

**VILLAGE OF OAKWOOD**  
**COUNCIL MEETING MINUTES**  
February 8, 2022

**ATTENDED**

Johnnie A Warren – Council President  
Elaine Gaither-Council-at-Large (late)  
Chris Callender-Ward 1  
Eloise Hardin-Ward 2 (late)  
Paggie Matlock-Ward 3  
Mary Davis-Ward 4  
Candace Williams-Ward 5

Gary V. Gottschalk-Mayor (late)  
Daniel Marinucci-CBO  
Jim Climer-Law Director  
Brian Thompson-Finance  
Tom Haba-Service  
Jim Schade-Fire  
Mark Garratt-Police

**ABSENT**

Ed Hren-Engineer  
Carlean Perez-Recreation

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**Meeting opened at 7:02 by Warren**

Pledge of Allegiance and attendance taken.

**Motion to approve the minutes from the January 25, 2022, finance meeting by Gaither; Seconded by Davis**

**VOTE YES: Warren, Gaither, Hardin, Matlock, Davis, Williams Abstained: Callender**

**Motion to approve the minutes from the January 25, 2022, council meeting by Gaither; Seconded by Callender**

**VOTE YES: Warren, Gaither, Hardin, Matlock, Davis, Williams Abstained: Callender**

**Correspondence:**

**Morgan:** Last week was short week with the weather, so I still owe you guys the January 25<sup>th</sup> work session minutes. I will have that at the next council meeting. The only other thing that I have is that I am awaiting my notary stamp, so I will be a notary here for the Village.

**Departmental Reports:**

**Fire-Chief Schade:** I apologize that I don't have the fire records. I was explaining to Ms. Hardin that these companies keep buying out, but we use FIREHOUSE for our reporting. But another company bought them out so in a month or two they will be totally gone. But the guys did print out the rest of the reports for last year. I just haven't gotten to them in the last couple of weeks. But I will get them to you shortly so the fire reports will be caught up. We have had some problems with CMHA and other places. I have tried every angle that I can get because we haven't had snow like this in a while. The residents need to know they can't park in the driveway. So, they park in the front, and we have a quarter mile to go to the back of all those apartments. We have tried to get the person in charge. She is on vacation and they don't know when she will be back. So, we have had some draw backs. But if we get more snow, they are going to have to know, I am not going to walk back there. They are going to have to be up front because the residents can't park in the driveway. But they forget because it's been years and you get new residents in there, so they park where they want. It was questioned at the last meeting about the employment handbook. I did look up the paperwork. I hate to be blindsided. Call me before a council meeting and I can look it up. Even though police and fire are omitted, they still want what we have. We sent it to the law department October 14<sup>th</sup> and that was the same copy you guys got. We don't try to hide nothing. But I like to know ahead just like council likes to know ahead so nobody is embarrassed. We are taking care of each other. It's like we chuckled about the broken mailbox story. But I know darn well as I look at everybody that if that resident calls, Tommy is going to be out there replacing that mailbox. That's just how it goes. We do what we can, and we do the best that we can. Just let us know. 7 days a week, you can contact any of us. We are here because we are all residents. This is our community. I have been here 50 years. I wouldn't have come here and stayed if I didn't like it. Any questions?  
**Davis:** Our fire department, do they serve Glen Willow, too? **Schade:** Glen Willow and Walton Hills. As you get into, especially at budget time, Mr. Warren and Ms. Tabor and I believe somebody else when we were battling in Walton Hills.

At first, Mayor Anielski didn't care for us because we always did contracts with Maples in the '90s. Then it would get to the point where we were doing most of the calls and they were getting most of the money. So, we went to their council meeting because they were looking for contacts. They gave us a hard time. In the end, they went to the resident. We were taking care of so many of the residents, that they voted wanted us in there. We got their contract, and we got the Glen Willow contract. It helps to buy our equipment. That is what the 217 account is for to replace equipment. But we do multiple tasks and I have 3 councils and 3 mayors and citizens from 3 different regions. But we juggle it and somehow everybody kind of likes me. To have a job description, we cover so much, I don't want rules because then I can turn around and say, 'we can't do that.' We cover everything. We don't say no to anything that I know of. We take care of it. That's what is important with finance, building, service, and police department. **Mayor:** There was a concern back then from some residents and a few council people that the service in Oakwood Village would suffer because of us dealing with Walton Hills and Glen Willow. But it has proved to be the opposite. At that point, we only had volunteer fire people who were EMTs. Now, all are paramedics, and all are nearly full time. **Schade:** All are full time elsewhere. **Mayor:** So, they are all professionals, and we actually have a much better service than we did before. **Davis:** I wanted to comment. Last week we used you again last Monday for my mom. She had fallen and they came again. Beautiful. They were perfect. **Schade:** On another note, I was always cringing with the building department. We butted heads on a bunch of stuff, but I actually get to compliment them. They are working much better with us. The building found out we get it the next day or so because my guys are all part time. They may not be back for a week. So, we try to get everything out that day or they will come in the next day and finish it. Then we don't have a stack of stuff because you can get behind real fast. We try immediately and a lot of times, no one looks in the computer to see it's there already. They have actually gotten the hang of that. They get us the blueprints; we get them signed and stuff and we get it right back to them so it's ready for the next step. The Mayor is very demanding. He likes that stuff moving along. Thank you.

