

**VILLAGE OF OAKWOOD**  
**FINANCE MEETING MINUTES**  
**2023-12-22**

**ATTENDANCE**

Johnnie Warren, President  
Elaine Gaither, At- Large  
Chris Callender, Ward 1  
Eloise Hardin, Ward 2  
Paggie Matlock, Ward 3  
Mary Davis, Ward 4  
Candace Williams, Ward 5

Brian L. Thompson, Finance Director

**ABSENT**

Ed Hren, Village Engineer  
Ross Cirincione, Prosecutor  
Mark Garratt, Police Department  
Gary V Gottschalk, Mayor  
James Climer, Law Director

Carlean Perez – Recreation Director  
Tom Haba, Service Director  
Daniel Marinucci, Chief Bldg. Official  
Dave Tapp, Fire Department

*\* Arrived after roll call*

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Meeting opened at 6:00pm by Warren  
Pledge of Allegiance  
Roll Call taken

**Warren:** We'll begin today's finance meeting. We'll let Mr. Thompson take the helm. **Thompson:** Thank you, Mr. Chairman, members of Council. Today we're discussing the closing of financials for November 30<sup>th</sup>, 2023. We'll review the statement of cash position with month-to-date totals first. I ended November and the General Fund before encumbrances were at \$431,720 and after encumbrances it is \$264,471. If you notice a couple of those funds that were negative went away. I got some reimbursements from the County. The General Capital Improvement Fund will clear up as well as I finalize my transfers for the year. **Williams:** When you say it'll clear up, the entire \$48,594? **Thompson:** Yes, I'll be posting transfers to the fund. The Sanitary Sewer Revenue Fund is negative \$137,305. I have collected about a \$180,000 but it came in December. So, I didn't post it on this report. It's going to clear itself up after posting those revenues from the County and reimbursements. The Senior Center Fund, I'm just doing the audit on making sure the postings were correct. This is just an escrow account. When you put the money in, it goes back out for a refund if the center looks good. So, it's just a matter of me combing through and making sure everything got posted correctly. **Williams:** So, for the funds that are in the negative. The only one that you have a reimbursement for is the Sanitary Sewer Fund. The ones that you'll make positive, is that coming from the General Fund? **Thompson:** Yes. **Davis:** We talked before about the Community Center, you were going to check into that. **Thompson:** Yeah, I just spoke about it. It's not really to make money, It's kind of an escrow fund. You hold the funds, expense it back to the resident if they have the center clean. I'm doing an audit about where the revenues went and where the expenses went. And it's going to clear

