

**VILLAGE OF OAKWOOD  
COUNCIL MEETING MINUTES  
September 13, 2022**

**ATTENDED**

Johnnie Warren-President  
Elaine Gaither-Council at Large  
Eloise Hardin-Ward 2  
Paggie Matlock-Ward 3  
Mary Davis-Ward 4  
Candace Williams-Ward 5

Jim Climer-Law Director  
Daniel Marinucci-Building  
Gary Gottschalk-Mayor  
Mark Garratt-Police  
Tom Haba-Service  
Brian Thompson-Finance

**ABSENT**

Chris Callender-Ward 1

James Schade-Fire  
Carlean Perez-Recreation  
Ed Hren-Engineer

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**Meeting opened approximately 7:04 by Warren**

Pledge of Allegiance and attendance taken.

**Motion to approve the minutes from the August 23, 2022, Finance meeting by Gaither; Seconded by Davis**

**VOTE YES:** Warren, Gaither, Matlock, Davis, Williams **Abstained:** Hardin

**Motion to approve the minutes from the August 23, 2022, Council meeting by Davis; Seconded by Gaither**

**VOTE YES:** Warren, Gaither, Matlock, Davis, Williams **Abstained:** Hardin

**Clerk Correspondence-Morgan:** I had previously sent each ward information from previous mailings of the vacant properties in those wards. The only thing I asked and to help Dan to keep track to let me know when anybody moves into those lots, I want to guarantee they get the new resident packets. I have had some ask for them that have been here a good while so want to make sure they are getting out like they are supposed to do. **Hardin:** So, that is nothing that slips between the cracks, not just purchasing a lot but should there not be something in procedure that infaces with the building department? **Morgan:** Yes, I sent it to them too. This is from USPS where I got mine. **Hardin:** Let me try again; procedurally when a house is built and a lot is purchased, do we automatically send out a packet? **Morgan:** My understanding is that they are supposed to get one when they get here. **Hardin:** Since you brought it up, is that happening. **Morgan:** From my understanding, not regularly. Therefore, I wanted to take it on as a possible way to make sure new residents in each ward gets one. There are some at the building department, but I have had 2-3 residents come up and asked from your newsletter (Hardin) can they get one. That was my idea behind the whole thing. **Hardin:** I appreciate what you have done but I am back to procedurally, so we know that they get them? And that it is documented. **Warren:** I think that if we had the appropriate person or department that is supposed to give the packet would be the building department. The building department would know since they issue the certificate of occupancy. So, if you are issuing the certificate of occupancy to a resident, at that point they should be getting a copy of the packet. Going forward, you can continue to have yours as back up, but we should make every effort to make sure your staff knows (to Marinucci) that upon receipt that of COO, that this new neighbor of ours also gets a packet. Just track when you are sending them out for us. **Morgan:** Yes. **Hardin:** And you are going to document when you give them to them? **Marinucci:** Yes, I will. **Gaither:** Mr. Marinucci, do tenants also get these certificates of occupancy or is that for the owner? **Marinucci:** It's both. The owner gets it when they purchase it, and inspections are done. When a tenant moves in and they have children, they can't take their children to school without the COO which is more zoning than building. But yes. You're more interested in the packet going to the owner. **Warren:** No, we want the packet to go to the resident because they are the ones (here). Like you said, half these owners, as you already said **\*inaudible-Marinucci/Warren\***. We want the resident to feel like they are part of the community. **Morgan:** (**Explanation of the training trip the next day and passed out copy of the Athenian Dialogue Fellow requirement and the CMC (Certified Municipal Clerk) qualifications as a notice to new and reminder to older members.**) This is why I go to training. Part of my requirements for the position was to have my CMC or to move toward achieving that certification. This is just a reminder that I am not out on the road for fun and games. I am working toward a goal. I should receive my certification in 2024. **Davis:** How often do you go to class? **Morgan:** There is two. If you flip the sheet over, one is for the certifications when are one day academy and a

week during the summer for the annual conference. The other is for my fellow. This leadership training requires the reading, corresponding in class and writing an assessment on 10 leadership books. The next step after I receive my CMC would be MMC which is Master Municipal Clerk and that takes 7-8 years to get. Reminder, I will need volunteers. Our next shred day is September 24<sup>th</sup> same place and time. Anybody that can come out and help, please do that. We had a pretty decent turnout last time but hopefully we will have a lot more. I did have a resident in Mrs. Hardin's ward who requested somebody to come and pick up what she has. Mrs. Hardin and I discussed it, and we were not sure if because it is a lot of her private items we will be shredding, and she is not going to get the chance to watch us dispose of her private information if we are allowed to do that Mr. Law Director. **Warren:** I think the question is do you recommend them to pick up if there is any exposure.... **Climer:** I don't see any particular exposure, but we may get you a waiver. **Warren:** Does she have anyone living with her? **Hardin:** That is not an option. I will leave it at that. **Climer:** I will get you a waiver. \*Morgan verified with Mr. Haba for pick up.

### ***Departmental Reports:***

**Service-Haba:** We painted all the side posts. We ran out of paint and the paint company didn't have the mixture. We got some more paint today and we have a handful more we will finish this week. We painted all the fire hydrants in the village. We used to do a few a year but we did all the ones that needed it. We probably did half the village in the last few weeks. Some of streets have the black signposts. We started doing those today. Not too many of the streets have those, but we will finish those late this week or early next week.

**Police-Garratt:** Introduction of the new dispatcher-Linda Evans who replaced Rita Bogucki. We also did the teen "roadeo" last Saturday at Levin's. There were 51 families registered so 125 people there and there were 6 areas they would rotate through for 15-20 each. (See attached). **Chuppa:** UH was very ecstatic about being here in OV. They want to do it again next year. One of the best locations they had being out in the public and people driving by. Great feedback. **Davis:** How did you expand the advertisement for it? **Garratt:** UH does the advertisement. Now that we have a little experience with it, maybe we can get the message out to the residents and try to recruit kids and parents. It will be beneficial. **Chuppa:** It was on our signs and in our local businesses, we did flyers down by Sam's and a number of partners with the police department. \*Showed the Lexipro gold standard for procedure plaque presented to OVPD.

**Law Director-Climer:** No report

**Building-Marinucci:** To go hand in hand with giving out the materials to the new residents, yesterday, I spent an hour and a half to two hours to get the software to get the point of sales to you. Once you get the POS, you can see the address and the house that is being sold. Then a month to two months later, you get the certificate of occupancy. What happened is when I generated the report, all the data was there. But when I distributed it to PDF, it came up blank. So, we have City Force working on that. We will get that to you. The other thing is regarding POS, this is the philosophy of the building department. If the house or the commercial residence has no issues whatsoever, we issued the buyer the COO at that time. We cannot pull a COO from any buyer at any time. That the mandate from the Ohio board of building standards. This is going on a lot. If the seller doesn't have the money and doesn't want to fix it, the buyer and come in and execute an affidavit that he will fix it. We give them 90 days. In that instance, we give him a temporary COO and we keep that going until he comes into completion of the work that has to be done. It's working. Right now, OV is in a situation that there are more POS going on now since I began. A gentleman came in yesterday and he is going to assume the violations. I asked him if he got enough money to fix the concrete driveway and he said yes. So, it's beginning. What is happening now is the sellers don't want to fix the driveways, but we want them to fix the driveway. When we tell them that they need to be fixed, they call the administration. Our philosophy is to make them fix it or transfer it to the buyer and let the buyer fix it. We don't want them to run down because we can only do exterior POS today unless they give us the authorization to go inside. The other day, we got a house that is going to put a solar panel in and that is the first one. If you remember, we have one at the \$60,000 range and one in the \$70,000 range. This is a small home and it's between \$17,000 and \$20,000. When I looked, I called the contractor and I want to know if it's a cost per panel. The \$60,000 and \$70,000 projects have a lot of panels. **Hardin:** Are there any state regulations that you have to bone up on so we can stay on top of this? **Marinucci:** With the building department, we are governed by the code and solar panels are not in the code. Part of the package that they have to give us is the site plan, they have to give the roof structure, you need a certified structural engineer that certifies the roof is capable of taking the solar panels if they let them put the panels on the roof, and the electrical requirements. You are going to have a bigger candle; you're going to have more

energy that you will have to come of with. Then they have to give the manufacturer specs on everything. **Hardin:** So, we don't do anything extra as long as we comply with the state regulations? **Marinucci:** As long as the building department does, yes. Another thing is the building contractor is out of state. The engineering company that put the stuff up is out of state. The structural engineer is in state. It has to be in state or we can't accept it. **Hardin:** I have extra time on my hands, and I apologize to my colleagues for not being here. This was a real important one. My question is, am I reading the minutes correctly that there is a thought that we can go to the people to do some changes in zoning that would allow for this dealing specifically dealing with rental property? Would that be spot zoning? **Climer:** The answer to the question was there is severe limits. You can't outright ban rentals absent *\*inaudible\**. We are going to do some research into the extent we can do that. But any zoning change to accomplish that would proceed like any other zoning change in OV which is the planning commission, and it gets put back here for a referendum (vote of the people).

