

VILLAGE OF OAKWOOD  
COUNCIL BUDGETARY HEARING MINUTES  
November 24, 2020

ATTENDED

Eloise Hardin-Ward 2  
Melanie Sanders – Ward 3  
Patricia Rogers – Ward 4  
Candace Williams – Ward 5

Brian Thompson-Finance  
James Schade-Fire Chief

ABSENT

Johnnie A Warren – Council President  
Chris Callender-Ward 1

Elaine Gaither- Council at Large  
Mayor Gary Gottschalk

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Meeting opened at 6:09 by Hardin  
Pledge of Allegiance recited

**Thompson** explained the Fire budget and Ambulance Billing. No raises next year. He explained the attached reports. His staff is part time, most of which have full time jobs elsewhere.

*Walton Hills Dispatch*

**Thompson:** We will make a payment of \$72,000 in December on this contract. It is shared by Police and Fire budgets. As part of the contract there is a 2% increase. **Williams:** Is the increase for wages? **Thompson:** Yes. It is legislated. **Williams:** Does it span through the years? **Thompson:** Yes, as outlined in the contract. **Hardin** asked about the YTD training of \$12,700. That is below the \$20,000 appropriations. **Schade:** Many trainings were cancelled due to the pandemic. **Thompson** continued reviewing the budget.

*Maintenance*

**Rogers** asked about ground maintenance. **Schade:** The firemen maintain the building, gutters, etc. We will have to replace the roof since we lost shingles in the wind. **Thompson:** We can look into the insurance covering that. **Sanders** asked if maintenance is for current vehicles, Vehicles were approved a few months ago. **Thompson:** That is in the Ambulance Billing budget. Fire is replacing two explorers and a pickup truck, **Schade:** We have the HAZMAT trailer which is heavier than it used to be with more equipment. The current truck is falling apart. **Thompson:** The previous purchase was for ladder truck, fire truck and squad. They carry a lot of meds, heart defibrillators, etc. The \$25,000 is for the debt service payment on the three vehicles.

*Life Force*

**Thompson:** Ambulance Billing is for three communities, Walton Hills, Glenwillow and Oakwood. Life Force is the collection company we use. They charge 7-8% each month. It started five years ago. Last year we did 225,000-250,000 runs. Repairs and maintenance costs vary. **Hardin** asked if we shop for collection services. **Thompson:** There is another one, Great Lakes. At the time, Townsend and Fouche wanted to go with Life Force. **Hardin** asked is there is a delay in collections. **Thompson:** About two months. **Rogers** asked how much was collected this year. **Thompson:** \$188,000. **Schade:** It is down a bit due to the Covid. People did not get their regular treatments during the shutdown. **Hardin:** When was the last time we utilized that fund. **Schade:** We use 217 monthly. **Hardin** asked how it is tracked. **Thompson:** In the monthly detail.

*Health Insurance*

**Thompson:** We met with the Love Insurance and Medical Mutual. They are coming up with preliminary numbers by the next Finance meeting on December 8<sup>th</sup> at 6pm. **Williams** asked who we use currently. **Thompson:** Jim Love of Love Ins. and Adam Zelenick of Super Med Plus Medical Mutual. We have been with them 20 years. **Hardin:** What did you tell them we want? **Thompson:** We need full disclosure on every aspect. The option is to save money moving into next year. You will be happy with the information. **Hardin:** We are looking at where we are and alternatives. **Thompson:** Yes.

**Williams:** My job offers health care, but I choose to use my husband's. I pay a fee to not access my plan. Do we have anything similar? **Thompson:** No, we do not.