itself out, the negatives don't go away. **Davis:** We should have a positive because they still only get half of what they deposited. **Thompson:** Well, the goal at the end of the year, it will have some little bit of positive in there. We don't like to have a whole lot of money in there. We started the year about \$585. We're probably going to be in the same range around \$500 to \$1000. I'm combing through, just auditing where the money and refunds went. **Davis:** And you're going to let us know? **Thompson:** Yes, when you see December's it will be all cleared out. **Matlock:** What day is that going to be in January? **Thompson:** I'm required by the 15th, but I'll try to have it before. **Matlock:** What did we ask for it at the last meeting? **Thompson:** If you want to know where you're going to be at the end of the year. I'm optimistic we're going to end at about three to four hundred thousand in the general fund. **Matlock:** We did say that we wanted to report approximately January 5th, or we want to close it down by January 5th. So, we need that report by January 5th, we're not going to wait until the last minute. **Thompson:** Yeah, I'm optimistic I'll have. **Warren:** Because when we have it on January 5th, it gives us the opportunity to discuss it on January 9th. **Thompson:** That's fine, I'm going to submit my paperwork to the County I think by 12th. **Williams:** Also, you'll have the side by side of which departments landed where before you realign them. **Thompson:** I pretty much provided that exhibit tonight. **Williams:** You can't provide it until you close out the entire year. **Thompson:** Well, there's a lot of moving parts before you get to the end of the year. So, I gave it my best guesstimate, so it's pretty accurate. **Williams:** Once you close out the entire year. You should be able to show who came in under budget or over budget before you realigned it. **Thompson:** Right, and you're going to have a good picture tonight of where those numbers are. **Warren:** There's going to be other encumbrances in the month of December. We want to see at the end of the year before any transfers occur. Where those funds ended on December the 31st and then the amended version after the transfer. We want to compare where we are at with the negatives on December 31st. So that on January the 9th we could see the negatives and where you corrected the negatives with transfers. **Thompson:** I'll put that together. **Warren:** Ok. **Thompson:** Just overall all funds we began the year with \$421,091, we ended with a little over \$1,052,881. Ms. Williams last time wanted to see the bank statements where the dollars are, to match the report. I gave you the Star Ohio report, where the majority of the dollars are. I gave a little synopsis of what Star Ohio is. They get like a daily rate of 5.57 and an annual rate of about 5.71. Which is really great right now in the market. I did the statement; I redacted the account number. That's where I like the majority of the dollars to sit. Because it accrued the interest and then we reinvest the interest. The other account is more of our main account throughout the month. That's the Huntington account on the next page. That's where a lot of our checks and things come from. We ended the month at \$308,540, and about \$765,791 in Star Ohio. **Williams:** These are the only two accounts we have that hold our money? **Thompson:** Yes, we can dive into our normal management report that ties back into your really thick details. **Williams:** For the Huntington bank account, that only holds a portion? **Thompson:** I like to keep majority of it invested in Star Ohio. **Williams:** So, it's split between the two? **Thomspon:** Yes. **Williams:** Tell me for the ending balance, there's \$264,000... **Thompson:** You got to look at it holistically. All funds equal the total in the bank accounts. So, if you flip the page, add those two together you would pretty much add up to what's in the accounts. Actually, what's in the banks is a little higher. **Williams:** Ok, that's what I wanted to know. Then of those total funds, we expect to spend \$167,000? **Thompson:** That's just encumbered, I mean, those encumbrances could close. But as I closed out November. If we paid all of that, I would end at \$264,000. But I'm anticipating it being the three to four hundred

thousand range on the general fund. **Williams:** Ok. **Thompson:** On our management report, our favorable ratio was about 92%. We collected \$9.6 million, we're at \$9.8 million when you add in the beginning balance. As you look down through the departmental rating of ratios. Tommy was a little over by about 6%. It's due to some very large repairs and stuff in his department this year. As we move down, the only other one is the 97% where I pay most of my healthcare. My H/B operational contractual is not only health. But it's just a whole host of just the operational postings that we do. Like collections for R.I.T.A, your workers comp, our property, and casualty; so, the ratio is at .97%. I did have a piece to realign as well because I have to post my healthcare bills on the books. I'm going to need a little bit more of appropriation for that. In the end, I didn't increase the bottom-line appropriation. We're kind of getting ahead of ourselves a little bit, I'll explain as we go to the reporting. I just kept it the same level that you're approving for the year, I was able to do that. We can look into that as we talk about the exhibit for our legislation tonight. **Matlock:** Who negotiates healthcare or health benefits for the city? **Thompson:** Jim Love, the gentleman that came in, he's been in business like 30-40 years. He's been our record agent for years, so they always go out to market for us. **Matlock:** And when he negotiates that, does he go through that with you, or does he go through that with the Mayor? **Thompson:** Both, if you remember, he came in and he reported that we had a double-digit savings last year. So, they go out the market and bring back to us what they find. **Matlock:** Is he a sales representative for that company? **Thompson:** No, he's independent. **Matlock:** He's independent, but he's still basically... **Thompson:** A record of agent for us. **Matlock:** Ok, have we ever checked with anyone else, as being a record of agent? **Thompson:** Straight answer is it's been a while. **Davis:** So, we already negotiated for 2024? **Thompson:** In the process. **Matlock:** Is there any way that we can look and see exactly what they're negotiating? **Thompson:** I'm sure a lot of things are protected by HIPAA. **Matlock:** No, I don't want to know the people. I want to know the actual plan that they're actually out negotiating with them. How much it's costing the city, and how much it's costing the employees. **Thompson:** Yeah, he brought that summary to us last year. **Matlock:** Right, that was for last year. What is it for this year because healthcare did go up. We need to see exactly what those health care expenses are. What plan is he putting us under or putting the employees under. What is it going to cost the city in order to sustain the plans that they have. We need to look at that. Because I looked at that last time and I didn't say too much. It is an excellent plan that they're under, but what is the city paying for it? That's what we need to find out. Is there another comparable plan that they can go under that would be beneficial for us and them. **Thompson:** I can have Jim come before you in January as well. **Warren:** Yeah, we would like him to come too. **Hardin:** Well, let's deal with a time frame. You said there are negotiations now? **Thompson:** Yes. **Hardin:** As a part of that process, the finalization, just for the record. Is Council privy to any of the percentages and the numbers prior to entering into a final agreement? **Thompson:** As you recall a lot of our bases for our healthcare are based on the template from the FOP. **Hardin:** Yes. **Thompson:** So, that's where the template is from, but I'm sure we can get you any percentage. **Hardin:** No, no, my question is, as part of the process before you actually sign off on 2024's agreement. Is there a point where Council is made aware of what the tentative agreement looks like? **Matlock:** You're in negotiation with healthcare. What is the time frame that your healthcare goes into effect, is it January 1st? **Thompson:** Yes. **Matlock:** So, right now you're close to the deadline because you're about to go into new healthcare, on the first of the year. **Thompson:** Yeah, this started way back in October. **Matlock:** Ok, so it was October. We should have been looking at exactly what type of plan. And how