**Finance-Thompson:** Just a couple things to note that I sent out the letter to all forms of government and all department head to submit to me their 2023 budgets by the end of this month. So, when we start compiling those, I will work with Christine and Council to start scheduling the budget hearings so we can get that full budget done by the end of the year. We are diligently working with the state audit to complete the 2021 audit and submit to them. Our next council meeting at 6pm will be our finance meeting where we discuss our August close financials. **Hardin:** What date? **Morgan:** The 27<sup>th</sup>. **Hardin:** I apologize I missed that meeting, and it was quite detailed. In preparation for the next budget hearing, I think it's a matter of record, I ask that we have a balance of how many million? **Thompson:** Your million you always ask about. **Hardin:** More than a million but at the next meeting I want my colleagues to come to what dollar amount are we comfortable with as an ending balance every year going forward. I also have 4 other questions and I will submit them in writing. **Warren:** When we were talking about the ending balances, any projected. How are our revenue streams seem as a post COVID entering the 3<sup>rd</sup> quarter? **Thompson:** Actually, they are coming in pretty good. As we hit COVID, we were moving back to some normality at the end of '21 and '22 is actually coming in pretty good. **Warren:** Are you comparing the month to month as the end of July '21 vs. end of July '22? **Thompson:** Pretty frequently. I am always looking at the years because I have a portal that I get to log into RITA. I get to see the years. We always look at the monthly and I have communication with them. I used to give you guys a nice report that showed last year, and this year's revenue and I can compile that for you to see a real good detail. **Warren:** We would like to see that at the next meeting. **Davis:** Can we get that in our packet before? **Thompson:** I will get that the Friday before.

**Mayor:** On the question that was pointing out to the finance director, it is not just to yourself. Pre-COVID to where we are now, many cities are getting a big a hit on people not coming back to the businesses. The business's payroll taxes are less because people are working out of their home, paying taxes where they live rather than where they are working. That can be a bigger hit. **Warren:** I don't agree with you on that. First of all, who is paying the taxes? If I'm in a RITA and I am working in OV, but I am working from my place that is in Cleveland, the taxes are going to come out and go to RITA, or whoever you work for, right? **Mayor:** That has nothing to do with that. They are not going to pay their taxes to OV; they will be paying it to where they are living. **Warren:** I agree with you one that but at this point it is less likely to be an issue. (Discussion between Warren and Mayor regarding Mayfield, Walton Hills, South Euclid, RITA, Cuyahoga County and other municipality taxes). **Mayor:** In Craine's magazine, the headline this week that the office buildings in Cleveland are a major problem. They aren't coming back and they are being converted into apartments. That's not going to bring in the money. We have been blessed in working together to attract companies that are in buildings where people have to come to work. You have to work as a team and not work individually out of your house. Our infrastructure programs over the next couple of year. The first one is Fair Oaks. The reconstruction of Fair Oaks which is from Alexander to Broadway. The project is estimated at \$800,000. We have grant for \$300,000. We are going to be paying \$500,000 as a loan over 20 years. **Hardin:** You are telling us this; we don't have anything in writing. **Mayor:** Ed Hren will be touching on some of the points I am pointing out. **Warren:** He is coming to Council next Tuesday, but Fair Oaks is already in our package. **Mayor:** The reason to point out what is happening was there were only 2 bidders that came out to bid. It wasn't satisfactory so we are having another bid in November. We are very happy to report that it looks like we are going to be getting another quarter million dollars from ARPA, so we are only going to be paying a quarter million dollars over 20 years at the most vs. a half million dollars. Because of this little delay, it has saved OV a quarter million dollars. **Williams:** She asked a question. I didn't read any of these numbers in our document so do we have them here and I missed them or *\*inaudible-Williams/Mayor\**. **Mayor:** It was something he was putting together. **Williams:** Okay, so we don't have them here. **Warren:** We don't have the numbers. We just have the way they are talking about splitting the money. **Mayor:** I will have the numbers for you. That is project number 1. We are planning for that project to begin in March. Additionally, as part of that project, there is intersection redesign and that is at Alexander and Fair

Oaks. That is \$310,000 and that is being split between Kroger and us. **Williams:** What is the split? **Mayor:** 50/50 although we would like to think that our share will be 25 before it's through. **Williams:** Is this something that you are basing this off of being based down to 25? **Mayor:** The problem, there are 5 different teams that represent Kroger when we meet. The left hand doesn't know what the right hand is doing. With Interstate McBee, we met with the officials right at the meeting (CEO, legal, finance director) and we got this thing done in 2 meetings. As you can see, this thing has dragged on and now we are looking at the spring for all of this to begin to happen. **Williams:** And this is for the Fair Oaks project? **Mayor:** This is for the realignment of the intersection at Alexander and Fair Oaks. Not the Fair Oaks project itself, but at that intersection because of the heavier traffic. It won't just this project but you're looking at Interstate McBee and finally when Ford Motor and Walton Hills gets going over there and that gets redeveloped, that will bring traffic to that intersection, too. It's going to be a very important intersection to be dealt with. Part of that cost has to do with we are having lights on the east side of the bridge as well as the west side. They are going to be synced as well as the Broadway lights at the termination of Fair Oaks when it gets to Broadway and those will be synced. Everything is going to get synced rather than delays like you would see right now. **Hardin:** We are anticipating or how do we know how to sync when we don't know how much traffic we are going to get? And how do we know we are on top of the situation coming out of Walton Hills? **Warren:** Ed Hren will do a traffic study. They count the number of cars and as things change and more people, they will do another study to project. They can only project the existing traffic pattern right now. But later on as time goes on, they will be able to come back and do another assessment. Especially when we find out we are having traffic backups and stuff like that. Similar to what they did before with the lighting on Forbes taking you from Oak Leaf or Fair Oaks to 271. They had to get the lights to work together. They adjust the traffic lights periodically based on the volume of traffic. As these progresses and the new buildings come in, those lights will be adjusted again based on traffic pattern. **Hardin:** What we are hearing is dealing specifically with the intersection and we are going to get the actual numbers from the engineers. Is that what you're telling us? **Mayor:** Well, we won't know what Walton Hills will be bringing in because we don't know how many buildings. **Hardin:** *\*inaudible\** **Mayor:** It's irrelevant because when you sync the lights, it can work very smoothly. It takes time to get them synced. You need the money for that. That's why you need the money well in advance before that even happens. **Hardin:** Big question I have, when are we going to have our project up and ready? We haven't even moved our stuff on Premier, have we? **Mayor:** There is no Premier. It is now Kroger. I can't speak for Kroger right now. I will be getting back with them in the next 30 days. But I don't see much happening until the spring. **Warren:** What we would like, and you and Brian can work on it is if for our finance meeting after we go over the regular village finances. I would like to take and have broken out each major project to say this is where the job came in at, this is the grant we have a committed for and these are the grants we are anticipating on getting but we haven't gotten. We don't want to move on anticipation. We want to know what our financial obligation is going to be in a more realistic manner. We can then make a determination of should we move forward with this if we only got the half million instead of the \$750,000. **Thompson:** Ed does a nice compilation when we go into the budget, but I am sure he can tweak it. **Warren:** We want it before then because he will be here next week. We want the projects we have right now pending, total project cost whether estimate or bid, how much in committed grants we have and what grants are pending or what grants we are going to potentially apply. **Hardin:** Then, this will make sense. **Warren:** Our concern is the village's obligation to it. *\*Discussion between Mayor and Warren about the previous.* **Brian,** get us what we are asking for. **Williams:** That will be important, so we know all of our debt obligations, if we are going to be tacking on additional debt. **Warren:** No, I worry about what we are obligating ourselves for. I don't worry about how much I am paying a month because you can go and overly indebt yourself as 3% loan and when interest rates go up to 6%, you're fighting to live. **Mayor:** They don't go up much higher than 6%. **Warren:** But the thing is the bottom line, we don't live by how much we are paying every month. We want to know what our financial obligation is. *\*inaudible-Mayor/Warren\** **Warren:** But we don't care what OV had when you first started. We care what OV has now and going forward. **Mayor:** All of this what is going to be looked at by council as well as *\*inaudible\**. **Warren:** Well, like is said, we are not looking at the financing of the village based on what our monthly obligation is for payment. We want to know what our indebtedness is. **Mayor:** Every community in terms of how financially strong they are. **Warren:** We understand that, and we are going to do some reading ourselves. **Thompson:** The Mayor may be referencing the repayment may be of the OPWC loan that comes into play on a lot of these loans. We will work with Ed to scale this out because he has a spreadsheet that will bring it real clear for us. **Warren:** Okay but we want to know what our indebtedness is. **Thompson:** Yes, for all projects. **Mayor:** The second project is the Oakleaf reconstruction project going south from Broadway to Alexander. Only in our case, it's only going to Oakleaf Oval because that last million-dollar section we shouldn't have to pay for because that is traffic going west into Walton Hills. So, we are expecting a TIF from that development will handle that part of it. (See numbers attached). It is expected to go out for bid middle of next year for a cost of a quarter million dollars. Next is Solon Road and this is from the Bedford Heights

