

VILLAGE OF OAKWOOD
FINANCE MEETING
November 22, 2022
AGENDA
6:00 pm

1. Call meeting to order
2. Pledge of Allegiance
3. Roll Call

Mayor	~ Gary V. Gottschalk
Law Director	~ Jim Climer
Finance Director	~ Brian Thompson
Council President	~ Johnnie A. Warren
Council At Large	~ Elaine Y. Gaither
Councilman Ward 1	~ Chris Callender
Councilperson Ward 2	~ Eloise Hardin
Councilperson Ward 3	~ Paggie Matlock
Councilperson Ward 4	~ Mary Davis
Councilperson Ward 5	~ Candace Williams

Fire Department Budget Hearing

Other budgets

Finance & Budget Updates

Adjournment

**VILLAGE OF OAKWOOD
COUNCIL MEETING
November 22, 2022
7:00 p.m.
AGENDA**

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**

Council President	Johnnie A. Warren	Mayor	Gary V. Gottschalk
Council-At-Large	Elaine Y. Gaither	Law Director	James Climer
Ward 1 Councilman	Chris C. Callender	Finance Director	Brian L. Thompson
Ward 2 Councilperson	Eloise Hardin	Service Director	Tom Haba
Ward 3 Councilperson	Paggie Matlock	Fire	Dave Tapp
Ward 4 Councilperson	Mary Davis	Police Chief	Mark Garratt
Ward 5 Councilperson	Candace S. Williams	Building Inspector	Daniel Marinucci
		Engineer	Ed Hren
		Recreation Director	Carlean Perez

4. MINUTES –

Motion to approve the minutes for the October 25, 2022 Regular Meeting
Motion to approve the minutes for the October 25, 2022 Finance Meeting
Motion to approve the minutes for the November 8, 2022 Finance Meeting
Motion to approve the minutes for the November 8, 2022 Regular Meeting

5. Clerk Correspondence

6. Departmental Reports

MAYOR - GARY GOTTSCHALK	Acting FIRE CHIEF – DAVE TAPP
LAW DIRECTOR – JAMES CLIMER	BUILDING INSPECTOR – DANIEL MARINUCCI
FINANCE DIRECTOR – BRIAN THOMPSON	HOUSING INSPECTOR – N / A
SERVICE DIRECTOR - TOM HABA	POLICE CHIEF – MARK GARRATT
ENGINEER REPORT- ED HREN	RECREATION DIRECTOR – CARLEAN PEREZ

7. Floor Open for Comments from Village Residents on meeting agenda and comments in general *Village residents, please state your name, address, and the subject you wish to discuss for the record. Please limit your comments to five (5) minutes. Thank you! Please sign-in to speak*

8. Legislation

RES 2022-60 Introduced by Mayor Council as a whole	A RESOLUTION AUTHORIZING THE MAYOR AND ENGINEER TO MAKE APPLICATION TO THE CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT COMMUNITY DEVELOPMENT SUPPLEMENTAL GRANT PROGRAM FOR 2023, AND AUTHORIZING THE SIGNING OF CONTRACTS AND OTHER DOCUMENTS RELEVANT THERETO, AND DECLARING AN EMERGENCY
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RES 2022-61 Introduced by Mayor & Council as a whole 1 st Reading	A RESOLUTION AUTHORIZING THE MAYOR AND ENGINEER TO MAKE APPLICATION TO THE CUYAHOGA COUNTY DEPARTMENT DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR 2021, AND RELEVANT THERETO, AND DECLARING AN EMERGENCY
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ORD 2022-62

Introduced by Mayor &
Council as a whole

1st Reading

AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN
AGREEMENT FOR POLICE AND FIRE DISPATCHING SERVICES WITH THE CITY OF
BEDFORD HEIGHTS

9. Adjournment

**VILLAGE OF OAKWOOD
WORK SESSION
AGENDA
November 22, 2022**

1. Call Meeting to order
2. Discussion by Mayor and Department Heads of matters to be brought to the attention of Council if present.
3. Questions of Mayor and Department Heads concerning Legislation or potential Legislation to be considered at future Council meetings.
4. Discussion of items of draft Legislation or potential Legislation to be considered at future Council meetings.

Legislation: Fiscal Officers Certificate Present

Ord 2021-WS-05

Introduced 1-29-2021 by
Mayor & Council as a whole
2021-09 Moved to WS 2-23-21

AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF AN EXTERIOR
HOME REPAIR ASSISTANCE PROGRAM FOR SINGLE FAMILY PROPERTIES
LOCATED IN THE VILLAGE

Ord 2021-WS-26

Moved to WS 10/26/2021
Ord 2021-70 w/ Planning

AN ORDINANCE ENACTING REGULATIONS OF ELECTRONIC DIGITAL
BILLBOARD SIGNS LOCATED IN THE VILLAGE OF OAKWOOD

Ord 2021-WS-27

Moved to WS 10/26/2021
Ord 2021-71 w/ Planning

AN AMENDED ORDINANCE ENACTING SEVERAL CHANGES TO OAKWOOD
VILLAGE CODIFIED ORDINANCES RELATED TO THE REGULATIONS OF SIGNS
LOCATED WITHIN OAKWOOD VILLAGE

Ord 2022-WS-4

Introduced 5/10/2022

AN EMERGENCY ORDINANCE REAFFIRMING THE PROHIBITIONS AGAINST
DISCHARGING, IGNIGHTING OR EXPLODING FIREWORKS IN THE VILLAGE OF
OAKWOOD AS SET FORTH IN CHAPTER 1519 OF THE CODIFIED ORDINANCES OF
THE VILLAGE NOTWITHSTANDING THE PROVISIONS OF H.B.172

Municipal Complex	Hardin
Disaster Recovery Plan	Hardin
Human Resources	Hardin
Five Year Plan	Hardin

5. Matters Deemed Appropriate
6. Adjournment

VILLAGE OF OAKWOOD
FINANCE MEETING MINUTES
October 25, 2022

ATTENDED

Johnnie Warren-President
Elaine Gaither-Council at Large
Chris Callender-Ward 1 (late)
Eloise Hardin-Ward 2
Paggie Matlock-Ward 3
Mary Davis-Ward 4

Brian Thompson-Finance
Mark Garratt-Police

ABSENT

Candace Williams-Ward 5

Jim Climer-Law Director
Gary Gottschalk-Mayor

Meeting opened approximately 6:10 by Warren

Pledge of Allegiance and attendance taken.

Warren: The purpose of the meeting is to go over the quarterly and then we will go over the chief's request.

Thompson: Looking at our monthly financials and look over our ratios. We can look over things that you have in your main financial book for the month and then we can forage into chief's budget for 2023 projected appropriations. The month end September 2022, we collected over \$7.5 million. It's at a .74 ratio where it should be about .75 so it's really, really close through 9 months. We fixed the Council Clerk's so that is right where it should be. **Hardin:** Can we jump to the yellows? **Thompson:** Yes. So, the legal admin is at .85 but I am going to be working with Jim to take a look. We were dialoguing and some of the stuff he had been doing for Premier. Premier had reimbursed us, but I have to put the actual expense on the books. We may be able to process a revenue reduction, like the reimbursement we got from Premier and reduce his expenses to that amount. So, we are going to be.... **Hardin:** ...revenues yet? **Thompson:** From Premier, yes, we received some time ago. **Hardin:** Why are we just now adjusting the figures? **Thompson:** We got to the point where he was okay. Now some of his bills are catching up and that is what pushed it over the ratio through September, so I will be meeting with him to take a closer look. **Hardin:** Either we have it, or we don't have it to adjust. **Davis:** Do we, have it? **Thompson:** I have the reimbursement from Premier. It's just an accounting adjustment. When I talk to Jim, I want to be really clear about his billings and then I can process the revenue reduction. **Hardin:** How long is this going to take? **Thompson:** You will see it on the next financials for the month of October. That will give me ample time to meet with Climer. **Hardin:** What will be our remedy if we are over? **Thompson:** Ultimately, he can review any legal matters. I am not sure when was the last time you met with Climer in terms of legal. But the remedy would be he would have to raise some of his appropriations to accommodate his expenses out of the explanation of what he has going on with the village. **Davis:** I assume this is from the Premier/Kroger.... **Thompson:** Premier is out; Kroger is in. ***inaudible-Warren/Davis/Thompson talking over each other*** I just want to get my arms around it. I see the bills come in every month and I just want to review with him and chop out what those expenses were. Because he has other things on that billing. Not just Premier and Interstate McBee. **Warren:** And maybe what you could do when you get ready to make the adjustment is to give us a side summary of the legal fees as it relates to specific developments so we can get an idea. **Thompson:** I will do a nice spreadsheet and hopefully he can do some of that on his end to summarize it. I do have the capacity to get the spreadsheet together. **Hardin:** For all intents and purposes, are we finished with the legal parts of these deals? **Thompson:** I would say not because it's definitely ongoing. **Hardin:** I guess what I am saying before we even start to project for next year, is he going to have some.... In other words, we are going to need him to help us to make sure we know what were doing. **Thompson:** Most definitely. When I meet with him.... **Warren:** What she is saying is when we meet for the 2023 appropriations budget that it reflects what it needs to reflect so that we don't have a situation where we are running over. Either way, if it's Premier that is reimbursed, it will still end up being the same bottom line. **Davis:** With the public lands and buildings, why do we have it up to 89%? **Thompson:** That is mostly utility bills, and they are running high. I didn't have enough assumption of appropriations in there to offset the bills we are getting in for the utilities. **Gaither:** Electric went way up. **Thompson:** Electric, gas, all those go into that department. We have another quarter left. In the end, I am potentially going to raise the appropriation to level out to get the ratios where they're supposed to be. But I will see how it turns out through October. **Hardin:** You are really going to do a balancing act because where it's 70.... **Thompson:** Yeah, we are at 70, we have not gone over to 75% holistically but in just 2-3 areas that are over 75%. **Davis:** Why isn't recreation listed as a fund? **Thompson:** What