much we should be purchasing that plan for between October and now. Because right now the new healthcare benefit packet goes into place January 1st. That means that you had a deadline to meet on these plans in like December. **Thompson:** We pay two things, we pay the premium for the management of the plan, which is mutual health services. You get to be in your own networks for your hospitals and your own doctors. Then we also get the rate for the stop loss, which is critical for us. So, we get the stop loss rate and the premium rate. But we have had some quotes on that. I can share them with you. **Warren:** In the past we had the list of quotes. We had the guy show the different healthcare places. It showed what their numbers were and then they presented them to us. These are the numbers for an identical plan. Whether it benefits us or not, and we moved forward from there. Don't you remember we used to have that? **Thompson:** Yeah. **Warren:** That's what we would like to see. Because we assume that they did their due diligence to get quotes from all of the major healthcare providers. In order to see what growth providers would be bidding on the contract that we're obligated to. Especially with the Police as far as the level of current rank of coverage. So, at that point, we would like to see the insurance consultant's list of the companies that bid it, and anticipated cost in the levels of coverage. **Thompson:** He usually comes after the fact. But as we move forward and when he starts in October. We'll keep you abreast of the process. **Warren:** But we need to know it now in January. So at least we know what we're going to be dealing with. **Matlock:** What are we paying for? Because I know Healthcare is very expensive. And I'm looking at the plan and the plan we have is very expensive. We need to be looking at that. I know we're governed under the FOP, but we still need to look at that. We need to look at other plans. **Gaither:** Only FOP is under the union. **Warren:** Yeah, but we usually file all the other employees in the same parallel benefiting to them. **Matlock:** We have to find a viable plan that will fit all employees. FOP is something we definitely have to deal with. But the other plans or the others are not under FOP. **Warren:** I see what you're saying. But I'm not in a position to say the Police gets one plan and the other employees... **Matlock:** All I'm saying is, we need to look at our other options. **Williams:** We do have to because if there's a better financial opportunity for the Village. **Warren:** Without taking away from the employees. **Williams:** They may have to go with the other plan if it works better for us financially if we've never looked at that before. **Warren:** We have in the past and again like I said. I wouldn't even consider giving the other employees anything different than what we give the Police. **Matlock:** I mean, that's just giving us an option. **Warren:** Put yourself in that position. **Hardin:** Right, let's get real, what are we doing with the percentage of rate of increase in pay. Is everybody getting 5%? **Thompson:** That's what we told them to put in for 2024. But when you pass the budget for the 25%, it's not on the budget with the 5%. So, when you look at that 25%, it's on this year's budget. But they were instructed to put that 5%. **Hardin:** I need real clarification so that everybody doesn't look stupid here. If that's what you said, come January 1st when I get my first check as an employee. What should I expect? **Thompson:** It will be the same until the final budget for 2024 is passed by March 31st. **Hardin:** But they are aware of the fact that the 5% has not passed, is that correct? **Warren:** Have you communicated with the employees that the 5% for everyone else is contingent upon the budget being passed? **Thompson:** I didn't put out anything formally. The Mayor is the person to communicate it ultimately, but I haven't put out anything. **Williams:** If you directed them to do the 5%. **Thompson:** Yes, and they budgeted for 2024. **Williams:** You said the Mayor should tell them that the 5% didn't happen. If you directed them, then you are responsible... **Thompson:** The direct discussion with the Mayor, the Mayor said, to tell them to put the 5% projection in for 2024.