**Police-Chief Garratt:** I just want to take the opportunity to reintroduce to the people that may have already met our K9 unit, but to introduce them to those who haven't. This is Argo. Josh will tell you a little bit about what he does. This is our 3<sup>rd</sup> K9 we have had in the Village. **Officer Josh:** This is K9 Argo. He has been with me for 5 years and will be 7 years old in March. Chief wanted me to go over a couple of different things or accomplishments over the 5 years. I have recently been reassigned to the interdiction unit. We do more daytime work and we are working the freeway and highway. We are out there looking for drugs/guns/money. We have located several finds of drugs and what we find are local (don't necessarily mean Oakwood) small time users. What we do to help them and to help our law enforcement community is we have a narcotics unit that we turn them over to. For instance is I found a lady from Macedonia. She was operating a vehicle and she had 36 tabs of fentanyl in her vehicle which is a felony offense. But in order to get her help and to help everybody, we turn them over to a narcotics unit and she works for them. It doesn't sound like a whole lot but through some paperwork and some buying and purchasing of illegal drugs, they were able to get into drug houses inside of Cleveland, make a much larger bust and be able to stop the flow of drugs within our community. **Garratt:** If you remember the pictures I showed you of the drug bust, the largest one SEALES ever had originated from us. It was from him and the department. **Officer Josh:** We don't find huge amounts. We haven't yet. We are still looking for them. But what we do find can very well turn into something much bigger that would benefit our community for stopping the flow of drugs coming in and out. I did have a traffic stop on Fair Oaks, just south of Broadway. This particular gentleman was a passenger in the vehicle. He decided he didn't like the traffic stop, so he ran away from us. We used the dog and the Sergeant that was working with me that day, we apprehended the suspect. I noticed that when he ran away from the traffic stop, he was pulling at his pant line. So, after we took him into custody, we reversed the track and do what we call an article search. Argo located the man's shoe that he ran out of and also and loaded revolver that was turned over to the ATF for further investigation. He had a couple of outstanding felony warrants. Day in and day out, we run into bad people. As a team, we're able to accomplish apprehending them. (Argo) he does article searches and he tracks bad people and lost good people, too. Walton Hills called for assistance in finding a lost person. Well, this person was also suicidal, it was getting dark and getting cold quick. We ended up helping the parks department and Walton Hills Police Department in finding this female and getting her the help that she needed. There was bank robbery in Northfield that we never did find the guy, but we found a lot of the cash he threw as he ran away. Argo does vehicle sniffs, handler protection. If I am out on traffic stop and somebody gets crazy with me, I have the ability to pop a door on the car and he come out and help us. A lot of it is building a bond. I couldn't ask for a better partner. There are a lot of policy and procedures that are added to the K9 unit, so we don't use the dog improperly. The greatest tool that he has is his voice. Because when he starts, they give up pretty quick. **Garratt:** Some of the best uses of this dog is going to schools. You ask (the kids) to line up single file and everybody is petting the dog. You have to have a certain personality and displacement. These dogs are awesome with people. He looks intimidating. That is his nature, but he is a sweetheart.

What a great way to bridge the gap between the public and the police is to bring a dog. Once you have bridged that gap, the better it is for everybody involved. **Officer Josh:** I do about 7-10 demos at schools throughout the year and the kids love him. **Gaither:** He came from where? **Officer Josh:** He came from the Czech Republic. **Gaither:** And way he trained in that language? **Officer Josh:** When I got him, he was a raw dog. The only thing that we knew he did was that he loved to chase tennis balls and he would bite and not reattach. That's what you call bite and hold. Those are the two attributes they look for in a police dog. So, he came to me as a raw dog. He didn't know his name, he didn't know commands, he didn't know anything because him and me training together creates the bond. If somebody else did that training, then the bond isn't as strong (between dog and handler). I went through 6 weeks of training at a facility, you have to test, and you have to reevaluate every year. **Garratt:** Nationally and State certifications.

**Finance-Thompson:** I didn't really have a report for tonight but wanted to pass out a couple of documents from last week for your records. A job description for that potential new person and also information about Mr. Neil Hoffman inspections. If no questions, that will conclude.

**Service-Haba:** I would like to thank the police and fire department over the last few weeks with the storms. They have been doing the parking lot here almost every time. It makes a big difference on us getting the streets clean, so wanted to thank them. Also, the Forbes Road pump station will try to be out there Monday to try and start that. They didn't do that because of the weather on the original dates. I talked to Ed, and he is going to write something new up and we are going to pass it out to that area. Hopefully on Thursday so they have notice about the closures and the work being done.

**Building-Marinucci:** Just a comment. The departments here really work good together. If I need anything from Chief Garratt, a phone call is answered, and the issue is resolved timely. I work more with the fire department and made a comment that we work good together. But let me tell you what that involves. The people that has are very knowledgeable. NFPA-13 is this thick (shows w/ hand). NFPA-95 is this thick (shows w/ hand). They have to know code. In order to get a set of commercial drawings for a drawing off the ground, it has endorsed by three people. The plan examiner has to approve it, the building official has to approve it and the fire department has to approve it. And these are the things this department does. And when I say he gets in done in 1-2 days, that's how long it takes him to do it. Go anywhere else and you are not going to get it within 30 days. Guaranteed. Some are 45 days. In Oakwood Village, we have a lot of additions, a lot of upgrades, a lot of changes in occupancy within the same building which adds an impact on the fire code. You will have fire props that have to go in. They have to know the mathematics associated with it, they have to know the pressures, they have to know all the code sections that it applies to. If you are going to put an addition and it has a fire alarm system, you have to have the communications right or it just won't work. So, they have to review that, they have to give their opinion on what to do and how to it. And the 3<sup>rd</sup> thing that works real good between the fire department and the building department is if they don't agree with the provision with the fire department, they get an appeals process. That appeal process is down in Ashland, Arlington and Columbus. This happened when I was not here. The fire department was behind it, but the code said we couldn't do it. We got it all together, we went down there, and we got it approved. And this is not easy because the people that he has have to know this. I don't know how his department was before I got here, but the people he has working there are extremely knowledgeable. That goes the same with the police department when it comes to citing people. The communication is really good. **Davis:** I am on Garden Road and we just got something done to our sewers. Are they lining them? **Mayor:** Yes. I will speak on that when it is my time. **Davis:** Okay because we were supposed to be notified of that ahead of time. Not the liners but they were supposed to come talk to us and we haven't been talked to.

**Law Director-Climer:** On your agenda tonight, you have two rather extensive amendments to the criminal code and the traffic code. These are suggested by the codifier every couple of years. They take a look at our code and compare it to changes in the State code. This is intended to get us into compliance with the State code. It's been review by both Chief Garrett and Ross Cirincione who deals with these things more than I do and they have given it the thumbs up, so we will introduce that to Council. Also, on the agenda is a request by the Chief to enter into a contract with City of Solon for our prisoners. I think he can explain that better than I. And finally, the State Legislature has under consideration allowing remote meetings again on a temporary basis, but they have yet to pass that. So, I will keep an eye on that.