happened is this is just the general fund. The recreation is on the second page. If you go to the second page, you can see the revenue for senior and rec. Then I gave you the expense for senior and rec. Now if you want me to expand this, it's really in the book here. You can see all your line items if you go to fund 204, then fund 208 you can see what ties into these. I just put a summary level there so you could see what's going on with revenues and expenses. But you can always look back to the fund at the statement of cash report when you look in this blue book. So, fund 204 it ended with \$295---. I pushed out some transfers. I got them out of the negative status for the transfers that the council gave me approval. And also, on the recreation, which they done a lot of programs. **Davis:** And why hasn't summer help, the counselors, been paid? According to all the papers, they have not been paid yet. **Thompson:** They've been paid. We pay them under summer camp. **Davis:** I didn't see anything for wages. **Thompson:** It's under summer camp. I can show you the pages. We kind of amend where we charge them because we kind of want to see where the Mayor's really charging for those individuals. The wages under rec are mostly Carlean and assistant. But the summer camp.... **Davis:** I was looking for summer camp and I couldn't find anything. The only thing I found was the bus drivers. I know you paid the buses. **Thompson:** That goes through Bedford. **Davis:** And I see you paid some of the instructors that come for summer camp, but I see nothing of the wages for the counselors. **Thompson:** It's coded to summer camp. In the big book it's page 16 of 26. **Warren:** What fund is it? **Thompson:** 204.3342.52155 is the object code. If you go to the middle of the page, you can see where the ytd expense is \$70,207 and the salary for the individuals are in there plus some of the programs. **Davis:** I see the programs. **Thompson:** You have to go to the expense report as well. **Davis:** See where under summer camp wages, you had 0, 0, 0 and that's why I asked if they were paid. **Thompson:** Yes, we summarize them under summer camp. **Davis:** So, you put it up there. You don't need actual.... **Thompson:** Yeah, we can clean this up.... **Davis:** ...you were just listing it. **Thompson:** What happened over the years, we kind of refined this budget working with the Mayor. He's always got a different program every year. We create a new line item for it and the next year, he doesn't use it. We have to keep the history on the books for that year. But now we move it to the next year and it's all 0's because we amended the line items. That's what's going on. They are there administratively. **Davis:** Okay and the second thing I wanted to say, is it listed anywhere when they reimburse? Don't parents pay so much for the summer camp? **Thompson:** It's in the revenue section. **Davis:** I didn't see it. **Thompson:** They do pay, you just have to go to.... **Davis:** What about for recreation, the people that attend the instruction classes at nighttime? Do we have an account of how many people come to those? **Thompson:** They give us a sign in sheet. We pay the invoices to the contractors per their sign in sheets. That is part of their documentation when we cut them the check. We have a history of that but it will be attached to the invoice. You would have to look every week. They do turn that in. **Warren:** That is something that should be reviewed in order to see the determination of how popular the programs are. Are we making investment in the right programs or did something change? If you see one class is overbooked and the other are short, we should expand the one that is overbooked. **Thompson:** That may be something you could ask here. **Davis:** I would like to because I have asked before if she can come to tell us how the camp went as a report. **Thompson:** Yeah, so the Mayor can come in. **Warren:** We may start looking at certain department heads that are not frequently at our meetings. We may start mandating they should be here every quarter. **Morgan:** Carlean has dropped two of the classes that weren't getting anybody so right now she is just doing 'yoga with a twist.' **Hardin:** What classes were dropped? **Morgan:** I don't know. She had me drop them off the website and I had to fix the calendar. **Thompson:** She still doing the spin? **Morgan:** That I don't know. **Matlock:** How many classes does she actually do? **Thompson:** I can't think off the top of my head, but she is doing the spin. She's doing the yoga. **Morgan:** And she had instructors for the other 2 but I can't remember. **Thompson:** She was definitely doing 2 herself and then her instructors. Instead of speculating, we can hear from her. I will convey to the Mayor she really needs to be here. **Warren:** Once a quarter minimum. **Davis:** So, we know what is going on. **Morgan:** To answer the question that Mary had last time, you were asking about the rate increase emails that I have been sending you all. This is another reason that I send them because if the rates go up, that is going to affect the budgets as well. **Thompson:** Ultimately, I think the Mayor worked into these contracts that these companies are giving \$40,000 back to the Village honed into these programs as well. It's encroached in the language of the contract with the Kroger deal. **Warren:** When we get those types of reports and we have things like that offset the cost, we want them documented to show so that this way we can determine if that contract is really being enforced with the commitments and obligations these developers have taken on supposedly with what the Mayor is negotiating. Just to make sure we have the contribution sheets for the specific purposes, and we can identify the company. And who knows, maybe we will want to send them a letter of appreciation or notice or something saying we appreciate whatever. More importantly, we want to make sure they are fulfilling their commitment and that we are following up to make sure they are following that commitment on this deal. When the Mayor is giving us these presentations, do you already have your book set up when we know the deal is going forward, so that you're prepared to segregate the money whether to make sure that the commitment that each make to donate toward recreation or whatever. **Thompson:** The contract has been accepted so

that has kind of giving me the authority from council to set the line item up. What we will do is create a new line item in the revenue report under the general fund and note "Kroger commitment or contribution" **Warren:** Actually, if we can have those major ones identified like that as a report to see what revenue is received from each business. **Thompson:** We may have some timelines in there as well as to when they are to be giving the contribution. **Davis:** Because you have in here 'other sources' of our companies to have those listed.... **Thompson:** The TIFs because those are a separate fund which has a distinctive usage. Every time he creates that TIF fund, then I create a new one. There is a backdoor process for those TIFs. You have to send them to the state, they have to certify them, they have to communicate with the county. Once they start making the adjustments for the property taxes. **Warren:** Do you follow up to identify if they are truly and fully fulfilling the obligations or commitments that they made? **Thompson:** Yes. What we do is kicked off by this building permit and project costs that they certify to the county. We go back and spot check the certain type of revenue that is supposed to be coming in and we can have the history. It's always in the book but I can probably put a nice summary sheet for the history of the TIF. **Davis:** The senior lunches are up. I am sorry but they are outrageous to me with the price. \$923 for one week. I assume that is why you transfer more money. How many people are they serving? **Thompson:** We get a lot of the food from Miles Market. Carlean has been taking a different approach, like Whitmore's, giving him some of the business. I guess she is getting the input from the senior. I assume there is about 30 seniors down there. **Davis:** But \$923 for one luncheon for one week. **Thompson:** It can fluctuate if they eat salmon or chicken.... **Davis:** Most of them were \$200-\$300 but \$923. Even if you have 30, that is still \$30 a lunch. **Thompson:** Yeah. **Matlock:** How are they transforming funds? I know they had a party- (the black and white ball). **Hardin:** That is a different fund. **Thompson:** She is homing in on meals. I will have to look at the detail to see what that \$923 was. Maybe it was a payment of 2 invoices, but I will have to look back at the financials to see if that was the case. **Davis:** That was pretty high. Usually it is \$200-\$300. **Warren:** Yeah but 30 people for \$900. ***inaudible-several voices*** **Thompson:** I will just have to go back and run the detail and pull the invoice. **Hardin:** I have 3 things. You are going to finish my first question; you are going to explain H/B operational why it's at 81 and then I want to know if the auditors are here. **Thompson:** They started and finished. Just preliminaries. No recoveries for finding and the report turned out really good. **Hardin:** Really! **Thompson:** Yeah. They have a couple of things they want to discuss in the management report. So, they are hoping to release in a couple of weeks. It was a pretty good seamless operation that was here for 3 days. It's been ongoing since COVID. They have been operating from the office and we were funneling a lot of information to them. But the onsite visit turned out well. **Hardin:** And as soon as you get it.... **Thompson:** We can convene and go over the report. **Hardin:** Someone is running for a county executive and in his platform, he is going to get rid of RITA taxes. **Thompson:** I would frown on that. I have had a great relationship with RITA. **Hardin:** But those are payroll taxes are they not? **Thompson:** Payroll and net profit and individual withholding. **Hardin:** What is it he is trying to get rid of? Because he doesn't have the authority to.... So, what, he wants to change the collector? **Thompson:** You've got the CCA (Central Collection Agency) is the other big one. Now the large H/B, you have a lot of miscellaneous contractual that covers most of the village. I know the RITA collections were coming a little bit higher this year, so I may have to set the appropriations a little bit higher. We are getting more money but the percentage to collect has to go up. Actually, my health benefit claims were coming in pretty good this year. It's pretty much the miscellaneous contractual. I don't have the detail with me by potentially making an adjustment for the higher collections from RITA. The portion of the collections have to be book for what they collect for us. **Hardin:** Do we have any big claims this year? **Thompson:** It's always ongoing and you know you have HIPAA laws. I haven't seen anything astronomical to hit our stop loss. **Hardin:** Since we are running so close, can we have 2 meetings instead of 1? **Warren:** Remember we are going to be having our budget committee meetings soon. **Thompson:** The next page (see attached) is just summary for street fund and the senior rec. We kind of talked about those funds a bit. All their ratios are in line at this point so if no other questions, we may be able to segway into the police.

Garratt: Police Budget breakdown (see attached).

MOTION TO ADJOURN by Gaither; Seconded by Davis

VOTE YES: Warren, Gaither, Callender, Hardin, Matlock, Davis

MEETING ADJOURNED @ 7:05pm

Adopted _____

Christine Morgan, Clerk of Council

Johnnie A Warren, President of Council

Revenue/Budget ratio report Month Ending September 2022

Finance Committee Meeting 10-25-22

Budgeted Revenue ratio = .75%

Max Ratio Limit = .75/100%

General	Projected	YTD Revenue	Actual
Fund-101	Revenue	9/30/2022	Budget/Revenue ratio
General Fund Revenue	\$ 10,195,350.00	\$ 7,566,632.32	\$ 0.74
Beginning Balance	\$ 72,355.74		
Total	\$ 10,267,705.74	\$ 7,566,632.32	

Expense/Budget ratio report Month Ending September 2022

Budgeted expense ratio = 75%

Max Ratio Limit = .75/100%

General	100%	YTD Expenses	Actual
Fund-101	Appropriations	9/30/2022	Budget/Expenses ratio
Police	\$ 2,454,340.51	\$ 1,641,983.59	0.67
Fire	\$ 2,318,562.00	\$ 1,614,758.84	0.70
School Guard	\$ 7,900.00	\$ 3,427.15	0.43
Dog Warden	\$ 13,000.00	\$ 8,028.00	0.62
Auxiliary	\$ 50,000.00	\$ 15,984.75	0.32
Misc Contractual-utility	\$ 121,000.00	\$ 73,657.83	0.61
Building	\$ 303,310.00	\$ 182,444.20	0.60
Service Department	\$ 525,450.00	\$ 364,690.28	0.69
Rubbish Disposal	\$ 125,000.00	\$ 91,600.61	0.73
Council Clerk	\$ 56,090.00	\$ 38,670.73	0.69
Council	\$ 175,785.59	\$ 114,831.76	0.65
Mayor	\$ 249,200.00	\$ 162,767.04	0.65
Mayors Court	\$ 181,825.00	\$ 120,022.09	0.66
Finance	\$ 327,700.00	\$ 233,456.67	0.71
Legal Administration	\$ 148,664.00	\$ 126,674.76	0.85
Engineer	\$ 42,900.00	\$ 28,684.68	0.67
Pub/Lands and Building	\$ 87,800.00	\$ 77,790.72	0.89
Senior Van	\$ 65,650.00	\$ 41,311.04	0.63
Bedford Schools	\$ 215,000.00	\$ -	0.00
Summer Employment	\$ 2,400.00	\$ -	0.00
Board of Commissions	\$ 13,200.00	\$ 7,573.17	0.57
H/B Operational Contr.	\$ 2,800,750.00	\$ 2,275,879.89	0.81
Total General Fund	\$ 10,285,527.10	\$ 7,224,237.80	0.70

Expense/Budget ratio report Month Ending September 2022

Desired expense ratio = 75%

Max Ratio Limit = .75/100%

Special Revenue Fund

Finance Committee Meeting 10-25-2022

<u>Revenue</u>	Projected Revenue	YTD Revenue 9/30/2022	Actual Budget/Revenue ratio
Senior Fund-208	\$ 131,646.00	\$ 65,354.28	0.50
Recreation Fund-204	283,331.00	\$ 199,685.00	0.70
SCMR	\$ 1,222,956.00	\$ 562,424.61	0.46

<u>Expenses</u>	100% Appropriations	YTD Expenses 9/30/2022	Budget/Expenses ratio
Senior Fund-208	\$ 131,620.00	\$ 55,287.65	0.42
Recreation Fund-204	\$ 280,510.00	\$ 199,669.50	0.71
SCMR	\$ 1,218,133.00	\$ 992,226.92	0.81

VILLAGE OF OAKWOOD
COUNCIL MEETING MINUTES
October 25, 2022

ATTENDED

Johnnie Warren-President
Elaine Gaither-Council at Large
Chris Callender-Ward 1
Eloise Hardin-Ward 2
Paggie Matlock-Ward 3
Mary Davis-Ward 4

Ross Cirincione-Law Director (late)
Daniel Marinucci-Building
Tom Haba-Service
Gary Gottschalk-Mayor
Brian Thompson-Finance
David Tapp-Acting Fire Chief
Ed Hren-Engineer (late)

ABSENT

Candace Williams-Ward 5

Carlean Perez-Recreation

Meeting opened approximately 7:06 by Warren

Pledge of Allegiance and attendance taken.

