

**VILLAGE OF OAKWOOD
FINANCE MEETING
December 14, 2021
AGENDA
6:00 pm**

-
1. Call meeting to order
 2. Pledge of Allegiance
 3. Roll Call

Mayor	~ Gary V. Gottschalk
Law Director	~ Jim Climer/Ross Cirincione
Finance Director	~ Brian Thompson
Council President	~ Johnnie A. Warren
Council At Large	~ Elaine Y. Gaither
Councilman Ward 1	~ Chris Callender
Councilperson Ward 2	~ Eloise Hardin
Councilperson Ward 3	~ Melanie Sanders
Councilperson Ward 4	~ Patricia Rogers
Councilperson Ward 5	~ Candace Williams

Budget Meeting

Adjournment

THIS IS AN
IN PERSON
MEETING

VILLAGE OF OAKWOOD
COUNCIL MEETING
December 14, 2021
7:00 p.m.
AGENDA

1. Call Meeting to Order

2. Pledge of Allegiance

3. Roll Call

Council President	Johnnie A. Warren	Mayor	Gary V. Gottschalk
Council-At-Large	Elaine Y. Gaither	Law Director	James Climer
Ward 1 Councilman	Chris C. Callender	Finance Director	Brian L. Thompson
Ward 2 Councilperson	Eloise Hardin	Service Director	Tom Haba
Ward 3 Councilperson	Melanie Sanders	Chief of Fire	Jim Schade
Ward 4 Councilperson	Patricia Rogers	Police Chief	Mark Garratt
Ward 5 Councilperson	Candace S. Williams	Building Inspector	Daniel Marinucci
		Engineer	Ed Hren
		Recreation Director	Carlean Perez

- 4. MINUTES** – Motion to approve the minutes from the November 23, 2021, Finance meeting
Motion to approve the minutes from the November 23, 2021, Council meeting
Motion to approve the minutes from the November 23, 2021, Work Session

5. Correspondence from Clerk

6. Departmental Reports

MAYOR - GARY GOTTSCHALK
LAW DIRECTOR – JAMES CLIMER
FINANCE DIRECTOR – BRIAN THOMPSON
SERVICE DIRECTOR - TOM HABA
ENGINEER REPORT- ED HREN

FIRE CHIEF - JIM SCHADE
BUILDING INSPECTOR – DANIEL MARINUCCI
HOUSING INSPECTOR – N / A
POLICE CHIEF – MARK GARRATT
RECREATION DIRECTOR – CARLEAN PEREZ

- 7. Floor Open for Comments from Village Residents** on meeting agenda and comments in general *Village residents, please state your name, address, and the subject you wish to discuss for the record. Please limit your comments to five (5) minutes. Thank you! Please sign-in to speak*

Executive Session (if needed) – to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

8. Legislation

Ord 2021-10 AN ORDINANCE AMENDING ORDINANCE 2019-22 AUTHORIZING THE
Introduced 1-26-2021 by ESTABLISHMENT OF AN EXTERIOR HOME REPAIR ASSISTANCE PROGRAM
Mayor & Co
Moved to WS 2-23-21
As 2021-WS-06

Ord 2021-74
Introduced by Mayor &
Council as a whole
2nd Reading

AN ORDINANCE ENACTING A NEW CHAPTER 510 “FLYING MODEL AIRCRAFT/
UNMANNED AERIAL VEHICLES (UAVs)” OF THE CODIFIED ORDINANCES OF
THE VILLAGE OF OAKWOOD AND DECLARING AN EMERGENCY

Ord 2021-75
Introduced by Mayor &
Council as a whole
2nd Reading

AN EMERGENCY ORDINANCE AUTHORIZING THE REAPPOINTMENT OF ROSS
CIRINCIONE TO EMPLOYMENT WITH THE VILLAGE OF OAKWOOD

9. Adjournment

**VILLAGE OF OAKWOOD
WORK SESSION
AGENDA
December 14, 2021**

1. Call Meeting to order
2. Discussion by Mayor and Department Heads of matters to be brought to the attention of Council if present.
3. Questions of Mayor and Department Heads concerning Legislation or potential Legislation to be considered at future Council meetings.
4. Discussion of items of draft Legislation or potential Legislation to be considered at future Council meet

Legislation:

Fiscal Officers Certificate Present

Ord 2021-WS-05

Introduced 1-29-2021 by
Mayor & Council as a whole
2021-09 Moved to WS 2-23-21

AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF AN EXTERIOR HOME REPAIR ASSISTANCE PROGRAM FOR SINGLE FAMILY PROPERTIES LOCATED IN THE VILLAGE

Ord 2021-WS-26

Moved to WS 10/26/2021
Ord 2021-70 Pending Planning

AN ORDINANCE ENACTING REGULATIONS OF ELECTRONIC DIGITAL BILLBOARD SIGNS LOCATED IN THE VILLAGE OF OAKWOOD

Ord 2021-WS-27

Moved to WS 10/26/2021
Ord 2021-71 Pending Planning

AN ORDINANCE ENACTING SEVERAL CHANGES TO OAKWOOD VILLAGE CODIFIED ORDINANCES RELATED TO THE REGULATIONS OF SIGNS LOCATED WITHIN OAKWOOD VILLAGE

Res 2021-WS-28

Introduced by Mayor &
Council as a whole
12/14/2021

A RESOLUTION AUTHORIZING THE MAYOR AND ENGINEER TO MAKE APPLICATION TO THE CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR 2021, AND AUTHORIZING THE SIGNING OF CONTRACTS AND OTHER

Res 2021-WS-29

Introduced by Mayor &
Council as a whole
12/14/2021

A RESOLUTION AUTHORIZING THE MAYOR AND ENGINEER TO MAKE APPLICATION TO THE CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT COMMUNITY DEVELOPMENT SUPPLEMENTAL GRANT PROGRAM FOR 2022, AND AUTHORIZING THE SIGNING OF CONTRACTS AND OTHER DOCUMENTS RELEVANT THERETO, AND DECLARING AN EMERGENCY

New Resident Packets Procedure

Municipal Complex Hardin

Disaster Recovery Plan Hardin

Human Resources Hardin

Five-Year Plan Hardin

Employee Service Awards(every five years)

Council Committee Assignments

5. Matters Deemed Appropriate

6. Adjournment

To Codified? 1st Read _____ 2nd Read _____ 3rd Read _____ Under Suspension.

ORDINANCE NO. 2021-10

INTRODUCED BY MAYOR AND COUNCIL AS A WHOLE

AN ORDINANCE AMENDING ORDINANCE 2019-22 AUTHORIZING THE ESTABLISHMENT OF AN EXTERIOR HOME REPAIR ASSISTANCE PROGRAM FOR SINGLE FAMILY PROPERTIES LOCATED IN WARD 4.

WHEREAS, it is the finding of the Mayor and Council, based upon a variety of information and factors including a Housing Study performed by Chagrin Valley Engineering dated December 2018 and significant economic development planned for Ward 4, that it would be beneficial to the residents of Ward 4 and the Village as a whole to provide incentives and assistance to owners of single family housing units within Ward 4 in performing exterior repairs and maintenance to their properties; and

WHEREAS, Council has determined that economic circumstances and other developments within the Village have necessitated modifications to the Exterior Home Repair Assistance Program for residents of Ward 4 established in Ordinance 2019-22;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio that:

SECTION 1: That Ordinance 2019-22 which presently reads as follows:

SECTION 1: The Mayor and Council hereby authorize the establishment of the Ward 4 Exterior Home Repair Program (hereinafter “the Program”) for the years 2019 through and including 2023 to be administered by the Mayor or his authorized designee.

SECTION 2: Participants eligible for the Program shall be owners of single family residences in Ward 4 who shall submit applications on forms developed by the Administrator for reimbursement of 75% of qualifying expenses for exterior upgrades or repairs up to a total reimbursement of \$3,000.00 (75% of total project costs of \$4,000.00) for owner-occupied properties. Participation shall be limited to a total yearly expenditure of \$80,000.00 for the year 2019 and total yearly expenditures of \$148,750.00 for the years 2020 through 2023 from line item 101.7799.57161. All applications and expenditures shall be subject to approval by Council. Further criteria are set forth in Exhibit “A” attached hereto.

SECTION 3: Council hereby appropriates sufficient funds to effectuate the provisions contained in Section 2 hereof and the Director of Finance is hereby authorized to transfer the funds necessary to complete this expenditure from the available funds of the Village. The Director of Finance be and is hereby further

authorized to issue the fiscal officer's certificate necessary to make the expenditures as described in Section 2 hereof and is further directed to issue vouchers of the Village in the amounts and for the purposes expressed in Section 2 hereof, said amounts to be charged to the appropriately designated Fund.

SECTION 4: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the inhabitants of the Village of Oakwood being that the foregoing repairs and upgrades are necessary to preserve the environment and economic well-being of the Village and therefore this Ordinance shall take effect and be in force immediately upon its adoption and approval by the Mayor provided it receives at least five affirmative votes of the members of Council; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

be and hereby is amended to read as follows:

SECTION 1: The Mayor and Council hereby authorize the establishment of the Ward 4 Exterior Home Repair Program (hereinafter "the Program") for the years 2022 through and including 2025 to be administered by the Mayor or his authorized designee.

SECTION 2: Participants eligible for the Program shall be owners of single family residences in Ward 4 who shall submit applications on forms developed by the Administrator for reimbursement of 75 % of qualifying expenses for exterior upgrades or repairs up to a total reimbursement of \$3,000.00 (75% of total project costs of \$4,000.00). Participation shall be limited to 27 applications and a total yearly expenditure of \$80,000.00 per year totaling \$320,000.00 which, when combined with expenditures during 2019 and 2020, is a total program cost of \$403,250.00. All applications and expenditures shall be subject to approval by Council. Further criteria are set forth in Exhibit "A" attached hereto. Additionally, Council authorizes the total sum of \$96,750.00 to be expended during the years 2022 through 2025 for the beautification of the following intersections: a) Macedonia Road and Drake Road, b) Macedonia Road and High Road, c) Alexander Road and Hickory Road, and d) Alexander Road and Fair Oaks Road.

SECTION 3: Council hereby appropriates sufficient funds to effectuate the provisions contained in Section 2 hereof and the Director of Finance is hereby authorized to transfer the funds necessary to complete this expenditure from the available funds of the Village. The Director of Finance be and is hereby further authorized to issue the fiscal officer's certificate necessary to make the expenditures as described in Section 2 hereof and is further directed to issue vouchers of the Village in the amounts and for the purposes expressed in Section 2 hereof, said amounts to be charged to the appropriately designated Fund.

SECTION 4: The present version of Ordinance 2109-22 be and hereby is repealed.

SECTION 5: This Ordinance shall take effect at the earliest time permitted by law.

PASSED: _____

Johnnie A Warren, President of Council

Christine Morgan, Clerk of Council

Presented to the
Mayor _____

Approved: _____

Mayor, Gary V. Gottschalk

I, Christine Morgan Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that the foregoing Ordinance No. 2021 -10 was duly and regularly passed by this Council at the meeting held on the _____ day of _____, 2021.

Christine Morgan, Clerk of Council

POSTING CERTIFICATE

I, Christine Morgan, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that Ordinance No. 2021 – 10 was duly posted on the _____ day of _____, 2021, and will remain posted for a period of fifteen (15) days thereafter in the Council Chambers and in not less than five (5) of the most public places in the municipality as determined by the Council of the said Village.

