

VILLAGE OF OAKWOOD
FINANCE MEETING
February 23, 2021
AGENDA
6:00 pm

Call meeting to order
Pledge of Allegiance
Roll Call

Mayor	~ Gary V. Gottschalk
Law Director	~ Jim Climer
Finance Director	~ Brian Thompson
Council President	~ Johnnie A. Warren
Council At Large	~ Elaine Y. Gaither
Councilman Ward 1	~ Chris Callender
Councilperson Ward 2	~ Eloise Hardin
Councilperson Ward 3	~ Anthony Akins
Councilperson Ward 4	~ Patricia Rogers
Councilperson Ward 5	~ Candace Williams

January Financial Review

Insurance Review

2021 Budgets Review

Adjournment



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AS OF: 01/31/2021

STARTING ACCOUNT: 101

ENDING ACCOUNT: zzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzz

101

GENERAL FUND

ACCOUNT NO./	ACCOUNT DESC/	BUDG. AMT/	MTD EXP/	YTD EXP/	ENC/	UNENC BAL
TOTAL 53	MATERIAL & SUPPLIES	7237.50	0.00	0.00	0.00	7237.50
101-7701-54110	OTHER EXPENSES	500.00	0.00	0.00	0.00	500.00
TOTAL 54	OTHER EXPENSES	500.00	0.00	0.00	0.00	500.00
101-7701-55110	EQUIPMENT	250.00	0.00	0.00	0.00	250.00
TOTAL 55	CAPITAL	250.00	0.00	0.00	0.00	250.00
101-7701-57150	LEGAL ADS	3609.64	659.64	659.64	50.00	2900.00
101-7701-57210	RECORDS ARCHIVAL	0.00	0.00	0.00	0.00	0.00
101-7701-57300	CODIFICATION	1250.00	0.00	0.00	0.00	1250.00
TOTAL 57	ADVANCES OUT	4859.64	659.64	659.64	50.00	4150.00
TOTAL 7701	COUNCIL	44556.04	8316.24	8316.24	50.00	36189.80
7702	MAYOR					
101-7702-51110	MAYOR'S DEPT. WAGES	37700.00	11142.54	11142.54	0.00	26557.46
101-7702-51111	OVERTIME	0.00	0.00	0.00	0.00	0.00
101-7702-51120	MAYOR'S DEPT P.E.R.S.	5150.00	0.00	0.00	0.00	5150.00
101-7702-51140	MAYOR'S MEDICARE	550.00	161.46	161.46	0.00	388.54
101-7702-51160	MAYOR'S VISION AND LIFE	0.00	0.00	0.00	0.00	0.00
TOTAL 51	SALARY & WAGES	43400.00	11304.00	11304.00	0.00	32096.00
101-7702-52110	PRINTING AND REPRODUCTION	647.50	0.00	0.00	0.00	647.50
101-7702-52130	PROFESSIONAL DUES & FEES	1496.25	1467.59	1467.59	0.00	28.66
101-7702-52150	MISC. CONTRACTUAL SVCS	1250.00	680.26	680.26	167.69	402.05
101-7702-52153	FAMILY ENRICHMENT	7075.00	731.35	731.35	0.00	6343.65
101-7702-52154	EVENTS @ MT. ZION	5000.00	0.00	0.00	0.00	5000.00
101-7702-52155	HEALTHY OAKWOOD & GYM REBATE	1250.00	0.00	0.00	0.00	1250.00
101-7702-52160	CONFERENCES & EDUCATION	0.00	0.00	0.00	0.00	0.00
TOTAL 52	CONTRACTUAL SERVICES	16718.75	2879.20	2879.20	167.69	13671.86
101-7702-53130	TRAVEL AND TRANSPORTATION	0.00	0.00	0.00	0.00	0.00
101-7702-53140	REPAIRS AND MAINTENANCE	275.50	0.00	0.00	0.00	275.50
101-7702-53150	OFFICE SUPPLIES	349.50	18.24	18.24	0.00	331.26
101-7702-53160	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-7702-53170	POSTAGE	0.00	0.00	0.00	0.00	0.00
101-7702-53180	GASOLINE	468.75	123.74	123.74	0.00	345.01
TOTAL 53	MATERIAL & SUPPLIES	1093.75	141.98	141.98	0.00	951.77
101-7702-54110	OTHER EXPENSES	500.00	0.00	0.00	0.00	500.00
TOTAL 54	OTHER EXPENSES	500.00	0.00	0.00	0.00	500.00
101-7702-55110	EQUIPMENT	125.00	0.00	0.00	0.00	125.00
TOTAL 55	CAPITAL	125.00	0.00	0.00	0.00	125.00
101-7702-56000	CONCERTS	3750.00	0.00	0.00	0.00	3750.00