*Miscellaneous Items*

**Thompson:** We will wrap up streets, sewer, capital improvement, and bond service. Council has initiated the topic of a new Village hall. I will bring that back to Council. We will review revenue streams and transfers out. **Hardin** asked about contingencies and to scale back to get there. **Thompson:** We will see in November. **Williams** mentioned some budgets have gone up \$65,000. The overall total is not what was projected, how are we balancing the increase in some of those budgets. **Thompson:** The departments as a whole? **Williams:** Yes. **Thompson:** I anticipate some projects taken off next year and we will dig into the local government funding revenue streams. I will keep Council informed. **Williams** asked about the contingency budget. Will you have a draft plan before we pass this budget? **Thompson:** Yes. **Hardin:** I was not at the last Finance meeting. I do not understand Ms. Williams question? For the record I contacted you offline. You explained that increase was the required training for the department; that and the person he will be hiring That is the \$65,000 figure. **Thompson:** We are also anticipating projects for commercial inspectors. We have two professional inspectors under Miscellaneous Contractual. **Sanders:** They are also asking for furniture. **Thompson:** This is for next year. **Sanders** asked about sharing Adobe software between departments. **Garratt:** I will check into that. I cannot confirm that. **Williams** asked if certificates of training are required for promotions. **Thompson:** No. **Schade:** We send people to be trained because they are full-time elsewhere. This keeps our employees. It helps since everyone here is paid less. We hire 21-22-year-old people. We assist them otherwise they will go to other departments. We cover our holidays. We entice them with training since they are part-time with credentials. We work better educated. We service the three contracts: Walton Hills, Glenwillow and Oakwood. **Williams:** I appreciate that and the Building Department with what they are doing.

**Thompson:** The next Finance meetings are December 8<sup>th</sup> and 15<sup>th</sup>.

Meeting adjourned 6:55p

Motion to adjourn made by Gaither seconded by Rogers

SIX YES: Hardin, Sanders, Rogers, Williams

Adjourned 6:58pm

Adopted

  
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Debra L. Hladky, Clerk of Council

  
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Johnnie Warren, Council President

VILLAGE OF OAKWOOD - AMBULANCE BILLING 2021 BUDGET PROJECTION

	2019 Y-T-D EXPENSES	2020 BUDGET	2020 YTD EXPENSES THRU 10-31-20	PROJECTED 2021 PERMANENT APPROPRIATIONS
<b>217 AMBULANCE BILLING SVCS</b>				
1113.52120 LEASES(NEW FIRE TRUCK & EQUIPMENT)	136,814.48	150,000.00	136,814.48	175,000.00
1113.53140 REPAIRS & MAINTENANCE-BUILDING	49,241.38	20,000.00	5,755.83	20,000.00
1113.54150 SERVICE CHARGES	20,837.12	26,000.00	18,017.75	26,000.00
1113.55110 EQUIPMENT	25,650.00	34,000.00	9,375.76	24,000.00
1113.55210 FIRE ENGINE & AMBULANCE OUTLAY	30,771.36	36,000.00	4,275.00	35,000.00
<b>TOTAL AMBULANCE BILLING</b>	<b>263,314.54</b>	<b>266,000.00</b>	<b>174,238.82</b>	<b>280,000.00</b>