Christine Morgan, Clerk of Council

DATED: _____

WARD 4 EXTERIOR HOME REPAIR PROGRAM

Purpose

To maintain and improve the physical condition and aesthetics of single-family properties located in Ward 4 of the Village in which significant economic development is planned thereby benefitting the entire Village.

Program Summary

- Participants eligible for the program shall be owners of single-family residences in Ward 4 who shall submit applications on forms developed by the Program Administrator.
- Participants may be eligible for reimbursement of 75 % of qualifying expenses for exterior upgrades or repairs up to a total reimbursement of \$3,000.00 (75% of total project costs of \$4,000.00) for owner-occupied properties.
- Participation shall be limited to a total yearly expenditure of \$80,000.00 for the years 2019 through 2026.
- Eligibility is limited to one (1) award per address during the term of the program.
- All work must be performed by qualified contractors who are licensed, bonded, insured & registered with the Village of Oakwood.
- Any applications not acted upon by Council because authorized funding has been committed for the year will be carried over to the following year unless withdrawn by the applicant.
- All applications and expenditures shall be subject to approval by Council.

Eligible Repairs and Improvements

Eligible projects may include exterior improvements such as roof repairs, siding replacement, siding repairs and/or painting, window replacements, installation or repair of driveways, new shutters, gutters and downspouts, pruning or removal of nuisance trees, etc. Improvements must comply with all applicable planning, zoning, building and other code regulations including all inspections and payment of any associated permit fees.

Reimbursement

Property owners are eligible for reimbursements as outlined above after submitting an application to the Program Administrator or his designee, an inspection of the improvements by the Chief Building Official or his designee, proof that all contractors and suppliers have been paid in full for services and materials provided for the project and Council approval.

ORDINANCE NO. 2021-74

INTRODUCED BY MAYOR AND COUNCIL AS A WHOLE

AN ORDINANCE ENACTING A NEW CHAPTER 510 “FLYING MODEL AIRCRAFT/UNMANNED AERIAL VEHICLES (UAVs)” OF THE CODIFIED ORDINANCES OF THE VILLAGE OF OAKWOOD AND DECLARING AN EMERGENCY

WHEREAS, the Village of Oakwood desires to enact a codified chapter that defines the regulations as they apply to the operation of any model aircraft, unmanned aircraft, drone, or other unmanned aerial vehicle within the Village of Oakwood;

NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio that:

SECTION 1. The Village of Oakwood hereby enacts a new Chapter 510 “Flying Model Aircraft/Unmanned Aerial Vehicle (UAV’s)” of the Codified Ordinances of the Village of Oakwood:

CHAPTER 510

FLYING MODEL AIRCRAFT/UNMANNED AERIAL VEHICLES (UAVs)

510.01 Operation

- (a) No person shall operate, within the village limits of Oakwood, any model aircraft, unmanned aircraft, drone, or other unmanned aerial vehicle (collectively, “UAVs”) which is controlled by radio, electronic, or similar free flight operation, by a person, computer, or machine on the ground or otherwise, in a manner such that the UAV flies within 1,000 feet of any of the following:
 - (1) Public or private school property, without the express written consent of the individual authorized to grant said consent. This would include all athletic facilities located on school property as well as all school buildings;
 - (2) All Village owned buildings, without the express written consent of the Mayor or Police Chief;
 - (3) Village owned water towers;
 - (4) Utility power sub stations;
 - (5) Active crime scenes;
 - (6) Active fire or accident scenes; and
 - (7) Cell towers.

- (b) In addition to the above, the following shall govern the use of said UAVs;
- (1) Sustained operation above any roadway is prohibited where such operation could impair drivers' line of sight, distract drivers, or come into contact with motor vehicles operating within said roadways;
 - (2) Operation to capture images of people on private property that would otherwise not be visible without the use of the UAV is prohibited;
 - (3) Operation before dawn and after dusk is prohibited, unless prior authorization has been given by the Chief of Police, or his or her designee; and
 - (4) No person shall equip any drone with any weapon such as a firearm, explosive device, incendiary device, ballistic knife, knife, zip gun or any other dangerous ordinance as described in sections 2923.11 or 2923.24 of the Ohio Revised Code or any similar device; and
 - (5) No person shall operate or control a UAV without the ability to see and maintain the unmanned aircraft in his or her line of sight throughout the duration of the flight.

510.02 Penalty.

- (a) Whoever violates this section is guilty of a misdemeanor of the first degree.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all applicable legal requirements.

SECTION 3. The Codifier is hereby instructed to insert the adopted Chapter 510 in the Oakwood Codified Ordinances.

SECTION 4. This Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health and safety of the Village including the fact that the irresponsible operation of unmanned aircraft poses a threat to public safety and therefore this Ordinance shall take effect and be in force immediately upon its adoption and approval by the Mayor provided it receives at least five affirmative votes of the members of Council; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____

Johnnie A. Warren, President of Council

Christine Morgan, Clerk of Council

Presented to the Mayor _____

Approved: _____

Mayor, Gary V. Gottschalk

I, Christine Morgan, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that the foregoing Ordinance No. 2021 - was duly and regularly passed by this Council at the meeting held on the _____ day of _____, 2021.

Christine Morgan, Clerk of Council

POSTING CERTIFICATE

I, Christine Morgan, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that Ordinance No. 2021 - was duly posted on the _____ day of _____, 2021, and will remain posted for a period of fifteen (15) days thereafter in the Council Chambers as provided by the Oakwood Village Charter and Ordinances.

Christine Morgan, Clerk of Council

DATED: _____

ORDINANCE NO. 2021-75

INTRODUCED BY MAYOR AND COUNCIL AS A WHOLE

AN EMERGENCY ORDINANCE AUTHORIZING THE RE-APPOINTMENT OF ROSS CIRINCIONE TO EMPLOYMENT WITH THE VILLAGE OF OAKWOOD

WHEREAS, Ross Cirincione desires to take his PERS retirement to which he is currently entitled, and continue to work for the Village of Oakwood in his current position as Assistant Law Director and Prosecutor; and,

WHEREAS, said employee brings valuable skill and experience to his position and his continued employment confers substantial benefits upon the Village and its citizens;

NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio that:

SECTION 1. The re-appointment of Ross Cirincione to the position of Assistant Law Director and Prosecutor be and the same is hereby confirmed immediately upon his respective retirement date.

SECTION 2. The said employee shall be re-appointed at his rates of pay in effect at the time of his respective retirement. Said employee presently receives and, in the future, shall be entitled to receive no other employment benefits beyond those mandated by law

SECTION 3. All provisions of all other Ordinances and Resolutions which are inconsistent with the provisions contained herein shall be modified accordingly.

SECTION 4. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village, the reason for the emergency being that the same relates to the daily operation of a municipal department and the ability to provide uninterrupted services to the citizens of the Village, therefore, provided it receives the two-thirds vote of all members of Council elected thereto, said Ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: _____

Johnnie A. Warren, President of Council

Christine Morgan, Clerk of Council

Presented to the

Mayor _____

Approved: _____

Mayor, Gary V. Gottschalk

I, Christine Morgan, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that the foregoing Second Amended Ordinance No. 2021- was duly and regularly passed by this Council at the meeting held on the _____ day of _____, 2021.

Christine Morgan, Clerk of Council

POSTING CERTIFICATE

I, Christine Morgan, Acting Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that the foregoing Second Amended Ordinance No. 2021- was duly posted on the _____ day of _____, 2021, and will remain posted for a period of fifteen (15) days thereafter as provided in the Village Charter.

Christine Morgan, Clerk of Council

DATED: _____

RESOLUTION NO. 2021–WS-28

INTRODUCED BY MAYOR AND COUNCIL AS A WHOLE

A RESOLUTION AUTHORIZING THE MAYOR AND ENGINEER TO MAKE APPLICATION TO THE CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR 2021, AND AUTHORIZING THE SIGNING OF CONTRACTS AND OTHER DOCUMENTS RELEVANT THERETO, AND DECLARING AN EMERGENCY

WHEREAS, Cuyahoga County, as an Urban County designated by the Department of Housing and Urban Development (“HUD”), receives and administers an annual entitlement from the Community Development Block Grant program through the Cuyahoga County Department of Development; and

WHEREAS, the Department of Development carries out various housing and community development activities with Community Development Block Grant (“CDBG”) funds including funding eligible activities carried out by other units of local government through the County’s Municipal Grant Program, which eligible activities include: a) community master plans; b) housing and commercial demolition; c) infrastructure; d) public safety; e) streetscapes; f) parks and playgrounds; or g) community and senior centers; and

WHEREAS, the Village of Oakwood is a local government eligible to receive CDBG funding for an eligible activity through the Municipal Grant Program; and

WHEREAS, The Mayor and Engineer have advised Council that CDBG funds may be available through the 2021 Community Development Block Grant program through the Cuyahoga County Department of Development in an amount not exceeding One Hundred Fifty Thousand Dollars (\$150,000.00), to fund improvements on Broadway Avenue as required to improve pedestrian safety on the sidewalks and to make all curb ramps compliant with the Americans with Disabilities Act (ADA).

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Maple Heights, County of Cuyahoga, and State of Ohio that:

SECTION 1. The Mayor and Engineer are hereby authorized and directed to make application, sign and file all necessary contracts and documents with the Cuyahoga County Department of Development for CDBG funding through the 2021 Community Development Block Grant program for the following project:

Broadway Avenue ADA Accessible Curb Ramps and Sidewalk Project

SECTION 2. The Mayor be and he is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance and further upon the recommendations of the Village Engineer, and approved as to form by the Village Law Director, in accordance with all authority granted to and limitations upon the Village Director of Finance.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village, the reason for the emergency being that it is necessary to timely submit the application

therefore, provided it receives two-thirds (2/3) of the vote of all members of Council elected thereto, said Resolution shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: _____
Johnnie A. Warren, President of Council

Christine Morgan, Clerk of Council

Presented to the
Mayor _____

Approved: _____

Mayor, Gary V. Gottschalk

I, Christine Morgan, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that the foregoing Resolution No. 2021-WS-28 was duly and regularly passed by this Council at the meeting held on the ____ day of _____, 2021.

Christine Morgan, Clerk of Council

POSTING CERTIFICATE

I, Christine Morgan, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that Resolution No. 2021-WE-28 was duly posted on the ____ day of _____, 2021, and will remain posted for a period of fifteen (15) days thereafter in the Council Chambers and in not less than five (5) of the most public places in the municipality as determined by the Council of the said Village.