**Mayor:** As it has already been mentioned, on the infrastructure improvements, the rehab of the pump station on Forbes and Richmond, along with the installation of a new forced main which will be from Richmond to Glenshire. And on Thursday, Ed will put something together for the residents of Ward 2. Regarding Garden, phase 1 will be completed by

February's end and that is the lining of the sanitary sewers from Broadway through the easement of both the Maji and Schade property on Macedonia Road. Additionally, phase 2 is where you have 8 residents that have flooding problems and that is hoped to be resolved by either April or the latest will be May. Regarding Fair Oaks, the biddings are out in May and reconstruction will be from July to October. Lastly, every year we get either \$60,000 to \$75,000 from the County, for rehabilitating some of our streets. We really can make a judgment until the spring when we see the damage done from winter. But the bulk usually goes to either Forbes, Broadway, Tryon, Alexander, Macedonia and Richmond with some going to the residential streets. Before the end of March, we are going to reimplement the Vitamin D program. Hardcore worldwide clinical studies clearly show a reduction and severity of COVID with the intervention of Vitamin D. It's overwhelming the significance. Additionally, however, we are looking at the improvement of immune health. This can cover influenza, chest infection and fluid in the lungs. Again, we are talking about cases are worse north of the 35<sup>th</sup> parallel of the United States which is the northern part of the United States where there is a lot less sun. That is why you see significant insufficiencies to significant deficiencies that more common in the illnesses that I just pointed out. In fact, morbidity on the COVID you are looking at deficiencies of at least 80%. However, there are things that affect us and one is age. I know when I was in the Learners Center at University Hospital getting a feeding tube into my stomach to get my weight back, there had to be a hundred people walking around with COVID and obesity is the key. Nearly every one of the 100 I saw were obese. Amazing enough, they had to test me, and I was negative in terms of having COVID. Otherwise, they would not have been able to do the operation for the feeding tube. The effectiveness of Vitamin D when you are getting it is how it metabolizes in your body. As you get older, things don't function as well and one of the keys is your liver conversion. If that's not efficient or if your cell tissues are not synthesizing, they zinc and magnesium are nice co-factors that compliment the D, it's going to take much, much longer before it becomes effective. So, we are before the end of March, begin a daily supplement program after getting your serum level for Vitamin D. Then implement our program of the capsules depending on whether you are sufficient or deficient. We will also have a turn around time much better than before and this will probably be done by someone from Ahuja. Lastly, this will complement our exercise programs. Right now, Carlean has about 25 people on her programs 3 times a week. Remember sometime this spring, the spin center will be open in the shopping center next to Wood Craft. We will be utilizing that program free for our seniors about twice a week. The service department has earned kudos these last few weeks. What a job they did. I had a number of residents call with a couple calling at 2 or 3 in the morning leaving messages on my phone appreciating their drives being plowed. It's with profound sadness that I note the passing of two Village icons. One was Joseph Tartabini, Sr., age 88 when home to our Lord on January 26<sup>th</sup>. Joe was a smart and successful businessman with an infectious love of our Lord, family, work and life. He founded United Survey of Oakwood in 1969 which is nearly right across the street from here. My office was currently working with him on developing 26 acres of prime land that he owned. A true gentleman, a classic quick wit endured him to everyone that knew him. He was an avid golfer with clubs even from Ben Hogan hanging in his office. He is survived by his loving wife Nita of 70 years and their 5 children. They were married when they were teenagers. Thank you, Joe, for touching our lives and making us better for it. You will be forever etched in Oakwood's rich history from this day forward. And now I am going to turn this over to Ms. Hardin who had one of her neighbors just pass away. Hardin: It's kind of raw. I just want the community to know that Barbara Patterson has passed last night. More than anything, she was a neighbor of 54 years. She is one of the original Cape Cod homeowners. Barbara will be more than missed. Mayor: She was on the school board for 20 years. Hardin: What a trooper. As sick as she was, she watched the new people take office. It lets you know what she thought, felt and loved. That was this community and these children. She was a retired schoolteacher principle. I will give you more of an update of the specifics of her services. She was a devout Catholic. The story goes that her best friend, Sara Collins, they were on vacation and wherever she was on a Sunday, she went to mass. Everyone was sleeping in this particular Sunday morning, Barbara saw a Catholic church while coming into the city. She got dressed and went to the church. She wasn't gone 5 minutes and they asked, 'Barbara, what happened?' She said, 'They were Taiwanese. I didn't understand what they were saying.' Those are the kind of things we will always remember about my Barbara. Of all the things I am going to miss watching her. She was never still. That garage door went up 80 times a day. Golfing, club meetings, sorority, etc. She was a wonderful individual. God bless her. God grant her peace and no more suffering.

**Warren:** I will open the floor for public comment for residents. **Resident 1: Joseph Mestnik-6065 Robertdale Drive.** I don't come up here very often, but I think this has been one of the best run meetings I have seen in a long time. I just want to commend you and the new members that are on here. This is a wonderful community. I have been here since '56. He (Mayor) and I used to throw snowballs at each other. Mayor: Tell them what my snowballs were made of. Resident 1: What he would do is freeze them in the freezer. But the thing was, he would throw them once, and we got to throw them back at him. I just want to congratulate all of you because we have a good community as everybody works

