlock
YES VOTE: Warren, Gaither, Callender, Williams, Davis, Matlock, Hardin
MOTION PASSED

Warren: May I have a motion to approve the minutes of Dec. 22nd, 2023, regular Council meeting.

Motion to approve regular minutes of Dec. 22nd, 2023, made by Hardin seconded by Gaither
YES VOTE: Warren, Gaither, Callender, Williams, Davis, Matlock, Hardin
MOTION PASSED

Warren: Any correspondence? Joseph: No. **Warren:** Then would like to get our departmental reports. May we hear from our Fire Chief.

Departmental Reports

Fire-Tapp: Tapp: Thank you, Council President. Nothing really new to report since last meeting. We had a fire in Bedford Heights yesterday. No injuries, it was the electrical outlets plugged in because of Christmas lights. So, make sure people are careful of what they plugging in. I wish everybody a happy holiday. **Warren:** May we hear from our Finance Director.

Finance-Thompson: Thompson: Thank you, Mr. President, nothing additional to report. And I also want to say happy holidays to everybody. **Williams:** Liberty News does that attribute solely to summer camp? Do we make any other payments. **Thompson:** Liberty News, the summer camp, and I think he maybe bills us for that picture y'all took with Council that he does every year. **Williams:** I saw where you had Hubb's Groove, Raymon Phillips, and Gregory Williams. I see that there's different payment amounts and then there's a reclass expense. Can you share more information? **Thompson:** Yeah, I had that initially in recreation. But it was more appropriate to put it under Council special events. So, we had to move it. **Williams:** For Raymon Phillips it was \$1800 and then you did it the second time, that was \$1250. **Thompson:** Yeah, apparently I think it was raining. Some facilities on the stage he didn't need, so it came in lower. **Williams:** We didn't make that \$1800 payment? **Thompson:** It could have been encumbered. He sent us the original invoice for covering the event, I think it's going to be external. But it ended up being internal if I am not mistaken. So, we didn't use the whole encumbrance, we only paid what the new bill was. **Williams:** Ok, you gave us Exhibit A the final appropriations transfer budget, right? **Thompson:** That would be legislation 2023-54. **Williams:** I just want to make sure of that. This is not actually final because you have to close out the year, this is like the projected amount? **Thompson:** Yeah, this would be my projected year end appropriation. **Williams:** Ok, because you have final appropriations. **Thompson:** It would be final for the year it's projecting my year end. **Williams:** You understand why I'm confused because you have final appropriations. But you can't close out to until December 31st, 2023, right? **Thompson:** This is my projection; it runs into the new year. But when I close all my financials and I present it to the state auditor, it's going to be my final. Then I'll have the approval from Council. **Williams:** It will be with their actual numbers not projections, right? **Thompson:** The year-to-date will. **Williams:** So, will this document change? **Thompson:** No, it wouldn't change. **Warren:** But either way, you're going to reflect exactly what you did. **Thompson:** Yes, I will. **Hardin:** Did you want the word change? Is that what you're trying to say? **Williams:** Do you still have other things to add to this between now and December 31st, 2023? **Thompson:** That's what I projected out. So, this could be final, and these appropriations are going to cover me on every department. **Williams:** But your projections are like an estimate. So, you could do something different, and then this would change? You would have to amend this? **Thompson:** You would have to if there's additional moving parts by the time I post December. This is my iron client projection here for the end of the year. I really looked at it closely. **Williams:** Ok. **Matlock:** Next year, just make sure you put projected instead of just putting final. Then we will all know that's your projected final. **Thompson:** No problem. **Warren:** It will be different than you projected because nobody could project any cost or expense exactly. **Thompson:** My goal was to not have those departments have a negative appropriation. **Davis:** On the pay line report. All the things that we spend for Thanksgiving when we buy those cookies, lunch meat, pies, etc. What department budget does those go under? **Thompson:** Pretty sure because it was opened to the whole Village, it would be the Mayor's. Actually, a lot of those turkeys and stuff we get, we don't pay for. We have a vendor that makes donations for gift cards to giant Eagle, for those turkeys. **Williams:** That, you know, do we have any policies around gift cards? **Thompson:** I don't really have any gift cards other than this organization making a donation for the cards. You can't keep those gift cards for yourself. You have to get it into the community. We do have a credit card policy. We do have a legislative credit card policy. **Davis:** We have so many Walmart transactions, they're all the same day. Thanksgiving turkeys, Thanksgiving pies, Thanksgiving supplies, I mean it lists of turkeys. **Matlock:** I can answer that because I was there that morning, Candace was there also. They were running back out because they were short. They went out the next day too. They didn't have the right amount. **Thompson:** We could get only so many with the gift cards. **Davis:** I thought we had that tallied originally, I don't understand. **Matlock:** It should have been tightened up a little bit, as far as what they actually had purchased. It was confusing one because they didn't get the letter out until the last minute. Then