Christine Morgan, Clerk of Council

DATED: _____

RESOLUTION NO. 2021-WS-29

INTRODUCED BY MAYOR AND COUNCIL AS A WHOLE

A RESOLUTION AUTHORIZING THE MAYOR AND ENGINEER TO MAKE APPLICATION TO THE CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT COMMUNITY DEVELOPMENT SUPPLEMENTAL GRANT PROGRAM FOR 2022, AND AUTHORIZING THE SIGNING OF CONTRACTS AND OTHER DOCUMENTS RELEVANT THERETO, AND DECLARING AN EMERGENCY

WHEREAS, pursuant to Section 714.02 of the Cuyahoga County Code, there is created the Cuyahoga County Community Supplemental Block Grant program to be administered in conjunction with and using the same grant process as the County Community Development Block Grant Program; and

WHEREAS, the Cuyahoga County Community Development Supplemental Grant (“CDSG”) program shall be administered by the Cuyahoga County Executive through the Cuyahoga County Department of Development; and

WHEREAS, the CDSG program shall be funded through the County Casino Revenue Fund as established in Chapter 709 of the County Code. Fifteen percent (15%) of the funds transferred into the Casino Revenue Fund annually shall be used to fund projects approved through the Cuyahoga County Community Development Supplemental Grant program; and

WHEREAS, CDSG funds are available to eligible municipal corporations to fund projects meeting a community development need related to the health or welfare of the community, which projects include: a) community master plans; b) housing and commercial demolition; c) infrastructure; d) public safety; e) streetscapes; f) parks and playgrounds; or g) community and senior centers; and

WHEREAS, the Village of Oakwood is a municipal corporation eligible to receive CDSG funding for an eligible activity through the Municipal Grant Program; and

WHEREAS, The Mayor and Engineer have advised Council that CDSG funds may be available through the 2022 Cuyahoga County Community Development Supplemental Grant program in an amount not exceeding Fifty Thousand Dollars (\$50,000.00), to fund the Village of Oakwood Branding Signs Project

NOW, THEREFORE BE IT RESOLVED by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio that:

SECTION 1. The Mayor and Engineer are hereby authorized and directed to make application, sign and file all necessary contracts and documents with the Cuyahoga County Department of Development for CDSG funding through the 2022 Cuyahoga County Community Development Supplemental Grant program for the following project:

Village of Oakwood Branding Signs Project

SECTION 2. The Mayor be and he is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance and further upon the recommendations of the Village Engineer, and approved as to form by the Village Law Director, in accordance with all authority granted to and limitations upon the Village Director of Finance.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village, the reason for the emergency being that it is necessary to timely submit the application therefore, provided it receives two thirds (2/3) of the vote of all members of Council elected thereto, said Resolution shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise from and after the earliest period allowed by law.

PASSED: _____

Johnnie A. Warren, President of Council

Christine Morgan, Clerk of Council

Presented to the
Mayor _____

Approved: _____

Mayor, Gary V. Gottschalk

I, Christine Morgan, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that the foregoing Resolution No. 2021 – WS-29 was duly and regularly passed by this Council at the meeting held on the _____ day of _____, 2021.

Christine Morgan, Clerk of Council

POSTING CERTIFICATE

I, Christine Morgan, Clerk of Council of the Village of Oakwood, County of Cuyahoga and State of Ohio, do hereby certify that Resolution No. 2021-WS-29 was duly posted on the _____ day of _____, 2021, and will remain posted for a period of fifteen (15) days thereafter in the Council Chambers and in not less than five (5) of the most public places in the municipality as determined by the Council of the said Village.

Christine Morgan, Clerk of Council

DATED: _____

VILLAGE OF OAKWOOD
COUNCIL FINANCE MEETING MINUTES
November 23, 2021

ATTENDED

Johnnie A Warren – Council President
Elaine Gaither – Council-at-Large
Eloise Hardin-Ward 2
Patricia Rogers-Ward 4

Brian Thompson-Finance

ABSENT

Chris Callender-Ward 1
Melanie Sanders-Ward 3
Candace Williams-Ward 5

Gary Gottschalk-Mayor
Jim Climer-Law Director

Meeting opened at 6:19 by Warren.

Pledge of Allegiance and attendance taken.

Thompson: I wanted to start the meeting going back and refresh or just taking a first look at the October numbers where we were throughout the end of October 21. Our favorable revenue budget is about 83%. Looking at our revenues, I collected .79% of my projection. Some of this is off to timing. I am due to get a settlement sheet for our property taxes and some other general fund revenue coming in, so we'll how that turns out by November. So, that is that .79. As you scroll down looking through the general fund, the majority of the departments are under that .83%. I put some notes by the ones where my variance is really off by the .83 and it's going back to some of these we discussed earlier in the year. On the rubbish disposal, which is a contractual service at .93. The Council Clerk is used up. That's because ultimately, I had to pay her out her accrual balances for the year, so I am going to have to make an adjustment to move that up before the end of the year to accommodate just the rest of the payments for the current Council Clerk throughout the end of the year. The mayor's court is at .86. What happened in '20, we didn't have a whole lot of traffic through court with COVID. But then it started to come back this year so just need some type of slight adjustment to cover those costs. The cases we are doing in Bedford, we have to pay for them. So, that is why it's a little off on there when I looked at it. Public land and buildings are just a contractual service as well. In the overall general fund, we had a .76 and if you at the year-to-date revenue at \$7,432,000. I am at \$7,190.00. I somewhat of an excess maybe. About \$242,000 that I've collected more than I spent throughout the year. That's where we're at for the general fund. **Hardin:** Where is that \$242.... **Thompson:** You look at the revenue year to date; the \$7,432,665 and the year-to-date expenses at \$7,190,248. So, about at \$242,000. **Hardin:** I got it. **Thompson:** Second page, I try to keep you abreast of the senior and rec fund spending year to date. The FCMR, just showing the revenue and expenses. These ratios are pretty much in line. As you know, at the end of the year, we kind of support the senior fund and the rec fund expenditure levels through transfers from the general fund that we schedule throughout the year when we start our budget process. **Hardin:** We don't have to transfer this year. **Thompson:** No. He's been doing some things with that rec fund. Not a whole lot with the senior, so I am closely watching it as we move through. But I am sure he will have some transfer down to the rec fund for sure. **Hardin:** The last flyer we got, there is not that much to be done. **Thompson:** There is probably not. I didn't see the flyer. But this is what he did accomplish this year. He did have classes that were not to full capacity like they were pre-2020. There were some expenses involved and there was an expense for the Bedford school bus to transport some of the kids. So, he did kind of get the program back up and running this year. He will probably go into detail when he goes over his budget for the senior, the rec and he has his as well. **Hardin:** When is he doing his budget? **Thompson:** Of course, he is swamped with these projects. He started working on them. A lot of them, if you look at the end, we can jump ahead before we discuss some of these budgets if you take this big packet right here. Look at that last page. I kind of tried to project the general fund budgets we reviewed through tonight. Then, the general fund budgets to discuss. So, we had the fire, public service, building. And a lot of them I am meeting by 11:30 for a final review. The fire department is meeting with me tomorrow. They are putting together a packet, but I wanted to do a final review for that, and we were looking over some of the EMS information as well. The law department, he kind of gave me his budget. He didn't really have any changes but wanted to have him in a meeting when we have an hour before a meeting in case you have any in-depth questions about what he is doing in his budget. It's pretty much the same. In the health and general services, I am waiting

for my final property and casualty insurance figures coming up. I know we had some discussion this year where we wanted to make sure we had cyber security in our insurance. You know hackers get into you information and they have a ransom of \$4-\$5 million for your information. So, they were evaluating that to add to the policy. **Hardin:** I am surprised that the State has not required certain things.... **Thompson:** Yes, it should be coming down as an ORC type thing that they have requirements because it definitely affected communities across the country where they were holding their information for ransom. I am waiting for my healthcare forecast numbers for 2022. Some of the admin costs were coming in pretty favorably when I had a meeting about a month ago. But I am waiting on the forecast for '22. **Hardin:** We have not decided on an actual alternate. **Thompson:** We have a template for an alternate but it's nothing finalized or final decision. I have presented a template to you that Jim Love had given. **Hardin:** Would you at the first of the year, can we have a special meeting on that? **Thompson:** Yes. I can bring Jim back as well. He can really give us some clarity. **Hardin:** Is that okay with the rest of council? **Thompson:** Okay. The Bedford School revenue share, I am working on the final compilation per the agreement terms we have every year. A lot of times, some of those agreements expire, some come in to play new of what we share of our income tax income with the schools. So, I am working on that compilation. The Mayor's Court kind of some of the same thing, with more activity so I want to nail down that with the clerk in the courts. The only thing left; I am working with Ed on SCMR/Sanitary Sewer on what streets. We talk to Tommy usually. We kind of know what the salt bed is, but Tommy gives us incite on if it's going to be striping around the Village. Ed gives me a synopsis on the streets they want to do in agreements with the Mayor. So, we are working on that. **Warren:** I thought we had already approved the salt for this year. **Thompson:** Yeah, I will kind of go back and revisit to sure up with Tom what kind of tonnage he is required to get, and he'll give me those numbers by the current costs. I can put that in the budget. This recreation and senior are of course the Mayor like the one up top. I am just working up some final capital and bond numbers for next year with my bond counsel. Those pretty much stay steady. We already scheduled in to make the payments. The only thing we are looking at now that will save us some money is in the past, we had some bond deals that may have been 4 or 5 percent. So, we are trying to restructure those like down to the current rates. **Hardin:** Can you give us the updated.... **Thompson:** Yes, I will give you the updated sheet on what we paid down and what's left on all of them. **Hardin:** Thank you. **Thompson:** So, that is kind of a real forward on where I am at with the rest of those budgets. I guess the scheduling we can come up with is how we can accomplish finishing out everything for the 2022 projections. So, we want to start through probably from the top with the budgets that I have stapled together. I kind of put it all together, put a cover sheet in front of everything and the first one is the traffic control budget. The format I was doing is giving the 2019 year to date, 2020 year to date, a '21 budget and where we are through 10/31 as it relates to the '21 budget, the '22 projected and the change. This traffic control is just one young lady. I am sure everyone knows Ms. Dixon, Brenda Dixon. I actually saw her today. I think she does 1 hour a day. I forgot the location almost every time she works. This is pretty much encompassed her salary the one day she works. Pretty much just got her salary expenses in there and any small potential repairs and maintenance for anything at that corner. It's only a \$250 increase for her budget. The next one is the animal control budget. The contract is on file in the police department. Today, he advised me that it is going to be increasing some. His retainer costs are going up. He has a retainer cost. He covers certain services but if he has to go out and get additional things, then it's additional for the month. I have been having it at \$11,000. I raised it to \$13,000 to accommodate. He said that should be sufficient. They are working on the final contract eventually to present and ask any questions. I kind of added a bill that I recently got. You can see on the monthly retainer, he has about \$700 and then he added an additional \$20. Looks like he's done some trapping service to dispose of racoons. So, that was a little brief invoice for you to look at. The streetlight budget, I kind wanted to be a little more one point cause this is where I have my variance ratio. I had \$102,000 for '21. I am already at \$94,000. So, I set it about \$10,000 a month for the streetlight utility so I put it at \$120,000. **Warren:** Seems like one of them is out in the front when you pull into this parking lot. You can't see anything. I am having to really look for the driveway. **Thompson:** I actually talked to Ed and he said he is going to be working with me on some of the NOPEC grant we got. He said he can change out the bulbs on Broadway to LED. The Mayor likes the sodium yellow, but I think the LED will be a definite improvement on Broadway. So, that may be something he can accomplish with some of those NOPEC grant money to change those lightbulbs which will probably be really good. **Gaither:** So, we are going up \$18,000? **Thompson:** Yes, I am going to raise it to \$18,000 because my variance is off this year. I'm not only going to raise it, but I've called to have our rep come out here to review the rates. They are state structured through public utilities commission, but I would still like to spot check it. I want to set the budget a little higher. **Hardin:** Brian, you are going to be at the regular meeting. So, Mr. President and Council, I have a note that to ask for support of the community to deal with the utilities. We have one section over in Ward 2 that we have outages like you wouldn't believe. **Thompson:** This is actual big outages. **Hardin:** Something is wrong. So, if Mr. President if we could talk about it? So, when you have him come out then, maybe we can do it all in one. **Thompson:** Yeah, I will make note to address. **Hardin:** The