**Matlock:** It's just a projection we have not yet approved. **Thompson:** Right, so January checks will still be the same and we'll go through that process. **Warren:** Most places after the increase is approved, they can retro the payment. So, you can give them the regular pay and then retro the pay after. **Thompson:** Right. **Hardin:** Still waiting for the figures. **Thompson:** I'll scale that out for you. **Hardin:** Thank you. **Warren:** We have to have that by the fifth. **Williams:** I had a question on the healthcare. Can you speak to the fees? The fees are for Love Agency, correct? **Thompson:** Yes. **Williams:** They were pretty high, is there a variance in that? Is that something that we check to see what the fees are on average with other providers? **Thompson:** They get their kind of fees from the anthem and things like that. We're paying fees to the plan administrator. **Williams:** What account do you bill healthcare to? **Thompson:** The fees go under mutual health services. We brought the total amount last year. We showed the fees and the stop loss. The fees are going on the 101-7799 fund. The claims go under health benefits claims. We pay a premium fees for administrator of the plan under health benefits premium. That's not Jim Love's money that's going to administrator of plan. **Williams:** When you say administrator of plan. Whatever plan we choose, then they have fees on top of that? **Thompson:** No, you have a whole organization that negotiates and manages the claims every week. They send me the claim amount and advise how much we need to pay. They're doing all of that administrative work. **Warren:** So, they do all the processing of the claims. **Thompson:** Yes, that's mutual health services. **Williams:** So, love agency is different than them they are a third party? **Thompson:** They're just during the plan, they process their claims. **Williams:** When we look at the provider that we're going to use are there fees laid out? **Thompson:** Yes. **Williams:** Are we able to compare those? **Thompson:** Yes. **Davis:** As you're talking about the health benefits and the claims, you're already at 98%? **Thompson:** When you get to the end of the year. Some runoff the claims they have to process. You know we have that stop loss in place. So, if it's a person that hits \$35,000 at stop loss. **Matlock:** How many people do you have who have file claims? **Thompson:** We have about forty to forty-one on the plan. **Matlock:** Approximately, what's your percentage of individuals that have filed claims already? Do they file claims a lot? **Thompson:** Oh yeah, I mean it's a variety. They show me the reports every week of who went to the doctor. They show me their dependents, I see the actual employees. It's a whole document they send me every week. **Hardin:** What I'm hearing is we're close to finalizing 2024's health plan through this organization. If everybody's comfortable with that, so be it. But is it too late for us to look at it before the end of the year? Is there any way to get a tentative deal or to extend it through for 30 days' worth? Give us time to look at it prior to signing off on a final figures? **Thompson:** I can ask Mr. Love what the ramifications are as we wait and see the plan. **Matlock:** That has to be done in between that time period before the actual date. It's just something that we need to look at as far as the plan. Because health care is very expensive, and I know we don't want to change their healthcare plan. **Hardin:** Even so, we're responsible to make certain that we're spending the money on behalf of the citizens as best as we can. As a citizen we want to make certain that we are looking at everything. **Warren:** Right and part of that whole thing is providing services also. Because of the fact that their budget helps dictate what services we provide. The revenue dictates the level of services that we can provide. All of that is relevant and all of it has to be tied into cost versus expenses. **Hardin:** Absolutely, we just want to make sure we're spending the money responsibly. **Davis:** You have under contractual services, insurance coverage. We've budgeted \$112,000 but we're already at \$114,000. We're already way over, did we get new employees that put us over the budgeted amount for insurance? **Thompson:** What happens throughout the year,