people bombarded them at one time once they got that letter. They were trying to satisfy all the people in the community who called for that. **Williams:** In regard to the CRA's and the TIF's. We had asked for the Mayor to provide some type of information. About how he came to the percentages, the number of people that we're going to be working, amount of the investment they were doing to add on to their businesses. Did he give you that document? **Thompson:** No, I'll mention it to him. **Hardin:** Mr. President, I think that was pretty significant request and to not have that. Were you Privy to those numbers and how he arrived at these numbers?

Thompson: I mean certain things I work within closely on. Look at a lot of the history on the taxes, I give him the community rates, which are issued from the County. So, he kind of always looks at the residential and commercial. But he gets more intricate details, so he would definitely have to bring it in for you. **Hardin:** I think we're at a point where, what we used to do. We're not going to keep doing the same things we've always done. I would have liked to have seen them all. So, traditionally, we're just taking those figures and understood that it's use as an incentive to keep the businesses here. As a part of the process and as a courtesy. You have people that are intelligent enough to understand the process. I'll say I feel my back is against the wall tonight on this third reading. We're going to have other companies and other situations. The Mayor's not here. So as his representative, you can take this back. Until and unless we get that type of input when we're asked to make these kind of decisions. Even though we don't have a community development committee that works as closely with the Mayor. As he does with the person requesting it. Going forward without it, I won't vote for it.

Thompson: I reckon I'll convey it to him. **Williams:** I don't just ask for things just because I want more information just to have it and sit. It's necessary to understand what we're passing for the people we represent. So, that I can then explain if someone asks, because people do ask. Some people do understand what we're doing here. So, the CRA that we got for the Federal Metal Company. If you look at E, it says seven million. But if you look at five, it says eight million. And if you look at what the CRA is supposed to do. It's supposed to be based off of the new investment and the new employees. The new employees is blank. We don't even know the number of new employees. So, to not have sufficient information and to be on 3rd reading and you want me to pass it. I don't have the information I need to pass it. So, I just want to be clear about that. **Davis:** Starbucks. Why are we giving them thirty years? It's such a small, I mean it's not a large corporation. **Thompson:** I'll have to defer and reconvene with the Mayor. **Warren:** I could give you a speculation that their revenues and things like that. The food service industry is struggling. Starbucks, we don't know what kind of revenue. But the thing is that we're getting them into the community. It's something that all of us have enjoyed to get in the community. And to give them an incentive to come into our community and stay in our community. For the service and the comfort of our people I don't have a problem with it. I mean everything that we do isn't always income incentive. Some can't give us, look at the Dunkin Donut. That's what I do every day. Look at the traffic they have, it's very minimal. So, to give the restaurant, to come into our Village. An incentive that's not coming out of our pockets at all. That's providing some service to the residents and to the workers that employed in our community. **Hardin:** Mr. President, those are the basis on which I have sat here for many years and passed. But I think as we go forward, we need to understand that this Council. Needs to have as much knowledge as available to them. Because believe it or not, we have constituents that are asking us questions. So, I agree, if I had, I wouldn't have passed over the years. I'm sure that's a part of the Mayor's negotiation strategy and rightfully so. But again, as a Councilperson, those are the kind of things I think we need to have. Just as a courtesy, let's put it that way. It's good to know the numbers, especially since the numbers are handed to you. And if they're different, why are they different? **Warren:** The only thing I'm speaking specifically of is Starbucks. Because that's what we were talking about at the time that I interjected. When the question became why we giving them thirty years. That's why I was talking about the other things. You're absolutely right, we need to get more information. The thing is that we know that 68% of our revenue comes from the businesses that we get. So again, like I said, we do, and the Mayor owes us more specific information. Especially when it's