Motion to approve the minutes from the September 27, 2022, Finance meeting by Davis; Seconded by Hardin

VOTE YES: Warren, Gaither, Callender, Hardin, Matlock, Davis

Motion to approve the minutes from the October 11, 2022, Council meeting by Hardin; Seconded by Davis

VOTE YES: Warren, Hardin, Matlock, Davis **ABSTAINED:** Gaither, Callender

Motion to approve the minutes from the October 11, 2022, work session by Hardin; Seconded by Davis

VOTE YES: Warren, Hardin, Matlock, Davis **ABSTAINED:** Gaither, Callender

Clerk Correspondence-Morgan: None

Department Reports:

Fire-Tapp: I worked with the building department, and we approved the sprinkler drawings and the paint booth for Interstate McBee. That is moving along very well. I have updated the workers' comp to make sure we are up to date for the upcoming year and all the vehicle insurance. I have been waiting to hear about a grant for the smoke detector program so if I have any update on that I will let the council know. **Davis:** Do you have the CO2 detectors, and do you come during the day, or do we call ahead? **Tapp:** You can come during the day. We have CO2 detectors we sell for \$10 but the smoke detectors are free for residents.

Service-Haba: Just a few weeks ago, we had the tire pick up. We ended up with almost 400 and the county does come and pick those up for us. We have some stragglers back here. We can't pick them up with rims on them so have a handful. We still have the paints, pesticides and computers that we have to package up and take to a county facility. Other than that, we started the leaves last week. There are plenty out there. We had a question yesterday where someone called the council clerk. We don't have certain days we go down certain streets. Every week, we hit every street at least once; sometimes twice. This week we were out all day long. We still have the trailer park to do and then we start all over again. **Davis:** Is there a fee when we do the paints and things? Does the county charge? **Haba:** No. It's the solid waste district. They promote it. **Warren:** They probably get a grant for it like we get one to do the things we do. **Haba:** We talked at the last meeting about the catch basin. Mrs. Hardin called me the following week and we replaced it. It's not as big of an opening now but it's enough. There is no trough there anymore.

Finance-Thompson: Just a quick recap, we had our finance committee meeting today and our revenues we have approximately \$7,566,000.00. Overall, in our expenses, we were within our ratios of .75 through 9 months of the year. Tonight, we started our budget hearings. We had the police budget. Hopefully, I will get with the clerk to poll the council for additional budget hearings so we can wrap up for the year. **Warren:** It is very important for everyone to get their

budgets to the finance director immediately. We want to review, consider the budget request and pass it without doing a quarter budget. We know that with the pandemic, it impacted how this is supposed to go. We are at a point now to where all the budgets are submitted to set up the budget committee. Before, with these troubling times, the shorter time we have, the shorter consideration we have for the numbers that are presented to us. We have more time for explanations, so we have more time to consider them as they are presented. So, please get those to the finance director immediately.

Police-Garratt: Trick or treating this year will be done on Sunday, the 30th instead of the 31st. It will be 6-8 on Sunday and we will have officers in the area. *Discussed the crime on Wright Ave. Not noting details as this is still an ongoing investigation. *

Building-Marinucci: Just a follow up, I put together the information for the condemnation proceeding. It's ready to be sent out. Strictly only dealing with building code issues and not dealing with the issues that will be forthcoming. I sent it to both law directors, the chief and the Mayor waiting for approval to send it out. People are living there so we are going to be needing legal assistance throughout this entire process. The first step is identifying the issues and giving them time to respond. I gave them 14 days and I was very clear. It will be in the newspaper notification and then to take it down. There are 2 people that own the house and there is a POA that's operating some of the tax issues. The address of the individual who owns the property are the people that he (Chief) just referenced. I could not find other people living there. It's ready to go and confirmation will be sent by certified mail and regular mail tomorrow. **Hardin:** When I called the other day, I asked for a specific home to be referred to the law department. **Marinucci:** I sent out the service of process. We couldn't send service of process, so we sent it out to legal for help. (fyi, issue was requested at the last council meeting (10/11) and email response was sent out the next day by building inspector-see attached). **Hardin:** So, were waiting for legal to.... **Marinucci:** We have to be able to serve the individual. The individual does not live in Cuyahoga County. **Hardin:** They don't even live in the country so what are we supposed to do now? **Marinucci:** Legal is handling. **Cirincione:** We are in the midst of doing research on how to get proper service. I didn't realize that this person lived out of the country. We will try to get you an answer and get this person served. I hope they are not living out of the country because that could really complicate things. We were thinking about getting service through certified mail at the address that we have. **Hardin:** I find it to be quite perplexing that right now we are talking about facial boards, gutters, etc. The house has been emptied for at least a year. **Warren:** Could we determine it to be a community hazard or something like that? **Cirincione:** I will have to check the nuisance laws to see if it applies to the property. That way we could at least give us a way to attack in court. It wouldn't necessarily be a criminal action but a civil action to declare it a nuisance. And if it's in bad enough shape, ask the court for permission to knock it down. **Marinucci:** Here's something that happened today. Documentation was filed to get a point of sale and certificate of occupancy, but all the paperwork was not done properly. There was no identification of the owner, the checks were wrong, everything about it was wrong. So, we tried contacting the owner. The phone number we had when called stated 'If this is Cleveland, dial 1; Toledo, dial 2; California, dial 3....' After you go through all the numbers, 'if you know the party's extension, dial 9.' You don't talk to anybody. It goes to an answering machine and there is no return call. That's what's going on with these things. **Mayor:** It's happening in the most upscale communities and that's why we need legislation with teeth so that no buyer can buy a home without us knowing what is going on inside, who's going in it, etc. **Hardin:** Right, because you have to think about what can get attention. Based on the fact that you have multibillion dollar corporations involved to say that you are going to fine them \$1,000/day, they don't care. So, we have to come up with something along the lines of.... We are getting to the point where some of our laws are not being.... Here's what I am going to ask; when we start working, you get my attention when you take my property from me. **Cirincione:** If you attempt to file an action and put that property into question so the court can rule. **Hardin:** As we work through this, the objective is to get to that point as quickly as possible and legally. I can tell you another one I just found out about over on Hyannis. You will be surprised at what is really going on. **Warren:** Question is, are the taxes current? **Marinucci:** Yes. Only behind \$1,000. On the Wright property. **Warren:** And the one she is.... **Marinucci:** I don't know about that one. **Warren:** That is something we need to look into, and we may be able to contact the county and encourage them to start the process. **Hardin:** Drop the dollar amount as it relates to the property taxes to zero even. We have to do something drastic. **Warren:** But what I'm saying if they are current on the property taxes that maybe we could get the county to at least do a tax foreclosure. Then what happens is that after that process is through, then the village has the first right of refusal. Then, we can decide from that point on. Maybe these houses are decent enough and inhabitable enough that if we do take it, renovate it, and resell it. We will have to pass the legislation to do that but that's something to create the revenue, even if it's a revenue fund set aside. **Hardin:** We don't want a bunch of empty lots. That is not the objective either. **Davis:** I know of 2 homes in my ward where the people just left. I don't know if they are foreclosed for what. If they are foreclosed by a bank, are you notified that the people are gone, and the bank owns it now? 7555 Hickory that Mr.

Bigarsec (sp) owned that I talked about, that woman and her child left 3 weeks. It's completely empty. And the other one is on the corner of Alexander and Hickory. They left a week ago. There were no for sale signs on them. **Marinucci:** I will have to check that out and see if we have notification on it. I am shocked. **Hardin:** The good news is that we are small enough with residents, administration, and council, we watch these places. We know what is happening. **Marinucci:** I received an email today about a lot that the landbank will transfer to one of the residents. I just got them working on it and I will just need the approval of everybody. *Discussion between Marinucci and Warren regarding Aaron Smith's certifications. * **Gaither:** The taxes are paid on Somerville property. **Cirincione:** That's not surprising, because they are pretty slick. They know what to do.