borderline to the Solon borderline on Solon Road passed the Meadows and the Solon Club apartments. You are looking at a cost of \$300,000 and we will be paying anywhere from \$0 to \$50,000 on that project. **Hardin:** We are required to follow through on that because of what they have already done, right? **Mayor:** Yep. As I say at the most, we are looking at \$50,000 but we may not be paying that. Next is Forbes Road and that has been pushed back to 2024. Originally the idea was from Richmond Road to First Place. Now it is going to 271 in that concrete portion which is usually in the worst shape. **(See numbers attached)** That covers the engineering cost. That project will be nothing to us except for the administrative costs to CVE. **Warren:** Is Bedford Heights going to do their portion? **Mayor:** This is why they are part of it as well. In there you have OPWC, ODOT and NOACA. That is why we are only down to \$35,000 for OV share on a \$2 million project. The next project is Broadway and that is pushed back to 2025. However, the 4 corners project on Broadway which is at the corner of Broadway (Glen Willow, OV, Twinsburg and Macedonia) you are looking at \$100,000 on that project. Lastly, on Broadway alone that should begin in about 2 weeks, we are going to have a 6-foot-wide concrete all-purpose trail from the Community Center to Tryon just like the one on the other side of Broadway that goes to Quality Inn. We are looking at a cost of \$200,000 (previously \$400,000). The bed tax alone this year on the hotels will be \$100,000. **Hardin:** When we did, we start saying we were going to be working on the other side of Broadway? **Mayor:** That was always part of the Broadway project to begin with and we didn't do that part when we.... **Hardin:** Well, when did we do this? **Mayor:** We did Broadway up to Tryon Road to begin with. \*Asked Mr. Haba project timeframe\* **Warren:** I can tell you. **Williams:** Is this going to be part of the engineer's report? I don't remember any recent conversations.... **Mayor:** Because it was part of that original project.... **Haba:** When we moved the gas lines back. **Mayor:** I can recall there was questions about the trail from Broadway to the Quality Inn. That was very simple. It was only \$50,000 and that alone was covered by the bed tax. **\*inaudible-Warren/Mayor\*** **Mayor:** ...represents \$4 million in payroll. **Warren:** Any job that we do, you can't try to sell us on in front of this building is what they are doing, and we are getting \$100,000. There are some other buildings that are doing \$200,000 worth of work and we are only getting \$25,000. So, don't try to sell me one on how much we are getting on bed tax because it's just the project. **Mayor:** It's a gamble on the part of the Patels to even put a hotel her in OV. **Warren:** Who cares? **\*inaudible-Warren/Mayor disagreement on hotels, taxes and conventional changes\*** **Williams:** All of the things that you just mentioned, are those going to be in the engineer's report? **Thompson:** He will have the numbers. He always dissects it. **Williams:** It sounds like a whole lot of grant money which I know often includes deadlines. We don't have any of this in writing, so I just want to make sure we don't get it in writing and it is on the agenda the same meeting to be.... We need to be pay attention to deadlines as we move forward in terms of giving us time to digest and think through all of this additional debt. Things begin to add up and we are creating debt for the future council, Mayor, administration, whoever. So, we need to be cognizant of that. I also would like to say, we are talking about this 6 ft road which I know I haven't heard about finishing this since I have been on council. But we have a resident that has been showing up pretty regularly about Somerville. I would like for us to clear about why we chose that project and where those monies are coming from and whether those monies could have been used in Somerville. We do owe her an updated.... **Mayor:** Somerville is not in regard to grant money. **Williams:** What I am saying is we need to have an explanation because that is going to be a reasonable thought as why are we doing this when there has been a request for that ongoing for years. **Mayor:** Okay. Lastly, what is going to be before you in the next meeting, where General Title was will now be Reflections, an interior design company. Very classy upscale out of Cleveland Heights and Chagrin Falls. DConn is right next door, and they do installation for Spectrum. Sam's Club is putting in about a million dollars of work over there. Depending on what the county is appraising the improvements at, I'll have in front of you like I did before 49% CRAs and 30% TIFs for passage if there is an increase in their improvements. Lastly, I will have in front of you an incentive package for Northern Haserot which I would like to say it is committing to staying in OV despite being where they are at and being no room to expand. The bought a building in Macedonia for their cold storage. This incentive package will keep the here and that will be before you here as well. **Hardin:** So, this is something you are going to ask us to do to keep them here for how long and at what cost? **Mayor:** The incentive will be good and if they do move, then they pay us back what was the incentive. Other than that, we're ahead of the game over some of these other communities. Just as an example, Bedford should have worried about UH years ago before they left when they did. The point is we will be losing a half million dollars a year if they leave. **Hardin:** So, this is a bargaining tool? **Mayor:** This is a job creation tax credit and asking for a donation that will be a write off on their part. **Hardin:** Every once in a while, I keep asking for the numbers to be repeated for the Kroger project that we are supposed to get each year. What is the first year we are supposed to get money? **Thompson:** It may have been projected this year but as the Mayor said, it has been pushed back to 2023. **Mayor:** With Premier (Kroger) it takes 2 years to put the building up to begin with. There was never any mention at that time but we're looking at 2024-2025. What is good is there is a guarantee that the building doesn't have to be up when nor payroll or them operating for us to get money from the bank? We are going to be given a guarantee of \$650,000 a year from 1 year after

they start putting footers in the ground. **Hardin:** That's the issue. When are we getting footers in the ground because we were told that there was a guaranteed dollar amount starting at a specific year. **Warren:** Initially it was based on Premier developing the project way before Kroger got involved with it. It originally started with Premier building some office buildings and we anticipated based on the proposal that the Mayor submitted to us that the office buildings would be built by 2020-2021 (initially quoted 2000-2001). Then at 2020 (initially quoted 2000), the pandemic hit and that's what ended up killing the office building in transition to this Kroger project. I believe that when we were anticipating on getting the funds this year or next year that was based on the original Premier deal. It never happened. **Mayor:** Now, Interstate McBee is on a faster path.... **Hardin:** I am still on Premier. **Mayor:** But that is the answer with Kroger. We are hoping to have the groundbreaking in the spring. I can't force them to go any faster. **Davis:** So, spring of 2023, they are to be putting the footers in? Then we are guaranteed the money some time in '23? **Mayor:** Well, sometime in '23. The bank isn't going to act on the first day within the year of '23 once the construction has started and they see that it is starting, they are looking at a building going up of about \$30-\$40 million, they will be giving us the money. **Warren:** I am going to tell you something that is going to happen. I am just predicting this, and you all can write it down. When they put the footers in the ground, we aren't getting \$600,000. I believe they are going to say "I got the footers and the building going up and you haven't been here a year yet to start construction. So, I'm going to give you some money but I'm not giving you a whole year's worth of payroll." I'm just speculating. It shouldn't happen that way. If the Mayor is saying that it would, I would like you to memorialize that in a letter to council. **Mayor:** It's in the development agreement itself that they are guaranteeing it. **Warren:** Law Director, is this true? **Climer:** The development agreement does guarantee a payroll of \$18 million a year and believe it begins the first year when there are tax on that property. **Warren:** Now the taxes on that property can't happen until there is an assessment, is that true? **Climer:** I got to look the date up and I don't want to miss.... **Warren:** I just want.... **Williams:** You can't tax footers. You can't increase the land based on footers. **Mayor:** It's never been done before. First, we are talking \$450,000 on the payroll that represents the \$18 million. **Warren:** \*inaudible\* **Mayor:** Let me finish.... I don't care if the payroll is \$7 million, they have to pay on \$18 million which is \$450,000 from the 3<sup>rd</sup> year. Additionally, they have to pay 100% on the TIF on the value of the building appraised by the building. About another \$165,000 to \$175,000. There is the \$650,000 minimum that is going to be happening. The bank is going to be seeing this as a guarantee and they aren't going to be operating and the building is up and appraised to be first getting our money. The bank will act on a guarantee by a Fortune 100 company. **Williams:** Where is that in writing? My concern would be if you can't make them move any faster, what if they decide to move slower come next spring? We don't have a guarantee for next spring, right? **Climer:** No, there are deadlines for them to begin. **Warren:** So, the deadlines for them to begin, if we can get the confirmation? **Williams:** By spring 2023? **Hardin:** The President is making a point. The Mayor understood we want that in writing. **Climer:** I don't want to misspeak. I have about 40 pages of agreement.... **Warren:** Then why don't you just wait; you know what we are after, and you can just send us an email. **Climer:** I will highlight and send it out.

#### **Public Comment:**

**Resident 1-Karen Howse 7209 Glenshire Road:** You guys have a lot of exciting projects and I do have some questions stemming from that. I think the comfort level you should put that in writing. You do speak exponentially through your projects. There is a lot going on and we are taking care of our streets. That's very important. The one thing that is important to me as far as the capital projects is our roads and stuff. Ohio weather is unpredictable, and our roads get beat up. But I do think even as a resident, I would feel comfortable having a document just kind of spelled out on all the projects. You mentioned project 1 which is Fair Oaks. You said you were possibly getting a loan. Are you looking at a SIP loan? **Mayor:** It would only be at \$800,000 and we are getting a \$300,000 grant. So, we will be owing a half million dollars on that. It will be a low interest loan at 0% over 20 years. **Resident 1:** Is that the SIP loan? **Mayor:** Now we are down a quarter million instead of a half million. **Resident 1:** You are talking ARPA funding. Explain that to me when you are saying ARPA funding, are you applying for county money or are you existing ARPA money? **Mayor:** No, we have been informed by the county that in fact we can count on a quarter million dollars on this project. **Resident 1:** So, I think that would have been nice to know because my question is.... **Mayor:** That didn't happen until the last month to month and a half. **Resident 1:** Yeah, it's been about 3 months they have projected it out. That's what I was asking. Have you applied for that yet? **Mayor:** Ed is applying. **Resident 1:** \$800,000; \$300,000 grant possibly. Is that reimbursable? **Mayor:** That is a block (sp) on the \$300,000. **Resident 1:** Is it reimbursable? Do you have to pay it first and get reimbursed? **Mayor:** On that one I can't answer that. **Resident 1:** The reason I am asking is cashflow. Like if we have to pay that out front and if we have the money to do that. But you just gave me time, so you are looking until the end of November to start that project? **Mayor:** That project will begin in the spring of next year. **Resident 1:** Basically, everything that you were discussing today is projected for next year. **Mayor:** Next year or the following year.