requested. But I only, for the record, was speaking about my position personally and not everybody else. Starbucks coming in and getting thirty years, I could see the dynamic of that type of business. Versus some other one that's huge. Sometimes they look like ghost towns, so the restaurant business isn't that lucrative. Especially post COVID that's all I am saying. **Hardin:** For the record, I wasn't feeling the best the night that Federal Metals came. And I'd like to say thank you to them for coming. We requested information and they responded. Which is what they should do. But it was quite thorough, and I was satisfied with their response. But I would like to thank them for coming before the Council officially. **Williams:** to ask whether it's 30 years or 15 years. It's not to say whether you agree or don't agree, or for or against. It's just to say, we'd like to have the information to understand how we arrived at this decision. **Warren:** No problem again. I will now open up the floor for public comment. This is the opportunity for residents who has questions that they can pose them to the chair and Council.

Open Floor Comments:

Karen Howse, (unknown address), Howse: I do have some TIF questions. I think there's been a lot of good things that the Mayor has done in regard to attracting businesses. And offering them incentives to come here and let alone stay. But I don't think the ask is difficult. If you're presented with, hey, we want to enhance the quality of life for the residents of Oakwood. By having various food chains here and different companies and it's very eclectic. That question is not complicated. I don't know why when you're asking a question why that information isn't provided. I don't know, I've come here randomly. But I just don't know how you guys make decisions without the information. And when you ask, it's legitimate questions. I think it gets to the point where out of habit. Because your hand is almost force, at the 9th hour and it's like ok, this time. I've heard so many times, this is the last time. It's just asking for information and it's like I don't know how council vote on legislation without having the information. **Warren:** For business retention, just to let you know. Sometimes we get speculation, sometimes we get projections. And if we want it more specifics, he has to deliver them to us, and we expect him to. But no Council, not even Warrensville will approve legislation I would assume. To retain the business if the business is here and it is a good portion of our revenue. I mean Warrensville and everybody else could do however they want to do. But Council is confident, at least I am. In voting for anything that we do to help business retention, especially when it's not coming out of our pocket. **Howse:** Let me just say where I work has nothing to do with where I live. When I ask the question, it's not contingent on anything about where I work. **Warren:** But it's about the things that we've determined. **Howse:** Since you brought that up, I will say the information is provided before Council makes decision. It's a courtesy and they're not expected to make a decision without that information. **Warren:** Ok. **Howse:** Explain to us the certificate of estimated resources, what does that mean? **Thompson:** Means once you get your ending number, you have to certify it to the County. And make sure that your resources are enough to cover expenses. **Howse:** If this is your final budget. Then your budget is over your estimated revenue. **Thompson:** Well, the revenues get realigned as well, I mean, I got my projections there. **Howse:** I know because you said this was your final appropriations right. **Thompson:** Yeah, final projection. **Howse:** Ok if it's final, it's final, a budget is projected. It is an estimate, a source of saying this is what we're anticipating we're going to spend. Go to the 201 fund you budgeted for SCMR. You budgeted as your final \$1,241,800. **Thompson:** Yes. **Howse:** You're going to have enough revenue in the month of December to cover that budget? **Thompson:** Yeah. **Howse:** Ok, and then for your 301 fund you budgeted \$3.7 million. **Thompson:** Yes. **Howse:** So, in the 301 fund you have \$1.8 million, an estimated revenue. **Thompson:** Yes. **Howse:** Where's the money coming from. **Thompson:** We got our funds that come from the County. They go into capital, bond retirement, general fund, and certain funds. It will all line up with the revenue. **Howse:** So, you're saying in the month of December. You're going to have two point something million dollars posted to your bond? **Thompson:** Yeah, the funds come in and out. **Howse:** Ok, and then your