together. I can tell you; I was on council from '74-'80 and it was the same thing. Everybody got together and we worked as hard as we could. Fortunately, I had some opportunities. I spent 4 years on the planning commission, and I will tell you we save Joe Tartabini. We had a building inspector that wanted to put him out of business. I remember sitting in her and I asked, 'What do you want, Joe?' This was in March with the frost coming off the ground. He said, 'This guy wants me to move my pipes. I know I shouldn't have put them back there, but I can't move them. It's all mud. I want to put in a drive, and he won't do that.' I said, 'Bob, you need to put in a drive.' He said, 'I'm not going to put in a drive.' I said, 'You put in a drive, or I will pass a resolution right now that we fire you and it's takes ¾ of council to overturn.' He quit the next day. Joe was an honest businessman. But there are some things that I really want to pass on to you. There were some things that happened back when I was on planning commission. There was a guy named Jerry Hinton who was one of the advisors to us. Jerry said something that really stuck to a live brain cell. He said, 'You always got to think what is this going to look like 25-50 years in the future and do it today.' When you take a look at Oakwood Village, I laid out Oakwood Village in 1973 and I put all the industry where the industry should be. We changed the zoning and we put all the housing where the housing should be. But one thing that I did that had a major impact on this community and unfortunately Bedford and Bedford Heights didn't follow suit. I eliminated high rise. Even way back when, some people came in that owned from the park at Richmond Road all the way past Cambridge. They owned all that land in there. We had them come in and they wanted to put high rises in that whole area. It was really funny that just by chance, when I was 5 years old, my dad bought some property on Lakeland Blvd in Euclid, Ohio. It was a duplex and when you got to the attic, you could see Lake Erie. But if you got to that area now, you can't see Lake Erie for all the apartments. So, I called Euclid and I said, 'What do you think of the apartments?' The guy said, 'Whatever you do, don't do it. They look like they are money makers.' I had no idea how pathetic that was. And from 1968 to 1974, you look at Bedford and Bedford Heights, they put in all these apartments. And you mentioned Barbara Patterson. I spent 20 years with Barbara Patterson. Wonderful lady. But those apartment, we 3-4 evictions a day. We have a 25-35% turnover in students every year because of the apartment buildings. These things are a vein for our schools and our community. We don't have them here. We don't have them in Walton Hills. We had the 2 buildings that were on Solon Road that were built in 1953 before any of this stuff happened. Anyway, the long and short of this; have fun. I always had fun wherever I had been. You have good members here. Get together and have some parties together. Get to know each other. We have gone out to some of the events, and they have just been fun. It's a great community. Thank you very much for what you have been doing. God bless you all. You take the time to become public servants. You can see how few people want to do that. For you to take the time to do that, you really do a great job. It's a real blessing. God bless you all and I pray for you all the time.

Marinucci: When you talked about that Solon apartment complex? The building department received a complaint from a resident, and it was a serious complaint. We sent it out for structural engineering certification repairs, and we gave them a timeline to do it. Resident 1: It is a real serious problem, and they are very complicating.

**Warren:** I will close the floor for public comment and move forward with today's agenda.

## Legislation

Ord 2022-3  
Introduced by Mayor &  
Council as a whole  
1st Reading

AN ORDINANCE TO AMEND THE CODIFIED ORDINANCES OF OAKWOOD, OHIO, 1996, TO PROVIDE AMENDMENTS TO THE CODIFIED ORDINANCE OF OAKWOOD GENERAL OFFENSES CODE, PART FIVE, SECTIONS 501.01, 501.99, 505.071, 509.07, 513.01, 513.03, 513.04, 513.05, 513.06, 513.07, 513.08, 513.12, 525.13, 533.09, 541.04, 541.05, 541.051, 545.03, 545.18, 549.02, 549.04, 549.06, 553.04, 553.05; PROVIDING FOR PENALTIES; PROVIDING FOR CODIFICATION OF THE AMENDMENTS; PROVIDING FOR SEVERABILITY; REPEALING CONFLICTING ORDINANCES; PROVIDING AN EFFECTIVE DATE AND FOR OTHER PURPOSES

**Hardin:** We have been doing this a long time. The passing of codified ordinances as you know. You clarified it a little bit. You said that the codified counsel put this together. Some of this is kind of routine, correct? **Climer:** Yes, it is to bring it in compliance with the changes made in State code so that we track those. **Hardin:** The very last statement, '...and for other purposes,' that is a little ambiguous. What does that mean? **Climer:** It is a catch all the make sure they caught everything imbedded in the ordinance. It is a description of the ordinance. **Hardin:** This is the first time I have ever seen it. And I did my homework. There are some things I would like to question, and I don't have time tonight. I don't want you to have to read it, but I am going to vote to put it on the next reading. **Climer:** Okay. **Hardin:** A couple of things that I want to give you a call and ask you about. **Climer:** That's fine.

Ord 2022-4  
Introduced by Mayor &  
Council as a whole  
1st Reading

AN ORDINANCE TO AMEND THE CODIFIED ORDINANCES OF OAKWOOD VILLAGE, OHIO, 1996, TO PROVIDED AMENDMENTS TO THE CODIFIED ORDINANCES OF OAKWOOD, TRAFFIC CODE, PART THREE, SECTIONS 301.180, 301.51, 331.211, 331.37, 331.44, 333.03, 335.02, 335.021, 335.04, 335.09, 341.03, 373.13, 373.14; PROVIDING FOR SEVERABILITY; REPEALING CONFLICTING ORDINANCES; PROVIDING AN EFFECTIVE DATE AND FOR OTHER PURPOSES

**Hardin:** Same request, Mr. President.

Res 2022-05  
Introduced by Mayor &  
Council as a whole  
1st Reading

A RESOLUTION OF CONDOLENCE TO THE FAMILY OF SHEILA ANN MOORE THOMPSON

**Motion to suspend by Hardin; Seconded by Gaither**

**VOTE YES:** Warren, Gaither, Callender, Hardin, Matlock, Davis, Williams

**Motion to adopt by Hardin; Seconded by Callender**

**VOTE YES:** Warren, Gaither, Callender, Hardin, Matlock, Davis, Williams

**MOTIONS PASSED**

Res 2022-06  
Introduced by Mayor &  
Council as a whole  
1st Reading

A RESOLUTION OF CONDOLENCE TO THE FAMILY OF JOANNE (MTREY) M. CRAINE

**Motion to suspend by Hardin; Seconded by Gaither**

**VOTE YES:** Warren, Gaither, Callender, Hardin, Matlock, Davis, Williams

**Motion to adopt by Davis; Seconded by Hardin**

**VOTE YES:** Warren, Gaither, Callender, Hardin, Matlock, Davis, Williams

**MOTIONS PASSED**

**Hardin:** Before we close, I have 2 questions I would like to ask the Mayor real quick. Mayor, you mentioned that next week, the engineer is going to put the flyer out.... **Mayor:** This week. **Hardin:** So, you are going to start next week? **Mayor:** I believe so, yes. **Haba:** Monday, weather permitting, the flyers go out Thursday. **Hardin:** The other question, and I am going to start plugging early. Don't forget Somerville. **Mayor:** We will see the damage done.... **Hardin:** There is already damage this bad. Remember you had residents here. So, I am starting early so you don't say you forgot. **Mayor:** I remember. Let's see where we are at end of wintertime. **Hardin:** The Woodcraft. All those years it has been there, what is that? **Garratt:** It's people that do woodworking, it's a wood supply for people to continue woodworking. **Mayor:** The shop there actually had a place where they taught people how to woodwork. **Garratt:** They still do. You can sign up for woodturning, cabinet building. One of our officers did the cabinet making class.