AS OF: 01/31/2021

ENDING ACCOUNT: zzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzz

AMBULANCE BILLING SERVICE FUND

ACCOUNT NO./	ACCOUNT DESC/	BUDG. AMT/	MTD EXP/	YTD EXP/	ENC/	UNENC BAL
217-1113-51120	PERS	0.00	0.00	0.00	0.00	0.00
217-1113-51140	FIRE MEDICARE/FICA	0.00	0.00	0.00	0.00	0.00
TOTAL 51	SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
217-1113-52120	LEASES	40500.56	0.00	0.00	0.00	40500.56
217-1113-52121	POLICE/DISPATCH MISC.	0.00	0.00	0.00	0.00	0.00
217-1113-52150	MISC.CONTRACTURAL SVCS/BILLING	0.00	0.00	0.00	0.00	0.00
217-1113-52151	WALTON HILLS HOUSING UTILITIES	0.00	0.00	0.00	0.00	0.00
217-1113-52152	CODE RED SIRENS	0.00	0.00	0.00	0.00	0.00
TOTAL 52	CONTRACTUAL SERVICES	40500.56	0.00	0.00	0.00	40500.56
217-1113-53140	REPAIRS AND MAINTENANCE	19340.35	5200.68	5200.68	2190.85	11948.82
TOTAL 53	MATERIAL & SUPPLIES	19340.35	5200.68	5200.68	2190.85	11948.82
217-1113-54150	SERVICE CHARGES	6000.00	0.00	0.00	0.00	6000.00
TOTAL 54	OTHER EXPENSES	6000.00	0.00	0.00	0.00	6000.00
217-1113-55110	EQUIPMENT	25675.00	17325.60	17325.60	0.00	8349.40
217-1113-55210	FIRE ENGINE & AMBULANCE OUTLAY	7000.00	0.00	0.00	0.00	7000.00
217-1113-55220	POLICE CAR OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL 55	CAPITAL	32675.00	17325.60	17325.60	0.00	15349.40
TOTAL 1113	FIRE	98515.91	22526.28	22526.28	2190.85	73798.78
7899	TRANSFERS					
217-7899-58000	TRANSFER OUT-BR	0.00	0.00	0.00	0.00	0.00
TOTAL 58	TRANSFERS/REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
TOTAL 7899	TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL 217	AMBULANCE BILLING SERVICE FUND	98515.91	22526.28	22526.28	2190.85	73798.78
7703	MAYOR'S COURT					
218-7703-52120	LEASES	0.00	0.00	0.00	0.00	0.00
218-7703-52121	POLICE/DISPATCH MISC	0.00	0.00	0.00	0.00	0.00
218-7703-52150	MISC. CONTRACTUAL SVCS	2151.33	401.33	401.33	0.00	1750.00
TOTAL 52	CONTRACTUAL SERVICES	2151.33	401.33	401.33	0.00	1750.00
218-7703-55110	EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL 55	CAPITAL	0.00	0.00	0.00	0.00	0.00
TOTAL 7703	MAYOR'S COURT	2151.33	401.33	401.33	0.00	1750.00
TOTAL 218	MAYORS COMPUTER	2151.33	401.33	401.33	0.00	1750.00
7703	MAYOR'S COURT					
219-7703-52150	MISC. CONTRACTUAL	450.00	0.00	0.00	0.00	450.00