Engineer-Hren: I apologize that I could not make the last meeting when we discussed the pavement condition rating system. I want to give a little more clarity of what I am talking about and why I recommend it. Since 2019, really the only streets we have been doing any significant maintenance on are streets that are easily funded. We have a lot of county routes in Oakwood, and we are very fortunate to secure funding from the county, state and federal government to do work on those roadways. As we are improving those roads, I hate to say we are neglecting, but we are not paying a lot of attention to our side streets which are harder to fund. So, the Mayor talked about doing some work on some of our side streets. **Mayor:** All of the streets. **Hren:** It's important if we do that, I think to take a look at the conditions of the streets, so we have some transparency. What I am presenting is something we just did in Maple Heights. So, Maple Heights just went through a fiscal emergency. We didn't really do anything for 10 years and it got to a point where we got to a fiscal emergency. The first year is relatively easy. There was no wrong answer as to what road you are going to fix because they were all in bad condition. Even here in OV in past years, our rating system was more a drive-by inspection. We would take one of our senior construction administrators and have him drive by to rate pavements as excellent, good, fair, poor or very poor. Tommy and I would go out and corroborate the reports that were put in. There is little possibility of making a wrong selection. It was very clear which roadways needed the most work and with the amount of money we had to make those repairs, it's not like we had a long list that we could generate. As we move forward and we embark to repair and reconstruct some of our side streets which are harder to secure funding for, I think it's important to come up with something that is a little more scientific than a drive by inspection where we are assigning basically 5 different ratings. What I recommend is a pavement inspection protocol that was developed by ODOT. It was originally developed for the interstate system. It worked out so well that they modified it for state routes. That worked so well that they modified it again for local roadways. It's a protocol that has gone through some development for some time now. What the pavement condition rating does is it assigns a rating to individual contiguous roadway sections. Roads that are repaved, reconstructed in sections, take that section and we look at it individually. On Broadway, let's say from I 271 to Tryon, it would have one rating, Tryon to Pettibone would have another. It really looks at individual segments rather than a roadway based on its name. So, what we do in other communities that we represent, we have a two-man team that basically does all of them. The reason for that is they are very good at what they do but it brings consistency. **Hardin:** What you are explaining to us, is this a new process? **Hren:** It's not new but it would be new to us. **Hardin:** Would your firm be doing this? **Hren:** I will walk you through what we did, how we did it and the process that we went through to select roadways. We did this in Maple Heights, Macedonia, Brunswick, Avon, so we do this in a lot of the communities when they embark on a program where they are starting to use local dollars, street construction repair dollars. Those are the ones that are really dedicated to side streets. Roads like Broadway, Forbes, Richmond, those are easy because those generally use outside funding just like Solon Road. Solon Road is costing us maybe \$5,000. So, it's not a hard decision to say, 'I want to spend \$5,000 on Solon Road.' It's a \$300,000 project so we're literally spending pennies on the dollar. **Hardin:** But hold on. Where I am a little perplexed before you go any further; you have been doing this for us for a thousand years. **Hren:** Yes. **Hardin:** Is this a new process that your people are learning? **Hren:** Let's put it this way, since the last time we did a serious road program, I think it was when we were doing Buckthorn, Cape Cod where we were taking actual roadways and reconstructing them. High, Free, Wright. We have been here a long time. It's 15-20 years ago before we're doing this type of work with.... **Hardin:** Every year in between.... **Hren:** We would do a drive-by and say, 'this road is in good condition, this road is in poor condition.' **Hardin:** Is it going to cost us anymore as our engineer to use this process than you do your little drive-by? **Hren:** Yes, it will. It takes a little bit more time and there is a little more investigation. The reason for it again, when you have 30 roads; maybe 40; that are competing for those dollars and somebody says, 'well why did you pick this roadway?' **Warren:** Are you saying somebody in this situation.... **Hren:** It could be a resident, it could be council member, it could be anybody. **Warren:** Okay. **Hren:** Really what this does is it provides a very simple answer. We went through, we rated it, we used a very scientific approach. Here is the number and I get into the presentation; you will see we are not necessarily picking them in the exact order. Sometimes there are other criteria that we look at and we discuss it with the council to develop a pavement maintenance program for every year. But the basis of it is the pavement condition rating. Now, it's done with

an IPAD. We got two guys out there; they look at various things. The pavement, is it rutting? **Mayor:** It's core samples. **Hren:** Well, we don't need core samples. ***inaudible-multiple voices*** **Mayor:** In fact, when we received our quarter million dollars from ARPA for Fair Oaks, Ed had given them an ODOT rating of 25. It floored them. They were not that familiar with it. The best road is 100; the worst road is a 0. They were very impressed with having a core rating and that was for core samples. **Warren:** That traffic is different. You don't have residential traffic. That's a different area. You've got truck and tractor trailers and everything going up that road. So, you would consider the possibility of doing core sample, removing a significant amount of road and raising it up. **Hren:** What we are doing here is strictly visual. Once we get into reconstruction, we will do core samples to determine what's there. This is visual observation. And you can tell when you're in a wheel line and there is depression, that's a problem. If there is alligator cracking, that's another type of problem. If there are sections that are heave, that's a problem. Everyone one of those.... **Warren:** But you can do that with sighting. Everything you just mentioned, you can do with your eyes. **Hren:** Correct. And there is a weighting factor that they use because alligator cracking may look bad, but it's not as bad as rutting. So, all of that is entered and spits out a number. **Warren:** And just by what you just said, if you see rutting, you know that street is a priority over alligator cracking. **Hren:** Right. What it does, this takes into consideration, the extent of the conditions, throws it all into a formula and spits out a number. It's called the pavement condition rating. **Warren:** And guess what happens? When you have an OV or Maple Heights or whatever, those same things that you have done in the past 20-30 years, were visual and they were always based on priority and funding. **Hren:** Absolutely. **Warren:** Now, if you're saying that this process is going to bring us funding and you give us as a matter of record, then keep talking. **Hren:** Just to let you know, when we go to apply for funds now, they are more and more asking for the pavement condition rating. We do it for individual streets. But the real reason for this is transparency. If you want to stick with the old system, that's fine. But what I am saying is what we have done in other communities is we put a list together and we rank them. And you are going to see that a lot of those are a number or two. Like 51 and 50. I mean, if you take the top 25 worst roads on that list and you send my 2 guys out there, they could probably come back in a slightly different order. They will be pretty consistent. But when they are that tight, there is flexibility. What it does is it provides a rational explanation for whoever wants to know. **Warren:** Well, who will want to know? **Hren:** The residents. **Warren:** Okay, well, we're covered with that. What I am saying, especially when you are not talking about state and other roads, we are talking about out of pocket within our community. **Hren:** What we do with this also is we put this list together. Here are the 4 things to look at.... **Warren:** What you have done in the past also. You give us a list every year.... **Hren:** It's not every year. Typically, what we look at when we are developing a pavement program, we look at the condition. Second, we look at the availability of grant funding for those repairs. Solon Road for an example; in the old days we did Tryon or Lamson. If you can get funding for it, that's great, it automatically jumps to the top. **Hardin:** They still do that. Keep going. **Hren:** We are going to continue to do that. The other thing we have done in other communities is the equitable distribution of roadway capital improvement so that we are using it in all the wards. The most important governing there really isn't a total number of local funds that are available because there are some roads that are just not going to get any outside funding. Typically, because they don't get the traffic. If you're a LMI, ITA, that is a different story. Then we go after community development block grant funds and things like that. In most of our streets, we are no longer ITA, we are no longer LMI. It's difficult to get those. But that's.... **Warren:** We are not talking about it is difficult to get those fundings, but not for what we are talking about. Because we aren't getting funding. This is out of pocket again. **Hren:** It is out of pocket. But we again when we put the program together, can we get grant funding for that, and it moves to the top. The SCMR funds are used as our matching funds.... **Warren:** I understand that it's for the major roads and not these side streets. **Hren:** What it comes down to is.... **Warren:** Do we want to spend the money? **Hren:** Yes. That's what it comes down to and \$10,000 is a number I threw out there when the Mayor asked me what's it was going to cost. It's an hourly rate. \$10,000 is probably too high and it's like I told you, I am not going to come in here and tell you it cost \$5,000 and have it come in at \$6,000. I'd rather tell you it comes in at \$10,000 and tell you it was \$6,000. It's an estimate. **Mayor:** This is not for one year; this could be for 3-4 years out. At the same time, we have to do core sampling on Oak Leaf this time. That may be \$2,500-\$3,000 out of that \$10,000. We are getting a grant for ward 3 from Jean Drive to Richmond Road. We are getting \$235,000 and that project will be 2024 along with the same kind of rating system for Forbes for 2024. ***inaudible-Mayor/Warren*** **Warren:** But it doesn't need to because the bottom line is, we are talking about the residential. You keep diverting on the roadways and we are talking about the Somervilles of the world, the Jean Drives of the world, the residential streets of the world. Free, Wright. **Hren:** I will be honest with you, and you should trust my judgment.... **Warren:** I do trust your judgment.... **Hren:** And if you're fine with that, I'm fine with that. I am just telling you if you want a scientific method that you can march out to somebody that says, 'This is bs. You should be doing this street before this street,' that's the way you want to go. **Warren:** But guess what? Ever since you have been doing this, if a resident or anybody came, all of our positions and the streets we have chosen were defensible. Do you think that telling a layman about core samples and all that stuff, is going to mean anything to them? No. If they

are running over potholes and everything else, you can't tell me anything once I have bent the rim. **Hren:** My opinion is above reproach in my world. And if feel that way, I am flattered, and I will be happy to continue as we've always done. Thank you for your support. **Matlock:** This is pertaining to the road on Tryon. I do see a lot of pink squares on the road. What is that? **Hren:** Every year we do a road program for just repairs and what we have done on Tryon is we take the worst areas. That's one of the roads I was talking about. That's a county road and the county reimburse us for the cost of materials. Essentially, we are getting \$.50 on the dollar for the repairs. In OV we have Richmond, Broadway, Tryon, Alexander, Pettibone and Forbes are all county routes. That is why you see every year our repairs taking place there. And the way we write our specifications is we do allow the service director or I to do other areas if there is really a need. If you have a really bad like on sections of Buckthorn, High or Paynter, we can get in there. The county won't reimburse us for that section, but they will reimburse us for the others. That is what the pink lines are, and they should be out there in a week or two. **Hardin:** You know I have been at this a long time. With all your notes, I would like to say to you, we have always trusted your judgment in whatever direction you gave us. And I would also ask you to give us credit. We have always been able to justify any decisions we have made. **Warren:** They need to stand in line because we know that based on your opinion, some of us want certain streets done and we may have implied to our residents that they are going to be done maybe next year. But if you come across one that is a greater danger or a higher priority, we shift to that. Reluctantly of course, but we still shift to it because it is for the betterment of the village. **Gaither:** Cambridge. One half of it is Bedford Heights and the other going into Richmond is OV. It is one of those streets where people come through to get to Richmond Road. How is that rated as far as what kind of street it is? **Hren:** Cambridge is a local street. **Warren:** It is local for Bedford Heights and local for OV. **Davis:** The roads that are bad, are you just going to go through every road that we have or does Tommy.... **Hren:** Tommy tells me the ones that are bad. **Haba:** We are looking at something possibly tomorrow. **Hren:** My office is in OV, so I know which ones are bad. My people drive from every direction, walking the streets. So, they tell me which roads are bad. It's very helpful.

Legal-Cirincione: Jim is preparing for trial. As far as report, the Chief touched on one of the things that is going to be coming up and that is the draft for the proposal of the dispatch office. Hopefully it will be soon. **Hardin:** How long did you want it to run? **Cirincione:** It will be a year at a time. Unless there is something that happens.... **Warren:** Can we do one year with a renewable? **Cirincione:** I think that will be better. ***inaudible-multiple voices*** **Warren:** Let's do a one year with a 2-3 year renewable. **Cirincione:** We will have that, and Jim will hopefully have that for your next council meeting. We will send a draft to the Chief and the Mayor and a copy to you Mr. President. Then Jim will discuss it with the council.