Res 2022-7  
Introduced by Mayor &  
Council as a whole  
1st Reading

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE CITY OF SOLON REGARDING THE CUSTODY, SUPERVISION, CONFINEMENT AND BOARD OF PRISONERS AND DECLARING AN EMERGENCY

**Hardin:** Question...cost? **Garratt:** What happened is we had a contract with Bedford. Bedford is a small jail and police department. Like a lot of the community, they had a really difficult time keeping jailers. They got to a point where we were paying \$5,600 a month and we're being refused bringing our prisoners because they didn't have the staffing to accept them. And this went on many, many, many times. They couldn't keep the staffing up. So, we're paying \$5,600 a month, they can't take our prisoners and we had Solon as our backup jail where we had to pay per prisoner, per night. That cost us already on top of our fees. One thing led to another, and I asked Mayor if we could terminate the contract. We gave them notice on July 13, 2021, to sever the contract. We gave them 30 days. As of September 1, 2021, we are using Solon jail as our primary jail and paying per prisoner for an evaluation time for Solon to evaluate us and us to

evaluate the service from Solon. It was a dramatic decrease in funds that we pay. It was significant. I will go over what this contract reads. It was great. They have a very large jail. They are very easy to work with. Our officers are in and out of there quick so we can get them back to the Village and back to working. That's the stuff that I look for. We help the jailers; they help us. We want to expedite this process and we want the prisoners taken care of and not in a facility that is not watched. Not that Bedford wasn't but this is a very upscale, very well-run jail. We did our trial period with intentions of doing a contract. Several other agencies are trying to contract with them. However, since we're in already in September, we have first dibs to start a contract. Otherwise, we would have been washed out. If this contract doesn't go through (March 1), somebody will take our place and we won't have a jail. The next closest one is North Royalton. But here is the best part and this is the part that you will like. We are paying them (Bedford) \$5,600 a month and we will be paying Solon \$4,166 a month saving \$1,433 a month. Now, with an incentive, if we are under the 400 bookings, we get a \$6,000 credit at the end of the year going toward our next year's cost. Now, if we go more than that, we have to pay additional. So, think that was fair. Even if we pay the additional, we are still under what we were paying Bedford. It's just a smoother operation plain and simple. Now, not only are we going to Solon, there are other agencies including Bedford that is trying to get into Solon. After we consider this and pass it, Solon's council will do the same. That's where we are at, that's the reasons for it. It just didn't work out with Bedford. And I understand the COVID with finding employees and not being able to do it, but we can't continue to be turned away and not adjust our bill. Our bill was never adjusted, so we had to break the ties. **Davis:** So, you said we already terminated Bedford? **Garratt:** That is correct. We sent them notice on July 13<sup>th</sup> and we terminated on August 31<sup>st</sup>. **Davis:** Approximately, what do we usually average a year with prisoners? **Garratt:** We have a lot less than we used to because the courts are not allowing so much to come through because of the overcrowding in Cuyahoga County. With Solon, from September to now, I will guess 25 prisoners. That is significantly less than we used to. We used to do 300-400 a year. But with the courts allowing personal bonds more often, we take bonds here and not cost us anything to go over to Solon. One caveat I forgot to tell you about. We do video arraignments with our prisoners to the Bedford court. It works really good especially in domestic violence cases where they don't have to see each other. They do that for free for us and they do all our breath testing for OVI arrests for free. We used to pay per session with that. It a great facility in Solon.

**Motion to suspend by Hardin; Seconded by Davis**

**VOTE YES:** Warren, Gaither, Callender, Hardin, Matlock, Davis, Williams

**Motion to adopt by Hardin; Seconded by Davis**

**VOTE YES:** Warren, Gaither, Callender, Hardin, Matlock, Davis, Williams

**MOTIONS PASSED**

**MOTION TO ADJOURN by Gaither; Seconded by Callender**

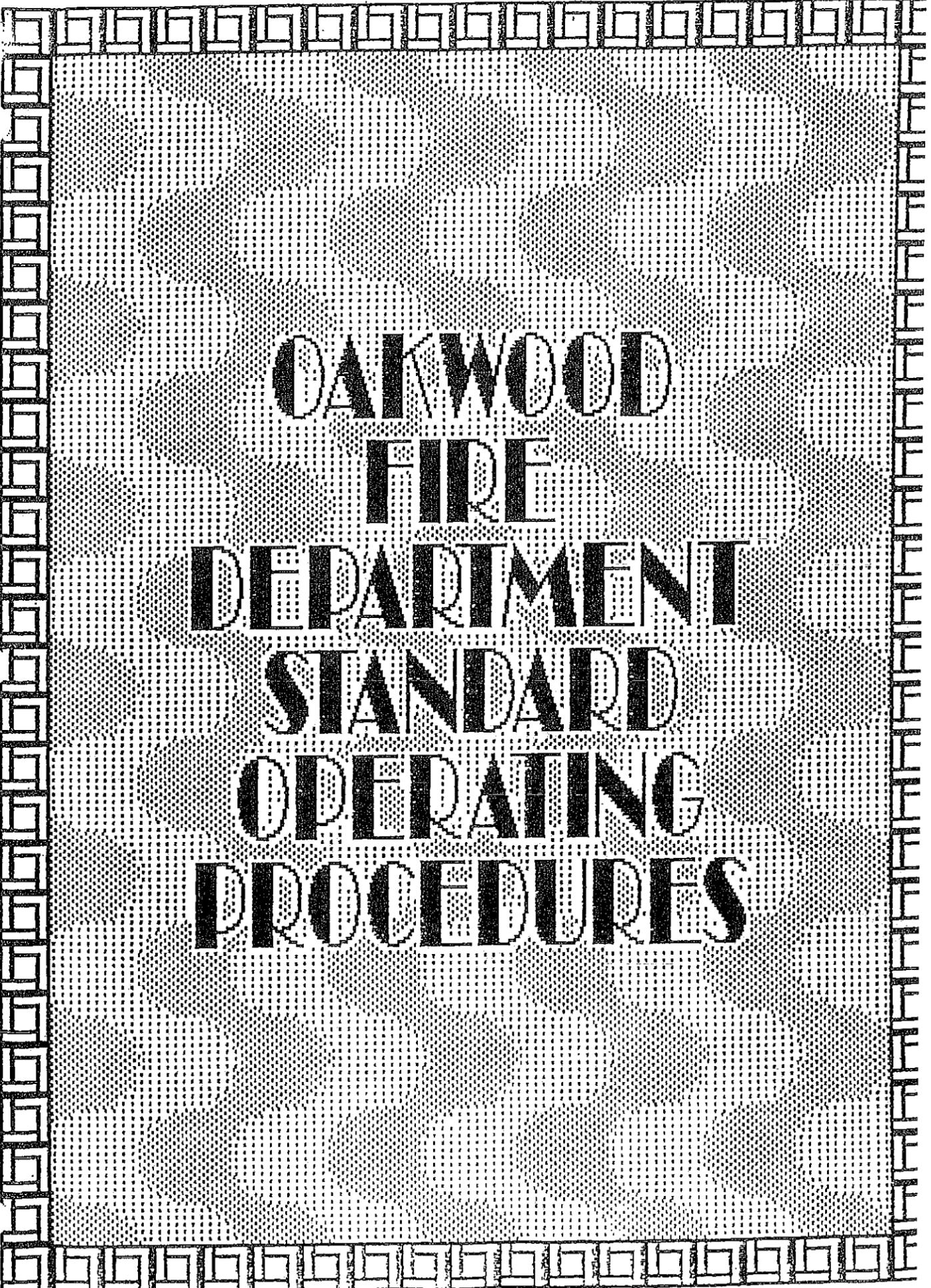
**VOTE YES:** Warren, Gaither, Callender, Hardin, Matlock, Davis, Williams