objective is to pull the study. We want to know statistically how many outages they had, how long, have they done anything? **Thompson:** So, the improvements. Okay, so that is the street lighting. The planning, BZA and architectural review budget. This is just the meetings that they have. I am not sure how many anticipated meetings may have to happen before any new development next year. I have been setting this around \$12,000. We are up to \$7,300 this year. We had \$4,400 last year and about \$12,000 in '19. So, I am just setting it back at the 2021 level for the potential meetings they may have. They get \$50 a meeting. If you are leading the meeting, you get \$55 and that is set by ordinance, so no real changes there. The engineer salary budget per ordinance 2020-04, no changes there. I have to touch base with Ed. I don't think he proposed any changes there. This refuse collection budget. I ended up raising that about \$7,000 because this is one of my variances that were off as well. I was actually reviewing with my accountants payable person in my department, looking at the history on the bills. I asked her what they were actually running but at some point, I think it is probably time to (the guy's name is Vince), maybe revisit and take a look at these bills to make sure things are moving on point as we have the agreement with them. **Warren:** What I am trying to figure out, when you are saying that what we are going to ask him does he want us to pay him an additional \$15,000 a year? **Thompson:** He don't get a salary. This is all based on the billing, and I know it's some small billings on there that have some overages on some of the dumpster pick up here. But I would just like to meet with him. It's been a year and a half since we really didn't meet during COVID or anything. Just to spot check and make sure everything is on point. **Warren:** ... they are averaging about \$11,000 a month. **Thompson:** It's about \$9,800 when I looked at it. **Warren:** But I am just going by year-to-date expenses. If you divide 10 months into \$110,000 that's \$11,000. **Thompson:** I know I looked at the bill and there are some overages. Historically, it's been about \$107,000. **Warren:** Because the year-to-date expenses for 12/20, was \$115,000; for 12/2019, it was \$107,178. **Rogers:** Has he been charging us for the recycling bins? **Thompson:** Those are some of the questions I would like to discuss in a meeting with him so I can clearly understand. Revisit the agreement. Do you remember, Johnnie on where we were.... We actually took out a portion of the bond to pay, I think, when we were getting those garbage cans. It was like \$30,000. So, I don't know if it's an incremental charge for something in here. But I will revisit is with him and I will get back to you with a report once I get with Vince and Tommy. **Rogers:** If there were extra cans, the residents were supposed to pay for them. And if they got recycling bins, the residents are supposed to pay for them. That was the original. **Warren:** *inaudible-multiple speaking*...like \$6 a month. **Thompson:** And probably see if it's for a set tonnage as well. Because you know on the flipside, we get royalties for the transfer station. They pay me every month. But it's close to what we pay out but it's not exact. We are paying a little more than the royalties we are getting back. He sends me a tonnage report every month, they send the check for the royalties, but they also have a requirement to file those numbers with the County. Because I remember when I had to do a historical look back, that's where some of the old records that Vince couldn't retrieve which are required by the state law to file those downtown. That's how I was able to see some of the numbers. I think it's a good idea to spot check and have a meeting with those guys and make sure everything is in the right direction. **Hardin:** Especially if we're going to pay another \$7,000. **Thompson:** We got the senior van budget. I don't know if you guys know that John retired this year. He was always part time, so we didn't owe him any accruals. He got sick for a minute and he ended up saying he had to retire. We do have Noku (SP) and Willie of course. So, I kind of scaled down the numbers a little bit. It ended up being \$4,400 because it wasn't as high a pay as paying John. Some of these repairs kind of fluctuate. I kind of left them where they were. A lot of times we kind of evaluate them in house with Tommy to see what he can do. But sometimes we have to send it to Ford to actually get fixed. **Hardin:** So, you're just going to go with those 2 drivers? You're not going to replace John? **Thompson:** At this time, I'm not sure. Willie may be on the same path that he may not be.... **Warren:** He don't look like he's getting around that much. **Thompson:** That's what I am saying with his cane and stuff. **Hardin:** I only see Noku. That is the only person I see driving. **Thompson:** He's Monday, Tuesday all day, half day Wednesday and Clompton picks up after that. That pretty much brings us back to the summary of our original discussion. We can nail down some dates. I know before we may have one day where we are driving through a lot of these. I think the key is, I have to put the pressure on Mayor to finish his, the rec and the senior. I don't know if he wants to set some of his levels where he was last year, but he likes to go through that full scale projections of all the programs he is anticipating for next year. Fire is definitely ready next. I've got about 85% of their budget. We just need to tweak some things on the EMS side. So, how many council meetings we have left? **Morgan:** Two. December. **Thompson:** Maybe we can squeeze a day that is not a meeting. **Morgan:** I have a sheet and I am going to send it down. Pretty much everybody I have what their schedules are going to be like. Ms. Gaither and Ms. Rogers, if you don't care just check of the days that you think you will be available for those real quick. **Thompson:** That will pretty much conclude the numbers stuff I was bringing to you tonight. **Warren:** Can I get a motion to adjourn? Rogers, Gaither

MOTION TO ADJOURN by Rogers; Seconded by Gaither
VOTE YES: Warren, Gaither, Hardin, Rogers
MEETING ADJOURNED: 6:45pm

Adopted _____

Christine Morgan, Clerk of Council

Johnnie Warren, Council President

Revenue/Budget ratio report Month Ending October 2021

Finance Committee Meeting 11-23-21

Budgeted Revenue ratio = .83%

Max Ratio Limit = .83/100%

General Fund	Projected Revenue	YTD Revenue 10/31/2021	Actual Budget/Revenue ratio
General Fund Revenue	\$ 9,387,175.00	\$ 7,432,665.00	\$ 0.79
Beginning Balance	\$ 170,401.16		
Total	\$ 9,557,576.16	\$ 7,432,665.00	

Expense/Budget ratio report Month Ending October 2021

Budgeted expense ratio = 83%

Max Ratio Limit = .83/100%

General Fund	100% Appropriations	YTD Expenses 10/31/2021	Actual Budget/Expenses ratio
Police	\$ 2,334,394.36	\$ 1,708,523.28	0.73
Fire	\$ 2,274,213.51	\$ 1,777,583.50	0.78
School Guard	\$ 7,650.00	\$ 5,174.00	0.68
Dog Warden	\$ 11,000.00	\$ 8,299.00	0.75
Auxiliary	\$ 50,000.00	\$ 17,800.03	0.36
Misc Contractual-utility	\$ 106,000.00	\$ 83,103.62	0.78
Building	\$ 304,700.00	\$ 176,851.54	0.58
Service Department	\$ 522,900.00	\$ 390,779.40	0.75
Rubbish Disposal	\$ 118,000.00	\$ 110,078.33	0.93 Contractual Services
Council Clerk	\$ 57,902.00	\$ 57,975.04	1.00 Seperation Pay Retire
Council	\$ 176,161.01	\$ 86,553.81	0.49
Mayor	\$ 262,350.00	\$ 168,026.68	0.64
Mayors Court	\$ 174,225.00	\$ 149,988.17	0.86 Collections Adj
Finance	\$ 284,900.00	\$ 228,702.95	0.80
Legal Administration	\$ 148,700.00	\$ 111,192.06	0.75
Engineer	\$ 42,900.00	\$ 31,170.51	0.73
Pub/Lands and Building	\$ 86,300.00	\$ 81,494.91	0.94 Contractual Services
Senior Van	\$ 66,600.00	\$ 38,217.60	0.57
Bedford Schools	\$ 85,000.00	\$ -	0.00
Summer Employment	\$ 2,400.00	\$ -	0.00
Board of Commissions	\$ 13,200.00	\$ 8,086.18	0.61
H/B Operational Contr.	\$ 2,368,663.93	\$ 1,950,647.49	0.82
Total General Fund	\$ 9,498,159.81	\$ 7,190,248.10	0.76

Expense/Budget ratio report Month Ending October 2021

Desired expense ratio = 75%

Max Ratio Limit = .75/100%

Special Revenue Fund

Finance Committee Meeting 11-23-2021

<u>Revenue</u>	Projected Revenue	YTD Revenue 10/31/2021	Actual Budget/Revenue ratio
Senior Fund-208	\$ 124,500.00	\$ 30,000.00	0.24
Recreation Fund-204	280,500.00	\$ 43,660.00	0.16
SCMR	\$ 1,270,010.00	\$ 494,618.77	0.39

<u>Expenses</u>	100% Appropriations	YTD Expenses 10/31/2021	Budget/Expenses ratio
Senior Fund-208	\$ 128,899.01	\$ 56,689.21	0.44
Recreation Fund-204	\$ 278,870.00	\$ 135,932.89	0.49
SCMR	\$ 918,867.22	\$ 661,087.08	0.72

2022

TRAFFIC CONTROL BUDGET

		2019	2020			
		Y-T-D	YTD		YTD	PROJECTED 2022
VILLAGE OF OAKWOOD - TRAFFIC CONTROL 2022 BUDGET PROJECTION	EXPENSES	THRU 12-31-20	BUDGET	THRU 10-31-21	PERMANENT APPROPRIATIONS	CHANGE
TRAFFIC CONTROL						
1114.51110 SCHOOL GUARD WAGES	5,857.54	6,283.75	6,050.00	5,775.02	6,200.00	150.00
1114.51120 PERS	817.36	877.81	1,175.00	984.67	1,000.00	(175.00)
1114.51140 MEDICARE	84.94	91.14	125.00	119.22	200.00	75.00
1114.52160 TRAFFIC SIGNAL	-	1,428.35	-	-	-	-
1114.52230 ELECTRIC	4,032.88	-	-	-	-	-
1114.53140 REPAIRS & MAINT.	603.38	-	300.00	-	500.00	200.00
1114.54110 OTHER EXPENSES	37.04	-	-	-	-	-
1114.55110 EQUIPMENT	88.93	-	-	-	-	-
TOTAL TRAFFIC CONTROL	11,522.07	8,681.05	7,650.00	6,878.91	7,900.00	250.00

2022

**ANIMAL CONTROL BUDGET
(CONTRACT ON FILE IN POLICE DEPARTMENT)**

	2019	2020				
	Y-T-D	YTD				
VILLAGE OF OAKWOOD - ANIMAL CONTROL 2022 BUDGET PROJECTION	EXPENSES	THRU 12-31-20	2021	EXPENSES	PROJECTED 2022	CHANGE
			BUDGET	THRU 10-31-21	PERMANENT	
ANIMAL CONTROL					APPROPRIATIONS	
1115.52150 DOG WARDEN	10,067.00	10,288.00	11,000.00	8,299.00	13,000.00	2,000.00
TOTAL ANIMAL CONTROL	10,067.00	10,288.00	11,000.00	8,299.00	13,000.00	

A & S Animal Control



Municipal Animal Control - Wild Animal Trapping

BILL TO:

VILLAGE OF OAKWOOD
24800 BROADWAY AVENUE
OAKWOOD VILLAGE, OHIO 44146
ATTN: FINANCE DEPARTMENT

TERMS

CHARGES FOR OCTOBER 2021

DATE

10/31/2021

INVOICE #

2021-10-011

MONTHLY RETAINER AMT

\$700.00

DATE ADDRESS SERVICE AMOUNT

10/12/2021 25684 TRYON TRAPPING SERVICE-SET TRAP FOR GROUNDHOG UNDER FRONT PORCH \$0.00
10/13/2021 7230 KENTUCKY EMERGENCY SERVICE CALL-CANCELED IN ROUTE TO LOOSE DOG, OWNER FOUND \$0.00
10/13/2021 25684 TRYON TRAPPING SERVICE \$0.00

10/14/2021 25684 TRYON TRAPPING SERVICE-REMOVED & DISPOSED OF 1 RACCOON \$20.00

10/15/2021 26433 SOLON SERVICE CALL-FERAL CAT RAN OFF & COULD NOT GET NEAR. IT IS EATING AT DUMPSTERS & HAS PLASTIC \$0.00

10/15/2021 26463 SOLON EDUCATED AND ADVISED ON SNAKE SEEN IN BASEMENT OF APARTMENT, CURRENTLY GONE \$0.00

10/15/2021 25684 TRYON TRAPPING SERVICE-REMOVED & DISPOSED OF 1 GROUNDHOG \$20.00

10/18/2021 7271 GLENSHIRE TRAPPING SERVICE-SET TRAP FOR SKUNK UNDER BACK DECK \$0.00

10/18/2021 26433 SOLON TRAPPING SERVICE-SET TRAP FOR CAT WITH PLASTIC STUCK AROUND BODY \$0.00

10/19/2021 7271 GLENSHIRE TRAPPING SERVICE \$0.00

10/19/2021 26433 SOLON TRAPPING SERVICE \$0.00

7368 Oakhill Road • Oakwood Village, Ohio 44146 • (440) 232-2964 • Fax (440) 439-0534

PLEASE MAKE CHECKS PAYABLE TO A & S ANIMAL
CONTROL. PLEASE INCLUDE INVOICE NUMBER ON
CHECK.