Mayor: The first handout, we have an Indo-Asian grocery opening up in OV. They just opened and they are the second suite over to the right of Sam's. They have some refrigeration, but they have mostly Asian herbs and spices. They are known for their health and body. They have turmeric in powdered form, and this is a famed anti inflammatory product. You don't need Tylenol, ibuprofen, or Aleve. Turmeric can do it and it's an herb. What is not told by your doctor because most of them are not into nutrition, it is fat soluble which means it's hard to dissolve from the small intestine and guided into the blood stream. Because of the core absorption, you have to have black pepper, a little avocado or nuts with it. When I have it, I have it with coumadin to begin with and it's in a liquid form. This is the ingredient that really makes turmeric. It makes your cell tissues more efficient, and they are seeing in studies that in fact if you have minor dementia, it can be helpful for that. It isn't impressive when you go down there because it is mostly packaged goods but go after the turmeric. We are not guaranteeing that you will live a lot longer, but you will feel better while you're living. Additionally, I mentioned we are getting a quarter million dollars from the ARPA committee of the county. Of course, this goes towards the Fair Oaks project. We are going to be applying for Oak Leaf, the same type of application for this coming year because it's necessary for OV. CDBG hearing will be.... **Hren:** November 3rd. **Mayor:** ...and we will be looking at an all-purpose trail. We have talked about it from Broadway to Lamson down to Pettibone. (**Corrected to Tryon instead of Lamson**). If any of you're going down Tryon in the evening, it can really be hazardous. You have young people walking down there and you could really pick them off if you are not paying attention. This will tie in nicely with the program for the following year for the \$235,000 from the county for Tryon to Jean Drive which is really the hilly part. At the same time, we will be using the ODOT ratings for Forbes Road for 2024. The Chief and Tommy will be putting up an LED flashing 'no truck', right on the corner of Richmond and Forbes Road. **Hardin:** We have an engineer here. Mayor, after Forbes, how will be assured that '24 is the year? We have had to push it back because of costs. **Mayor:** I think the chances are better than 90%. And again, by doing what we're doing, we are also getting an extension from some part of Forbes all the way to 271 bridge which is in pretty bad shape in that concrete area. The project was originally going to end.... **Hren:** Two reasons: One, the original estimate was woefully short. Second is the project ended at the asphalt section which is right before First Place between

Grove and First Place. The new project, we asked them to reconsider the amount of dollars they are contributing based on the inflation that has occurred over the last 18 months. We have extended all the way to the bridge abutments on Forbes over 271 so it will take care of that concrete section. And it's similar to the problems we were talking about on Buckthorn Road. The joints are totally blown. **Hardin:** When you extend it, there were no plans to have a road coming off onto Forbes? **Hren:** No, this was strictly just a maintenance. It's a reconstruction. There is no widening or anything else. **Warren:** Based on the potential contract that we have pending with Kroger, and next year is when they have to be in the ground.... **Davis:** It's 12/31/2024. **Warren:** Okay. We were told with their acquisition that they made, and now they are prepared to move forward with the project, hopefully next year. With the revenue that is to start next year, right Brian? **Thompson:** Yes. **Warren:** It comes next year whether they are in the ground or out. **Mayor:** I touched on Interstate McBee. With respect to Kroger, they are up to their eyeballs in antitrust regulation on the Albertson deal as well as unions screaming about companies that are going to be overlapping or cut. So, Kroger has been looking at selling off 100-300 Albertsons that are in that area and have them bought in that area. The mortar and brick stores around the country. Should still take about 2 years to do. In the meantime, they have already got to our law department, and they want us to review. There will be no changes to the wording at all, but we will be resigning these contracts. **Hardin:** Why? **Mayor:** You're dealing with Kroger. **Hardin:** Huh! They are dealing with OV. **Mayor:** Not a word will be changed. **Hardin:** Then, why are we doing it then? **Mayor:** For whatever reason, the signatures and the schools don't have the CRA agreement. I don't know what happened. I was with them today. It will be in front of their board again. Not one word is changing. They want to make sure that the 't's' are crossed, and the 'i's' are dotted. **Cirincione:** I can only speculate that they need a more current date due to something in financing. A lot of time has gone by since those papers were signed. I don't know for sure, but it would seem to me that.... **Warren:** The bank's funding, the acquisition.... **Cirincione:** The bank would want something more current because some grass has grown since the original deals were signed. **Mayor:** It will be before them and before you before the end of the year. Northern Hazerot, they are reviewing what I submitted. I am hoping they will come back to me within a week or so, at which time I will have that legislation in front of you for your consideration. Again, the Vet Center, is moving along very nicely. DCOMM right across the street next to Reflections, they will be having a payroll of \$5 million within the next 3 years. Sam's Club is modernizing in the amount of \$1.3 million. Swift Filters is expanding. Sofie, with the cyclotrons, they are expanding. Oakwood Labs is expanding. We thank the good Lord for letting his spirit touch OV by having all this activity relative to any city in NEO. It was certainly surprising to the county board on the ARPA of what was going on here in OV. Fortunately, with that kind of revenue coming in, we will be able to do the things we can do. We have been very blessed. Last thing, I was with the Superintendent today and I passed her a proposal that it's very concerning. There was a *Black Man in White Coat Summit* at Case Tech along with UH promoting the idea. There are only 2% of African American doctors in the US. At the same time, with our summer camp, we have been promoting the idea of those that are interested in pink-collar work such as nurses, care givers, etc., that we spent a week and a half every day promoting the opportunities in the field of medicine. What I proposed to the school was the second semester for the 12th graders, to be offering a course with credit that they will be taught the opportunities in the nursing field. For an NP, the salary is around \$140,000/year. Just a nurse is \$65,000 to \$75,000/year. There will be a need for 50% more people in the nursing field from 2021-2031.

Public Comment: None

Legislation:

RES 2022-57

Introduced by Mayor &
Council as a whole
1st Reading

A RESOLUTION OF CONGRATULATIONS TO THE COMMITTEE OF THE CAPE COD
50TH ANNIVERSARY AND REUNION

***Presentation of resolution to the Cape Cod committee**

MOTION TO SUSPEND by Hardin; Seconded by Callender

VOTE YES: Warren, Gaither, Callender, Hardin, Matlock, Davis

MOTION TO ADOPT by Callender; Seconded by Hardin

VOTE YES: Warren, Gaither, Callender, Hardin, Matlock, Davis

MOTIONS PASSED

MOTION TO ADJOURN by Davis; Seconded by Callender
VOTE YES: Warren, Gaither, Callender, Hardin, Matlock, Davis
MEETING ADJOURNED @ 8:43pm

Adopted _____

Christine Morgan, Clerk of Council

Johnnie A Warren, President of Council

VILLAGE OF OAKWOOD
FINANCE MEETING MINUTES
November 8, 2022

ATTENDED

Elaine Gaither-Council at Large
Eloise Hardin-Ward 2
Paggie Matlock-Ward 3
Mary Davis-Ward 4
Candace Williams-Ward 5

Brian Thompson-Finance
Gary Gottschalk-Mayor (late)

ABSENT

Johnnie Warren-President
Chris Callender-Ward 1

Jim Climer-Law Director

Meeting opened approximately 6:15 by Gaither
Pledge of Allegiance and attendance taken.

(This additional finance meeting was on the agenda to discuss the Clerk/Council budget as part of the budget hearing process through the rest of the year.)

Hardin: You heard what I asked and his response. **Morgan:** Right. **Hardin:** Why are we doing 3%? **Morgan:** Right. **Hardin:** And his response? **Morgan:** I did not hear his response. **Thompson:** Just looking at the economic things going on anticipated through next year. First of all, it's just affordability for me to look at. We historically have been doing 2% so, adding that extra 1%. Just kind of looking at the revenue stream that has been coming in after we went through COVID in 2020 and the revenue stream seemed to be moving at a little higher pace than our normal conservative amount for next year. That is some of the surrounding factors why we kicked it up a percent. **Hardin:** I would like to know the dollar amount for the 3% and the dollar amount for the 2%. **Thompson:** I can give you a pretty rough estimate on the amounts. **Davis:** As a newbie, do we always go up 2%? **Thompson:** That is historically what it's been over the last 6 years because we negotiated in with the FOP. **Davis:** For all employees? **Williams:** It's not all employees. It's negotiated for the FOP employees, right? **Thompson:** Yeah. **Williams:** But that doesn't cover all employees. **Thompson:** No, that does follow suit for all employees. We usually follow suit.... **Williams:** But it's not under contract for all employees. **Thompson:** No, definitely not. We only have one contract in the village and that is police. Our firefighters are all part time. They work for different cities and villages. Once we get the final negotiation from FOP, even though we are not under their contract, the Mayor follows suit for employees under the contract. **Davis:** Okay, so we have always done it but traditionally you have done 2%. **Thompson:** Yes. **Davis:** Did you do the last 2 years with COVID? **Thompson:** Yes. Actually, during COVID, we didn't get any increase. '20 no increase; '21 we did (2%), '22 we did (2%). **Davis:** So, 2020, you had no increase. Was that January? Because COVID didn't come till March. So, you still didn't do it? That doesn't make any sense. **Thompson:** Yeah, I think '20 we had temporary budget, and we didn't have everything in place. So, we didn't put the raises in until April for that year. So, knowing we were going into COVID, we didn't do an increase. But when we come into '22, we did it January 1st and then back in '19 also at the beginning of the year. **Hardin:** Say it again.... **Thompson:** Let me back up.... '20 we did (2%), '19 was 2%, '21 after COVID we did not. Sorry about that. '22 we did the 2%. **Hardin:** When you said that it looks like things are going well and blah, blah, blah, I kind of beg to differ with you. We have been waiting to see what is going to happen with the Kroger project. **Thompson:** I am just saying what we have concrete now in terms of our companies, not including Kroger or Interstate McBee. We just started seeing an uptick in the companies that we do have here. We have always stayed conservative in our projections for revenue between 1-3%, which is very conservative. **Hardin:** So, my question is, why wouldn't we do the 2% initially, forget about the FOP because they are doing that because folks are leaving them. That's my theory on that. But again, give me the difference in dollar amounts. Maybe it's not worth fighting about. **Williams:** My question would be, we always seem to talk about spending money in these departments when part of the larger budget and we talked about 1) contingency budget and 2) making sure we have a certain balance at the end of every year. So, are you able to do this 3% and make sure we can do that contingency budget and also end the year at whatever balance that we determine we want the accounts left at? So, are you able to do all of it and do you know that for sure? **Thompson:** I know for sure in terms of doing the 3% because I looked at it and.... *Clerk moved the recorder to

better pick up (meeting in firehouse)* When I was evaluating, we paid off a couple of debt obligations where I won't have any.... I don't have so much additional cash flow but it's about \$150,000 we ended up paying off this year that I know we don't have to pay off next year. That was a factor as well. Between the debt we won't have to pay next year because I paid off some things and in combination with the additional 1% and kind of getting a somewhat general outlook on the projections for revenues, that would suffice the areas you are seeing in terms of moving the balance where we need it to be (the general fund balance at the end of the year) and still be able to afford the additional 1% going into 2023.

Williams: What document can you provide us that shows us projections on what that 3% looks like, what it would look like to have some contingency budget whether it's \$1,000, \$5,000, \$250, a line item for that and what it would look like if we ended the year with \$25,000 or whatever we said that threshold was that council was going to set. Can you give us some type of projection on that? **Thompson:** Most of the time, our projections are always looking at the million dollars which I know we won't end the year this year with a million. I think, when I discussed it, it was between \$300,000 and \$500,000 that I had looked at for the end of this year. In terms of you saying some type of mechanism or document showing the increased revenues.... **Williams:** No. Well, it could also include that. But what I am saying is you just said we definitely won't end the year with \$1 million, so we can likely end the year with either \$300,000 or \$500,000, can you provide us that? What you think we can end the year with including a contingency budget and also showing that 3%?

Can we afford to do all 3 of those things? You follow me? **Thompson:** yeah, I follow you. **Hardin:** This \$300,000, are you saying that is the contingency amount or are you saying that as ending balance in the general fund? What are you saying? **Thompson:** I think we are talking about the same. In the general fund, that is where we are going to have the ending balance that we carry over to the next year. **Hardin:** I got that part. So, what ending balance are you....