**MEETING ADJOURNED: 8:12pm**

Adopted/

Christine Morgan, Clerk of Council

Johnnie Warren  
Johnnie Warren, Council President



**OAKWOOD  
FIRE  
DEPARTMENT  
STANDARD  
OPERATING  
PROCEDURES**

February 10, 2003

TO: All Personnel

FROM: James Schade-Fire Chief

Subject: **Calling Off-Sick Leave**

In the event that you are ill or unable to make it to your scheduled shift, you are required to give as much notification as possible.

When calling in to notify your absence, make sure the shift OIC is aware so proper arrangements can be made. If possible, please notify at least two hours in advance.

If the Department is on a call, please notify Police Dispatch and follow up later with Fire Department personnel.

Repeated absences or multiple call offs will be addressed by Administration.

Please be courteous to others that are coming off shift, as well as to those coming on shift.

February 10, 23003

TO: All Personnel

FROM: James Schade-Fire Chief

**SUBJECT: Vehicle or Equipment Breakdown**

When a rescue squad or fire apparatus are O.O.S., the following procedure will be used.

When the Chief or Highest Ranking Officer are on duty, they shall be notified as soon as possible when one of the vehicles are out of service, and when they are back in service.

After hours and on weekends, they shall be notified when the equipment is out of service, after some determination had been made as to the problem of the vehicle.

Any time a defect is found on a vehicle, equipment or station facilities, an equipment service report shall be completed and shift OIC notified. The report should then be forwarded to the Fire Chief. It is the shift OICs' responsibility to inform new defects found that day to the oncoming shift OIC and forward service report to that equipment Officer.

The equipment repair sheet shall accompany the vehicle to the service garage. Upon repairing the defect the mechanic will note remarks and the sheets will be returned to that equipment Officer. The same will follow with any portable equipment sent out for repairs.

After a vehicle or equipment has returned from repairs, a thorough check of shall be done before placing it back into service. This is especially true if any pump valves or related items were repaired. This means running the pump and assuring all items function properly.

The above will be completed regardless of the time the vehicle or equipment returns.

February 10, 2003

TO: All Personnel

FROM: James Schade-Fire Chief

**SUBJECT: Rescue Squad Transport**

Victims attended to by the Oakwood Fire Department will be transported to one of three hospitals we service. They are Bedford, South Pointe, and Marymount. University Solon (AKA Solon St. Lukes) is also an approved site for transport.

If extenuating circumstances are encountered and the Medic in charge feels transport to another facility is warranted, the Rescue Squad personnel shall call the OIC for permission to transport there.

Permission is granted for maternity cases to be transported to other hospitals- provided Rescue Squad personnel feel they have enough time to transport.

When a victim is transported to a hospital as an emergency, that victim will normally be transferred in the hospital Emergency Department. Exceptions to this may be maternity or where transfer will cause harm to the victim and it's best to transfer such victim in the specialty unit.

Pre-arranged transport of people either to or from hospital: Squad personnel will take the people to their room or pick them up in their room. If transport is approved it is understood that adequate manning and equipment is available for this. In any event our squad will not be dispatched until the people are ready to go. If patients are to be transported for direct admitting, squad personnel shall notify charge nurse of facility if requested by Emergency room personnel to transport victim beyond Emergency room limits.

Hospitals on restriction;

- 1.) Advise the people of the restriction and strongly recommend another facility.
- 2.) If the people are insistent on going to that restricted hospital, transport there And advise the Emergency Department you are enroute.

If at any time fire personnel encounter a problem with hospital personnel- DO NOT DEBATE THE ISSUE- refer them to the Chief.

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February 10, 2003

TO: All Personnel

FROM: James Schade-Fire Chief

**SUBJECT: Seatbelts and Jump Seats**

All personnel shall use vehicle seat belts when the vehicle is in motion. This will provide additional safety to our personnel in the event of an accident.

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February 10, 2003

TO: All Personnel

FROM: James Schade-Fire Chief

**SUBJECT: Turnout Gear**

All firefighting personnel at the beginning of their tour will place their gear on the "On Duty" gear rack

Squad personnel will take/ have their turnout gear with them on the Rescue Squad.

Any Turnout Gear in need of replacement will be replaced as soon as possible after a report has been filed.

February 10, 2003

TO: All Personnel

FROM: James Schade-Fire Chief

**SUBJECT: Reports**

Appropriate reports will be made out any time a piece of fire apparatus is dispatched, including Squad. Incident, equipment check list, or all other required reports are to be completed.

All reports are to be filled out completely and clearly with the information needed for that incident.

Fire Department incident reports and squad reports are to be hand written in blue or black ink.

All calls will have written reports completed, including patient refusals.