**Resident 1:** Hotel tax money over there what is the total percentage against what we actually collect? I think they should know that. **Mayor:** In the payroll, you can imagine, there are not a lot of people working in the darn hotels. **Resident 1:** I do understand that but what I'm saying as it relates to what you collect in income tax. What does that run to the total general fund revenue that is received? What percentage would that be? **Thompson:** The income tax is \$7 million so if he is only talking \$100,000, that's very minimal. **Resident 1:** So, that is really miniscule as it relates to your sidewalk program. **Mayor:** I mean it's a nice.... **Resident 1:** I mean it's good, but I always thought that we transferred a little of that money to subsidize our recreation program. Remember, we used to do a lot.... **Mayor:** We do a lot. I recreation gets about as much as about \$150-\$200,000 a year in transfer. **Resident 1:** It thought that is what we used the hotel money. **Mayor:** We can but at the same what can't be used for recreation or any of the other stuff is TIF money. TIF money has to be used depending on if it's a 40 TIF or a 41 TIF. A 40 TIF cannot be used on property itself or any improvement on that property. But it can be used leading up to the property itself and it can be anything from streets to roads to signals to sidewalks to lighting. Anything like that. A 41 is spent by the actual company itself rather than us having control of it. On most of these TIFs they are 40s which we have control to begin with. **Warren:** I believe what you were still asking was about the hotel, the tax and the revenue. **Resident 1:** Well, he mentioned about the sidewalk.... **Warren:** My point is this: originally or part of the revenues are for recreation were taken from the hotel tax, then where is recreation going to get its revenue from if.... **\*inaudible-multiple voices\*** **Mayor:** And that is a legitimate question. You normally expect it to go into the general fund, but I want to use it because it was rather large. I was surprised by the number being this large at this point and time with still the COVID. **Resident 1:** Yes, because a lot of hotels did suffer. So, you mentioned your bond rating. What is your current bond rating with S&P? **Thompson:** Right now, it's an A-+. And we are about to get a new rating as well, but we just got approved in the new bond rating, they gave up an uptake. But I can get you a new bond rating. **Resident 1:** The reason why I am asking is because I am concerned as a resident about our roads getting repaired. That is one of my capital improvements, so I commend you for even presenting it. But I do as a resident, I do want to see it in writing. What I'm interested in is after everything has been scaled down and split it up on each project. It would be nice if at a finance committee meeting present it shows residents that we are doing our due diligence for capital projects. What does that mean for our total overall debt. God forbid, if you are walking out the door and you are coming in and a councilperson is picking up the paper, I ask that question. What is our debt obligation total? Even if you split it out and **\*inaudible\*** for the year but cumulatively, what are we paying out for the year for all of our projects? Because we're a small village and we don't have a lot of funding, but we are successful. We are successful for getting grants, but we need to know what our share is and when is that to be expected to be paid out? When do we pay our debt? Is it June or November? So, what is our total debt obligation per year and how long is our debt? What is our last debt obligation that we paid off? **Thompson:** We provide that to council frequently in our amortization schedules. **Resident 1:** That's an amortization schedule per project, right? **Thompson:** We pay for the bonds and the notes, and we schedule in the appropriations to pay OPWC back some of those loans per year. **Resident 1:** So, capital projects I would be interested in if you don't mind. I would also like your amortization schedule that carries out like how much after the year end of 2022. What is the balance of our debt obligation going forward? What are we in for? If you can provide that for me along with my other public record's request. Thank you for calling me today. I am looking to getting that information. My next question is...let's talk about the Kroger thing. You said they guarantee there is going to be a certain amount even before they get all the brick and mortals up, that they are guaranteeing first ever done. Then you would provide that in writing. My question is twofold. One you mention that there is you are going to offer Northern Haserot, you were going to offer them an incentive to stay. And that is not unusual. But what is the incentive? Are they doing an addition? Are you giving the incentive off the addition? How are you giving...? **Mayor:** I can't know whether they are going to do much on the addition. Of the money that we are getting on withholding tax, we are going to give a portion of it back. **Warren:** No siree. **Mayor:** Then bye-bye. This is where we are talking about conventionality. This is huge. You are talking about a half million dollars you could lose. **\*inaudible-Mayor/Warren\*** **Warren:** Let me tell you something before you leave. Let us know exactly.... **Mayor:** I will have all that before you. **\*inaudible-Mayor/Warren\*** **Warren:** And we want it at a work session. We don't want it at a council meeting. **Mayor:** I don't have a problem with that. **Resident 1:** Before you leave, that 4 corners on Broadway and this is not till 2024. You are talking about...you are talking about Macedonia? **Mayor:** You have 4 streets connecting over there.... **\*inaudible-multiple voices\*** **Haba:** Sheppard, Richmond and Broadway. **Mayor:** You have Twinsburg, Macedonia and Glen Willow. **Resident 1:** Is Macedonia...? Are they going.... **\*inaudible-multiple voices\*** **Resident 1:** I am familiar with that. I was just wondering. Now, regarding the pedestrian trail, are you going to be put some trees over there? **Mayor:** Yeah. **Resident 1:** Because it's kind of quirky when you are amiss with a car. **Mayor:** You're going to have a separation of 5 feet. **Warren:** They are going to move it farther back away. He said that already. **Resident 1:** The last thing that I have is that I want to make sure that I am heard in a sense that I am very interested in the city's finances. It's



not an assertion and I am just learning. I am asking legitimate questions and it will be helpful for council that when you are passing legislation, you need to know where we sit financially. The Mayor gives a pretty spelled out as is his traditional way, but we are not all traditional people and that by writing it down. I learn differently by actually physically see it so I can add it up for myself. You can do that in your head; Ed does in his sleep. So, I think for us to be able to make decisions and for my council person to make a yes decision, I think moving forward, we need to spell things out. Because it's a lot. And then the fact that you just mentioned, all cities are going to be challenged with this remote stay. It is the truth more companies are getting away from bricks and mortars but there are other companies that feel that bricks and mortars is a necessity because it brings some unison to their company. So, it kind of varies on both sides, but whoever is working remotely from here, we are benefitting, right and visa versa. We don't know how much. I think we should be safe guarded in just saying going forward, we don't know what is going to be requested for refunds. We only saw a percentage of that. We are not going to know who's going to be asking for refunds. And the question, too, is residents are going to be saying, 'OV is 2 ½ (corrected from 2 ¾ by Mayor), this place where I live is 2%. I don't think I really want a refund; I think I want to keep the 2% because that is more money out of my check.' **Mayor:** You can ask Brian. He has seen some of the RITA stuff coming in.... **Resident 1:** Asking for refunds. **Mayor:** It's shocking that it is as small it is compared to what it once was. But at the same time, we are blessed having companies where there is no drop off.... **Resident 1:** Because you have a good balance. But what did RITA estimate as our projected loss if any? **Thompson:** Dunburk is always real conservative about it but it's around the 15-20% range. **Resident 1:** So, with that in mind and all these projects listed, before you say yes, it's not to be controversial. I just think with the times we are in, you can be innovative, but you also have to be smart in a sense that you have to make legislative decisions financially, I do think you should have it in your face broken down in laymen terms. Just for me, you know what is going on, but I don't because as a resident because I am not in your seat every day. I am doing stuff and I am working too. A lot of residents are working and hoping that you are making good decisions on our behalf. But it would be nice if it was spelled out in a form where everybody is looking at it together and on the same page. **Warren:** More importantly to me too, is the revenue in house that will be coming in. **Resident 1:** I thought that was the best question and I am not sure which one. And the question was, what is the comfort level at year end. Have you sent a parameter of what your comfort level is at year end as think when I close the general fund, which is the main account that supports all our expenses are far as operations and stuff. What is that percentage that you are comfortable with before I start to think maybe I should start adjusting the credit? What is that comfort level for you guys? Have you established that? **Thompson:** Mostly, it's been even reaching out to government finance offices associations, about a million dollars for our size. **Resident 1:** In the general fund, right? **Thompson:** Because when you provided me for the month of July, I think the beginning balance says \$97,000 for the beginning balance of the general fund? **Thompson:** Well, the beginning of the year was like maybe \$25 or some thousand, but I think by the end of July it was a lot higher than that. **Resident 1:** Well, I think the beginning balance should be the same.... **Thompson:** You wouldn't have seen it on there. You would have had to look at the financials with cash balance. **Resident 1:** Will I get those tonight so I can see it? **Thompson:** She actually shared it with you. **Resident 1:** That was for June but what I am asking for is for is what was the beginning balance of what you closed for December 2021. What was your unexpended general fund balance? **Thompson:** It was approximately \$25,000. **Resident 1:** So, then my only question is, are you guys comfortable with that? **Warren:** I'm not. **Thompson:** Definitely. It was challenging for the last 2 years.... **Resident 1:** I know it was challenging for you to say I got payroll, I got inflows, outflows, what is that going to look like? **Thompson:** At the close of July, I know we were at a half a million, from \$25,000. **Resident 1:** This is not unique to the village. I think a lot of cities are spending faster than there are receipts. But the one thing we are challenged with as a small village is, I don't want it to come back on the residents and say, 'you know what? We have been taking care of these streets. We have been doing our due diligence as we are supposed to. And I believe that. But my question is, you have to be astute to what you are saying yes to. Because sometimes you have to defer. Sometimes you just have to take a loss and say let's refer this to a later day. We need these projects but the debt ratio to these projects to what we are expensing totally in debt is more important than what you are to be spending per month. It's per year what you're obligated over a 30-year period. That's what I think is important. **Warren:** And just as important is for us to know what our business sources are because based on this economy, what businesses are going to be most affected when the transition comes of the economy. Such as the Mayor mentioned, people not working in office and they are working away. What kind of businesses do we have in OV that will be more vulnerable to the changing of the way the markets are? **Resident 1:** The one thing that the Mayor has always said is no more smokestack and no more warehouses because we got nothing when we got rid of the personal property tax. I do believe that he has made it a point to make sure that we don't get a car dealership. We still have to watch them. **Warren:** Just to let you know, the state legislature proposed to have the payroll tax stays within the people. So far it has been pushed back and away. **Resident 1:** When is your next payment is due? **Thompson:** June and December. **Resident 1:**



