

VILLAGE OF OAKWOOD  
COUNCIL SPECIAL MEETING MINUTES

June 2, 2020

PRESENT:

Johnnie Warren – Council President  
Chris Callender – Ward 1  
Patricia Rogers – Ward 4

Elaine Gaither- Council at Large  
Eloise Hardin – Ward 2  
Candace Williams – Ward 5

ABSENT:

Melanie Sanders - Ward 3  
\* Arrived after roll call

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Warren opened meeting at 7:05p  
Pledge of Allegiance  
Roll Call

*2020 Ward 4 Exterior Maintenance Program*

**Council** reviewed ten applications for the Ward 4 Exterior Maintenance Program with \$26,268.75 in total. The total fund consists of \$26,145.50.

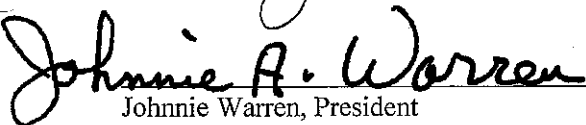
*Program Review*

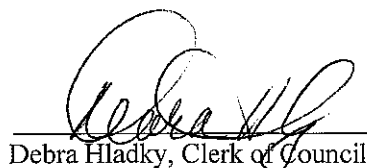
**Warren.** The Mayor indicated with the economy; he will review the project. The developer has not started structural activity yet but hoped to begin in July. **Rogers:** Although a few people asked me about extending the deadline to July 15<sup>th</sup>, I have not really advertised it. **Hardin** asked about the project requirements. **Warren:** The original cut off was a little early, so the Building Dept. requested the cut-off date to be extended because the applications were slow in coming in. **Rogers:** May 15<sup>th</sup> deadline was mailed out to residents. **Warren:** It was originally May 15<sup>th</sup> but they did not have enough applicants for the funding. **Hardin:** We have met the dollar amount. Are we saying we are not taking any more applications since the funding is used this year? **Rogers:** We need to speak to the Mayor next week. **Hardin** mentioned \$80,000 expended in 2019 and \$148,750 each year thereafter until 2023. We do not have that money. **Rogers:** Originally the Mayor told everyone it would be \$135,000 but he then stated the first year would be \$80,000 since there was no construction started. Going forward, I spoke with him; and amended the other years to \$148,750. **Warren:** When we meet on Tuesday, we will get a clear understanding from the Mayor's meeting with the developer. Covid-19 hit and compromised development all over the country. **Hardin** asked about the number of houses in Ward 4 and the figures. **Warren:** There will be a cut-off at some point. It is on a first come first serve basis based on funding available to the residents. **Hardin:** There is no reason to have the projected dollar amount based on the number of people using it. **Rogers:** Let's not worry about the amount at this point, we will wait to see what the Mayor has to say. **Williams:** I am confused. I asked if there would be a lapse. Is he saying, he will speak with the developer who may put in the funds for this program next year? **Warren:** The \$80,000 must be reimbursed and we need to see where the developer is regarding his contribution moving forward with this grant. **Williams:** Is this in addition to the summer camp donation? **Warren:** Yes.

Motion to approve all ten recommendations of the Building Dept. made by Rogers seconded by Williams  
YES VOTES: Warren, Gaither, Callender, Hardin, Rogers, Williams

Motion to adjourn made by Rogers seconded by Hardin  
6 YES; Warren, Gaither, Callender, Hardin, Rogers, Williams  
Meeting adjourned 7:34pm

