

VILLAGE OF OAKWOOD
COUNCIL MEETING MINUTES
2023-03-14

ATTENDANCE

Johnnie Warren, President
Elaine Gaither-At-Large
Chris Callender, Ward 1
Eloise Hardin, Ward 2
Paggie Matlock, Ward 3 *
Mary Davis, Ward 4
Candace Williams, Ward 5*

Gary Gottschalk, Mayor*
Jim Climer, Law
Tom Haba, Service
Brian Thompson, Finance
Ed Hren, Engineering*

ABSENT

Dave Tapp, Fire
Mark Garratt, Police

Dan Marinucci, Building
Carlean Perez, Recreation

Meeting opened at 7:04pm
Dee Hammett as interim Clerk

Motion to approve minutes of December 27, 2022 Finance meeting made by Gaither seconded by Davis
YES: Warren, Gaither, Callender, Matlock, Davis, Williams NO Hardin

Departmental Reports

Service-Haba: I am here for questions.

Finance-Thompson: No additional reporting.

Open Floor Comments-hearing none, Floor Closed

Motion to adjourn to executive session for the purpose of personnel matters at which time we will return and conduct Village business made by Eloise Hardin seconded by Elaine Gaither
No vote taken. Adjourned 7:30p
Reconvened regular session

Legislation

2023-4 Resolution authorizing the Mayor to accept a grant from Cuyahoga County Solid Waste District and declaring an emergency

First reading

Motion to suspend made by Davis seconded by Callender
YES: Warren, Gaither, Callender, Hardin, Matlock, Davis, Williams

Motion to adopt made by Hardin seconded by Williams
YES: Warren, Gaither, Callender, Hardin, Matlock, Davis, Williams

2023-5 An ordinance appointing Debra Hladky as interim Clerk of Council and declaring an emergency

Motion to suspend made by Hardin seconded by Williams

YES: Warren, Gaither, Callender, Hardin, Matlock, Davis, Williams

Motion to adopt made by Hardin seconded by Gaither

YES: Warren, Gaither, Callender, Hardin, Matlock, Davis, Williams

Williams: I want to make sure, before we post for Clerk of Council, not an interim, we look at Council's input into bonuses for the Clerk based on evaluations. Also, we all have input even in an emergency as we are now. This ensures what information someone is giving for training, **Warren:** We will announce training the Clerk is attending going forward. **Williams:** We take certifications into consideration as well. **Warren:** Yes.

2023-6 An ordinance authorizing the acquisition of a 2024 Ford F-750 and stainless dump upfit with snowplow and salter for use in the Service Department from the State of Ohio, Department of Administrative Services State Purchasing, and declaring an emergency

Hardin: Why do we have purchase ordinances when we agree to lease? **Climer:** We lease with the purpose of purchasing at the end of the lease. **Hardin:** Which we always do. **Thompson:** We appropriate the payment each year. **Williams** asked if this is new. **Thompson:** Mr. Haba was trying to keep equipment he had, but it isn't worth fixing so he had to go this way with the dollars we already had for the lease. **Haba:** We had a 1998 truck which needed about \$17,000 repairs, but realized it wasn't worth repairing. We sold it online and got \$12,000 for it. **Williams:** This is in this year's budget? **Thompson:** Yes. **Williams:** With the \$142,000, since the explosion happened, have we looked at the budget regarding that? **Thompson:** With the companies coming in we will have additional dollars at year end. **Warren** discussed the potential loss due to iSchuman. He asked for detail from 2019-2022 income and expense detail and prediction of 2023 against those numbers. **Williams:** We will have shortfall this quarter? **Thompson:** They have insurance which could cover wages. **Williams:** When do you expect those additional funds. **Thompson:** The end of this year in the fall.