If you can provide me with that debt obligation is going forward. **Williams:** I know this is public comment. I think another level of detail you should add that she brought up is whether or not the grants are reimbursable to that report. I just heard you say something very concerning that you are not comfortable with that and that is something I have never heard you say in the 6 years I have been on council. So, I think we should have addition discussion on that. As the finance director, if there something you are not comfortable with and we are continuing to do it year after year, I think that is something that needs to be presented to us and us have some dialogue about it because that is.... **Thompson:** We went through our hardships like many cities with COVID and that is where it ended but I started to see a huge improvement. Part of it this year; part of it last year. It has really started to bounce back.

**Resident 2-Kimberly Chapman-Wynn 7210 Lynbrook Drive:** I thank you (to Resident 1) for speaking out and keeping them on task and caring about the community. The first time I was here, I mentioned a celebration. The last time I was here I mentioned the 4 Cs: Community, Collaboration, Civility and Communication. Communication is in all forms. Some are visual learners; some are oral learners. Those 4 Cs are critical to keep this village successful.

**\*Discussion of Cape Code 50<sup>th</sup> anniversary celebration, appreciation to staff and history of area. Resident response below that was read. \***

“Good Morning

To the Cape Cod 50th Anniversary Committee Thank you for a wonderful time. Well organized from time I parked my car, Mr. Robinson was very courteous offering rides to everyone throughout the afternoon. To being greeted by the perfect hostess Kim. From the table reception to the Ms. Sharyn’s delicious food truck and the sweet treats on ice cream trucks the train ride was nostalgic great experience as the driver drove us around the neighborhood, he made it fun. While Mrs. Sarah Collins and others told of the neighbors that live or lived in the homes.

The D.J. put you in a goodie mood playing all that back down memory lane music.

All of stories from the residents remembering their history of how Cape Cod began for them was engaging.

Our Great Councilwoman Mrs. Eloise Hardin gave a most genuine welcome and presentation along with The Best Mayor ever Mayor, Gary Gottschalk who is dedicated and committed to Oakwood Village and was supportive of this event.

On Saturday September 3rd, 2005, 17 years ago to date the Saturday before Labor Day. Our family was Blessed to move in and join this wonderful community We were celebrating our 17th anniversary to the community of Oakwood Village.

Thank all your committee for their receptive welcome to your new and present residents too, that weren't with you 50 years, ago but has joined the community later. in a kindly, respectful, and courtesy manner.

Mr. & Mrs. Oscar & Sylvia Morgan”

### ***Legislation:***

#### **Ord 2022-47**

Introduced by Mayor &  
Council as a whole  
1st Reading

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A TAX INCREMENT FINANCING AGREEMENT WITH OAKWOOD CENTER, LLC AND DECLARING AN EMERGENCY

**Climer:** I believe there were questions asked about preparing the project development agreement, the public-school compensation agreement and the TIF agreement with one another. I distributed those to everybody a couple of weeks ago with areas highlighted.

#### **Motion to suspend by Hardin; Seconded by Davis**

**VOTE YES:** Warren, Gaither, Hardin, Matlock, Davis, Williams

#### **Motion to adopt by Hardin; Seconded by Davis**

**VOTE YES:** Warren, Gaither, Hardin, Matlock, Davis, Williams

**MOTIONS PASSED**

**Res 2022-48**

Introduced by Mayor &  
Council as a whole  
1st Reading

**AN EMERGENCY RESOLUTION ADOPTING THE COUNTYWIDE ALL-NATURAL  
HAZARDS MITIGATION PLAN FOR CUYAHOGA COUNTY****Motion to suspend by Hardin; Seconded by Gaither**

**VOTE YES:** Warren, Gaither, Hardin, Matlock, Davis, Williams

**Motion to adopt by Gaither; Seconded by Hardin**

**VOTE YES:** Warren, Gaither, Hardin, Matlock, Davis, Williams

**MOTIONS PASSED**

**Res 2022-49**

Introduced by Mayor &  
Council as a whole  
1st Reading

**A RESOLUTION OF CONDOLENCE TO THE FAMILY OF LUE-REAN TALLEY****Motion to suspend by Gaither; Seconded by Davis**

**VOTE YES:** Warren, Gaither, Hardin, Matlock, Davis, Williams

**Motion to adopt by Davis; Seconded by Gaither**

**VOTE YES:** Warren, Gaither, Hardin, Matlock, Davis, Williams

**MOTIONS PASSED**

**Res 2022-50**

Introduced by Mayor &  
Council as a whole  
1st Reading

**AN EMERGENCY RESOLUTION ADOPTING THE RATES AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND  
CERTIFYING THEM TO THE COUNTY AUDITOR****Motion to suspend by Gaither; Seconded by Matlock**

**VOTE YES:** Warren, Gaither, Hardin, Matlock, Davis, Williams

**Motion to adopt by Gaither; Seconded by Davis**

**VOTE YES:** Warren, Gaither, Hardin, Matlock, Davis, Williams

**MOTION PASSED**

**Ord 2022-51**

Introduced by Mayor &  
Council as a whole  
1st Reading

**AN EMERGENCY ORDINANCE CERTIFYING EXPENSES FOR THE CUTTING AND  
DESTROYING OF NOXIOUS WEEDS UPON LANDS WITHIN THE VILLAGE OF  
OAKWOOD TO THE CUYAHOGA COUNTY AUDITOR FOR COLLECTION****Motion to suspend by Hardin; Seconded by Davis**

**VOTE YES:** Warren, Gaither, Hardin, Matlock, Davis, Williams

**Motion to adopt by Hardin; Seconded by Matlock**

**VOTE YES:** Warren, Gaither, Hardin, Matlock, Davis, Williams

**MOTIONS PASSED**

**Res 2022-52**

Introduced by Mayor &  
Council as a whole  
1st Reading

**AN EMERGENCY RESOLUTION AUTHORIZING THE MAYOR TO APPLY TO THE  
OHIO PUBLIC WORKS COMMISSION FOR A POTENTIAL GRANT FOR THE FUNDING  
OF CAPITAL INFRASTRUCTURE IMPROVEMENT PROJECTS****Motion to suspend by Gaither; Seconded by Matlock**

**VOTE YES:** Warren, Gaither, Hardin, Matlock, Davis, Williams

**Motion to adopt by Gaither; Seconded by Davis**

**VOTE YES:** Warren, Gaither, Hardin, Matlock, Davis, Williams

**MOTIONS PASSED**

**Davis:** Just to put on the record, the bed tax is for both hotels? **Thompson:** Yes. **Davis:** So, the \$100,000 is for the two together. **Thompson:** They send separate checks.

**MOTION TO ADJOURN by Gaither; Seconded by Matlock**

**VOTE YES:** Warren, Gaither, Hardin, Matlock, Davis, Williams

**MEETING ADJOURNED @ 9:15pm**

Adopted

9/27/2022

Christine Morgan, Clerk of Council

Johnnie A Warren, President of Council

September 13, 2022

Village of Oakwood  
24800 Broadway Avenue  
Oakwood, Ohio 44146

Attn: Ms. Christine Morgan - Clerk of Council

Re: September 13, 2022 Council Meeting

**Res 2022-52 - AN EMERGENCY RESOLUTION AUTHORIZING THE MAYOR TO  
APPLY TO THE OHIO PUBLIC WORKS COMMISSION FOR A POTENTIAL GRANT  
FOR THE FUNDING OF CAPITAL INFRASTRUCTURE IMPROVEMENT PROJECTS**

Dear Ms. Morgan,

At the request of Council President Johnnie Warren please accept this letter as a brief explanation of Resolution No 2022-52 which will be considered at the Tuesday September 13, 2022 Council meeting. This legislation will allow my office to submit applications for funding to the District One Public Works Integrating Committee and the Ohio Public Works Commission for financial assistance for the following infrastructure improvement projects:

**1.) Oakleaf Road Resurfacing Project – Phase 1**

This funding application is for the reconstruction of Oakleaf Road between the southbound entrance ramp of Interstate 271/480 at Broadway/Forbes and Oak Leaf Oval. It includes the rehabilitation of 0.63 miles of existing concrete pavement. The proposed scope of work consists of full and partial depth joint repair and slab replacement to improve the structural integrity of the pavement. Three inches of intermediate course and surface course asphalt will be installed over the rehabilitated base. The estimated project cost is \$640,000 and our application will request \$390,000 of funding in the form of a \$273,000 grant and \$117,000 zero percent interest loan. The Village will be responsible for \$250,000 of project costs and my Team will continue to pursue other funding sources to minimize this cost. I would anticipate applying to the Cuyahoga County Department of Development for a combination of CDBG/CDSG funding and to our County Council representative for American Rescue Plan Act discretionary funding to help offset this amount.