Thompson: The general fund. **Hardin:** General fund, ending balance stay the same. **Thompson:** Yes. **Hardin:** But what is it? What dollar amount are you saying? **Thompson:** \$300,000 to \$500,000 I am projecting by the end of this year. I think last year we ended at \$72,000. **Williams:** That is the general fund but that is not a contingency budget.

There is a separate line item that needs to be made for that. Are you saying, within that \$300,000 to \$500,000, we could find funds for this contingency budget to start it within those monies? **Thompson:** You could take \$50,000 out of the \$300,000 to \$500,000. The contingency budget is surrounded around potentially the rainy-day fund but also to get some of the bigger things accomplished like a new city hall. **Williams:** No, that is a whole other line item because a contingency budget should be for whatever you don't know will happen. If we plan to build a facility, we know that is happening. So, that should have a line item. A contingency budget is for whatever emergency you don't know may arise.

Thompson: That is pretty much the total general fund balance we have. It wouldn't be a totally separate.... **Williams:** But it shouldn't be. It should be a totally separate line item. It absolutely should be. If you have it in the general revenue fund, you can always touch unless we say this money in this fund can only be touched when council approves it, because it's for.... **Thompson:** So, it wouldn't be a line item. It would have to create a fund. **Williams:** Okay. Whatever you call it specifically, it just needs to be separated.

Matlock: So, are we talking basically a rainy-day fund in case something happens or an emergency and we have this fund to dip into that would help provide us with something? **Thompson:** I think it's all similar language with the rainy-day fund and contingency budget. **Williams:** Do we have a rainy-day fund already? **Thompson:** No. I don't have anything.... **Hardin:** Surprise, surprise. Now that is a question. That is the issue. We have been running around and around the maypole with this for the last couple of years. It's not a question of how much. We have asked for it....

Thompson: You have to establish a separate fund. A lot of times I see places that do it, you have to make sure it's not too restrictive where if you get it in a fund, something happens, and you can't really get it out. We probably have to.... **Williams:** It's not that you can't get it out. It's just likely you have to go through your council to get it out. **Thompson:** Yeah, but you can pass the original legislation and put the wording in there that it's only for certain things. Then, we would have to come back and meet before the council. We create the budget....

Williams: That's what you will have to do. That is the purpose of it. **Thompson:** I am just thinking in the preamble of the language when you do create the fund, don't make it too restrictive where you can't go back in. **Hardin:** How come we have not done that before because we have been talking about this now for 3 years. **Thompson:** I know with just the resources, our debt obligations that we had, it just hasn't been there. **Hardin:** To afford to do it. **Davis:** Just an idea of mine, if we are getting this extra money that we are getting from commercial businesses (not Kroger or Interstate McBee), why couldn't we put these extras into this rainy-day fund? We weren't expecting that amount, so it's not part of our budget. It's extra money so it accumulated because of whatever the benefit is, but then start the rainy-day fund with that money because we weren't planning on that money.

Thompson: That is a good concept. Instead of relying on what's projected, we have to get something concrete in place to know what is really coming in and then we could allocate those funds.... **Hardin:** But where are we getting those numbers from.... **Williams:** ...that's why we haven't started it because we always go through this conversation of 'well we need to wait till this money comes in to do it.' But the whole purpose is not to spend everything so that you have the money to do this and that you're more conservative. What we have been

saying is, 'let's wait for this project to get done and then do it,' and it never happens. So, now if we do that based off what comes in from Kroger, we are again doing the same thing we have been doing for the last 6 years. 'Let's do a contingency budget.' 'Oh, no let's wait till this project gives us the money,' and it never happens. We should be starting to come out of our ending balance, creating legislation that says the ending balance can't go lower than such and such and there is a line or a fund where we don't touch this money unless you come to council, and we approve a specific emergency. **Thompson:** That can be done with a separate fund. **Williams:** Okay. **Davis:** For example, you said we paid off \$150,000 debt. That extra money that was paid could also go since it is already budgeted for this amount for the debt that we had and put that toward the rainy fund. Start it with that. **Thompson:** Start it in 2023. **Hardin:** Does this make sense to you? **Thompson:** Yes. **Hardin:** Let's talk real. I don't know what your instructions are with the Mayor and he's not here. But we don't want you to say yes because I think we thought we were doing it earlier and we haven't. We are saying to you tonight and you might want to go get him because this is what you're hearing that this is it. **Thompson:** Let's get the legislation drafted. I think if we stay conservative in building that rainy day fund. I think \$400,000 is projected with the upcoming Kroger which he has to share back some of his CRA agreements and TIF dollars. But I am not against the idea. We should start out a little conservative put in the fund. We can talk to our law director and put together saying that we want to create that fund and start off conservative. **Williams:** ...start off somewhat conservative. Give me a dollar range. **Thompson:** \$50,000 to \$100,000? **Williams:** What Mary is saying to me, I think the point that we are missing in this is if we paid off \$150,000, we didn't have that money. It was allocated to something, right? **Thompson:** Right. **Williams:** You paid it off and somehow, we find a way to just spend it. When really, it was already gone. We didn't have it so why are we being more conservative to make a plan for things like this. **Thompson:** You still have to balance out your revenue and expenses. Like even if we put in place the raises or different things when we get through the budgets with the different departments. Everything eventually goes up. Especially in dealing with everything in the economy today. The \$150,000 may not be fully there if we increase our salaries depending on where the revenue is going to be for next year and evaluate that against our general fund expenses. It's a combination of all those variables. **Williams:** And that is why I am asking if you can give us something to show that we can afford 3% plus a contingency budget plus this ending balance. You do need to balance it out, but we can't always balance it out and say we are not going to start the contingency budget and we are not going to have this specific amount for an ending balance. We can't always etch those out of the picture. And that's what we have been doing since I have been here in 2016. We are always etching out the ability to reserve our funds and be conservative. **Thompson:** I think we should take a serious step toward getting the legislation, creating the fund and I will start making those entries as we end the year. Then we can start seeing that fund build for what we need it for. **Davis:** My question was, and I'm new, I know everything is going up so high all around everywhere. Not that I don't think everybody deserves whatever they can get for a raise, but to go 2% and not knowing what is going on with our government or world right now, and everything going up so high, I am afraid to do to say it. If you can show me for sure that we have the 2%, that would be okay under all the money that we are supposed to be having is one thing. Do they do this before, like if we find out everything regulates and we finally get some money from Interstate McBee or we get money from Kroger, then can we go back and.... Do they do a mid? You can get a raise at any time, correct? **Matlock:** Let me ask you a question, the FOP is that a contract? **Thompson:** Yes. **Matlock:** So, under this contract they say this 2% raise, correct? **Thompson:** Yes. **Matlock:** At a certain time? **Thompson:** Yes. **Matlock:** So, at that time, we are obligated to pay that 2% raise if you both agree to that if it's a contract? **Thompson:** Yes. **Matlock:** So, really with a 2% raise, you're really not going to have too much of a choice if it stays on this date, they get a 2% raise and it's a contract binding.... ***inaudible-multiple voices*** **Hardin:** That's not the question.... **Williams:** The contract is 3%. Everybody doesn't fall under the FOP contract. **Matlock:** Oh. ***inaudible-multiple voices*** **Matlock:** So, the rest of them are not under a contract? Just normal employees. **Thompson:** You only have 35-40 people under that contract. **Hardin:** To your last statement, in all fairness, personally I wouldn't consider not giving them anything. So, I will end it by saying 2% would be the minimum. But the reason I am asking, I willing to give them the 3% if we can. **Gaither:** Dollar amount may not be that significant. **Hardin:** Right. **Thompson:** The dollar amount with 2% is like \$90,000 to \$100,000 and 3% is about \$135,000 to \$140,000. **Hardin:** I just wanted to address we are going to give them a raise. That is not fair. **Davis:** I would never say not to give them. **Hardin:** That is just as we go through this. **Thompson:** Some known key points, I will be dialoging with Climer to see about some samples or crafting some legislation for creation of a fund. We will put something together for you showing this raise, ending the general fund balance where we anticipate it being projected and also able to initiate.... **Hardin:** Where do you think that is, just off the top of your head? **Thompson:** \$300,000 to \$500,000. **Hardin:** You think we're going to be there? **Thompson:** Yep. I am pretty confident. **Hardin:** That is still not a lot of money. That's no money. I hate to say it but I think, and I'm not rich, you can run a household on that little bit of change. **Thompson:** If you want to move that budget, it will have to be a combination of things. The fusion, new revenue, a combination of, lowering your

expenses. Pretty much 60-65% of your expenses are your salaries so you really have to take that into account. **Williams:** Well, that is what I was going to ask. How much are the salaries for one month? **Thompson:** \$174,000 per pay.

Williams: If we have a crisis, we could only run payroll for 2-3 months. **Thompson:** \$300 and some thousand dollars.

Williams: That's kind of scary. **Thompson:** If there was a plug that you would get no more revenue. That would mean all the businesses would go out of business, nobody paying their property taxes. I get the concept of what you're saying.

Williams: ...planning for an emergency in your home. You would say, 'what would I do if I didn't have money in the home for 2 months or 6 months?' We literally after a month and a half or 2 months, we wouldn't make payroll. **Davis:** And that is without the 2% or 3%, right? **Thompson:** Just kind of looking at a projection on what the payroll cost per month. **Davis:** That is with the PERS? **Thompson:** That is everything. **Hardin:** Have we ever.... That's a scary thought and think how we ended last year. **Davis:** With \$72,000. **Hardin:** And we're in the midst of a pandemic.

Thompson: Last year definitely had a big impact from waiting on those reimbursements from the county. We got them in February of this year. **Hardin:** What reimbursement was that? **Thompson:** Where Ed said, we weren't spending any money; we're getting reimbursed from the county for materials.... **Hardin:** Gotcha. ***inaudible*** **Thompson:** ...slow last till the end of the year. We didn't get those on the books till the following year. So that definitely had an impact on the general fund balance, being low last year. **Hardin:** That's where we got that \$76---. **Thompson:** Yes. **Hardin:** And then, once it came in, it wasn't all that great either. **Thompson:** We got the reimbursements. **Mayor:** Over \$300,000, I think. **Hardin:** Well Gary, you heard what we just said. **Mayor:** No, I have been on the phone. **Hardin:** Let me make the comment about payroll.... **Williams:** You were waiting on one single payment.... **Thompson:** It was a couple, total of \$300,000. **Williams:** A couple. All from the same place. **Thompson:** All from the county. **Williams:** All from the county which left us in the situation where we only had about \$70 some thousand in our.... **Thompson:** ...down to the street fund so we wouldn't have a negative fund balance at the end of the year. **Williams:** But you see what I'm saying. Just in that situation because we were waiting on one entity, then what situation did that put our accounts in because it was so low. **Hardin:** Gary, have you been listening? **Mayor:** No, I've been on calls. **Hardin:** Okay, here's what's happened. Council members here came in with these ideas for a rainy-day fund. We've come to that point now where we have to have one. **Mayor:** Call it what you want. I'm just talking about a general surplus in the general fund. I don't care if it's a rainy-day fund. We have never had the luxury of having enough cash flow because of particularly roadwork to be able to.... Like other cities, they have a Ford Motor, they have a.... **Hardin:** We got that part. The statement was made, and numbers don't lie. The question was how much is payroll each month and that was what, \$175,000?