ACCOUNT NO./	ACCOUNT DESC/	BUDG. AMT/	MTD EXP/	YTD EXP/	ENC/	UNENC BAL
TOTAL 55	CAPITAL	0.00	0.00	0.00	0.00	0.00
602-5504-58000	TRANSFER OUT-BR	0.00	0.00	0.00	0.00	0.00
TOTAL 58	TRANSFERS/REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
TOTAL 5504	SANITARY SEWER	231750.00	32971.64	32971.64	764.86	198013.50
TOTAL 602	SANITARY SEWER REVENUE FUND	231750.00	32971.64	32971.64	764.86	198013.50
4799	COMMUNITY BEAUTIFICATION					
801-4799-59110	CUSTOMER DEPOSIT RETURNS	9000.00	4600.00	4600.00	1500.00	2900.00
TOTAL 59	OTHER USES	9000.00	4600.00	4600.00	1500.00	2900.00
TOTAL 4799	COMMUNITY BEAUTIFICATION	9000.00	4600.00	4600.00	1500.00	2900.00
TOTAL 801	MAINTENANCE BOND DEPOSIT FUND	9000.00	4600.00	4600.00	1500.00	2900.00
4708	SENIOR CENTER					
803-4708-59110	SENIOR CTR DEPOSIT RETURNS	2250.00	0.00	0.00	0.00	2250.00
TOTAL 59	OTHER USES	2250.00	0.00	0.00	0.00	2250.00
TOTAL 4708	SENIOR CENTER	2250.00	0.00	0.00	0.00	2250.00
TOTAL 803	SENIOR CENTER RENTAL FUND	2250.00	0.00	0.00	0.00	2250.00
7705	LEGAL ADMINISTRATION					
804-7705-52150	DEVELOPERS DEP PER ORD 2008-14	1000.00	0.00	0.00	0.00	1000.00
TOTAL 52	CONTRACTUAL SERVICES	1000.00	0.00	0.00	0.00	1000.00
TOTAL 7705	LEGAL ADMINISTRATION	1000.00	0.00	0.00	0.00	1000.00
TOTAL 804	MEADOWS HOMEOWNER INC.	1000.00	0.00	0.00	0.00	1000.00
7705	LEGAL ADMINISTRATION					
805-7705-52150	MISC. CONTRACTUAL SVCS	0.00	0.00	0.00	0.00	0.00
805-7705-52151	ENGINEERING SERVICE	0.00	0.00	0.00	0.00	0.00
805-7705-52152	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00
TOTAL 52	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
805-7705-59110	P.C. DEPOSIT	3345.20	0.00	0.00	1845.20	1500.00
TOTAL 59	OTHER USES	3345.20	0.00	0.00	1845.20	1500.00
TOTAL 7705	LEGAL ADMINISTRATION	3345.20	0.00	0.00	1845.20	1500.00
TOTAL 805	P.C. DEPOSIT FUND	3345.20	0.00	0.00	1845.20	1500.00
7799	ADMINISTRATIVE/HEALTH BENEFITS					
806-7799-59040	UNCLAIMED FUNDS	0.00	0.00	0.00	0.00	0.00