The Oakleaf Road project has been discussed for several years as the subsequent phase to the Fair Oaks improvement. The proposed project limits for Phase 1 extend from the southbound entrance ramp of Interstate 271/480 at Broadway/Forbes to Oak Leaf Oval. The section of Oakleaf pavement between Oak Leaf Oval and Alexander will be rehabilitated under a future phase and will include the addition of a second southbound lane to provide more efficient traffic management at the Alexander Road intersection.

My Team had applied for funding for this project under the 2022 OPWC program. The DOPWIC application was sent to the OPWC Small Government Subcommittee as the 7<sup>th</sup> ranked project from District One and fell just below the funding cutoff line. We have reworked the project application to improve the scoring and are confident that we will have a successful application under the 2023 OPWC Program.



## 2.) Forbes Road Reconstruction Project

This funding application is for the reconstruction of Forbes Road between Richmond Road and Fair Oaks Road. This is a joint project application with Cuyahoga County and includes funding from the County, NOACA/ODOT and the City of Bedford Heights. The proposed scope of work consists of rehabilitating the existing asphalt pavement from Richmond Road to 300' east of First Place as well as the rehabilitation of the concrete pavement and an asphalt overlay from 300' east of First Place to the Fair Oaks Intersection. The County Engineer will provide the engineering plan work and construction administration for this project. The estimated project construction cost is \$2,152,000 and our application will request \$430,739 of funding in the form of a grant. The project funding includes \$1,721,261.00 of funding from ODOT/NOACA and the Village will tentatively be responsible for \$0 of project costs. Any costs not covered by the OPWC and ODOT/NOACA funds would be split between Oakwood Village, Cuyahoga County and the City of Bedford Heights.

This application will fund the balance of the project costs that the Village had previously agreed to undertake with the County and the City of Bedford Heights which was originally scheduled for construction in 2023. The original plans prepared by the county included only the asphalt pavement section from Richmond Road to 300' east of First Place. I petitioned the county to include the rehabilitation of the concrete pavement and an asphalt overlay from 300' east of First Place to Fair Oaks and proposed this joint application to help offset additional costs. We have worked closely with the County to prepare this application and are confident that it will be funded under the 2023 OPWC program.

I have a scheduling conflict for this Tuesday and want to apologize for not being able to attend this evening. Applications are due on Thursday September 15, 2022 and I have included a preliminary version of the application documents for your review. I would be happy could attend the Tuesday September 27th meeting in person to further discuss this legislation.

Respectfully,

A handwritten signature in black ink, appearing to read 'Edward J. Hren', written over a horizontal line.

Edward J. Hren, PE  
Oakwood Village Engineer

Cc: Finance Director Brian Thompson  
Service Director Tom Haba



State of Ohio  
**Public Works Commission**  
*Application for Financial Assistance*

IMPORTANT: Please consult "Instructions for Financial Assistance for Capital Infrastructure Projects" for guidance in completion of this form.

Applicant

Applicant: Village of Oakwood Subdivision Code: 035-57750

District Number: 1 County: Cuyahoga Date: 09/13/2022

Contact: Edward J. Hren, P.E. Phone: (440) 439-1999  
(The individual who will be available during business hours and who can best answer or coordinate the response to questions)

Email: hren@cvelimited.com FAX: (440) 439-1969

Project

Project Name: Oakleaf Road Reconstruction Project - Phase 1 Zip Code: 44146

Subdivision Type	Project Type	Funding Request Summary
(Select one)	(Select single largest component by \$)	(Automatically populates from page 2)
<input type="checkbox"/> 1. County	<input checked="" type="checkbox"/> 1. Road	Total Project Cost: <u>640,000.00</u>
<input type="checkbox"/> 2. City	<input type="checkbox"/> 2. Bridge/Culvert	1. Grant: <u>273,000.00</u>
<input type="checkbox"/> 3. Township	<input type="checkbox"/> 3. Water Supply	2. Loan: <u>117,000.00</u>
<input checked="" type="checkbox"/> 4. Village	<input type="checkbox"/> 4. Wastewater	3. Loan Assistance/ Credit Enhancement: <u>0.00</u>
<input type="checkbox"/> 5. Water (6119 Water District)	<input type="checkbox"/> 5. Solid Waste	Funding Requested: <u>390,000.00</u>
	<input type="checkbox"/> 6. Stormwater	

**District Recommendation** (To be completed by the District Committee)

Funding Type Requested	SCIP Loan - Rate: _____ % Term: _____ Yrs	Amount: _____ .00
(Select one)		
<input type="checkbox"/> State Capital Improvement Program	RLP Loan - Rate: _____ % Term: _____ Yrs	Amount: _____ .00
<input type="checkbox"/> Local Transportation Improvement Program	Grant:	Amount: _____ .00
<input type="checkbox"/> Revolving Loan Program	LTIP:	Amount: _____ .00
<input type="checkbox"/> Small Government Program	Loan Assistance / Credit Enhancement:	Amount: _____ .00
District SG Priority: _____		

**For OPWC Use Only**

STATUS	Grant Amount: _____ .00	Loan Type: <input type="checkbox"/> SCIP <input type="checkbox"/> RLP
Project Number: _____	Loan Amount: _____ .00	Date Construction End: _____
	Total Funding: _____ .00	Date Maturity: _____
Release Date: _____	Local Participation: _____ %	Rate: _____ %
OPWC Approval: _____	OPWC Participation: _____ %	Term: _____ Yrs



## 1.0 Project Financial Information (All Costs Rounded to Nearest Dollar)

### 1.1 Project Estimated Costs

#### Engineering Services

Preliminary Design:	<u>4,000</u>	.00	
Final Design:	<u>47,870</u>	.00	
Construction Administration:	<u>28,130</u>	.00	
Total Engineering Services:	a.) <u>80,000</u>	.00	<u>16</u> %
Right of Way:	b.) _____	.00	
Construction:	c.) <u>508,703</u>	.00	
Materials Purchased Directly:	d.) _____	.00	
Permits, Advertising, Legal:	e.) _____	.00	
Construction Contingencies:	f.) <u>51,297</u>	.00	<u>10</u> %
Total Estimated Costs:	g.) <u>640,000</u>	.00	

### 1.2 Project Financial Resources

#### Local Resources

Local In-Kind or Force Account:	a.) _____	.00	
Local Revenues:	b.) <u>250,000</u>	.00	
Other Public Revenues:	c.) _____	.00	
ODOT / FHWA PID: _____	d.) _____	.00	
USDA Rural Development:	e.) _____	.00	
OEPA / OWDA:	f.) _____	.00	
CDBG:	g.) _____	.00	
<input type="checkbox"/> County Entitlement or Community Dev. "Formula"			
<input type="checkbox"/> Department of Development			
Other: _____	h.) _____	.00	
Subtotal Local Resources:	i.) <u>250,000</u>	.00	<u>39</u> %

#### OPWC Funds (Check all requested and enter Amount)

Grant: <u>70</u> % of OPWC Funds	j.) <u>273,000</u>	.00	
Loan: <u>30</u> % of OPWC Funds	k.) <u>117,000</u>	.00	
Loan Assistance / Credit Enhancement:	l.) <u>0</u>	.00	
Subtotal OPWC Funds:	m.) <u>390,000</u>	.00	<u>61</u> %
Total Financial Resources:	n.) <u>640,000</u>	.00	<u>100</u> %

### 1.3 Availability of Local Funds

Attach a statement signed by the Chief Financial Officer listed in section 5.2 certifying all local resources required for the project will be available on or before the earliest date listed in the Project Schedule section. The OPWC Agreement will not be released until the local resources are certified. Failure to meet local share may result in termination of the project. Applicant needs to provide written confirmation for funds coming from other funding sources.

### 2.0 Repair / Replacement or New / Expansion

2.1 Total Portion of Project Repair / Replacement:	<u>640,000</u> .00	<u>100</u> %	<div>A Farmland Preservation letter is required for any impact to farmland</div>
2.2 Total Portion of Project New / Expansion:	<u>0</u> .00	<u>0</u> %	
2.3 Total Project:	<u>640,000</u> .00	<u>100</u> %	

### 3.0 Project Schedule

3.1 Engineering / Design / Right of Way	Begin Date: <u>04/04/2022</u>	End Date: <u>12/30/2023</u>
3.2 Bid Advertisement and Award	Begin Date: <u>01/03/2024</u>	End Date: <u>03/31/2024</u>
3.3 Construction	Begin Date: <u>04/12/2024</u>	End Date: <u>12/31/2024</u>

Construction cannot begin prior to release of executed Project Agreement and issuance of Notice to Proceed.