VILLAGE OF OAKWOOD - FIRE 2021 BUDGET PROJECTION		2020		PROJECTED 2021
	2019	2020	YTD	PERMANENT
	Y-T-D	BUDGET	EXPENSES	APPROPRIATIONS
	EXPENSES		THRU 10-31-20	
<b>FIRE</b>				
1113.51110 FIRE WAGES	1,726,915.00	1,769,500.00	1,508,667.00	1,769,500.00
1113.51111 OVERTIME	7,711.00	12,000.00	6,372.70	12,000.00
1113.51120 PERS	12,717.00	16,000.00	9,411.58	16,000.00
1113.51140 MEDICARE/FICA	128,961.37	130,000.00	113,110.34	130,000.00
1113.52121 DISPATCH-WALTON HILLS	-	72,000.00	-	75,000.00
1113.52130 PROFESSIONAL DUES	27,496.16	24,000.00	14,736.92	24,000.00
1113.52150 MISC. CONTRACTUAL/MEDICAL-OXYGEN-SUPPLIES/COT MAINT/SMOKE & CO DETECTORS	21,923.93	21,560.00	21,493.05	20,000.00
1113.52160 TRAINING	20,959.96	20,973.00	12,666.55	20,000.00
1113.52180 CELLULAR PHONE	6,831.39	6,500.00	4,766.94	6,500.00
1113.52230 ELECTRIC UTILITY-VEHICLE EXHAUST CANCER REMOVAL	4,240.38	5,500.00	5,000.17	5,500.00
1113.52240 WATER & SEWER	129.88	500.00	91.60	500.00
1113.52250 GAS UTILITY	6,435.00	7,000.00	3,056.63	7,000.00
1113.53120 UNIFORM ALLOWANCE	39,253.91	40,000.00	36,865.24	40,000.00
1113.53140 REPAIRS & MAINT.-EQUIP.-APPARATUS FLEET MAINTENANCE	54,622.69	97,940.00	72,262.26	90,000.00
1113.53150 OFFICE SUPPLIES	1,216.59	2,500.00	630.34	1,500.00
1113.53180 GASOLINE	18,309.92	18,000.00	12,571.29	18,000.00
1113.54110 OTHER EXPENSES/FIRE BUILDING AND GROUNDS MAINTENANCE	18,000.65	22,430.00	12,018.47	22,000.00
1113.55130 FIRE HYDRANTS	12,390.71	14,570.00	13,165.96	15,000.00
1113.55131 UNDERGROUND TANK INSPECTIONS	130.00	1,150.00	529.72	1,000.00
<b>TOTAL FIRE</b>	<b>2,108,245.54</b>	<b>2,282,123.00</b>	<b>1,847,418.76</b>	<b>2,273,500.00</b>

THE VILLAGE OF OAKWOOD  
Expense Audit Trail Report

AS OF: 11/23/20

STARTING ACCOUNT: 101111354110  
STARTING DATE: 01/01/2020  
STARTING BATCH: 202001000  
STARTING ACCT YR: 2020

ENDING ACCOUNT: 101111354110  
ENDING DATE: 10/31/2020  
ENDING BATCH: 20209999  
ENDING ACCT Y: 2020

YEAR CHARGED:

LINE	FISC DATE	TRANSACTION DESCRIPTION	DOCUMENT REFERENCE	VENDOR NUMBER	CHECK NUMBER	INVOICE NUMBER	DEBIT AMOUNT	CREDIT AMOUNT	OTHER AMOUNT
-1113-54110		OTHER EXPENSES					0.00		
1001-0066-1	01/30/20	OTHER EXPENSES					0.00		4708.75
3001-0066-1	03/31/20	OTHER EXPENSES					0.00		17291.25
3007-0062-1	03/19/20	SCBA REPAIR	2020000453	00293	0000066806	IN1433196	1137.48	0.00	0.00
3007-0119-1	03/18/20	CLEANING SUPPLIES	2020000448	01476	0000066813	9004915053	374.47	0.00	0.00
3007-0139-1	03/18/20	SAFETY GLASSES	2020000450	01836	0000066738	576096	452.57	0.00	0.00
4001-0005-1	04/09/20	OLD SQUAD 3 REPAIR	2020000524	00074	0000066830	032579	899.33	0.00	0.00
4001-0005-1	04/09/20	ENGINE 2 REPAIRS	2020000524	00074	0000066830	032583	644.44	0.00	0.00
4001-0054-1	04/09/20	REMOUNT RADIOS ETC,	2020000505	00493	0000066853	20200149	460.09	0.00	0.00
4001-0076-1	04/09/20	SQUAD BINS	2020000510	01725	0000066887	117595492	281.71	0.00	0.00
4011-0075-1	04/30/20	OXYGEN/ACETYLENE	2020000611	02328	0000066910	5905	211.15	0.00	0.00
6023-0047-1	06/30/20	REPLACE UPRITE COMME	2020000818	02486	0000067195	2637	3200.00	0.00	0.00
6024-0015-1	06/02/20	AMAZON ONLINE PURCHA	2020000830	HUNTR060	HCC060220	CCPJUNE20	17.97	0.00	0.00
6024-0016-1	06/02/20	AMAZON ONLINE PURCHA	2020000830	HUNTR060	HCC060220	CCPJUNE20	33.94	0.00	0.00
6024-0017-1	06/02/20	AMAZON ONLINE PURCHA	2020000830	HUNTR060	HCC060220	CCPJUNE20	359.96	0.00	0.00
7005-0108-1	07/17/20	2 PROPANE REFILLS	2020000903	02328	0000067198	5603	38.80	0.00	0.00
7010-0015-1	07/01/20	AMAZON ONLINE-FIRE	202000722	HUNTR060	HCC070120	CCPJULY20	399.95	0.00	0.00
8001-0020-1	08/03/20	SHARPS CONTAINERS	2020001027	00654	0000067253	83699163	335.60	0.00	0.00
9029-0001-1	08/28/20	GRILL	2020001027	00654	WTSC091520	SEPTCC2020	349.00	0.00	0.00
9036-0004-1	09/01/20	AMAZON SCHWINN AIRDY	2020000814	HUNTR060	HCC090120	CCPSEPO120	899.00	0.00	0.00
9037-0117-1	09/01/20	FIRE HOODS	202001203	MUNIC050	0000067527	IN1491380	1923.00	0.00	0.00
3000-0000-0		CLEANING SUPPLIES	2020000448	01476			0.00	0.00	374.47-
3000-0000-0		SAFETY GLASSES	2020000450	01836			0.00	0.00	452.57-
3000-0000-0		ENGINE ONE REPAIR	2020000452	FALLS050			0.00	0.00	454.08-
3000-0000-0		SCBA REPAIR	2020000453	00293			0.00	0.00	1137.48-
3000-0000-0		CORRECT ACCOUNT	2020000452	FALLS050			0.00	0.00	454.08
4000-0000-0		REMOUNT RADIOS ETC,	2020000505	00493			0.00	0.00	460.09-
4000-0000-0		SMOKE DETECTORS	2020000506	00168			0.00	0.00	806.76-
4000-0000-0		SQUAD BINS	2020000510	01725			0.00	0.00	281.71-
4000-0000-0		ENGINE 2 REPAIRS	2020000511	00074			0.00	0.00	100.00-
4000-0000-0		OLD SQUAD 3 REPAIR	2020000512	00074			0.00	0.00	100.00-
4000-0000-0		CLOSE PO	2020000511	00074			0.00	0.00	100.00
4000-0000-0		CLOSE PO	2020000512	00074			0.00	0.00	100.00
4000-0000-0		CLOSE PO/DUPLICATE	2020000512	00074			0.00	0.00	100.00
4000-0000-0		OLD SQUAD 3 REPAIR	2020000506	00168			0.00	0.00	806.70
4000-0000-0		ENGINE 2 REPAIRS	2020000524	00074			0.00	0.00	899.33-
4000-0000-0		ENGINE 2 REPAIRS	2020000524	00074			0.00	0.00	644.44-
6000-0000-0		OXYGEN/ACETYLENE	2020000611	02328			0.00	0.00	211.15-
6000-0000-0		SCHWINN AIRDYNE	2020000814	AWAZ0050			0.00	0.00	899.00-
6000-0000-0		REPLACE UPRITE COMME	2020000818	02486			0.00	0.00	3200.00-
7000-0000-0		2 PROPANE REFILLS	2020000903	02328			0.00	0.00	38.80-
8000-0000-0		SHARPS CONTAINERS	2020000984	00211			0.00	0.00	335.60-
9000-0000-0		GRILL	2020001027	00654			0.00	0.00	349.00-
9000-0000-0		FIRE HOODS	2020001203	00293			0.00	0.00	1923.00-
0000-0000-0		SUPPLIES	2020001352	00168			0.00	0.00	1299.41-
TOTAL		101-1113-54110					12018.47		9493.95