ambulance billing, fund 217. You have \$364,542 for your budget. I Anticipate you got that for December, so that will change. If all of these funds are over, and we're at the end of December. Council should know that. I mean, because if you're saying you're projecting for the appropriations. Where's your projections for November to say all of these are going to be covered? **Thompson:** You have to look at them holistically. Especially on the general fund and you have the revenues projected. Then on the special revenue between the transfers and the dollars posted. We will have enough revenue to cover it. **Howse:** Honestly when I asked for the November statement you said. Or back a couple of months or so ago, you were cheering. I don't even think it was you cheering. I think it was like I wasn't allowed to ask any questions at the finance meeting. Because they said, oh, we got over \$500,000 in our general fund and this is the first time it's the highest it's ever been. But if you look at where we're at, right now. You just said that in the month of December, you're projecting unexpended or unencumbered that it's going to be three or four hundred thousand dollars. **Thompson:** Unexpended after all transfers are done. **Howse:** Ok, because you've been sitting at \$242,000. The last month you gave, it was at about two hundred and something thousand dollars. **Thompson:** Around September I think we paid some notes and things came down. But, I'm sound for my ending to be in that range. Which is only about thirty to forty thousand dollars from where it's at now. **Howse:** Do you give Council the certificate of estimated resource of what you give them? So, they know that they can compare like this is your budget and then say this is what I'm estimating revenue. **Thompson:** I have to look back in the past and I'm not sure. You know it's certified to the County. **Howse:** I think it kind of gets frustrating for you when I ask some questions. **Thompson:** It's not frustrating, I know you have an in-depth knowledge of things. **Howse:** It's just honestly, it's just the area comfortable with. I've asked questions and it's just the transparency line, that's it. And I know you're trying to bring it up. I know you had short staff and everything like that. But I think some of the issues will go away. If you provide the information they can compare. And if the Mayor gives Council information in a timely manner. Like I said, and I'll say it loudly again. I just don't understand how things get passed. It's always well this time in the past. And I'm not just saying you, Brian. It's always this time and every step of the way. I've seen Council passed legislation and then you get the information after the fact. Then people are asking questions from something that's already passed, it's too late. **Thompson:** I don't think that's the case. You know, tonight in legislation they got the exhibits. We provided them in depth information they could see all the way down to check what was cut. I think we've done a tremendous job. Even with the tragedy and loss we had with the company in the Village. So, I'm optimistic about that. It's just that as a resident, I'd like to see it too. **Thompson:** No problem. **Warren:** Any other comments? **Hardin:** Karen, are you saying there's some things that we have that you don't have in your possession? **Howse:** You said you had some management report. You were talking to them about it, I just have the cash report. **Thompson:** I provide them every month, it's the same thing that's in the book. But you can have one if you'd like. **Howse:** So, I mean I couldn't read it when you were saying it, I didn't have it. **Thompson:** The management report is only a summary report of what they have in so much detail. **Howse:** If I had that report while I was sitting here. I would have come up and asked a question. **Thompson:** No problem and you can ask as many questions as you like. **Warren:** Ok, just make sure she gets the report.

Sharyn Macklin, 7473 Oak Hill Rd., Macklin: I'm with the Bedford Board of Education. I personally wanted to come and thank every Council person that stuck with us on the bond issue. We really appreciate it. We realize that our children do need new schools. Now they're finally going to do it and it's going to be great. I just came here to thank everybody. It was a long road and who thought it would pass on its first time. But we did it, so for all of you that's willing and was able to come out and help us. Thank you, and for all that didn't we won.

Warren: Any other questions or comments? We will close the floor for public comment.

Floor closed.

Warren: Reads legislation:

2023-42 **AN ORDINANCE AUTHORIZING THE ACQUISITION OF THREE POLICE
Introduced 11-28-23 CARS, AND ACCESSORY EQUIPMENT, FOR USE IN THE POLICE
By Mayor and DEPARTMENT FROM THE STATE OF OHIO, DEPARTMENT OF
Council as a whole ADMINISTRATIVE SERVICES, STATE PURCHASING AND DECLARING
1st read AN EMERGENCY.
2nd read 12-12-23
3rd read 12-22-23**