GRAND TOTAL \$800.00
SUBTOTAL \$800.00
TAX \$0.00

DATE	ADDRESS	SERVICE	AMOUNT
10/20/202	7271 GLENSHIRE	TRAPPING SERVICE-REMOVED & DISPOSED OF 1 RACCOON	\$20.00
10/21/202	7271 GLENSHIRE	TRAPPING SERVICE-REMOVED & DISPOSED OF 1 RACCOON	\$20.00
10/21/202	205 OAKLEAF	EMERGENCY SERVICE CALL-SEARCHED AREA FOR SICK RACCOON, UNABLE TO LOCATE	\$0.00
10/22/202	23065 BROADWAY	EMERGENCY SERVICE CALL-REMOVED & DISPOSED OF 1 SICK RACCOON IN PARKING LOT	\$20.00
10/22/202	7271 GLENSHIRE	TRAPPING SERVICE	\$0.00
10/22/202	7400 OAKLEAF	SERVICE CALL-P/U 1 DOG, RTO MARIYAH REED 7299 WRIGHT AVE OAKWOOD	\$0.00
10/22/202	26385 RED FOX TRAIL	ADVISED ON KITTEN RES IS HOLDING, SHE DECLINED SERVICE @ THIS TIME & WILL CALL BACK IF NEEDED	\$0.00

2022

STREET LIGHTING BUDGET

		2019	2020				
		Y-T-D	YTD		YTD	PROJECTED 2022	
VILLAGE OF OAKWOOD - STREET LIGHTING 2022 BUDGET PROJECTION	EXPENSES	THRU 12-31-20	2021 BUDGET	EXPENSES	THRU 10-31-21	PERMANENT APPROPRIATIONS	CHANGE
STREET LIGHTING							
1118.52150 MISC. CONTRACTUAL(LIGHT BILL)	856,91	637.78	3,000.00	637.78	1,000.00		(2,000.00)
1118.52230 ELECTRIC UTILITY	93,859.44	94,358.64	102,000.00	94,358.64	120,000.00		18,000.00
TOTAL STREET LIGHTING	94,716.35	94,996.42	105,000.00	94,996.42	121,000.00		16,000.00

2022

PLANNING, BZA, ARCH BUDGET

VILLAGE OF OAKWOOD - PLANNING, BZA, ARCH. 2022 BUDGET PROJECTION	2019 Y-T-D EXPENSES	2020 YTD EXPENSES THRU 12-31-20	2021 BUDGET	YTD EXPENSES THRU 10-31-21	PROJECTED 2022 PERMANENT APPROPRIATIONS	CHANGE	
PLANNING, BZA, ARCH.							
7754.51110 BOARDS COMPENSATION	11,817.42	4,458.60	12,000.00	7,362.42	12,000.00	-	
7754.51120 PERS/FICA	421.67	237.75	500.00	338.65	500.00	-	
7754.51140 MEDICARE	638.35	235.83	700.00	385.11	700.00	-	
7754.54110 OTHER EXPENSES	-	-	-	-	-	-	
7754.57150 LEGAL ADS	-	-	-	-	-	-	
TOTAL PLANNING, BZA & ARCH.	12,877.44	4,932.18	13,200.00	8,086.18	13,200.00	-	

2022

**ENGINEER SALARY BUDGET
PER ORDINANCE (2020-04)**

VILLAGE OF OAKWOOD ENGINEER 2022 BUDGET PROJECTION	2019 Y-T-D EXPENSES	2020 YTD EXPENSES THRU 12-31-20	2021 BUDGET	YTD EXPENSES THRU 10-31-21	PROJECTED 2022 PERMANENT APPROPRIATIONS	CHANGE
ENGINEER						
7706.51110 RETAINER FEES-PER LEGISLATION 2017-50	38,000.02	34,795.55	34,000.00	27,076.87	34,000.00	-
7706.51120 PERS	4,243.12	5,320.02	4,300.00	3,701.06	4,300.00	-
7706.51140 MEDICARE	551.10	504.62	600.00	392.58	600.00	-
TOTAL ENGINEER	\$ 42,794.24	\$ 40,620.19	38,900.00	31,170.51	\$ 38,900.00	-

2022

REFUSE COLLECTION BUDGET

		2019	2020				
		Y-T-D	YTD	2021	YTD	PROJECTED 2022	
VILLAGE OF OAKWOOD REFUSE COLLECTION 2022 BUDGET PROJECTION		EXPENSES	EXPENSES	BUDGET	EXPENSES	PERMANENT	CHANGE
			THRU 12-31-20		THRU 10-31-21	APPROPRIATIONS	
REFUSE COLLECTION							
5553.52150 RUBBISH DISPOSAL		107,178.13	115,566.00	118,000.00	110,078.33	125,000.00	7,000.00
TOTAL REFUSE COLLECTION		107,178.13	115,566.00	118,000.00	110,078.33	125,000.00	7,000.00

2022

SENIOR VAN BUDGET

		2019	2020				
		Y-T-D	YTD		YTD	PROJECTED 2022	
VILLAGE OF OAKWOOD SENIOR CITIZENS/VAN 2022 BUDGET PROJECTION	EXPENSES	THRU 12-31-20	EXPENSES	2021	EXPENSES	PERMANENT	CHANGE
				BUDGET	THRU 10-31-21	APPROPRIATIONS	
SENIOR CITIZENS/ VAN							
7708.51110 SENIOR VAN WAGES	44,641.14		50,348.81	49,000.00	26,684.81	45,000.00	(4,000.00)
7708.51120 PERS	6,047.20		6,947.65	6,600.00	3,465.62	6,000.00	(600.00)
7708.51140 MEDICARE	643.18		724.56	900.00	386.92	800.00	(100.00)
7708.53140 MAINT. & REPAIRS	3,869.36		1,040.79	3,250.00	2,041.81	3,500.00	250.00
7708.53180 GASOLINE	6,847.76		4,856.38	6,000.00	5,047.66	6,000.00	-
7708.54110 OTHER EXPENSES	374.70		747.76	850.00	590.78	850.00	-
TOTAL SENIOR CITIZENS/VAN	\$ 62,423.34	\$ 64,665.95	\$ 66,600.00	\$ 38,217.60	\$ 62,150.00		(4,450.00)
Other expenses = Cell Phone Bill							

2022

General Fund Budgets Reviewed

Police/Auxiliary
Legislative-Council
Council Clerk
Finance
Traffic Control
Animal Control
Street Lighting
Planning, BZA, ARCH,
Engineer Salary
Refuse Collection
Senior Van

2022

General Fund Budgets to discuss

Fire/Ems
Public Services
Building
Law
Mayor
Health/General Services
Bedford School Revenue Sharing
Mayors Court

Meeting 11-24-21 for Final review
Meeting by 11-30-21
Meeting by 11-30-21
Final review with Law Director by 11-30-21
Working on final compilation of budget
Waiting on Final Property and Casualty Insurance figures
In addition health care forecast 2022
Working on final compilation of agreement terms
Working on final compilation of budget

Special Revenue Budgets to discuss

SCMR/Sanitary Sewer
Recreation
Senior
Capital
Bond

Working on Final Review with Engineer, Service Director, and Mayor
Working on final compilation of budget
Working on final compilation of budget
Working on 2022 projection with bond counsel
Working on 2022 projection with bond counsel

VILLAGE OF OAKWOOD
COUNCIL MEETING MINUTES
November 23, 2021

ATTENDED

Johnnie Warren-Council President
Elaine Gaither-Council-at-Large
Eloise Hardin-Ward 2
Melanie Sanders-Ward 3
Candace Williams-Ward 5

Jim Climer-Law Director
Gary Gottschalk, Mayor
Tommy Haba-Service
Daniel Marinucci-CBO
Brian Thompson-Finance (Late)
Mark Garratt-Police

Absent
Chris Callender-Ward 1

James Schade-Fire
Ed Hren
Carlean Perez-Recreation

Meeting opened by Warren at 7:00pm
Pledge of Allegiance recited; Attendance taken.

Clerk's Correspondence

Warren: Any correspondence? **Morgan:** If you see the box inside my door, that's the coats we have gotten in the last week. And also, I wanted to give a big thanks to Tommy's department for their services last week. They were a big help to me, so thank you very, very much. And that is all I have.