All completed squad and fire reports will be filed in the Fire Chiefs mailbox.

All reports will be completed before going off duty.

Fire reports are to be completed by the shift OIC

All other reports are to be filed/ forwarded to the appropriate officer.

It will be the responsibility of the shift OIC to insure all reports are completed and all run information is recorded properly in the daily log book

February 10, 2003

TO: All Personnel

FROM: James Schade-Fire Chief

**SUBJECT: HazMat Activation**

- 1.) Fire department responds
- 2.) The type of incident, chemicals, injuries and damage are determined.
- 3.) Fire departments OIC will make a determination to handle this incident locally, contact HazMat team HCO for consultation or to activate the HAZMAT team for a response.
- 4.) If a consultation is needed; the fire department OIC will have the Oakwood Fire/Walton Hills dispatch notify Solon Fire Dispatch to page the HazMat HCO. Give a phone number you can be reached at by the HCO.
- 5.) If a full response is needed: the fire department OIC will have the Oakwood Fire/ Walton Hills dispatch relay all pertinent information to the Solon Fire Dispatch (440-248-1212) for a HazMat team response.
- 6.) The following information should be relayed if possible:
  - Nature of incident
  - Name of fire department requesting notification
  - Location of incident
  - Location of staging area
  - Call back number
- 7.) Activate incident command system
- 8.) Notify Chief
- 9.) Notify Police OIC of response

February 10, 23003

TO: All Personnel

FROM: James Schade-Fire Chief

**SUBJECT: DNR**

In the event that the Rescue Squad personnel are presented with a DO NOT RESUSCITATE order the following shall apply:

... While checking the victim (vitals etc.) the DNR shall be verified for accuracy. Verify it is in fact for that victim. It must be signed and notarized.

... Contact medical control for directions.

... Transport to the hospital if situation requires it.

... If the victim still has a pulse and there is a valid DNR, treatment may be given up to but does not include resuscitative measures.

**Take the DNR with you for our records!**

February 10, 23003

TO: All Personnel

FROM: James Schade-Fire Chief

**SUBJECT: Backing up Fire Apparatus**

When backing up fire apparatus or rescue squads a \* ground guide shall be used to help the driver safely back up the vehicle.

The only exception of this rule is at emergencies where it is not possible to have a ground guide.

\* Ground guide- an employee of the Fire Department.

February 10, 23003

TO: All Personnel

FROM: James Schade-Fire Chief

SUBJECT: **Carbon Monoxide**

Carbon Monoxide is an odorless, tasteless, colorless toxic and flammable gas that is deadly. It is a by product of a fuel burning processes. Many appliances such as furnaces, kitchen stoves, hot water heaters, automobiles, etc can produce carbon monoxide.

Carbon monoxide poisoning may be difficult to diagnose. Its symptoms are similar to the flu, which may include headache, nausea, fatigue, confusion, unconsciousness and dizzy spells.

Maximum safe working level for carbon monoxide is 50 parts per million (ppm) over an eight hour period in the general work place. Residential levels are not to extend nine (9) ppm over an eight hour average. These levels were determined by OSHA and the US Environmental Protection Agency.

If the dispatcher (or station personnel on an outside line) receives a call regarding Carbon Monoxide (CO), personnel shall;

Ask the caller if the CO detector is in alarm;

Ask the caller if anyone is experiencing any symptoms of CO poisoning.

If there are no symptoms the dispatcher shall notify the Fire Department for a NON-Emergency response to that location.

If there are symptoms are being experienced by the occupants, the dispatcher shall notify the Fire Department via Station Page for an Emergency response.

Station personnel responding are not required to be in full turn out gear.

The arriving company shall attempt to:

Verify that the alarm is in fact coming from a Carbon Monoxide Detector, and if the cause of the alarm is poor location of the detector, low battery indication, or a true alarm. Determine if anyone is exhibiting any symptoms of possible carbon monoxide poisoning; if so immediately evacuate and ventilate the premises

Treat the victims if necessary;

If readings over nine (9)ppm residential, Fifty (50) ppm commercial but under 100 ppm, prepare for possible evacuation. Circumstances will determine the appropriate actions.

Attempt to locate the source of the CO

February 10, 23003

TO: All Personnel

FROM: James Schade-Fire Chief

SUBJECT: **Water Rescue**

In the event that Oakwood Fire Department is called for a water rescue incident, the OIC shall do a quick size-up of the situation upon arrival. If the rescue is beyond our capabilities and requires special equipment we do not have:

Dispatch shall be notified to call the Valley View Fire Department for mutual aid 216-524-7200.

Try to give as much information as possible to facilitate Valley Views response.

Valley View can provide trained personnel and equipment (boats,etc) to effect a Rescue

If a body recovery is needed, they have dragging equipment. If divers are needed, the Hillcrest Technical rescue Team maybe called.

Depending on the information given on the initial call, the OIC may activate Valley View if it is warranted.

As usual additional equipment and personnel may be called for as needed.

**The Fire Chief shall be notified of any water rescue incident.**

**OAKWOOD FIRE DEPARTMENT**  
**STANDARD OPERATING PROCEDURES**

**February 10, 2003**

**TO: All Personnel**

**FROM: James Schade-Fire Chief**

**SUBJECT: DOA's**

Rescue squad personnel will assess the victim to decide status.

If the victim is not a candidate for resuscitation, rescue squad personnel will notify medical control of the situation. Rescue squad personnel will follow on line medical control and EMS protocol regarding "DO NOT RESUSCITATE." After the order "DO NOT RESUSCITATE" is given, fire or police personnel will first attempt to contact the attending physician to determine if he/ she will sign the death certificate.

Once the above is done, they will notify the Cuyahog County Coroners' office at 721-5610. All information will be relayed by either fire or police personnel on scene to the coroners office. The coroners representative will then either release the body or have the body picked up by their personnel.

If the body is released by the coroners office and the fire department is going to transport to a hospital, it will either be UH Bedford or Meridia Southpointe.

If funeral arrangements have been made for the pick up and the coroner, med control and the attending approve, the time of death must be given by the attending physician.

After they receive all the information, the fire department personnel can leave the scene. If the police stay on scene for the funeral home, it will be their decision.

**WALTON HILLS-** do to manpower restrictions, the Walton Hills Police want the body transported to UH Bedford before notification of the coroner, then Walton Hills Police must respond to UH Bedford to notify the coroners office.