we have our base insurance coverage. But if we get a new vehicle or something like that, they'll send in an addendum to the policy. **Davis:** Oh, this is not their health insurance, this is property care, ok. **Williams:** Can you tell me what the bank service charges are that's \$15,000? **Thompson:** You just have monthly bank charges, fees for the credit card machines, service charges for the bank services that we use in Huntington. So, it's just those type of services, credit card analysis, service charges that you get from the bank. **Williams:** \$15,000 can you give me a detailed report on that account? Is there anything in there avoidable? We're just paying \$15,000 in bank service charges? **Thompson:** Yea, I'll get the details. **Warren:** Write down what you're committing yourself to do so that you can have it. **Hardin:** At least just bring us what those numbers are even if it has to be in executive session. **Davis:** Did R.I.T.A go up quite a bit? Because we budgeted \$205,000 but we're way over. **Thompson:** We get more money this year. So, the collection charges will be higher. **Hardin:** Back to the health, line 101-7799-51150, what is that saying? **Thompson:** Those are the claims, every week when the individuals go to the Doctor. They send the claims and that's where I book them. It's the claims for all of the people on the plan. So, all of the claims that mutual health services managed they send to me every week. Then I review them and make the payments. **Hardin:** And you're paying that out of what? **Thompson:** General fund dollars, it's part of the plan. **Hardin:** Ok, so we're at \$738,965 and that has been paid out of general fund? **Thompson:** Yes. **Hardin:** So, we haven't reached the cap. At that point then we go into the stop gap, is that where we are? **Thompson:** At that point, in terms of the report and where it's at right now. If I get another thirty something thousand I'm just going to make an adjustment for these claims on the report. If you remember when Mr. Love came in, we were like at a 54% savings ratio. And we actually got another deduction last year because of our utilization on the plan. What we're looking at here is just month-to-date or year-to-date. If some of these lines seem to come over, that always come back to you for explanation for realignment. **Hardin:** Ok, so there is no maximum. Is that what you're saying? **Thompson:** It's a maximum on the individual of the \$35,000. So, if they have an operation that was a hundred grand, we only have exposure of \$35,000 per person. **Hardin:** This is the same question we asked last time. Is there ever a point that our stop gap does not protect us? **Thompson:** No, we contracted with them anything up to \$35,000, anything over they pay. **Hardin:** Period. **Thompson:** Yes. **Hardin:** All right. **Thompson:** I gave you the active credit card list by department. **Williams:** You gave us the active credit card list before, but a question on that. Who has the credit card for the Fire Department? There's not a name here. **Thompson:** It's more Chief Tapp and assistant Chief Dirocco, mainly Chief Tapp. **Williams:** So, the only people that have credit cards in the entire Village are the people listed on here and Chief Tapp and assistant Chief Dirocco? **Thompson:** Yes. **Williams:** Where are the statements for all the credit cards that we asked for? **Thompson:** It's quite a few of them, Hillary went on vacation. I have her scan everything in electronically for me. So, I need some more time to get those when she comes back. **Matlock:** Do we reconcile these reports? Like I asked before every month. **Thompson:** Yeah. **Matlock:** So, basically, you said Hillary scans them for you. But if we reconcile them every month. Then you should be able to push them on a report. Because the reconciliation should be for each month. Telling you exactly what was being spent, what money went out, who spent what, where, and how much was spent out on these credit cards. **Thompson:** It's actually in your report the full transaction. We time always back to the credit card statement. They're in your financials every month. You want the actual statement like you get it at home. I'll have her put that compilation together, it's just quite a few. **Williams:** But what we're asking now. Is that you figure out the process for your