Departmental Report

Warren: I would like to do departmental reports. May we hear from our Building Commissioner? **Marinucci:** Thank you, Mr. President. I know you have asked for a while to meet my assistant, Aaron Smith. I am happy to introduce you to him. He has been in construction all his life and he has been an asset to the building department. Aaron, can you just talk about your past? **Smith:** Well, I have been in construction for 30 years now. I was a laborer for 6 years prior to that. All union. Mostly concrete. I worked North Coast. I worked 17 years with Cleveland Cement. Did a lot of big projects. I worked some interior, so I know a little bit of this, a little bit of that. I pretty much know a little bit about everything outside of electrician, plumbers and stuff. If it comes to putting up metal stone walls, acoustical ceilings, anything that comes on the carpenter side of the fence, I have pretty much done it. I have a little bit of good knowledge of how it's put up and what to look for. **Marinucci:** And last week, members, he was at the Code Academy, so he is pursuing his licenses and he has an interim residential building inspection card right now. His aim is to take the test. Before you're allowed to take the test, you have taken the building code which he did the first week of November. **Smith:** I am going to take the test sometime next year before the end of the year. **Warren:** Have you worked for your interim yet? **Smith:** I have my interim. **Warren:** Excellent! **Marinucci:** Before you can take the test for it, you have to go to code academy, so we got that on hurdle out of the way. It's a 3-day course. **Warren:** They were supposed to have that in October, didn't they? **Smith:** I just took the last one earlier this month. And members, opening up the building department today. We opened it up partially today. We also got confirmation from the health department that they are coming to review everything. Lillie told me today. That is ongoing. I opened it up this afternoon. I had meetings with certain contractors for different issues within the Village. **Warren:** What is the health department coming to the building department? **Marinucci:** To see if we are CDC compliant with how we have that whole entry with the plexiglass to make sure it's okay. And I want to mention to council Oakwood Village got its second-delayed until the spring-solar panels on a residential home in the Meadows. And it's interesting, last year when I represented the first one, the cost was about \$60,000. This one is \$72,000. They are very, very expensive, so I hope **inaudible** **Hardin:** Mr. President? Dan, if you recall it was last year, that I asked how did that work, as it relates to the building department to get a permit for that? **Marinucci:** I don't know on how. I tell you, I played around with trying to see if there was funding and stuff like that. I don't know a lot about it, but I have been playing around with it. It's a lot of money for a homeowner. **Hardin:** Are you saying a homeowner just did this? **Warren:** We have two. **Marinucci:** One completed it and the other one, I approved the drawings. And because it's in the Meadows, you have to have confirmation from the Meadows. The contractor went to get that confirmation and they put it on hold to do the project in the spring. **Hardin:** And I don't know if I should ask

you or Mayor to give some directives on it. The question came up last year, there is one particular street that's interested which has 5 or 6 homeowners. The question came up just what you're doing. If you find out there is federal funding, can you make us aware of that? **Marinucci:** Oh, absolutely. I was playing around with it for a while and I was going into dead ends. I think something is going to happen with this administration with the philosophy that there are going to be monies available. It is amazing. Just so you know, the \$72,000 is the construction cost. You have to have stamped engineer's drawings. You need a construction engineer's report reviewed. This has to be every bit of \$5,000. That's not cheap to get drawing and the structural stamp on it. The homeowner has a lot of money tied up into it. **Hardin:** So, if you don't mind, the person that is interested in this, if it's okay, that I refer them. Just to let you know they might call to ask you what you know about putting this together for several homeowners. **Marinucci:** Yes. I would love to see funding available for them because you can't recoup that cost in your lifetime. You can't do it. **Williams:** Can you clarify, you said you were partially open. Do you have a specific schedule? **Marinucci:** I'm sorry what? **Williams:** You said the building department was partially open? Do you have a specific schedule? **Marinucci:** No, I do not. I am waiting. It's going to be opened the whole time. We want to get the confirmation from the health department, but we got the phone call and they are coming out now. What we want to do, we want to put a buzzer on the door, no more than 2 people coming in. It's going to be mask mandated, those kinds of things. I am hoping they approve.... The front entry is a very difficult entry because of the layout. So, what we did, we did as good as we could do. I just hope that it is CDC compliant. That was the issue. By the way, if the County says it's good enough, we are opening it up full time. And if they say, 'you have to do this....,' then, we're going to do it. **Williams:** Is there a specific schedule for the public until you get the health department in there? **Marinucci:** I know they're coming. I don't have a schedule on it. I personally.... **Williams:** No, no. Do you have a specific schedule for the office until the health department gets there? **Warren:** In other words, do you have business open hours like maybe like 1-3? **Marinucci:** No, I haven't. We could. I want it to be open the whole time the building department is there. What's happening now is I got some phone calls, we opened it and people came in today. **Hardin:** But the question is, she's asking until you get it up fully. When we are asked, 'can we go to the building department' and the answer is 'yes, no, maybe so.' So, if you want to give us a timeframe of when the public is allowed in. Isn't that what you are asking? **Marinucci:** In fact, Lillie told me they were coming. So, I figured they next couple of days, they should be coming and then it should be opened full time. **Warren:** Let's say this, if the County doesn't show by this week, then could you just have your secretary let council know, 'Until we hear from the county, our office hours will be from 8-11 and 1-3 or something like that. So that you have a little in the morning and a little in the evening to give everybody an opportunity. **Williams:** It will be helpful to know if a resident asks what they do in this timeframe? Is it by appointment? Do they call? **Marinucci:** The way it's working now, no, it's not by appointment. We wouldn't let them inside the unit. But there is a drop off. We pick it up. A lot of emailing going back and forth. But the issues with the meetings that I need, I would let them in for my meetings and take them to the back. The transfer of documents, the way it's been going on, is they would put the drawings, the applications or checks, in the mailbox. We will pick it up, process it and either email back or call them to tell them they can pick it up without physically coming into the building. Now, we're going to allow them to physically come in. **Warren:** But I guess what the question is, is what hours? **Marinucci:** I will take what you said. 8:30-11 and 1-3:30. **Hardin:** Would you make that official? Whatever you want, if you can let the Mayor know so we know what to tell the people. **Marinucci:** I will let the council know. I will put a memo to everybody. **Hardin:** Mr. President, one other thing. I'd like to give this to you sir. This is the lady that has called your department any number of times. You can give it to Dan or whatever. That's the lady over on Hyannis. The one that I originally became a little frustrated about on October 18th. As of today.... The sunroom. **Marinucci:** Is this the one that was built 20 years ago? **Hardin:** I don't know. **Marinucci:** If it is, there is nothing the building department can do. This is what that issue is. She called and she was told by Debbie there was nothing we could do. She called and she was told by Aaron, that was nothing we could do. She had a sunroom put on her house in the year 2000 and it's leaking. She wants us to go after the contractor. I sent a memo to everybody here. Everybody got a memo and an email on it that we can't do anything on it. And she has been notified. **Warren:** Let me just asked this to make it easy. Why don't you have someone to send her a letter letting her know. Copy our council clerk and be done. **Marinucci:** We will get a letter. **Hardin:** I know you told me nothing could be done. Today, she said she didn't know that. **Warren:** He is going to send her a letter and that will close it out.

Warren: Can we hear from our police chief? **Garratt:** So, if you remember the gentleman that came in last meeting, he had some complaints on the speeders on Macedonia Road. The following day, I put a memo out and I asked the guys for special enforcement in that area. We do that on a regular basis depending on where we get complaints or anything else throughout the Village. This is a nice segue to get you introduced into our speed trailer. It's more than just a speed trailer. If you look, this is what we have done. This was 2 days ago was the last when I checked the citation roster. But

we had 13 speeds on Macedonia Road which is 25 down there and 18 stop sign violations. Now, we can't get one to save our life, but that's good because the word has got out. So, you the number of citations. The last I looked last week, it was 11+ warnings. Usually depends on the officer has the leeway to let them go on with a warning. So, I wanted it on record that we did actively go after them. Let me take you to the next page; the two that are stapled together. Our speed trailer will do a variety of different things. Tells us the volume of cars, the speeds of which they are going, takes a picture of cars in excess of speed at a certain tolerance. Then you see those pretty red and blue lights go on. So, you see there is one at 62 mph and one between 71 and 75. That's not accurate. The 71-75 is the sunrise because we went back and checked it. That was crazy speed. And the 62 was a police officer going after a violator that was doing 50. They obviously have to go faster than 50 to catch up with the violator. But if you see, the average speed is 29.2 mph down Macedonia Road. All in all, the enforcement efforts, they do work. If you remember Macedonia Road going into Macedonia is 35 mph. So, a lot of cars coming in or going out hesitate or don't slow down for whatever reason. If you see, it gives us a volume of all the cars coming through. This was weekly starting Sunday, the 14th (November). 7,568 cars going down that road only going southbound. That's not northbound traffic; just southbound. So, that's a lot of cars. So far this week, it was 3,300 cars. I just printed these off this evening. That giving you an idea, that tells us we can even break it down further. You know how it displays your speed and if you're going to fast, to slow down. If you are going higher, it can put the strobe lights on. But what we also can do, is we can shut it off completely. That doesn't display anything. We are still gathering this data. So, we know when we go into an area and we put it in there, we monitor the traffic. We are still monitoring to see before and after if it's working. There's a lot of different things and it does take pictures. **Gaither:** It takes pictures every time the red light is on? **Garratt:** Yes. **Gaither:** I have seen signs where a bunch of cars are going through and it shows the mileage. Some of them are green when they go through, and some will be red. So, whenever it's red, it's taking pictures. **Garratt:** Well, you'll see the strobe lights. Actually, what's on police cars. These are actually red and blue strobe lights. **Gaither:** This was a different one. **Garratt:** Some of them don't gather data. This one gather data. We can do traffic studies with this, too. Say we want to assess the amount of cars coming down to see if we need a traffic light there. We can do an actual traffic study in volume by utilizing that trailer in certain areas. So, it does a lot of different things, and we turn around northbound, there is many more things. This just an indication. I can break it down by hours when are getting the most speeders, by each day and that helps at times to aggressively enforce that area. So, that just gives you a breakdown with charts, graphs, that shows you the other things that come with it. It's a good introduction at how valuable a tool it has been for us. And a perfect example, a lot of people complain on cars coming down the street, '...in excess of 55 mph.' We put it down there and it's 29.1 mph as the average speed. It looked a lot faster than what they are, but it also gives the people that live in the area, 'Hey, he's doing 50. Oh no, it's 37,' or whatever the case may be. But it just gives you a little more accurate take on what's really going on. And then the gentleman who came in and asked in his driveway. I asked the guys to sit in his driveway, because you heard him, he wanted us to sit in his driveway. And we wanted to make sure he knew we were answering his complaint and that's when we picked up 18 stop sign violations. That's pretty good. They had 6 the next day. One officer had 6 citations at that intersection. I was hoping he would come in. The Mayor had a conversation with him **inaudible**. **Mayor:** And that is just the beginning. Ford Motor has been sold. It's not public by it has been sold to a developer. Then we are talking 4 times the amount of acreage as Premiere had over on Alexander/Macedonia. You are looking at 5 200,000 square foot buildings. And we can't stop the truck traffic from going down Alexander to Broadway. I have a sign out there. Once that development starts, the County will be alerted, and that sign will have to go down. It's a county road and you are going to see a lot of truck traffic going down Alexander to Broadway. There will be nothing we can do about it. **Garratt:** That's all I have, Mr. President. Thank you.

Warren: Yes sir. **Climer:** Unfortunately, as you all have been told, Ami Imbrogno who has done a lot of work for the Village, has moved on to another opportunity. We have hired actually 2 people in her place Alyssa Keen and Amy Furman. They are each going to be helping me on a few things and I will be bringing Alyssa to a meeting in the future. Beyond that, I have nothing further unless there are questions. (none)

Warren: May we hear from service director? **Haba:** Thank you, Mr. President. I have no report tonight, but I will be happy to take any questions. (none)

Warren: May we hear from the finance director? **Thompson:** Thank you, Mr. Chairman. Just a recap, we went over our monthly figures through 10/21. We had revenues in the amount of approximately \$7.4 million. We had expenses in the tune or \$7.1 million. We went over about 7 budgets tonight in the general fund area. We have maybe 10 or 11 in the general fund and a few in the capital, bond and streets. So, hopeful we can get through those. We have 2 more council meetings, and the Clerk did a nice consensus here to see when individuals may be available that we can pick a day to go

over some budgets. **Warren:** Where we are exclusively focusing on a budget. **Thompson:** So, we will take a look at that. That's all I have to report tonight. Thank you. **Hardin:** When will we get the rest of the COVID money?

Thompson: Next year probably before October.