Thompson: Over \$300,000. \$175,000 per pay. **Williams:** Oh, that's per pay? **Thompson:** And the topic came up not only the general fund balance ending in a positive aspect but a real restricted new fund that will start accumulating like a rainy-day fund. Instead of the general fund ending at \$350,000, the council passes legislation they want \$50,000 or whatever at the end of the year, put it in this rainy-day fund and move forward like that. So, that has been the discussion to actually come up with something in legislative form.... **Mayor:** Well, what you can get in legislative form are 2 factors. One is hopefully I will have word in the next 10 days from Northern Haserot. We won't be losing a half million a year; we may be losing \$100,000/year. More importantly within the next week or maybe 2 weeks, I will be back with Kroger. Interstate McBee is fine. They are already going to be starting in the middle of August of next year. We have Kroger coming in with the guarantees that are there and then we can put in place some kind of reserve. **Hardin:** How about this? We put the legislation in place and then based on those numbers, we can increase them or adjust them. The point is to get it started. It was councilwoman Williams who brought up the idea quite a while back. I think we are at a point now where I think we got scared. **Mayor:** Well, quit looking elsewhere.... **Hardin:** No, no, no. We are talking about the \$76,000 that we ended with this year. We are talking about OV and we don't want to get caught like that again. **Mayor:** Well, that is one of the point of getting this legislation passed tonight, which is the ARPA money which is \$375,000 (actual legislation noted \$250,000). They will be having their final meeting for approval for the 3rd reading before the end of November. So, that will be great getting that into our fund as well rather than having to wait around until the early part of next year. **Hardin:** But that is already spent. **Mayor:** No, it hasn't been spent yet. **Hardin:** It's proposed to be spent. **Mayor:** Yeah, but versus.... But it's much nicer to be only paying a quarter million dollars out rather than a half million dollars. **Hardin:** We get that and it's working good. But we are still and I think Candace has brought up something, we keep waiting for a little bit of a safety net fund started. That's what we're going to ask the administration to understand what has to happen here. **Mayor:** The 2 keys are Northern Haserot and more importantly, getting Kroger finally rolling. ***Mayor continued with all the OV businesses and the monies they will be bringing to OV as he has in other meeting minutes.*** **Hardin:** Well, Mayor those numbers would sound even better if we had this fund in place. ***Council at Large Gaither reminded this meeting was to discuss Clerk/Council budgets*** ***Mayor reminded of the expansion at Sam's Club*** **Williams:** We need to make sure that the money is restricted in some way so that it is not spent on whatever. But we agree it's a rainy-day use. Two, it does not need to come at the back end of a

project. If we think we'll have \$300,000 to \$500,000 at the end of this year, that's what we need to use and if we need to start small, then we need to start small. It doesn't need to be tied to when this project happens. **Hardin:** Right. Mayor, do you understand what we're saying? All that news is excellent, but we need to know we have got something in reserve. **Mayor:** If we didn't, not only would the auditors have an issue with where we are right now, but more importantly, our bank would be saying that as well. **Hardin:** That makes sense. **Mayor:** The key is having all that working together. But at the same time, we have been able to expand as we have because we aren't doing what is the normal. We are not doing what these other cities are doing. I am hearing what you're saying, and I believe the Kroger thing will really establish us to where we will have to be secure, and we can have this rainy-day fund and reserves you can count on versus this second. But believe me, if there had been an issue, the state auditors would already have problems. **Gaither:** We are down to 10 minutes for our budget. Brian is going to get with the attorney to draw up some legislation for us that we can bring back.... **Thompson:** The creation of a fund. **Gaither:** How soon? **Thompson:** I am not sure of the timeline, but I can discuss it with Jim. **Gaither:** We do have this to do. **Davis:** What would give us the increase in income coming to us in order to approve any kind of increase in people's budget? **Thompson:** Pretty much looking at the projected income tax which we usually communicate with RITA to give us a projection for next year, coupled with the things that we know are coming down the pike on the economic side. We look at all that holistically. Especially on the income tax. **Davis:** Is there an increase.... **Thompson:** Over the years we have modestly and conservatively put like a 3% or under increase on the projection of the income tax from the net profits, the holdings and the individuals. **Mayor:** When was the last time we had an increase in payroll? **Thompson:** I explained to them the timeline ('19-2%, '20-2%, '21 we did not, '22-2%). This year was the last 2%. **Hardin:** And you are proposing 3% this year. **Thompson:** Yes. **Hardin:** Okay. I'm not saying the difference and we as a council will talk about it. Are we going to talk about it further tonight? **Davis:** I would like that. Mine would be to have the other 2 members know our goal. I want to hear their opinions, too. **Williams:** You have 5 minutes. Any of these (budgets) are you able to start? **Thompson:** We can look over the numbers. ***see attached which includes the historical numbers which included the payout to separation pay to previous clerk*** On the clerk, there wasn't much of an increase. Just the percentage increase for the salary. Overall.... **Hardin:** At what percent? **Thompson:** 3%. Everybody's budgets to be discussed will be calculated at 3% this year. ***see attached for council. Nothing to change as council is not expected to get a raise until 2024*** **Hardin:** The administration of the youth council.... **Thompson:** Yes, it was passed in this year's budget but we're not going to spend that money. That youth council thing is kind of debunked. **Hardin:** Well, we won't say that. You had \$8,000 and that was mostly Deb that was paid out of that fund, correct? **Thompson:** When she first initially projected it, it was mostly Deb. I don't think she had any additional help. **Hardin:** Any council member who participated got \$50. Did it come out of that line? **Thompson:** Yes. **Hardin:** So, you're changing it by taking it all out. **Thompson:** Right because there is no program. **Hardin:** Hold on. I think the council didn't agree not to do it and no one else. I think it is still open for someone to step up and do it. This is my suggestion. Not \$8,000 but I would leave it open for \$2,000 in case the council decides to start it up again. Remember, we didn't get rid of it. If somebody wants to start it up again, at least there will be something there to work with. That's my suggestion. **Gaither:** The money would be for what purpose? **Hardin:** It was salary for Deb. **Thompson:** Salary and expenses to get to the meetings and stuff like that. **Williams:** It was for the youth as well, right? If you are going to leave them, I wouldn't cut it totally out and then you leave them with no monies to spend. If you don't spend it, then it's still there. Either way, it doesn't hurt.... **Thompson:** And if you look down a little farther, there is another line item. **Thompson:** So, \$4,000 for the administrative and \$2,300 for the other. **Hardin:** Does the rest of council think that is reasonable? **Gaither:** The \$2,300 would be for what purpose? **Davis:** That is the money to use for the kids. **Hardin:** One is for the administration, and one was to facilitate. Both will be used when it's active. **Thompson:** I noted \$4,000 for admin and \$2,300. ***Legal ads are Ed's projects, codification is updating the book to be reduced to \$7,000, any other discussion to include Warren & Callender who were absent***

MOTION TO ADJOURN by Hardin; Seconded by Davis

VOTE YES: Gaither, Callender, Hardin, Matlock, Davis, Williams

MEETING ADJOURNED @ 7:07pm

Adopted _____

Christine Morgan, Clerk of Council

Johnnie A Warren, President of Council

VILLAGE OF OAKWOOD
COUNCIL MEETING MINUTES
November 8, 2022

ATTENDED

Elaine Gaither-Council at Large
Chris Callender-Ward 1
Eloise Hardin-Ward 2
Paggie Matlock-Ward 3
Mary Davis-Ward 4
Candace Williams-Ward 5

Jim Climer-Law Director
Tom Haba-Service
Gary Gottschalk-Mayor
Brian Thompson-Finance

ABSENT

Johnnie Warren-President

Carlean Perez-Recreation
Ed Hren-Engineer
Daniel Marinucci-Building
Mark Garratt-Police
David Tapp-Fire

Meeting opened approximately 7:09 by Gaither

Pledge of Allegiance and attendance taken.

No minutes to approve.

Clerk Correspondence-Morgan: None

Department Reports:

Finance-Thompson: No report.

Service-Haba: Just to report, we put cameras in the community center in the last few weeks. The building department didn't want any inside and we thought that was their call unless somebody wanted to speak up on that. Because there are parties on the weekends and sometimes there is damage done. We never know who to blame. We used to have an officer of a lay person to watch. We don't have that anymore to monitor it. We had a snake sneak in, but we didn't know where it came from. **Davis:** Did you mention that you put it in the community center, but our building department does not want it in their offices. **Haba:** Inside in there. We had no vandalism going on. I didn't see the need for them. We are going to add some more to the outside. We have 7 on the inside right now. 2 are facing the glass doors where people come in for activities. **Davis:** Is somebody monitoring it? **Haba:** It's 24/7 taped. It's a clear picture. Carlean has someone to come in and checkup so we can narrow it down to time. **Mayor:** Is there any camera going into the spin center? **Haba:** There is one.

Law Director-Climer: None. **Williams:** I just had a comment or request. We just had a meeting about contingency or reserve budgets for finance today. Can you give us examples of legislation for that and for ending balance? So, if we wanted to have a specific ending balance for the year, legislation for that. **Climer:** Okay.

Mayor: We had a planning commission meeting here last night and it said Sam's Club is going to be expending \$2 million in their facility. I encouraged them to consider adding another 3-4 gas pumps out there. Originally what they were submitting didn't do it justice (showed displays of what it will be when complete). Pretty much the same size as Levin's. With that, I will be having a TIF before you. Not a CRA, just a TIF and it will amount to about \$18,000/year for 30 years. I told you about the exciting news with Sofie. This is big. They are using a cyclotron for nuclear research for increasing the size of particles when you're doing medical research. Their biggest area of research is in prostate cancer. We will be giving them both a CRA and a TIF. The ARPA money is going to be great. We do have 6 if it does pass tonight. It can wait until the next if there are any questions. It is a nice little stipend. We are applying for ARPA for Oak Leaf for this coming year for the other side of 271. One last thing, we had a meeting for a community development block grant, and this

is going to be for the lane on Tryon Road from Broadway to Lamson. It will be on the next agenda. It will initially be \$150,000 for the grant. Additionally, we will be applying for another \$50,000 and that will pay for that entire project in 2023. It was much and if you were facing the issue with the fog the last few days, it was dangerous to hit somebody who could be walking out there. Additionally, we got a grant for Tryon Road from Jean Drive to Richmond Road of about \$230,000 for the year 2024. That will tie in with our application in 2024 for Broadway to Jean Drive for Tryon Road. That looks like that whole thing could be funded as well. 2024 is also earmarked for Forbes Road. We have a walking club out of Cape Cod. Some of them will be having lunch at the community center on Wednesdays along with getting engaged in activities besides the spin center. When the weather gets worse, they could be using the bikes. **Hardin:** I want to go on the record. And Mayor, you and I both know. "Behavior that is tolerated becomes behavior that is accepted." You and I have a pact.