**All transports of DOA's are to be NON\_EMERGENCY.**

In the event the body is decomposed to the point that transport will contaminaste the squad and personnel, requiring extensive out of service time, then transport will not be done by the fire department without permission of the Oakwood Fire Department OIC.

**OAKWOOD FIRE DEPARTMENT**  
**STANDARD OPERATING PROCEDURES**

**February 10, 2003**

**TO: All Personnel**

**FROM: James Schade-Fire Chief**

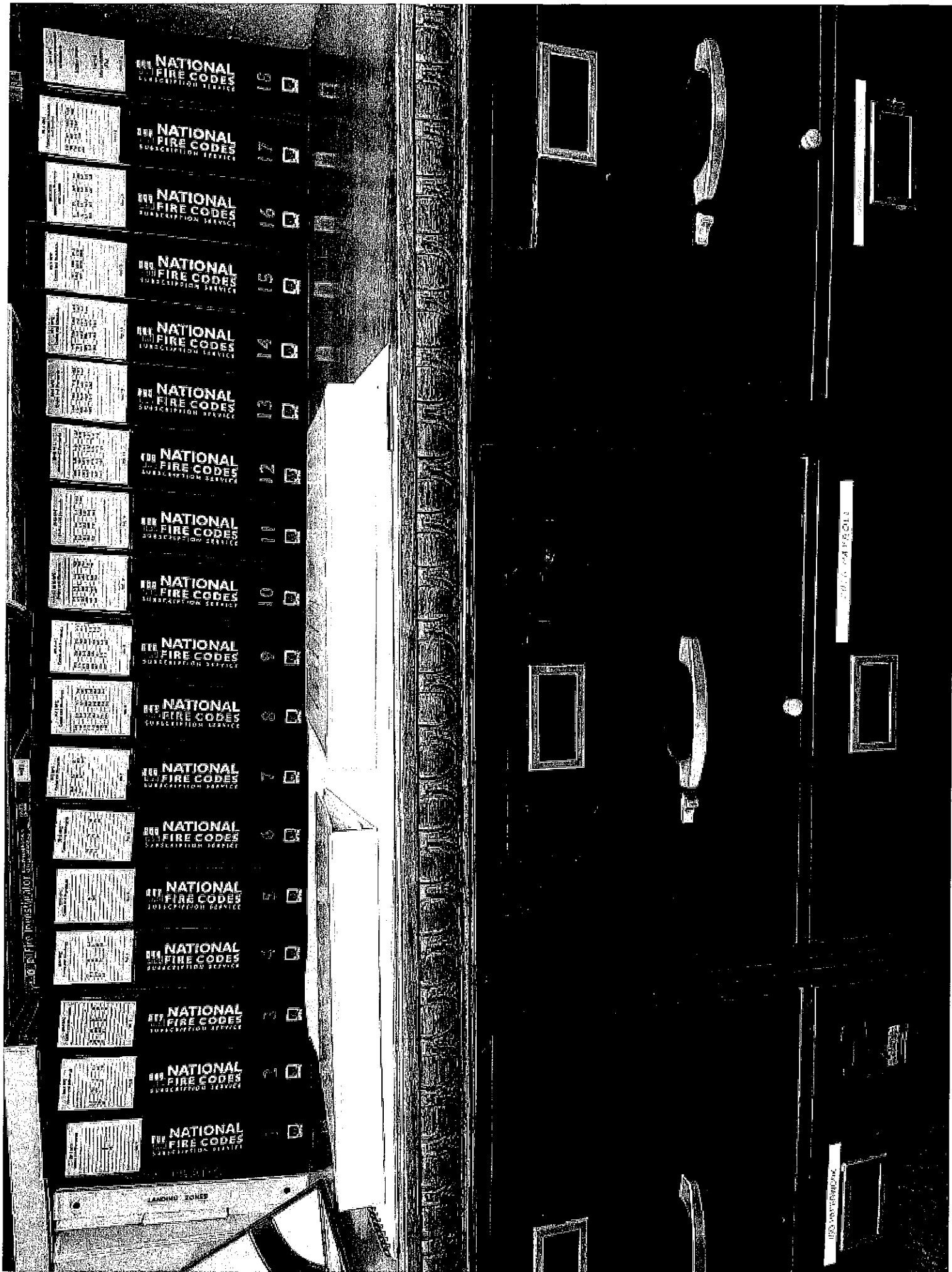
**SUBJECT: Daily Assignments**

Daily assignment duties will be as follows:

Drive and ride assignments shall be assigned by the shift OIC.

Deviation from this will be based on departmental need for proper operation.

It is the responsibility of all personnel to familiar with the operation of all apparatus and equipment.



NATIONAL  
FIRE CODES  
SUBSCRIPTION SERVICE

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NATIONAL  
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SUBSCRIPTION SERVICE

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SUBSCRIPTION SERVICE

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ALARM ZONES

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100-1000000000

**Ohio Fire Code**

**FIRE INSPECTION and  
CODE ENFORCEMENT**

**ffp**  
FIRE  
FIGHTING  
PUBLICATIONS

**FIRE INSPECTION and  
CODE ENFORCEMENT**

**ffp**  
FIRE  
FIGHTING  
PUBLICATIONS

**Ohio Fire Code**

**Ohio Fire Code**

binder

Payments

PAYMENT DATE	CHECK NUMBER	DESCRIPTION	PAYMENT AMOUNT	PURCHASE ORDER NUMBER
REMIT TO: LNEAL050 (LNEAL050 (LNEAL HOEFMAN & ASSOCIATES))				
11/19/2021	0000069092	PLANS EXAMINER-FITNESS STUDIO	1053.00	2021001198, 2021001198, 2021001198
10/29/2021	0000069029	FEDERAL METAL CO. ADDITION	360.00	2021001104, 2021001104
7/20/2021	0000068598	MCDONALD'S RENOVATIONS	360.00	2021000728
6/9/2021	0000068411	SWIFT FILTER REVIEW	150.00	2021000471
2/23/2021	0000068045	SOLOON CLUB APARTMENT REVIEW	243.00	2021000227, 2021000228
1/31/2021	0000067950	SAM'S CLUB REVIEW	180.00	2020001535
			\$2,346.00	
			\$2,346.00	