Warren: May we hear from the Mayor? **Mayor:** Thank you, Mr. Chairman. The spin studio will be opening in early spring at the shopping center. **Marinucci:** The drawings have been approved. **Mayor:** We are talking about 35 or 40 cycles. We will be promoting heavily. Carlean has about 25 members about 3 times a week working out. We will be using the spin studio as well. The Vet center, those plans are going forward. The only one in Northeast Ohio for counseling both Veterans and their families. And that is at the old auto part place across from General Title. Our turkey dinners today, I not only want to thank Dee and Carlean. They went down to Holmes County to pick up some of the goodies to come back here at 7am. Service department delivered to about 160 people including 35 turkeys, 12-14 pounds and 35 hams 10-12 pounds that were sliced, and cider. Besides those two, there was Sylvia Morgan and Denise Tuffs. So, those 4 did a great job along with the service department for getting those out. In Crain's, this latest issue; competition for Ohio dispensary licenses is red hot. There are 130 medical marijuana dispensaries that are going to be awarded. Not one in Oakwood. I turned them down. I don't want any part of it. Just as we didn't want no vaping operation over here. That was turned down. They are red hot. They make a lot of money. For the property owners, they are making windfalls on this stuff. But it isn't for the good of the people. Fair Oaks, there is 6-7 inches of concrete that will be newly laid. And lastly, we have had 2 incidences in the last week and a half of noxious odors at AGMET Metal. I am going to put together a civilian conservation committee to monitor what's going on there. I have been told by the owner after I met with him today, that they spent about \$800,000 on trying to correct these problems. Clearly, it isn't correcting them. They are committing up to \$5 million for 2022 before the year is over. They will be spending as much as that to where they can keep Oakwood greener. I am going to have a committee to monitor. As a matter of fact, this is being done over there to stop this once and for all. I just finished a 3-hour meeting with one of businesses in Oakwood and I'm exhausted. Unless there are any questions, I'm out of here. (none)

Approval of minutes from November 9, 2021, Finance meeting by Gaither; Seconded by Rogers

Vote YES: Warren, Gaither, Hardin, Sanders, Rogers, **Abstained:** Williams

Approval of minutes from November 9, 2021, Council meeting by Hardin; Seconded by Gaither

VOTE YES: Warren, Gaither, Hardin, Sanders, Rogers **Abstained:** Williams

Approval of minutes from November 9, 2021, Work Session by Hardin; Seconded by Rogers

VOTE YES: Warren, Gaither, Hardin, Sanders, Rogers **Abstained:** Williams

Warren: I will now open the floor for public comment. (None. Floor closed.)

Warren: We will now move forward with today's agenda.

Legislation

Ord 2021-74
Introduced by Mayor &
Council as whole
1st Reading

AN ORDINANCE ENACTING A NEW CHAPTER 510 "FLYING MODEL AIRCRAFT/UNMANED AERIAL VEHICLES (UAVs)" OF THE CODIFIED ORDINANCES OF THE VILLAGE OF OAKWOOD AND DECLARING AN EMERGENCY

2021-75
Introduced by Mayor &
Council as whole
1st Reading

AN EMERGENCY ORDINANCE AUTHORIZING THE REAPPOINTMENT OF ROSS CIRINCIONE TO EMPLOYMENT WITH THE VILLAGE OF OAKWOOD

Climer: Members, I had a conversation with Ross last week. He had done some more research with OPERS and depending on his further conversations with them, this legislation may become unnecessary. He will be back with me as soon as OPERS returns his call. So, it's on first reading. **Williams:** To that legislation, there is a section in there that we raised a question about before that says something like, 'valuable.' That seems appropriate for an evaluation. If we are just approving somebody to return to the Village, why do we need that in our legislation. **Climer:** I am happy to strike that. **Williams:** I just think it puts us in a spot and it should be an evaluation. **Climer:** Okay. I will take a look at if it

becomes necessary to carry forward with it. **Williams:** Do you see where I am talking about? What does it say exactly, I don't have it in front of me. **Warren:** It's invaluable. **Climer:** 'He brings valuable skills and experience.' I did not see that as being an issue, but I am happy to.... **Williams:** We are just approving him to return to the Village as an employee, correct? **Climer:** I am more than happy to strike that if it becomes necessary to carry forward the legislation.

Res 2021-76
Introduced by Mayor &
Council as a whole
1st Reading

A RESOLUTION OF CONDOLENCES TO THE FAMILY OF MARCELLETTE OLIVIA
IVORY

MOTION TO SUSPEND by HARDIN; Seconded by GAITHER
VOTE YES: Warren, Gaither, Hardin, Sanders, Rogers, Williams
MOTION TO ADOPT by HARDIN; Seconded by GAITHER
VOTE YES: Warren, Gaither, Hardin, Sanders, Rogers, Williams

Hardin: For the record Ms. Ivory and her family was one of the very first homes built in Cape Cod. She will be missed.
Haba: Like many people or like all of us probably, she was cantankerous years ago. But the last 25 years, she has been nothing but sweet, nice and polite. **Hardin:** She always said she was going to run for council years ago.
Rogers: Before we conclude, I would like to be able to move this ordinance that has been languishing on the work session for a while to the regular agenda. It's Ordinance 2021-WS-06 **AN ORDINANCE AMENDING ORDINANCE 2019-22 AUTHORIZING THE ESTABLISHMENT OF EXTERIOR HOME REPAIR ASSISTANCE PROGRAM.** It wasn't amended. **Warren:** Can we do that? **Morgan:** I have copies if you would like them. **Warren:** I am asking if it can be done procedurally. **Climer:** It should be done at the next meeting. **Warren:** We have to actually move it at the formal work session to the regular session. **Climer:** And because it wasn't on the agenda. **Warren:** At our regular work session right after this, we will vote to move it to the regular agenda.

MOTION TO ADJOURN by Rogers; Seconded by Gaither
VOTE YES: Warren, Gaither, Hardin, Sanders, Rogers, Williams
MEETING ADJOURNED @ 7:37pm

Adopted _____

Christine Morgan, Clerk of Council

Johnnie Warren, Council President

Citations/Warnings issued near the intersection of Alexander/Macedonia Rd.

Between 11/10/2021-11/21/2021

Speed-13

Stop sign violations-18

No truck zone-4

Expired plates-5

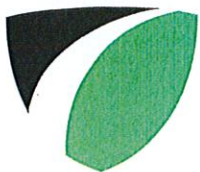
Seatbelt-3

Driving Under suspension-2

No license-1

Turn signals-2

Warning Issued-11+



Start: 2021-11-16

End: 2021-11-23

Times: 0:00-23:59

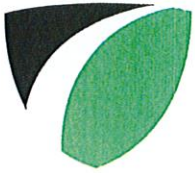
Volume by Speed

Macedonia Rd. S/B, SB

Speed Bins: Size 5, Range 1 to 150

Time View: By Week (Total Volumes)

Week	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
11-14	9	97	74	116	1257	3145	2050	678	126	12	2	0	1	0	1	0	0	0	0	0	0	29.2	7568
11-21	3	33	38	54	562	1320	874	345	66	11	1	0	0	0	0	0	0	0	0	0	0	29.4	3307
Total	12	130	112	170	1819	4465	2924	1023	192	23	3	0	1	0	1	0	0	0	0	0	0	29.2	10875