Public Comment:

Resident 1-Karen Howse-Glenshire Road: I am excited about the pedestrian trail. A lot of people walk on Tryon and it's going to be on one side as it connects off Broadway? **Mayor:** Yes. Now there will be a nice loop for the Cape Cod people. They will be going down Forbes to Sunoco, then to the community center, then to Tryon, Lamson and back to Forbes.

Resident 1: So, the total connection will be more then? Because before when you walked Broadway, Richmond and around, that was 5 miles. This will add more to it. **Mayor:** Well, what they were doing they would go to Sunoco and go right back. **Resident 1:** I did want everyone to that Brian did give me everything I asked for so thank you. I did have a couple questions or a follow up. Regarding the debt schedule you were going to provide me with, I would like that. I also asked about making a list of credit cards, who uses them and ordinance. **Thompson:** Everything you are mentioning now, send me a quick email as well. **Resident 1:** I will have some follow up questions, but I will just do one on one.

While the floor was open, Hardin notified of a stop sign down on the mall property (private property) and Haba mentioned the leaf truck issues.

Legislation:

RES 2022-58

Introduced by Mayor &
Council as a whole
1st Reading

A RESOLUTION OF CONDOLENCE TO THE FAMILY OF DWAN (COO) AVA PEARSON

MOTION TO SUSPEND by Hardin; Seconded by Davis

VOTE YES: Gaither, Callender, Hardin, Matlock, Davis, Williams

MOTION TO ADOPT by Hardin; Seconded by Davis

VOTE YES: Gaither, Callender, Hardin, Matlock, Davis, Williams

MOTIONS PASSED

ORD 2022-59

Introduced by Mayor &
Council as a Whole
1st Reading

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROJECT AWARD AGREEMENT WITH CUYAHOGA COUNTY AND DIRECTING THE FINANCE DIRECTOR TO ACCEPT AND DEPOSIT INTO THE LOCAL FISCAL RECOVERY FUND, FUNDING FROM THE DISTRICT 6 ARPA COMMUNITY GRANT FUND IN THE AMOUNT OF \$250,000 TO BE USED FOR THE FAIR OAKS ROAD REHABILITATION PROJECT; AND DECLARING AN EMERGENCY.

MOTION TO SUSPEND by Davis; Seconded by Callender

VOTE YES: Gaither, Callender, Hardin, Matlock, Davis, Williams

MOTION TO ADOPT by Callender; Seconded by Davis

VOTE YES: Gaither, Callender, Hardin, Matlock, Davis, Williams

MOTIONS PASSED

MOTION TO ADJOURN by Davis; Seconded by Callender
VOTE YES: Gaither, Callender, Hardin, Matlock, Davis, Williams
MEETING ADJOURNED @ 7:41pm

Adopted _____

Christine Morgan, Clerk of Council

Johnnie A Warren, President of Council

RESOLUTION NO. 2022-60

INTRODUCED BY MAYOR AND COUNCIL AS A WHOLE

A RESOLUTION AUTHORIZING THE MAYOR AND ENGINEER TO MAKE APPLICATION TO THE CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT COMMUNITY DEVELOPMENT SUPPLEMENTAL GRANT PROGRAM FOR 2023, AND AUTHORIZING THE SIGNING OF CONTRACTS AND OTHER DOCUMENTS RELEVANT THERETO, AND DECLARING AN EMERGENCY

WHEREAS, pursuant to Section 714.02 of the Cuyahoga County Code, there is created the Cuyahoga County Community Supplemental Block Grant program to be administered in conjunction with and using the same grant process as the County Community Development Block Grant Program; and

WHEREAS, the Cuyahoga County Community Development Supplemental Grant ("CDSG") program shall be administered by the Cuyahoga County Executive through the Cuyahoga County Department of Development; and

WHEREAS, the CDSG program shall be funded through the County Casino Revenue Fund as established in Chapter 709 of the County Code. Fifteen percent (15%) of the funds transferred into the Casino Revenue Fund annually shall be used to fund projects approved through the Cuyahoga County Community Development Supplemental Grant program; and

WHEREAS, CDSG funds are available to eligible municipal corporations to fund projects meeting a community development need related to the health or welfare of the community, which projects include: a) community master plans; b) housing and commercial demolition; c) infrastructure; d) public safety; e) streetscapes; f) parks and playgrounds; or g) community and senior centers; and

WHEREAS, the Village of Oakwood is a municipal corporation eligible to receive CDSG funding for an eligible activity through the Municipal Grant Program; and

WHEREAS, The Mayor and Engineer have advised Council that CDSG funds may be available through the 2022 Cuyahoga County Community Development Supplemental Grant program in an amount not exceeding Fifty Thousand Dollars (\$50,000.00), to fund improvements on Tryon Road as required to improve pedestrian safety by constructing concrete sidewalks and curb ramps compliant with the Americans with Disabilities Act (ADA).

NOW, THEREFORE BE IT RESOLVED by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio that:

SECTION 1. The Mayor and Engineer are hereby authorized and directed to make application, sign and file all necessary contracts and documents with the Cuyahoga County Department of Development for CDSG funding through the 2023 Cuyahoga County Community Development Supplemental Grant program for the following project:

Tryon Road Pedestrian Safety Trail Project

SECTION 2. The Mayor be and he is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance and further upon the recommendations of the Village Engineer, and approved as to form by the Village Law Director, in accordance with all authority granted to and limitations upon the Village Director of Finance.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village, the reason for the emergency being that it is necessary to timely submit the application therefore, provided it receives two thirds (2/3) of the vote of all members of Council elected thereto, said Resolution shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: _____

Christine Morgan, Clerk of Council

Johnnie A. Warren, President of Council

Presented to the
Mayor _____

Approved: _____

Mayor, Gary V. Gottschalk

I, Christine Morgan, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that the foregoing Ordinance No. 2022-59 is duly and regularly Passed by this Council at the meeting held on the _____ day of _____, 2022.

Christine Morgan, Clerk of Council

POSTING CERTIFICATE

I, Christine Morgan, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that Ordinance No. 2022-59 was duly posted on the _____ day of _____ 2022 and will remain posted in accordance with the Oakwood Village Charter.

Christine Morgan, Clerk of Council

DATED: _____

RESOLUTION NO. 2022 – 61

INTRODUCED BY MAYOR AND COUNCIL AS A WHOLE

A RESOLUTION AUTHORIZING THE MAYOR AND ENGINEER TO MAKE APPLICATION TO THE CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR 2021, AND AUTHORIZING THE SIGNING OF CONTRACTS AND OTHER DOCUMENTS RELEVANT THERETO, AND DECLARING AN EMERGENCY

WHEREAS, Cuyahoga County, as an Urban County designated by the Department of Housing and Urban Development (“HUD”), receives and administers an annual entitlement from the Community Development Block Grant program through the Cuyahoga County Department of Development; and

WHEREAS, the Department of Development carries out various housing and community development activities with Community Development Block Grant (“CDBG”) funds including funding eligible activities carried out by other units of local government through the County’s Municipal Grant Program, which eligible activities include: a) community master plans; b) housing and commercial demolition; c) infrastructure; d) public safety; e) streetscapes; f) parks and playgrounds; or g) community and senior centers; and

WHEREAS, the Village of Oakwood is a local government eligible to receive CDBG funding for an eligible activity through the Municipal Grant Program; and

WHEREAS, The Mayor and Engineer have advised Council that CDBG funds may be available through the 2022 Community Development Block Grant program through the Cuyahoga County Department of Development in an amount not exceeding One Hundred Fifty Thousand Dollars (\$150,000.00), to fund improvements on Tryon Road as required to improve pedestrian safety by constructing concrete sidewalks and curb ramps compliant with the Americans with Disabilities Act (ADA).

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, and State of Ohio that:

SECTION 1. The Mayor and Engineer are hereby authorized and directed to make application, sign and file all necessary contracts and documents with the Cuyahoga County Department of Development for CDBG funding through the 2022 Community Development Block Grant program for the following project:

Tryon Road Pedestrian Safety Trail Project

SECTION 2. The Mayor be and he is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance and further upon the recommendations of the Village Engineer, and approved as to form by the Village Law Director, in accordance with all authority granted to and limitations upon the Village Director of Finance.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village, the reason for the emergency being that it is necessary to timely submit the application

therefore, provided it receives two-thirds (2/3) of the vote of all members of Council elected thereto, said Resolution shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: _____

Christine Morgan, Clerk of Council

Johnnie A. Warren, President of Council

Presented to the
Mayor _____

Approved: _____

Mayor, Gary V. Gottschalk

I, Christine Morgan, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that the foregoing Ordinance No. 2022-61 is duly and regularly Passed by this Council at the meeting held on the ____ day of _____, 2022.

Christine Morgan, Clerk of Council

POSTING CERTIFICATE

I, Christine Morgan, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that Ordinance No. 2022-61 was duly posted on the ____ day of _____ 2022 and will remain posted in accordance with the Oakwood Village Charter.

Christine Morgan, Clerk of Council

DATED: _____

ORDINANCE NO. 2022-62

INTRODUCED BY MAYOR AND COUNCIL AS A WHOLE

AN EMERGENCY ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR POLICE AND FIRE DISPATCHING SERVICES WITH THE CITY OF BEDFORD HEIGHTS

WHEREAS, the Village Oakwood and the City of Bedford Heights deem it advantageous to each of them to enter into a contract for Bedford Heights to provide police and fire dispatching services to Oakwood; and,

WHEREAS, Ohio Revised Code §737.04 authorizes municipalities to contract for police services and protection and Ohio Revised Code §9.60 authorizes a governmental entity to contract with another jurisdiction to obtain fire protection or emergency medical services; and

WHEREAS, Oakwood and Bedford Heights have agreed in principle to the terms of an agreement whereby Bedford Heights will supply police and fire dispatching services to Oakwood as set forth in the document attached hereto and incorporated herein by reference and marked Exhibit "A".

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio that:

SECTION 1. The Mayor be and is hereby authorized to enter into an agreement for dispatching services substantially in the form of the Agreement attached hereto and expressly made a part hereof by reference and marked Exhibit "A".

SECTION 2. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village, the reason for the emergency being that the continuation of uninterrupted police, fire and rescue services is of paramount importance to the citizens of Oakwood, therefore, provided it receives two-thirds (⅔) of the vote of all members of Council elected thereto, said Ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: _____

Christine Morgan, Clerk of Council

Johnnie A. Warren, President of Council

Presented to the
Mayor _____

Approved: _____

Mayor, Gary V. Gottschalk

I, Christine Morgan, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that the foregoing Ordinance No. 2022-62 was duly and regularly passed by this Council at the meeting held on the _____ day of _____, 2022.

Christine Morgan, Clerk of Council

POSTING CERTIFICATE

I, Christine Morgan, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that Ordinance No. 2022-62 was duly posted on the _____ day of _____, 2022, and will remain posted for a period of fifteen (15) days thereafter in the Council Chambers in the locations and manner provided in the Village Charter.

Christine Morgan, Clerk of Council

DATED: _____