Motion to adopt legislation 2023-42

YES VOTE: Warren, Gaither, Callender, Hardin, Matlock, Davis ABSTAIN: Williams

MOTION PASSED

2023-43 **AN ORDINANCE DECLARING IMPROVEMENTS TO CERTAIN PARCELS
Introduced 11-28-23 OF REAL PROPERTY TO BE A PUBLIC PURPOSE, DESCRIBING THE
By Mayor and PUBLIC INFRASTRUCTURE IMPROVEMENTS TO BE MADE TO BENEFIT
Council as a whole THOSE PARCELS, REQUIRING THE OWNERS OF THE IMPROVEMENT
1st reading THEREON TO MAKE SERVICE PAYMENTS IN LIEU OF TAXES,
2nd read 12-12-23 ESTABLISHING THE PENSKE TRUCK LEASING CO. LP, MUNICIPAL
 PUBLIC IMPROVEMENT TAX INCREMENT EQUIVALENT FUND FOR
 DEPOSIT OF SUCH SERVICE PAYMENTS, AND DECLARING AN
 EMERGENCY**

Motion to adopt legislation 2023-43

YES VOTE: Warren, Gaither, Callender, Matlock, Davis ABSTAIN: Williams, Hardin

MOTION PASSED

2023-44 **A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN
Introduced 11-28-23 AGREEMENT WITH DCOMM, INC FOR THE PROVISION OF A
By Mayor and JOB CREATION TAX CREDIT AND DECLARING AN EMERGENCY
Council as a whole
1st read
2nd read 12-12-23
3rd read 12-22-23**

Motion to adopt legislation 2023-44

YES VOTE: Warren, Gaither, Callender, Matlock, Davis ABSTAIN: Williams, Hardin

MOTION PASSED

2023-45 **AN EMERGENCY ORDINANCE DETERMINING THE PERIOD OF TAX
EXEMPTION FOR AN IMPROVEMENT TO REAL PROPERTY
OWNED BY CARDINAL REALTY, LLC., LOCATED IN OAKWOOD
COMMUNITY REINVESTMENT AREA NO. 1**
Introduced 11-28-23
By Mayor and
Council as a whole
1st read
2nd read 12-12-23
3rd read 12-22-23

Motion to adopt legislation 2023-45

YES VOTE: Warren, Gaither, Callender, Matlock, Davis ABSTAIN: Williams, Hardin

MOTION PASSED

2023-46 **AN ORDINANCE DECLARING IMPROVEMENTS TO CERTAIN PARCELS
OF REAL PROPERTY TO BE A PUBLIC PURPOSE, DESCRIBING THE
PUBLIC INFRASTRUCTURE IMPROVEMENTS TO BE MADE TO BENEFIT
THOSE PARCELS, REQUIRING THE OWNERS OF THE IMPROVEMENT
THEREON TO MAKE SERVICE PAYMENTS IN LIEU OF TAXES,
ESTABLISHING CARDINAL REALTY LLC., MUNICIPAL
PUBLIC IMPROVEMENT TAX INCREMENT EQUIVALENT FUND FOR
DEPOSIT OF SUCH SERVICE PAYMENTS, AND DECLARING AN
EMERGENCY**
Introduced 11-28-23
By Mayor and
Council as a whole
1st read
2nd read 12-12-23
3rd read 12-22-23

Motion to adopt legislation 2023-46

YES VOTE: Warren, Gaither, Callender, Matlock, Davis ABSTAIN: Williams, Hardin

MOTION PASSED

2023-47 **AN ORDINANCE DECLARING IMPROVEMENTS TO CERTAIN PARCELS
OF REAL PROPERTY TO BE A PUBLIC PURPOSE, DESCRIBING THE
PUBLIC INFRASTRUCTURE IMPROVEMENTS TO BE MADE TO BENEFIT
THOSE PARCELS, REQUIRING THE OWNERS OF THE IMPROVEMENT
THEREON TO MAKE SERVICE PAYMENTS IN LIEU OF TAXES,
ESTABLISHING FEDERAL METAL MUNICIPAL PUBLIC IMPROVEMENT
TAX INCREMENT EQUIVALENT FUND FOR DEPOSIT OF SUCH SERVICE
PAYMENTS, AND DECLARING AN EMERGENCY**
Introduced 11-28-23
By Mayor and
Council as a whole
1st read
2nd read 12-12-23
3rd read 12-22-23

