

VILLAGE OF OAKWOOD
SPECIAL COUNCIL MEETING
April 20, 2023
6:00 p.m.
AGENDA

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call

Council President	Johnnie A. Warren	Mayor	Gary Gottschalk
Council-At-Large	Elaine Y. Gaither	Law	James Climer
Ward 1 Councilperson	Chris C. Callender	Finance	Brian L. Thompson
Ward 2 Councilperson	Eloise Hardin	Service	Tom Haba
Ward 3 Councilperson	Paggie Matlock	Fire	Dave Tapp
Ward 4 Councilperson	Mary Davis	Police	Mark Garratt
Ward 5 Councilperson	Candace S. Williams	Building	Daniel Marinucci
		Engineer	Ed Hren
		Recreation	Carlean Perez

- 4 In accordance with the provisions contained in the Village Charter, no other matters will be considered by the Village Council other than those listed herein.

5

2023—22 **AN EMERGENCY ORDINANCE APPOINTING TANJA JOSEPH AS CLERK OF
VILLAGE COUNCIL AND SETTING FORTH THE DUTIES AND
COMPENSATION FOR SUCH POSITION**

- 6 Adjournment

INTRODUCED BY MAYOR AND COUNCIL AS A WHOLE

AN EMERGENCY ORDINANCE APPOINTING TANJA JOSEPH AS CLERK OF VILLAGE COUNCIL AND SETTING FORTH THE DUTIES AND COMPENSATION FOR SUCH POSITION

WHEREAS, the Village needs to appoint a Clerk of Council due to a vacancy existing in such position:

NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio that:

SECTION 1. Council hereby appoints Tanja Joseph as Clerk of Village Council to serve at the pleasure of Council, said appointment commencing on or about June 26, 2023. The Clerk of Council shall serve a probationary period of six (6) months from the date of appointment.

SECTION 2. The Clerk of Council shall report to the President of Council. The Clerk of Council shall attend all Regular and Special Meetings of Village Council, Work Sessions of Council and the various Committee Meetings of Council. It shall be the duty of the Clerk of Council to prepare Agendas for these various meetings and to timely transmit same to the Mayor, Council, Department Heads and the Media. Also the Clerk of Council shall accurately record and transcribe the minutes of these meetings and promptly prepare and present same to Village Council as provided in Section 111.07(d) of the Code. The Clerk of Council shall be at the Council Offices at Village Hall (8) hours per day, five (5) days per week, during all business hours, in the performance of her duties, except on the day of a Regular or Special Council Meeting in which event the work schedule shall be set by the President of Council. The Clerk of Council shall prepare and publish all legal notices and make such filings in a timely manner as is incumbent upon the Clerk. In addition, the Clerk of Council shall perform such other duties as are prescribed in Section 7.09 of the Village Charter, Section 111.07 of the Codified Ordinances, other sections of the Village Charter and Ordinances and the Ohio Revised Code and such other duties as may be prescribed from time to time by the President of Village Council and/or by a majority of the members of Village Council.

SECTION 3. The Clerk of Council shall be compensated at the rate of Forty thousand and 00/100 Dollars (\$40,000.00) per year.

SECTION 4. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village, the reason for the emergency being that the same relates to the daily operation of a municipal department and the ability of Council to adequately carry forth its duties, therefore, provided it receives two-thirds (2/3) of the vote of all members of Council elected thereto, said Ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: _____

Johnnie A. Warren, President of Council

Debra Hladky, Interim Clerk of Council

Presented to the

Mayor _____

Approved: _____

Gary Gottschalk, Mayor

I, Debra L. Hladky, Interim Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that the foregoing Ordinance No. 2023 - 22 was duly and regularly passed by this Council at the meeting held on the 20TH day of June, 2023.

Debra Hladky, Interim Clerk of Council

POSTING CERTIFICATE

I, Debra L. Hladky, Interim Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that Ordinance No. 2023 - 22 was duly posted on the 2 day of June, 2023 and will remain posted for a period of fifteen (15) days thereafter as provided in the Charter and Ordinances of the Village.

Debra Hladky, Interim Clerk of Council

DATED: _____