department. Where we get those statements every single month. Every month we need to have the credit card statements for all of these credit cards. **Thompson:** I'm going to delegate to Hillary to scan them to Tanya, and then she can distribute them to you. **Williams:** Ok. **Hardin:** Do these people keep these credit cards on them? **Thompson:** I got most of the cards in my department, they come in to see me, to sign out. Like Chief Garratt keeps his, Dionna has one, she comes to see me for like the main credit card. Tom, he's out in the field, he has a couple in his possession. Dan has his with Lilly. Lilly kind of manages his, she holds it for him. **Davis:** But Dan only has one for a bank. What does he have to buy? **Thompson:** Huntington Bank, he uses it when he's going to these places to get his certifications. **Matlock:** Does he come to you when he's going to get certification? **Thompson:** No, they put a purchase order in place. **Matlock:** How many certifications does he do per month/year? **Thompson:** I have no clue, we did it in his budget. I don't think it's too many like monthly. **Warren:** Service certifications usually last two years. The thing is that you have to have continuing education to get the certification at the end of the two years. You go every month, for two years. They have it measured out to where you're getting so many credits for each class that you get. Then at the end of the two-year period, you have to have accumulated 32 credits or whatever that amount is. Now with the Building Official, you also have to have other certifications. Continuing education certification for finance and things of that nature. For the new changes that the state may pass for plumbing, heating, electrical or anything like that. So, it's almost like any other thing that you have to be recertified for. But for inspections, it's so many courses and credits every two years, to continue to perform in that capacity. **Davis:** For Aaron, the young man that's supposed to be going through school and get certified. Does Mr. Marinucci pay for his schooling out of his Huntington Bank? Or is Aaron or charging just to the city or what does that go under? **Thompson:** If he's going to class, it will be charged under, I think professional dues. They would do a purchase order; they would show up under buildings budget. They could charge it on the card, but they need the purchase order first. Then they'll pay the fee to the organization before Aaron takes the test. **Davis:** Have we been notified at all, is he still going to school? Or is he not going to school? **Thompson:** I'm not sure to update, I can check with Mr. Mariucci. **Matlock:** SAFEbuilt do we pay them to contract with us? Do we pay them a certain amount a year? **Thompson:** We pay them by job, they bill us every month. **Matlock:** Because they are the inspectors for the city of Oakwood? **Thompson:** Yeah, I think they have a certain certification. **Warren:** Yeah, I think what it is that, like SAFEbuilt will provide plumbing, heating, and electrical inspections. Mr. Marinucci is certified for the structure of the building itself. But the SAFEbuilt provides the mechanicals plumbing, heating, electrical, maybe structural, also in review. **Matlock:** So, Mr. Marinucci, he's not certified for plumbing, heating, or electrical? **Warren:** Typically, most certified Building Officials are not. We were just lucky we had someone that had those certifications. In fact, back when he got certified, it was much easier. **Matlock:** So, Aaron, when he gets certified, will he be certified in like electrical or something? **Warren:** No, he'll only be certified in the building construction and that's only residential. **Matlock:** Ok, with him getting his certification, they were stating that he would get automatic pay raise? **Thompson:** I don't think it's automatic, but I mean he could put it in his budget when he comes before you to make the recommendation. **Warren:** We'll have to talk about that once he gets his certification. **Matlock:** I misunderstood because I thought Aaron was the one that was going to get certified for everything. And then we would no longer have to pay SAFEbuilt for their services. Because there was no sense of us having Aaron here and he was certified and he's still paying SAFEbuilt. **Davis:** So, we'll still