Motion to adopt legislation 2023-47

YES VOTE: Warren, Gaither, Callender, Hardin, Matlock, Davis ABSTAIN: Williams

MOTION PASSED

2023-48 **AN EMERGENCY ORDINANCE DETERMINING THE PERIOD OF TAX
EXEMPTION FOR AN IMPROVEMENT TO REAL PROPERTY
OWNED BY FEDERAL METAL CO., LOCATED IN OAKWOOD
COMMUNITY REINVESTMENT AREA NO. 1**
Introduced 11-28-23
By Mayor and
Council as a whole
1st read
2nd read 12-12-23
3rd read 12.22.23

Motion to adopt legislation 2023-48

YES VOTE: Warren, Gaither, Callender, Hardin, Matlock, Davis ABSTAIN: Williams

MOTION PASSED

2023-49

Introduced 11-28-23

By Mayor and
Council as a whole

1st read

2nd read 12-12-23

3rd read 12-22-23

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN
AGREEMENT WITH FEDERAL METAL CO., FOR THE PROVISION OF A
JOB CREATION TAX CREDIT AND DECLARING AN EMERGENCY**

Motion to adopt legislation 2023-49

YES VOTE: Warren, Gaither, Callender, Hardin, Matlock, Davis ABSTAIN: Williams

MOTION PASSED

2023-50

Introduced 12-12-23

By Mayor and
Council as a whole

1st read 12-12-23

2nd read 12-22-23

**AN ORDINANCE DECLARING IMPROVEMENTS TO CERTAIN PARCELS
OF REAL PROPERTY TO BE A PUBLIC PURPOSE, DESCRIBING THE PUBLIC
INFRASTRUCTURE IMPROVEMENTS TO BE MADE TO BENEFIT THOSE PARCELS,
REQUIRING THE OWNERS OF IMPROVEMENTS THEREON TO MAKE SERVICE
PAYMENTS IN LIEU OF TAXES, ESTABLISHING THE EMEK 2 MUNICIPAL PUBLIC
IMPROVEMENT TAX INCREMENT EQUIVALENT FUND FOR THE DEPOSIT OF
SUCH SERVICE PAYMENTS, AND DECLARING AN EMERGENCY**

Motion to suspend legislation 2023-50, made by Gaither seconded by Matlock

YES VOTE: Warren, Gaither, Callender, Hardin, Matlock, Davis, Williams

MOTION PASSED

Motion to adopt legislation 2023-50, made by Gaither seconded by Matlock

YES VOTE: Warren, Gaither, Callender, Hardin, Matlock, Davis ABSTAIN: Williams

MOTION PASSED

2023-51(Amended)

Introduced 12-12-23

By Mayor and
Council as a whole

1st read 12-12-23

2nd read 12-22-23

**AN EMERGENCY ORDINANCE CHANGING THE NAME OF OAKWOOD PARKWAY
TO DR. LARRY L. MACON DRIVE UPON PETITION OF AFFECTED PROPERTY OWNERS**

Motion to suspend legislation 2023-51, made by Hardin seconded by Davis

YES VOTE: Warren, Gaither, Callender, Hardin, Matlock, Davis, Williams

MOTION PASSED

Motion to adopt legislation 2023-51, made by Hardin seconded by Davis

YES VOTE: Warren, Gaither, Callender, Hardin, Matlock, Davis ABSTAIN: Williams

MOTION PASSED

2023-53 **AN EMERGENCY ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS
Introduced 12-22-23 FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE
By Mayor and OF OAKWOOD, OHIO FOR THE YEAR 2023**
Council as a whole
1st read

Motion to suspend legislation 2023-53, made by Hardin seconded by Callender
YES VOTE: Warren, Gaither, Callender, Hardin, Matlock, Davis, Williams
MOTION PASSED

Motion to adopt legislation 2023-53, made by Gaither seconded by Matlock
YES VOTE: Warren, Gaither, Callender, Hardin, Matlock, Davis ABSTAIN: Williams
MOTION PASSED

2023-54 **AN EMERGENCY ORDINANCE AMENDING ORDINANCE 2023-08, AS AMENDED,
Introduced 12-22-23 MAKING APPROPRIATIONS FOR CURRENT EXPENSES OF THE VILLAGE OF
By Mayor and OF OAKWOOD DURING THE FISCAL YEAR ENDING DECEMBER 31ST, 2023, AND
Council as a whole MAKING NECESSARY TRANSFERS AND ADDITIONAL APPROPRIATIONS**
1st read