Failure to meet project schedule may result in termination of agreement for approved projects. Modification of dates must be requested in writing by project official of record and approved by the Commission once the Project Agreement has been executed.

### 4.0 Project Information

If the project is multi-jurisdictional, information must be consolidated in this section.

#### 4.1 Useful Life / Cost Estimate / Age of Infrastructure

Project Useful Life: 20 Years      Age: 1965 (Year built or year of last major improvement)

*Attach Registered Professional Engineer's statement, with seal or stamp and signature confirming the project's useful life indicated above and detailed cost estimate.*

#### 4.2 User Information

Road or Bridge:      Current ADT 4,731      Year 2021      Projected ADT \_\_\_\_\_ Year \_\_\_\_\_

Water / Wastewater: Based on monthly usage of 4,500 gallons per household; attach current ordinances.

Residential Water Rate      Current \$ \_\_\_\_\_      Proposed \$ \_\_\_\_\_

Number of households served: \_\_\_\_\_

Residential Wastewater Rate      Current \$ \_\_\_\_\_      Proposed \$ \_\_\_\_\_

Number of households served: \_\_\_\_\_

Stormwater: Number of households served: \_\_\_\_\_

## 4.3 Project Description

- A: **SPECIFIC LOCATION** (Supply a written location description that includes the project termini; a map does not replace this requirement.) 500 character limit.

The project includes the reconstruction of Oakleaf Road between Interstate 271 Southbound Ramps to Oak Leaf Oval reconstruction includes rehabilitation of 0.63 miles of existing pavement. Please refer to Attachment 8a for a copy of the location map.

- B: **PROJECT COMPONENTS** (Describe the specific work to be completed; the engineer's estimate does not replace this requirement) 1,000 character limit.

Oakleaf Road is a variable width (16', 22' and 28') concrete road that the Village has scheduled for reconstruction. The proposed scope of work consists of 10% full and 6% partial depth joint repair and slab replacement, will be performed as needed to improve the structural integrity of the pavement. Three inches of an intermediate course and a surface course of asphalt will be installed over the rehabilitated base.

- C: **PHYSICAL DIMENSIONS** (Describe the physical dimensions of the existing facility and the proposed facility. Include length, width, quantity and sizes, mgd capacity, etc in detail.) 500 character limit.

The project will provide for 876 square yards of full depth joint repairs, 373 square yards of partials depth joint repairs, 389 cubic yards of 1 3/4" asphalt concrete intermediate course and 342 cubic yards of 448 Asphalt Intermediate Course and 242 cubic yards of 1 1/4" asphalt concrete surface course along with 489 cubic yards of aggregate berm.

## 5.0 Project Officials

Changes in Project Officials must be submitted in writing from an officer of record.

### 5.1 Chief Executive Officer

(Person authorized in legislation to sign project agreements)

Name: Gary V Gottschalk  
Title: Mayor  
Address: 24800 Broadway Avenue  
  
City: Oakwood State: Oh Zip: 44146  
Phone: (440) 232-9988  
FAX:   
E-Mail: dhammett@oakwoodvillageoh.com

### 5.2 Chief Financial Officer

(Can not also serve as CEO)

Name: Brian Thompson  
Title: Finance Director  
Address: 24800 Broadway Avenue  
  
City: Oakwood State: Oh Zip: 44146  
Phone: (440) 232-9988  
FAX:   
E-Mail: bthompson@oakwoodvillageoh.com

### 5.3 Project Manager

Name: Edward J. Hren, P.E.  
Title: Village Engineer  
Address: Chagrin Valley Engineering, Limited  
22999 Forbes Road - Suite B  
City: Cleveland State: Oh Zip: 44146  
Phone: (440) 439-1999  
FAX: (440) 439-1969  
E-Mail: hren@cvelimited.com

## 6.0 Attachments / Completeness review

Confirm in the boxes below that each item listed is attached (Check each box)

- ☒ A certified copy of the legislation by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts. This individual should sign under 7.0, Applicant Certification, below.
- ☒ A certification signed by the applicant's chief financial officer stating the amount of all local share funds required for the project will be available on or before the dates listed in the Project Schedule section. If the application involves a request for loan (RLP or SCIP), a certification signed by the CFO which identifies a specific revenue source for repaying the loan also must be attached. Both certifications can be accomplished in the same letter.
- ☒ A registered professional engineer's detailed cost estimate and useful life statement, as required in 164-1-13, 164-1-14, and 164-1-16 of the Ohio Administrative Code. Estimates shall contain an engineer's seal or stamp and signature.
- ☐ A cooperative agreement (if the project involves more than one subdivision or district) which identifies the fiscal and administrative responsibilities of each participant.
- ☐ Farmland Preservation Review - The Governor's Executive Order 98-IV, "Ohio Farmland Protection Policy" requires the Commission to establish guidelines on how it will take protection of productive agricultural and grazing land into account in its funding decision making process. Please include a Farm Land Preservation statement for projects that have an impact on farmland.
- ☒ Capital Improvements Report. CIR Required by O.R.C. Chapter 164.06 on standard form.
- ☒ Supporting Documentation: Materials such as additional project description, photographs, economic impact (temporary and/or full time jobs likely to be created as a result of the project), accident reports, impact on school zones, and other information to assist your district committee in ranking your project. Be sure to include supplements which may be required by your local District Public Works Integrating Committee.

## 7.0 Applicant Certification

The undersigned certifies: (1) he/she is legally authorized to request and accept financial assistance from the Ohio Public Works Commission as identified in the attached legislation; (2) to the best of his/her knowledge and belief, all representations that are part of this application are true and correct; (3) all official documents and commitments of the applicant that are part of this application have been duly authorized by the governing body of the applicant; and, (4) should the requested financial assistance be provided, that in the execution of this project, the applicant will comply with all assurances required by Ohio Law, including those involving Buy Ohio and prevailing wages.

**Applicant certifies that physical construction on the project as defined in the application has NOT begun, and will not begin until a Project Agreement for this project has been executed with the Ohio Public Works Commission. Action to the contrary will result in termination of the agreement and withdrawal of Ohio Public Works Commission funding from the project.**

Hon. Gary V. Gottschalk - Mayor

Certifying Representative (Printed form, Type or Print Name and Title)

Original Signature Date Signed



State of Ohio  
**Public Works Commission**  
*Application for Financial Assistance*

IMPORTANT: Please consult "Instructions for Financial Assistance for Capital Infrastructure Projects" for guidance in completion of this form.

Applicant

Applicant: Village of Oakwood Subdivision Code: 035-57750

District Number: 1 County: Cuyahoga Date: 09/13/2022

Contact: Edward J. Hren, P.E. Phone: (440) 439-1999  
(The individual who will be available during business hours and who can best answer or coordinate the response to questions)

Email: hren@cvelimited.com FAX: (440) 439-1969

Project

Project Name: Forbes Road Reconstruction Project Zip Code: 44146

Subdivision Type	Project Type	Funding Request Summary
(Select one)	(Select single largest component by \$)	(Automatically populates from page 2)
<input type="checkbox"/> 1. County	<input checked="" type="checkbox"/> 1. Road	Total Project Cost: <u>2,152,000.00</u>
<input type="checkbox"/> 2. City	<input type="checkbox"/> 2. Bridge/Culvert	1. Grant: <u>430,739.00</u>
<input type="checkbox"/> 3. Township	<input type="checkbox"/> 3. Water Supply	2. Loan: <u>0.00</u>
<input checked="" type="checkbox"/> 4. Village	<input type="checkbox"/> 4. Wastewater	3. Loan Assistance/ Credit Enhancement: <u>0.00</u>
<input type="checkbox"/> 5. Water (6119 Water District)	<input type="checkbox"/> 5. Solid Waste	Funding Requested: <u>430,739.00</u>
	<input type="checkbox"/> 6. Stormwater	

**District Recommendation** (To be completed by the District Committee)

Funding Type Requested	SCIP Loan - Rate: _____ % Term: _____ Yrs	Amount: _____ .00
(Select one)		
<input type="checkbox"/> State Capital Improvement Program	RPL Loan - Rate: _____ % Term: _____ Yrs	Amount: _____ .00
<input type="checkbox"/> Local Transportation Improvement Program	Grant:	Amount: _____ .00
<input type="checkbox"/> Revolving Loan Program	LTIP:	Amount: _____ .00
<input type="checkbox"/> Small Government Program	Loan Assistance / Credit Enhancement:	Amount: _____ .00
District SG Priority: _____		

**For OPWC Use Only**

STATUS	Grant Amount: _____ .00	Loan Type: <input type="checkbox"/> SCIP <input type="checkbox"/> RLP
Project Number: _____	Loan Amount: _____ .00	Date Construction End: _____
	Total Funding: _____ .00	Date Maturity: _____
Release Date: _____	Local Participation: _____ %	Rate: _____ %
OPWC Approval: _____	OPWC Participation: _____ %	Term: _____ Yrs