Approved: June 9, 2020

  
Johnnie Warren, President

  
Debra Hladky, Clerk of Council

## Project Requirements:

1. Program limited to single family owner-occupied homes. Proof of ownership is required. Please attach copies of "mortgage or deed to property" or "2019 property tax bill".
2. Owners must be current with all Oakwood taxes and property taxes to be eligible.
3. Your application, with supporting documentation, must be received by **Friday, May 15, 2020.**
4. Two (2) bids are required. The description of work to be completed must be identical. Please attach the bids to your application. **Contractors must be licensed, bonded, insured & registered with the Village of Oakwood.**
5. **Hand deliver your application to the Oakwood Building Dept. at 23035(B) Broadway Avenue.**
6. Upon receipt of your application, the Oakwood Building Dept. will inspect your property, photograph your issues associated with the work scope and forward all information to Village Council.
7. Please allow 7 – 10 business days from the May 15, 2020 deadline for Village Council to review and to make a determination as to whether the project qualifies. You will be contacted by phone, followed up by mail and/or e-mail concerning Council's decision whether to award your project.
8. Funding for the Ward 4 Exterior Maintenance Program lasts for five (5) years. The total to be expended is \$80,000.00 in 2019 and \$148,750.00 each year for the years 2020 thru 2023.
9. **Oakwood Village will reimburse seventy-five (75%) percent of the approved construction cost of your project up to a maximum reimbursement to you of \$3,000.00 on a total project cost of \$4,000.00.**
10. **Eligibility is limited to one (1) award per address during the term of the program.**
11. **Any applications not acted upon by Council, because authorized funding has been committed for the year, will be carried over to the following year unless withdrawn by you.**
12. Village Council will approve applications based upon "need and necessity."
13. **Contractors shall not start work until the Building Dept. issues all necessary permits. The Village will waive the cost of your building permit. All construction work must be completed within sixty (60) days of the date of the award to you.**
14. When the contractor completes the project, you will contact the Building Dept. for its final review and inspection of the contractor's work. Upon the Building Department's acceptance and approval of the work, you will be issued a "Certificate of Project Completion and Acceptance."
15. Attached to this application is a "Waiver of Lien" form, which must be executed by the contractor when you pay the contractor for the completed work; a copy of this executed "Waiver of Lien" form is to be provided to the Building Dept. If a lien has been filed against the property by reason of the work performed, you will be required to cooperate with the Building Dept. in obtaining and recording a valid Release of Lien acceptable to the Village.
16. A check for the reimbursement amount will be mailed to you within two (2) weeks after the Inspection confirmation and contractor's Waiver of Lien has been submitted to Oakwood Building Dept.
17. Eligible exterior improvements include roof repairs or chimney, siding repairs and/or painting, window replacements, installation or repair of driveways, new shutters, gutters & downspouts, pruning or removal of nuisance trees. Landscaping is not included.



# Waiver of Lien:

I, \_\_\_\_\_, owner of \_\_\_\_\_  
hereby certifies that Homeowner: \_\_\_\_\_ located at \_\_\_\_\_  
Oakwood Village, Ohio 44146 has paid my company in full for the work perform pursuant to the Ward 4  
Exterior Maintenance Program in the amount of \_\_\_\_\_ and that all labor and materials  
associated with this project has been paid in full.

In consideration of the foregoing payment and other good and valuable consideration, the receipt of which is  
acknowledged, I expressly waive any right that my company or I now have, or in the future will have, to a  
mechanic's lien against the foregoing real property and improvements on account of materials or labor  
furnished or to be furnished.

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Contractor Signature**

State Of Ohio )

County of \_\_\_\_\_ ) SS:

Sworn to and subscribed in my presence this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public



# 2019 WARD 4 EXTERIOR MAINT PAYMENT HISTORY

For the Year 2019

Check Date	Name	Repair(s) Done	Amount
7/22/2019	McDonald, Mark & Leslie	Resurface Driveway	\$3,000.00
7/22/2019	Robinette, Maryellen	Resurface Driveway	\$3,000.00
8/13/2019	Haviland, Tim & Debra	New Roof	\$3,000.00
8/13/2019	Banks, Betty/Gwin	Exterior Façade - Overall Upgrade	\$2,475.00
8/13/2019	Christian, Pat	Basement Waterproofing	\$3,000.00
8/13/2019	Taylor, Jason & Kelly	Replacement Windows	\$3,000.00
8/22/2019	Hladky, Debbie	Garage Roof	\$2,585.25
8/26/2019	Christian, Tamara	Tree Removal	\$1,256.25
9/27/2019	Zlokci, Susan	Roof	\$3,000.00
9/27/2019	Skocic, Roberta	Asphalt Driveway	\$3,000.00
9/27/2019	Schuman, Sandra	Roof Installed	\$2,625.00
10/10/2019	Meadows, Shirley	Windows & Fench Doors	\$2,400.00
10/10/2019	Byrd, Reginald & Deborah	Tree Removal, Levi Concrete, & Power Wash House	\$2,550.00
10/10/2019	Allen, Louis	Windows	\$2,771.25
10/25/2019	Davis, Mary	Windows Installed	\$3,000.00
11/13/2019	Walker, Cynthia	Concrete Block Repairs	\$701.25
11/13/2019	Richardson, William & Barbara	Replace front bay window and addition windows and door	\$3,000.00
11/13/2019	Thrush, Gregory	Replace garage door and front and some side windows	\$2,587.50
11/13/2019	Nickles, Jim A.	Tree Removal	\$972.00
<b>Total 2019 Payouts</b>			<b>\$47,923.50</b>

**WARD 4 EXTERIOR MAINTENANCE PAYMENT HISTORY  
FOR THE YEAR 2020**

CHECK DATE	NAME	REPAIR(S) DONE	AMOUNT
<b>Total 2019 Payouts</b>			
1/31/2020	BLEIWEISS, RICKY	Install New Doors & Gutters	\$ 47,923.50
2/18/2020	ROBINSON, CHERYL	Install New Roof	\$ 2,931.00
			\$ 3,000.00
<b>APPROPRIATED FUNDS</b>			
			\$ 80,000.00
<b>Total Payouts</b>			
			\$ 53,854.50
<b>AVAILABLE FUNDS</b>			
			\$ 26,145.50