Motion to suspend legislation 2023-54, made by Gaither seconded by Callender
YES VOTE: Warren, Gaither, Callender, Hardin, Matlock, Davis, Williams
MOTION PASSED

Motion to adopt legislation 2023-54, made by Hardin seconded by Gaither
YES VOTE: Warren, Gaither, Callender, Hardin, Matlock, Davis ABSTAIN: Williams
MOTION PASSED

Warren: I would like to pull Council to retire into an executive session. Upon our return there will be no further business conducted. **Callender:** May I make a comment. **Warren:** Yes, sir. **Callender:** First of all happy holidays. I want to thank Council for the support that you've given me through my time here on City Council. I've enjoyed getting to know everyone and, it's been a wonderful experience. An opportunity was presented to me. So, I decided to step up and do that. I will be running for state Senate District 18 for the 2024 election. I got over 120 signatures on my petition that I had to file in Lake County. A lot of people don't know about this, so this is kind of the first time it's coming out. I have endorsements from and my campaign managers are Simon Dallas, executive director of Senate Democrats. Tom Jackson from Ohio State Board of Education, District 10 and Senate Minority Leader Nicki Antonio. So those are the ones that are going to be running my campaign. Hopefully you guys will support me in those endeavors. I'll be running against Jerry Serano. **Gaither:** This is my last official meeting with this Council. I've enjoyed working with all of you. Appreciate the support that you've given me through the years, this ends 16 years of service. In the Village that I have come to really love and appreciate. And welcome Tanya, glad to have you on board, happy holidays, everybody.

Entered executive session at 7:55p.m.

Warren: Can I get a motion to retire from executive session?

Motion to adjourn executive session made by Davis seconded by Matlock

YES VOTE: Warren, Gaither, Callender, Hardin, Matlock, Davis, Williams

Adjourned executive session at 8:22p.m.

Warren: Can I get a motion to adjourn regular Council meeting?

Motion to adjourn made by Davis seconded by Gaither

YES VOTE: Warren, Gaither, Callender, Hardin, Matlock, Davis, Williams

Adjourned at 8:25p.m.

Approved _____

Tanya Joseph, Clerk of Council

Erica L. Nikolic, President of Council

**VILLAGE OF OAKWOOD
SPECIAL MEETING MINUTES
2023-12-28**

ATTENDANCE

Johnnie Warren, President
Elaine Gaither, At- Large
Eloise Hardin, Ward 2
Paggie Matlock, Ward 3*
Mary Davis, Ward 4
Candace Williams, Ward 5

Gary V Gottschalk, Mayor
Brian L. Thompson, Finance Director
James Climer, Law Director

ABSENT

Ed Hren, Village Engineer
Ross Cirincione, Prosecutor
Tom Haba, Service Director
Chris Callender, Ward 1

Carlean Perez – Recreation Director
Dave Tapp, Fire Department
Mark Garratt, Police Department
Daniel Marinucci, Chief Bldg. Official

** Arrived after roll call*

Meeting opened at 5:00pm by Warren
Pledge of Allegiance
Roll Call taken

Warren: May I get a motion to go into executive session to discuss matters of personnel. **Climer:** Mr. President if I could, may you consider the employment dismissal, discipline, promotion, demotion, or compensation of one or more public employee(s) or Officials. I would respectfully request that it be added to that motion. Preparing for conducting a review and negotiation or bargaining sessions with public employee(s) concerning their compensation and terms and condition of their employment. **Warren:** Can I get a motion to add the motion to consider the employment dismissal, discipline, promotion, demotion, or compensation of one or more public employee(s) or Officials. Additionally, preparing for conducting a review and negotiation or bargaining sessions with public employee(s) concerning their compensation and terms and condition of their employment.

Motion to go into executive session, Motion to consider the employment dismissal, discipline, promotion, demotion, or compensation of one or more public employee(s) or Officials. Motion to prepare to conduct a review and negotiation or bargaining sessions with public employee(s) concerning their compensation and terms and condition of their employment made by Davis seconded by Gaither

YES VOTE: Warren, Gaither, Hardin, Matlock, Davis, Williams

Motion Passed

Entered executive session at 5:21p.m.

Adjourned executive session at 6:49p.m.

Approved _____

Tanya Joseph, Clerk of Council

Erica L. Nikolic, President of Council