## 1.0 Project Financial Information (All Costs Rounded to Nearest Dollar)

### 1.1 Project Estimated Costs

#### Engineering Services

Preliminary Design: \_\_\_\_\_ .00

Final Design: \_\_\_\_\_ .00

Construction Administration: 147,000 .00

Total Engineering Services: a.) 147,000 .00 8 %

Right of Way: b.) \_\_\_\_\_ .00

Construction: c.) 1,822,212 .00

Materials Purchased Directly: d.) \_\_\_\_\_ .00

Permits, Advertising, Legal: e.) \_\_\_\_\_ .00

Construction Contingencies: f.) 182,788 .00 10 %

Total Estimated Costs: g.) 2,152,000 .00

### 1.2 Project Financial Resources

#### Local Resources

Local In-Kind or Force Account: a.) \_\_\_\_\_ .00

Local Revenues: b.) \_\_\_\_\_ .00

Other Public Revenues: c.) \_\_\_\_\_ .00

ODOT / FHWA PID: 113257 d.) 1,721,261 .00

USDA Rural Development: e.) \_\_\_\_\_ .00

OEPA / OWDA: f.) \_\_\_\_\_ .00

CDBG: g.) \_\_\_\_\_ .00

☐ County Entitlement or Community Dev. "Formula"

☐ Department of Development

Other: \_\_\_\_\_ h.) \_\_\_\_\_ .00

Subtotal Local Resources: i.) 1,721,261 .00 80 %

#### OPWC Funds (Check all requested and enter Amount)

Grant: 100 % of OPWC Funds j.) 430,739 .00

Loan: 0 % of OPWC Funds k.) \_\_\_\_\_ .00

Loan Assistance / Credit Enhancement: l.) 0 .00

Subtotal OPWC Funds: m.) 430,739 .00 20 %

Total Financial Resources: n.) 2,152,000 .00 100 %

### 1.3 Availability of Local Funds

Attach a statement signed by the Chief Financial Officer listed in section 5.2 certifying all local resources required for the project will be available on or before the earliest date listed in the Project Schedule section. The OPWC Agreement will not be released until the local resources are certified. Failure to meet local share may result in termination of the project. Applicant needs to provide written confirmation for funds coming from other funding sources.

### 2.0 Repair / Replacement or New / Expansion

2.1 Total Portion of Project Repair / Replacement:	<u>2,152,000</u> .00	<u>100</u> %	<div>A Farmland Preservation letter is required for any impact to farmland</div>
2.2 Total Portion of Project New / Expansion:	<u>0</u> .00	<u>0</u> %	
2.3 Total Project:	<u>2,152,000</u> .00	<u>100</u> %	

### 3.0 Project Schedule

3.1 Engineering / Design / Right of Way	Begin Date: <u>07/01/2021</u>	End Date: <u>03/31/2023</u>
3.2 Bid Advertisement and Award	Begin Date: <u>04/03/2023</u>	End Date: <u>06/30/2023</u>
3.3 Construction	Begin Date: <u>07/05/2023</u>	End Date: <u>12/31/2023</u>

Construction cannot begin prior to release of executed Project Agreement and issuance of Notice to Proceed.

Failure to meet project schedule may result in termination of agreement for approved projects. Modification of dates must be requested in writing by project official of record and approved by the Commission once the Project Agreement has been executed.

### 4.0 Project Information

If the project is multi-jurisdictional, information must be consolidated in this section.

#### 4.1 Useful Life / Cost Estimate / Age of Infrastructure

Project Useful Life: 20 Years      Age: 1998 (Year built or year of last major improvement)

*Attach Registered Professional Engineer's statement, with seal or stamp and signature confirming the project's useful life indicated above and detailed cost estimate.*

#### 4.2 User Information

Road or Bridge:      Current ADT 6,431      Year 2021      Projected ADT \_\_\_\_\_ Year \_\_\_\_\_

Water / Wastewater: Based on monthly usage of 4,500 gallons per household; attach current ordinances.

Residential Water Rate      Current \$ \_\_\_\_\_      Proposed \$ \_\_\_\_\_

Number of households served: \_\_\_\_\_

Residential Wastewater Rate      Current \$ \_\_\_\_\_      Proposed \$ \_\_\_\_\_

Number of households served: \_\_\_\_\_

Stormwater: Number of households served: \_\_\_\_\_

## 4.3 Project Description

- A: **SPECIFIC LOCATION** (Supply a written location description that includes the project termini; a map does not replace this requirement.) 500 character limit.

The project is to reconstruction/replace the existing pavement to improve the safety of the traveling public on Forbes Road Road from and through the Fair Oaks Road Intersection to Richmond Road (1.3 miles). Please refer to Attachment 8a for a copy of the location map.

- B: **PROJECT COMPONENTS** (Describe the specific work to be completed; the engineer's estimate does not replace this requirement) 1,000 character limit.

Forbes Road is a variable width (24' to 34') concrete and asphalt road that the Village has scheduled for replacement/rehabilitation. The proposed scope of work consists of replacement of the concrete pavement through the Fair Oaks Intersection. Rehabilitate the concrete pavement and provide an asphalt overlay from the Fair Oaks Intersection to 300' east of First Place. Rehabilitate the asphalt pavement from 300' east of First Place to Richmond Road. The rehabilitation will include 10% full depth and and 5% partial depth base repairs to be performed as needed to improve the structural integrity of the pavement. Three inches of an intermediate course and a surface course of asphalt will be installed over the rehabilitated base.

- C: **PHYSICAL DIMENSIONS** (Describe the physical dimensions of the existing facility and the proposed facility. Include length, width, quantity and sizes, mgd capacity, etc in detail.) 500 character limit.

The project provide for the replacement of 714 square yards of concrete pavement. It will also will mill off 14,123 square yards of asphalt pavement while providing for 10% full depth and 5% partial depth repairs to the concrete of asphalt pavement. Then 593 cubic yards of 1-3/4 " an intermediate asphalt course and 423 cubic yards of 1-1/4" of a surface course of asphalt will be placed on top of the repaired base.

## 5.0 Project Officials

Changes in Project Officials must be submitted in writing from an officer of record.

### 5.1 Chief Executive Officer

(Person authorized in legislation to sign project agreements)

Name: Gary V Gottschalk

Title: Mayor

Address: 24800 Broadway Avenue

City: Oakwood State: Oh Zip: 44146

Phone: (440) 232-9988

FAX: \_\_\_\_\_

E-Mail: dhammett@oakwoodvillageoh.com

### 5.2 Chief Financial Officer

(Can not also serve as CEO)

Name: Brian Thompson

Title: Finance Director

Address: 24800 Broadway Avenue

City: Oakwood State: Oh Zip: 44146

Phone: (440) 232-9988

FAX: \_\_\_\_\_

E-Mail: bthompson@oakwoodvillageoh.com

### 5.3 Project Manager

Name: Edward J. Hren, P.E.

Title: Village Engineer

Address: Chagrin Valley Engineering, Limited

22999 Forbes Road - Suite B

City: Cleveland State: Oh Zip: 44146

Phone: (440) 439-1999

FAX: (440) 439-1969

E-Mail: hren@cvelimited.com

## 6.0 Attachments / Completeness review

Confirm in the boxes below that each item listed is attached (Check each box)

- ☒ A certified copy of the legislation by the governing body of the applicant authorizing a designated official to sign and submit this application and execute contracts. This individual should sign under 7.0, Applicant Certification, below.
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- ☒ A registered professional engineer's detailed cost estimate and useful life statement, as required in 164-1-13, 164-1-14, and 164-1-16 of the Ohio Administrative Code. Estimates shall contain an engineer's seal or stamp and signature.
- ☐ A cooperative agreement (if the project involves more than one subdivision or district) which identifies the fiscal and administrative responsibilities of each participant.
- ☐ Farmland Preservation Review - The Governor's Executive Order 98-IV, "Ohio Farmland Protection Policy" requires the Commission to establish guidelines on how it will take protection of productive agricultural and grazing land into account in its funding decision making process. Please include a Farm Land Preservation statement for projects that have an impact on farmland.
- ☒ Capital Improvements Report. CIR Required by O.R.C. Chapter 164.06 on standard form.
- ☒ Supporting Documentation: Materials such as additional project description, photographs, economic impact (temporary and/or full time jobs likely to be created as a result of the project), accident reports, impact on school zones, and other information to assist your district committee in ranking your project. Be sure to include supplements which may be required by your local District Public Works Integrating Committee.

## 7.0 Applicant Certification

The undersigned certifies: (1) he/she is legally authorized to request and accept financial assistance from the Ohio Public Works Commission as identified in the attached legislation; (2) to the best of his/her knowledge and belief, all representations that are part of this application are true and correct; (3) all official documents and commitments of the applicant that are part of this application have been duly authorized by the governing body of the applicant; and, (4) should the requested financial assistance be provided, that in the execution of this project, the applicant will comply with all assurances required by Ohio Law, including those involving Buy Ohio and prevailing wages.

**Applicant certifies that physical construction on the project as defined in the application has NOT begun, and will not begin until a Project Agreement for this project has been executed with the Ohio Public Works Commission. Action to the contrary will result in termination of the agreement and withdrawal of Ohio Public Works Commission funding from the project.**

Hon. Gary V. Gottschalk - Mayor

Certifying Representative (Printed form. Type or Print Name and Title)

Original Signature Date Signed