Motion to suspend made by Hardin seconded by Gaither

YES: Warren, Gaither, Callender, Hardin, Matlock, Davis Abstain: Williams

Motion to adopt made by Davis seconded by Hardin

YES: Warren, Gaither, Callender, Hardin, Matlock, Davis Abstain: Williams

2023-7 An ordinance accepting a funding award from Cuyahoga County under the 2022 Community Development Supplemental Grant Program and authorizing the Mayor to enter into a contract with Ruff Neon Signs and Maintenance Inc. to purchase and install three (3) Oakwood branding signs at various locations in the Village of Oakwood and declaring an emergency

Hren explained the grant. We were awarded this last year. We asked these to be placed on the bridges at Forbes and Alexander, Fair Oaks and Alexander, and Fair Oaks and Forbes. This has been done in other communities. We asked for three proposals, we received two back. North Coast did not commit to placement, so we are going with Ruff Neon Signs. The cost installed is \$49,129 which is less than the \$50,000 reimbursement grant. The signs are 48" tall about 20' long. Beachwood has one at Cedar and I-271 entrance ramp. **Hardin** asked about it. **Hren:** We will pay for the fencing. I am confident by the time ODOT designs and awards it, which takes 18 months, we will have time to apply to agencies for the funding of the fences. **Warren:** We have the option to move forward if we wish to. **Davis** confirmed the size and installation. **Williams** asked about the grant. **Hren:** We were denied by ODOT, we could purchase two additional ground signs on the grant.

Motion to suspend made by Davis seconded by Hardin

YES: Warren, Gaither, Callender, Hardin, Matlock, Davis, Williams

Special Funds

Thompson: \$7.3 million is estimated with \$7.2 expenditures. Total estimated general funds and special revenue is \$18.3 million. Expenditures is \$17.8 million. **Davis** asked about projected revenue from I Schuman. **Warren.** We will only receive 1/3 of that to date because we are only in the first quarter. **Thompson** explained the estimated resources of 2023 report (attached). **Davis** asked about tipping fees. **Thompson:** We get royalties from the Waste Management transfer station. **Davis** asked about Mayors Court. **Thompson:** This is the estimated revenue. I always use conservative numbers. **Davis** asked about fire service contract. **Thompson:** That involves Glenwillow, Oakwood, and Walton Hills. **Davis** asked about liquor permits. **Thompson:** That involves all those permits.

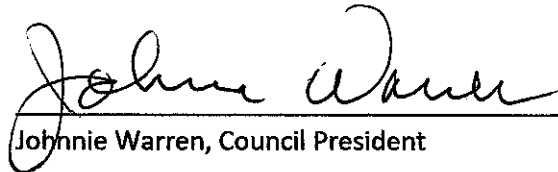
Audit

Thompson: No findings for recovery were given but we had five findings on the finance statement. A couple are related to me regarding the amended certificate, estimated resources, and appropriations. I did correct those for 2022. The exceeded certificate was noted. I took giant steps for that as well. One referred to negative fund balances. The statement of cash position, we did not have that. I sent an explanation. We also had the Covid funds noted with financial reporting. I didn't know the categorizations but put them in one fund. It isn't a high-level finding. I contacted them for corrections. I did create the correct fund. **Warren** spoke about special funds since they have limited usage. The auditors want to make sure they stand out so they can review them for compliance. **Thompson:** I was not cited for use, only for accountability. We closed 2022 and at the next Finance meeting, we are moving to close January and February by then. **Davis** asked about Building permit revenue. **Thompson:** The Mayor waves some but we do collect quite a bit. **Davis** asked about donations. **Thompson:** We get some from individuals. I would have to run the detail. Petitti gives us \$20,000 to water the plants. **Davis** asked about security officers at community center. **Thompson:** We have to put the dollars in that fund. **Davis** asked about Glenwillow senior van. **Thompson:** We have legislation for that.

Adjourned at 7:00pm

Approved

April 25, 2023


Johnnie Warren, Council President


Interim Clerk of Council Debra Hladky