Start: 2021-11-16

End: 2021-11-23

Times: 0:00-23:59

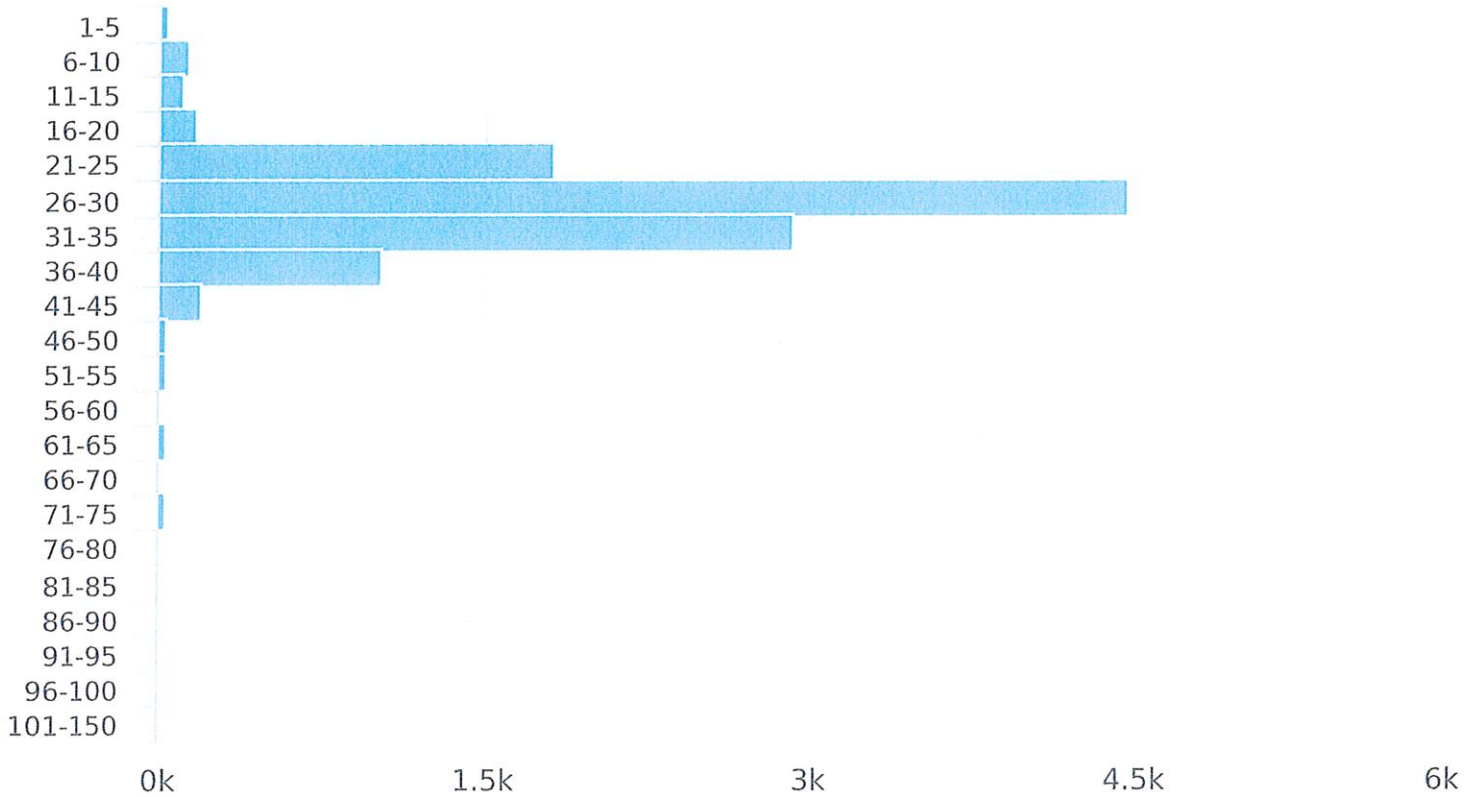
Volume by Speed

Macedonia Rd. S/B, SB

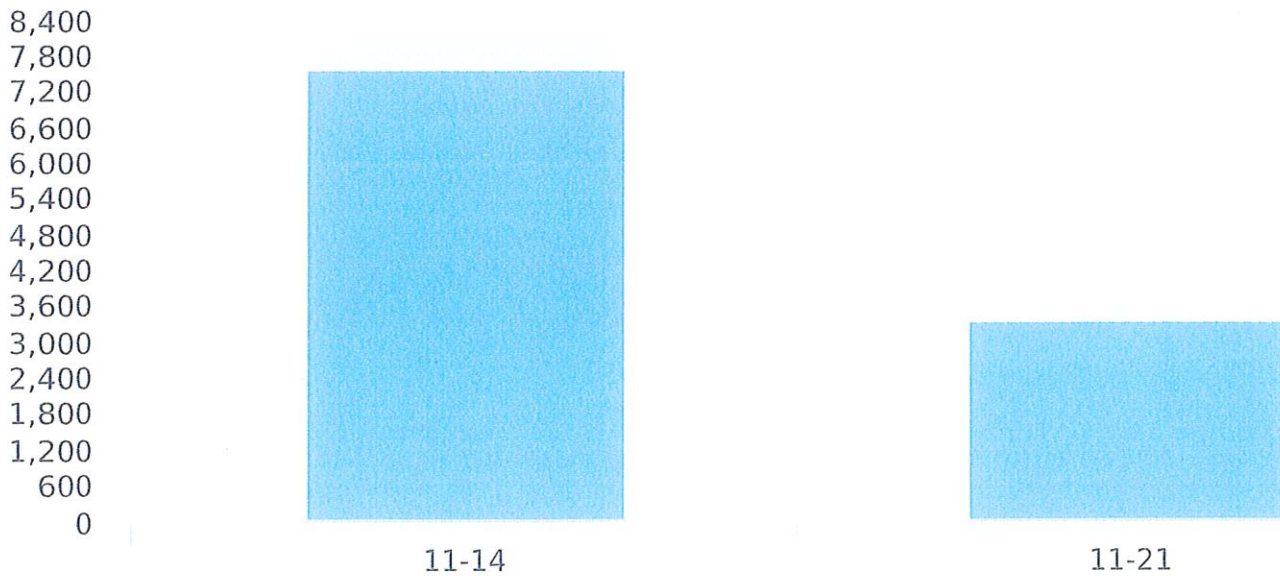
Speed Bins: Size 5, Range 1 to 150

Time View: By Week (Total Volumes)

Total Volume by Speed Distribution



Weekly Total Volumes



VILLAGE OF OAKWOOD
WORK SESSION MINUTES
November 23, 2021

ATTENDED

Johnnie Warren-Council President
Elaine Gaither-Council-at-Large
Eloise Hardin-Ward 2
Melanie Sanders-Ward 3
Patricia Rogers-Ward 4
Candace Williams-Ward 5

Jim Climer-Law Director

Absent

Chris Callender-Ward 1

Warren: Can I get a motion to move 2021-WS-06 to the regular agenda?

MOTION to move by Gaither; Seconded by Hardin

VOTE YES: Warren, Gaither, Hardin, Sanders, Rogers, Williams

MOTION PASSED

Warren: We are in so much limbo with what's going on with Macedonia, I think we can leave 05 on the Work Session?

Hardin: Yes sir.

Ord 2021-WS-26

Moved to WS 10-26-2021

Ordinance 2021-70

AN ORDINANCE ENACTING REGULATIONS OF ELECTRONIC DIGITAL BILLBOARD
SIGNS LOCATED IN THE VILLAGE OF OAKWOOD

Rogers: Has anyone had a chance to look at that? The updated version that Ami sent out. I had asked her to add a section, which she did, on abandoned signs. It did say that if it has been abandoned for more than 365 days, then we could take action. But as I told the law director, that seems a little bit long. **Climer:** You are talking specifically about electronic signs? **Rogers:** That was the sign legislation itself. **Gaither:** This is about the digital board. **Warren:** This is the ordinance about regulating the digital board. **Climer:** You are talking about an overall requirement for the ability to remove an abandoned sign. **Rogers:** She just asked me what I was talking about. **Gaither:** This is on the second. **Rogers:** Right. I am not for this ordinance at all. This addition with the digital signs. **Climer:** Okay, but I want to be clear. With the respect to have the ability to remove an abandoned sign, you're talking about signs in general as opposed to just electronic signs. **Rogers:** Right. It's section 7 on the regular sign ordinance that was revised by you guys. **Climer:** I agree that 360 days is kind of long. So, it is a sense from council as to the appropriate time you'd like to add? **Rogers:** Well, like I said, a couple of different communities, someone had 30 days, someone had 180. Pick one. **Climer:** I can tell you; 30 days is a little short. And I think we need to have it long enough so that it is convincing that the sign is in fact, abandoned. **Warren:** What about 6 months? **Climer:** I am thinking 180 days. 6 months I would suggest, would be about right. **Rogers:** Okay. **Climer:** Most people would perceive it as being abandoned. **Williams:** Do we have to specify what 'take action' means? Is that how it's going to be written? **Climer:** Or it could be removed. **Williams:** You say it could be removed? **Climer:** Ordered to be removed. **Warren:** So, if we do say 'could take action in order to be removed' so that we have that in the legislation and at least in concert with what Ms. Williams is saying, there is the cause and effect. So, if you don't say what action could be taken, you leave it open to be litigated. I mean, I guess it could always be litigated, but we would be litigating it with a position.... **Hardin:** And a lack of consistency, too. **Climer:** I will review that section.... **Rogers:** Yes, definitely review it. **Climer:** ...and update it. **Rogers:** Something about it. I want to go after the people that put up the sign. Not the people that are at the property now. So, do a review. Because after I read it a couple of times, I thought maybe it needs something. Other than that, I didn't have anything else. As far as the billboard sign, do we want that section included? The electronic digital billboard signs. **Climer:** I thought you were referring to billboards in general. **Rogers:** That's why I didn't get it either. That's what this is; 21-70. It says 'regulations of electronic digital billboard signs.' This was sent in, I understood by Ami, from Ross. **Climer:** Ross had requested an ordinance regulating electronic digital signs because of concerns about traffic safety,

distracted drivers and other things. And there is this whole science behind how bright they are, how often they change, how their location affects peoples' eyesight and where they distract. So, he had requested some regulations to take care of that and permit it to be regulated. So, I tasked him and Ami with drafting the appropriate ordinance on that whether council accepts it or not. **Rogers:** Who's going to regulate? **Climer:** That's a different issue. **Rogers:** That's why I don't think we should have them. **Climer:** You are saying we should not have them at all? **Rogers:** Right. **Climer:** Okay. We begin to get into First Amendment issues when you regulate the manner or content of speech. That's a whole body of law that gets difficult to enforce. And so, if we are going to get rid of it, we need to tie it to some public health, safety and welfare issue as opposed to 'we just don't like an electronic sign.' And so, the thought is to take some preemptive measures to regulate it based on specific health, safety and welfare measures rather than just saying 'we don't like it.' That was the reason for the concern of the suggested change. **Williams:** Why don't you like them? **Rogers:** First of all, when I talked about these, my thought was like what we have in the front of the building. I don't want to see a bunch of those up and down Broadway. And I know according to Debbie in the building department, that people are asking about it. So, we got to have something, or we got to say we aren't going to have them, and grandfather what we already have. **Climer:** And again, it's sort of the lesser of two evils. We don't specifically permit them right now, but when we requested, we have to show specific health and safety and welfare issue behind prohibiting them. So, let's say, somebody wanted to put up a something that you would see **inaudible** bring it down and put it right next to the road. You know that gigantic billboard they have, wanted to put it right down next to the road. Chances are you are going to be able to regulate that because at night, it's going to be so bright in your eyes that you are not going to be able to see the traffic on the other side. You have to be able to point to something like that to be able to regulate that speech. And I am not saying it has to be to that extreme, but you have to point some specific safety concern that justifies the regulation of speech. I know a sign is not colloquially think of as being speech, but it is when there is a message on the sign. **Rogers:** Right. But how come some communities can prohibit them? **Climer:** I am not aware of anybody. **Warren:** Do you know of any? **Rogers:** Independence and Weston. I saw the Independence one. I think it was Westlon. I had a few samples that Christine got. **Williams:** Was it tied to public health? **Rogers:** No. And I thought that Ross said that they don't in Bedford Heights. **Climer:** I will check. **Rogers:** Where did this come from? Was this like a legal definition that he had given us? **Climer:** Yes. This is the criteria that they look at to control the size and the intensity of the sign and the number of times it changes. **Warren:** I wonder if there are any calculations for intensity. How can you regulate the intensity? **multiple voices** **Rogers:** And who is going to do that? **Warren:** Well, what happens is when they pull the permit, they have to give you a sample of the sign you are providing, and it will have the specs in it. **Rogers:** But if they are able to change it all the time? **Warren:** Unless somebody says, 'hey the sign looks lighter than the other day.' That's just one of those things that you can't. **Climer:** It has to be enforced and enacted just like any other law. **Rogers:** Trouble is we have trouble enacting things that we try to regulate. **Gaither:** Chris can probably check with the clerks in Independence and Westlake. **Rogers:** I did have that. I have it at home. **Morgan:** A lot of them had done that. Pat had asked me to reach out to them and that was some information they had sent to me, that I forwarded to her. **Climer:** I will recheck their ordinances. **Rogers:** Okay. **Climer:** I will get with the law directors. **Morgan:** Pat, if you want to email it to me or bring it in, I can make copies for everybody. **Warren:** Can I get a motion to do our research and move this to the regular agenda. And it will be either a 'do or die?' **Rogers:** I thought we were going to send it to the planning commission and run it by them, weren't we? Isn't that what we discussed? **Warren:** Send that to planning and ask if they can put that on their agenda. **Rogers:** We did building once before. It wasn't like complete **inaudible**. Then we knew what we wanted and just to see if they had any suggestions. Just because they had asked for it themselves. **Warren:** It will have to be approved by planning if it does go anywhere, right? Is that a planning commission? **Climer:** I don't think that it would require planning commission approval. I think it's a zoning. **Warren:** But planning also deals with architectural or whatever. The ARB board. So, let's say this, that we have in our ordinance that it makes a reference to planning. That it will have to be approved by planning. **Climer:** There is nothing to prevent you from referring it to planning if you want to. **Warren:** But what I am saying is that, what if we say, we can refer it to planning.... We can refer it to planning without it being the in legislation, but I am just saying, it will give it more bite if we say within the legislation.... Well, we don't want to get into a legal fight where 'I sent yours to planning, but I didn't send yours to planning,' and then you sue me because I didn't send everybody's. So, it will have to all or none. **multiple voices-inaudible** **Climer:** I'll tell you what. I'll conclude this thing and get my recommendations here for the next meeting. It will be in a package that can be sent to planning. **Rogers:** Okay. Thank you. **Rogers:** In the meantime, I will check those cities I've got. **Climer:** I will. **Morgan:** Is that going to be both of them or just the electronic? Both? Okay. **Warren:** Anybody have any questions? If not, can I get a motion to adjourn? **Hardin:** We were going to look at 57, were we not? **Morgan:** That's the one I just passed out to you. **Warren:** Oh. **Rogers:** What about it? It's already done. **Warren:** Well, this is a matter of personnel, so this is executive session. **Williams:** It's already passed, though.

Gaither: But she is bringing up a matter of personnel, it has to be executive session. **Warren:** There was some contingency that I thought was in there that is not in the body of the legislation, but a matter of record the Council Clerk has as a matter of record, the contingency. **Climer:** So, why don't I speak with the Council Clerk, and I will have a recommendation at the next meeting. **Warren:** Okay.
Now can I get a motion to adjourn?

MOTION TO ADJOURN by Gaither; Seconded by Rogers
VOTE YES: Warren, Gaither, Hardin, Sanders, Rogers, Williams
MEETING ADJOURNED @ 8:00pm

Adopted _____

Christine Morgan, Clerk of Council

Johnnie Warren, Council President