have SAFEbuilt. **Matlock:** We'll still have SAFEbuilt, but now I want to look at what the raise is going to be for Aaron. **Warren:** As a building or RBI inspector, you can write violations, but you can't walk into the property. So, the only way that you can have an opportunity to go into the property. Is to stand out and see if there's violations from the exterior, gutters falling etc. Then, it segways for you to being able to get a full-blown inspection if find enough violations. So, he does the same thing that most residential inspectors would do. And that is to site the homes for non-compliances. As far as gutters and downspouts and the things that. That is what we've already had a long time ago and he was just replacing somebody else. But that's the more important thing that Councilperson Hardin is always asking Dan. He's supposed to be certified to where you guys could call, then he gets sent out. Then he should be creating a report that could be visible by us. So, we could see the reason he went out. **Matlock:** So that's the report that you were asking him about that we would normally get stating what he did. **Warren:** Right. **Thompson:** I didn't know if you want to dive in. I did provide the 25% budget exhibit in the last meeting; it is only 2023. I also provided the exhibit A for final appropriation midline. **Warren:** Let's do this realignment. **Thompson:** Ok, as we were discussing briefly earlier in the meeting. I was able to keep the funding level that you gave me this year at bay. But I moved around some of the department's appropriations, we just talking appropriations here. So, I can end the departments with positive appropriations. The first one was Tommy that we talked about, I wanted to move his. **Williams:** When you say move around, be clear about what you're saying. **Hardin:** I used that word last time. You had already made some adjustments, and I'll use the term adjustments. And you had X number of dollars left. Is that where we are? **Thompson:** We're talking about appropriations that you approved for me this year, per department. So, what I want to do is reduce or raise those. But I'm still going to end up with the same \$10,735,193. I want to reduce some departments and raise some departments. **Hardin:** And this is since the last time we talked? **Thompson:** Yes, this is my round after the year end. **Warren:** So, basically what you're saying is that some departments didn't spend up to their appropriations and some apartments exceeded? **Thompson:** Yes, so, I had the Service Department raised \$15,000. I had various service vehicle repairs and projects. Rubbish disposal I did a modest \$5000 for the rubbish disposal. **Williams:** What was that due to? **Thompson:** Some of the discussion Tommy had last time. There was just some additional rubbish collection that was going on. **Williams:** They charge us every time they service us? I thought the contract was a lump sum. We have a contract lump sum but if they do some special pickups. **Williams:** Ok. **Thompson:** The Council Clerk I want to reduce by \$5,000 because we had a lot of movement in there. Council Clerk Department is not going to use all of her appropriations because we have some transitioning staff. So, I was reducing that by \$5,000. In the Mayor's Court, I was raising it \$5000 because the collections were higher, and Bedford bills us. So, I needed to raise that approximately \$5000. Finance I reduced it \$15,000 because I had a lot of transition in my department. I didn't have anybody for four to six months, so I'm not going to use all of my appropriations. Senior van I reduced; we only have one van driver. We did have a gentleman that retired so he's not going to use all the appropriations there. **Hardin:** We never replaced him? **Thompson:** Not yet probably going into next year. We'll put some money in place. **Hardin:** I'd like to go on the record. I want to know what the Mayor does as it relates to those positions. **Thompson:** Ok. **Davis:** Does the part time people that we have get healthcare? **Thompson:** No benefits for part-time. Bedford Schools as we look throughout the year. Remember we had that one payment that seemed to be going on over, but it was only one payment. So, I reduced that by \$55,000 to match