AS OF: 01/31/2021

ENDING ACCOUNT: zzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzz

CLEARING FUND

ACCOUNT NO./	ACCOUNT DESC/	BUDG. AMT/	MTD EXP/	YTD EXP/	ENC/	UNENC BAL
806-7799-59110	CUSTOMER BOND DEPOSITS	7430.00	180.00	180.00	3500.00	3750.00
TOTAL 59	OTHER USES	7430.00	180.00	180.00	3500.00	3750.00
TOTAL 7799	ADMINISTRATIVE/HEALTH BENEFITS	7430.00	180.00	180.00	3500.00	3750.00
7899	TRANSFERS					
806-7899-58110	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
TOTAL 58	TRANSFERS/REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
TOTAL 7899	TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL 806	CLEARING FUND	7430.00	180.00	180.00	3500.00	3750.00
TOTAL REPORT:		4194963.60	993420.09	993420.09	105560.42	3095983.09

STEP ONE REVENUES
Revenue Report w/MTD

MONTH END

JANUARY 2021

Schedule D

Total \$ 767,271.96 = Revenue Report MTD Receipts \$ 767,271.96 = Statement of Cash w/MTD MTD Receipts \$ 767,271.96

Receipts \$ 767,271.96 Revenue Report YTD Receipts \$ 767,271.96 = Detail of Fund Cash YTD Receipts \$ 767,271.96

Memos Bank Deposit w/MTD MTD Deposit
Total \$ 767,271.96 \$ 767,271.96

Transfers = Cas Positin w/Transfers In/Out
Deductions =

STEP TWO EXPENSES
Expense Report w/MTD

Expense Account Report w/MTD Expense \$ 993,420.09 = Statement of Cash Position w/MTD Expense \$ 993,420.09

Expense Account Report YTD Expense \$ 993,420.09 = Detail Fund Cash YTD Expense \$ 993,420.09

Expense Report w/MTD
Expense \$ 993,420.09 Bank Report MTD Withdrawals \$ 993,420.09

STEP THREE ENCUMBRANCES

Expense Report w/Enc Detail
MTD/YTD Comb Exp. Rep
Combined Enc.
Total \$ 105,560.42 = Statement of Cash Position w/MTD Encuymbrances \$ 105,560.42 = Encumbrances by Account & Fund Balance \$ 105,560.42

STEP FOUR FUND AND BANK

Statement of Cash Position w/MTD Unexpended Balance \$ 332,482.65 = Bank Report w/YTD Ending Balance \$ 332,482.65

Statement of Cash Position w/YTD Unexpended Balance \$ 332,482.65 = MTD Bank Reconciliation Ending Balance \$ 332,482.65

RECONCILIATION OF CITY BANK ACCOUNTS AND INVESTMENTS
JANUARY 2021

FIRST NATIONAL BANK STATEMENT BALANCE 0006	\$47,525.97
FUNDED TO FIRST NATIONAL PAYROLL ACCOUNT BANK 0007	\$1,000.00

TOTAL OUTSTANDING ACCOUNTS PAYABLE CHECKS BANK 0006	\$0.00
TOTAL FIRST NATIONAL BANK	\$48,525.97

HUNTINGTON MAIN STATEMENT BALANCE BANK 0001	\$567,857.43
MEADOWS BANK ACCOUNT	\$0.00
FUNDED TO PAYROLL ACCOUNT BANK 0002	\$1,000.00
CASH ON HAND	\$600.00

PAYROLL OF 7-30-2020 UNDER TRANSFERRED	-\$24.67
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TOTAL HUNTINGTON MAIN BANK BALANCE	<u>\$569,432.76</u>
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RECONCILING ITEMS:

MONTHLY PAYROLL TRANSFERRED IN FEBRAURY	-\$14,113.05
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TOTAL OUTSTANDING ACCOUNTS PAYABLE CHECKS BANK 0001	-\$271,363.03
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HUNTINGTON BANK 0001 RECONCILED BANK BALANCE	\$283,956.68
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TOTAL OF ALL BANKS	\$332,482.65
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TOTAL BOOK BALANCE FUND CASH	\$332,482.65
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RECONCILING ITEMS:

RECONCILED BOOK BALANCE	<u>\$332,482.65</u>
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DIFFERENCE	\$0.00
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