with the payment. We didn't have any summer employment. Board of Commissions I reduced by \$3,000. I raised the health benefits by \$15,000. The transfers out I'm going to raise by \$46,900. I want to reduce the SCMR by \$48,000. Raise Recreation by \$6,000 because I know I got these Bedford school transportation costs coming into play as I close out the year. **Williams:** Related to what? **Thompson:** It could be senior or rec programs, some special programs. Programs when you have these buses out here from vendors. **Matlock:** They were for their Amish trips, for the transportation. **Williams:** How did we go over if we budgeted for those trips? **Davis:** Because we said to make sure that we're keeping an eye on the recreation things were way over. **Thompson:** Yeah, you dropped it by \$66,000. It's really good and it's \$6000 left and honing in on this transportation cost. I can go back in there and look at the whole list and tell them to send me, but this is my projection. Warren: Let me just make a little bit of a correction and not to be insulting or anything. When you mentioned we dropped it by \$66,000, that's not relevant to your budget as far as we're concerned. That's not an excuse not to meet it. You live off of what you get. you mentioned it last time and the time before that. The intent was to reduce it and not to go over it. **Williams:** Yeah, I would like to know how we budget for all of those events. But we still go over about \$6000. **Thompson:** Yeah, I just know that was one of my big components, so I just kind of listed that transportation cost. **Williams:** The senior programs are about to go over by \$12,000 as well. Is that what you're saying? **Thompson:** Yes, senior programs in terms of just the programs, I want to raise it \$12,000. **Warren:** Since we always have these month-to-date and year-to-date reports. And we have monthly reviews as you give us the reports. How do you tell the Mayor he's exceeding the budget? That we only have X amount of dollars. So, this is all you have to work with. Or does he just go and still indiscriminately commit the Village beyond what was appropriated by Council? Does he disregard what you're telling him? **Thompson:** No, he's never disregard. **Warren:** Do you even tell them? **Thompson:** Yeah, I tell him a lot of times. **Warren:** Well then if that's the case. How do we go over? **Thompson:** You got this transportation cost that Bedford usually sends me at the end of the year. So, I get it at the end of the year instead of as the projects are going on. They send me this huge bill at the end of the year. **Davis:** The trip was only October and then November. **Thompson:** You can predict what they're going to charge. But if they got a different cost, if gas is up or they're charging something. It could be a little higher, so I usually get that bill at the end of the year. **Williams:** Can we communicate with the school district that they need to provide us invoices monthly or quarterly. **Thompson:** Yes. **Williams:** Because their budgeting or lack of, shouldn't affect how we budget. **Callender:** That might have been due to Patrick Carney retiring as the transportation director. They had some change in leadership there. So, maybe they might have been a little bit behind due to that, potentially. **Thompson:** Thanks for the insight. Last, is capital, throughout the year we replaced the pavilion at the park the whole roof. Tommy has a small pavilion and his roof had to be replaced. We had the Fire Department's roof, but that was pretty much covered by almost all insurance. We did full replacement on the Fire Department and gutters, downspouts, everything. They're good for another twenty to twenty-five years. So, this was just my projection through the end of the year. And I kept it leveled, you see it's the same \$1,045,000. **Williams:** So, thirty thousand is a nice chunk of money to go over, right. Which it sounds like was comprised of a bunch of little projects. **Thompson:** Yeah, small, medium, but it's improvements to the Village. **Williams:** So, how are you communicating with that with us throughout the year? To say I know it's going to take us over by X amount of dollars. **Thompson:** Yeah, I did mention that roof and I had it at \$140,000

because we were getting the quotes in. So, I did have some communication. I do know it's going to be a large expenditure and we were able to get it lowered. Some of the moving parts, it didn't come out to \$100,000. **Davis:** Are you talking about the roof at the park? **Thompson:** No, for the Fire Department because we were getting large quotes. **Davis:** But I thought that was all covered by insurance. **Thompson:** Not all of it. **Williams:** I know the Police Chief said his budget was under, but I don't see that reflected here. **Thompson:** You'll have to look at the other reports on the management report. He would have been at a ratio of .92 and both are under. **Williams:** But what he said in the meeting was that he was going to be significantly under what we appropriated. **Thompson:** We will have some excess there. **Williams:** But I thought he said he was coming significantly under budget. **Thompson:** From what we have now, he's probably going to be under budget. Maybe significantly, may not have been the best word to use. So maybe some appropriations left. **Warren:** Significant is relative to what a person perceives to be significant. **Williams:** The end of November we we're at \$2,189,348. You're expecting him to go over budget after he said he's going to be under? **Thompson:** Now, definitely not, he's going to be under. Him and the Fire Department. **Williams:** You're expecting it will be under? **Thompson:** Yes. **Hardin:** By three hundred and something thousand? **Thompson:** I don't know if that much. I don't want to put a number out there, but he's going to come in under this appropriation. So, when I see what you've projected here for him. You still have him at what we appropriated, but you're not expecting it to be what we appropriated? **Thompson:** No, he's going to stay the same. I didn't move his numbers I kept it the same. **Williams:** That side by side that you should have in January. That will be important for us to know when somebody is saying they're under budget. Before you realign it, that is what we need to know. Who was where? Who went over, who went under? And not just giving us these numbers, that realign with what we appropriated at the beginning of the year. **Thompson:** If no other questions, that's all the information I have for tonight. **Warren:** Could I get a motion to adjourn?


Motion to adjourn made by Davis seconded by Gaither


YES VOTE: Warren, Callender, Gaither, Hardin, Matlock, Davis, Williams

MOTION PASSED

Adjourned at 7:02 p.m.

Approved January 9<sup>th</sup>, 2024

  
Tanya Joseph, Clerk of Council

  
Erica L. Nikolic, President of Council