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**VILLAGE OF OAKWOOD**  
**FINANCE COMMITTEE MINUTES**  
December 17, 2019

**PRESENT:**

**Johnnie Warren**-Council President

**Brian Thompson** – Finance Director

**Elaine Gaither** – Council-at-Large

**Chris C. Callender** – Ward 1

**Eloise Hardin** – Ward 2

**Patricia Rogers** – Ward 4

**Candace Williams** – Ward 5

**ABSENT:**

Vacant – Ward 3

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**Thompson** opened the meeting at 6:30p

*Fire*

**Hardin** asked about the kneeling fireman statue. **Schade:** I-Schuman bought it from a department in Indiana. It was to be melted down, but we bought it at scrap price. It is a nice statue. **Hardin:** It is a nice statue.

**Thompson** began with his 2% wage increase resulted in a \$34,000 change. The overtime has been about \$8,000, but he wanted to increase it. **Schade:** During the summer and storms, they have overtime. We try not to use it, but sometimes we have to. We are requesting an additional \$2,000 for 2020. **Hardin** asked about training. **Schade:** We do training. **Thompson** continued: Walton Hills Dispatch budget is shared with the Police. Professional dues are at \$24,000. **Hardin** asked about it. **Schade:** We belong to the Fire Chief's organizations, state, governmental organizations and HAZMAT. Most dues come out the first quarter. **Thompson:** Miscellaneous Contractual covers medical supplies, oxygen, cot maintenance, smoke and CO detectors. Training was decreased a bit. **Schade:** One-third of our department is made up of officers elsewhere. A few of our employees may become Chief's in their full-time departments. We have very good certifications. **Thompson** continued with electric utility. They installed a cancer removal system which sucks the carcinogenic air particles from the building. **Hardin** asked about water and sewer. **Thompson:** We don't want to reduce that. **Schade:** Our meters aren't quite what they should be. They must not be billing it correctly. We also have high efficiency lighting in the department. **Thompson** suggested looking at the Village Hall bill and the Fire Dept. **Schade:** We have corrected the gas lines and replaced the generator. **Thompson** covered uniform allowance, repairs and maintenance. He requested an additional \$30,000 for repairs. **Schade:** In the 217 account, we have a maintenance line item which took care of other items, we are dropping that by \$27,000. **Thompson** continued with office supplies, gasoline and other expenses. We have to pay the City of Cleveland for our fire hydrants. **Schade:** It went up \$300. I am still waiting for the water runoff bill. **Hardin** asked about other expenses. **Schade:** That was the fire building, grounds maintenance, cleaning materials, landscaping, maintenance of the lawn mowers and Village Hall. **Thompson** addressed underground tank inspections. **Callender** asked if he does that annually. **Schade:** Sometimes, but we are one of the few in Cuyahoga County which is certified for underground storage tank inspections. I like to keep that. **Hardin** asked who is certified. **Schade:** Just me. **Hardin:** Do you plan to train anyone else. **Schade:** It is a long in-depth class. I have encouraged people, but I haven't had any takers. **Thompson:** He has a \$75,000 total increase for that budget.

*Ambulance Billing – 217*

**Thompson:** His leases are in here as is miscellaneous contractual. Code Red is not the name of the system. They converted to County Ready Notify system. We dropped that \$8,000. **Schade:** The County encouraged municipalities to take part in their system, which is free. **Hardin** asked how much the contracts generate. **Schade:** Close to \$300,000. **Thompson:** Repairs and Maintenance includes flooring and electrical upgrades as well as generator work. We reduced that by \$19,000 since that expense will not be incurred in 2020. **Thompson:** Service Charges is for Life Force

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Management which collects from the runs. He had a \$27,000 reduction in 217, netting an increase of his overall budget to \$48,000 increase.

Motion to adjourn made by Hardin seconded by Gaither

YES: Warren, Gaither, Callender, Hardin

Adjourned at 6:54pm

Approved: \_\_\_\_\_

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Johnnie Warren, Council President

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Debra L. Hladky, Clerk of Council

	2019	2019	PROJECTED 2020	
	PERMANENT APPROPRIATIONS	Y-T-D EXPENSES	PERMANENT APPROPRIATIONS	Change
<b>FIRE</b>				
1113.51110 FIRE WAGES	1,725,000.00	1,656,819.65	1,759,500.00	34,500.00
1113.51111 OVERTIME	8,000.00	7,710.09	10,000.00	2,000.00
1113.51120 PERS	15,000.00	12,716.06	16,000.00	1,000.00
1113.51140 MEDICARE/FICA	125,000.00	123,809.89	128,000.00	3,000.00
1113.52121 DISPATCH-WALTON HILLS	72,000.00	-	75,000.00	3,000.00
1113.52130 PROFESSIONAL DUES	24,000.00	22,679.36	24,000.00	-
1113.52140 INSURANCE COVERAGE	500.00	-	500.00	-
1113.52150 MISC. CONTRACTUAL/MEDICAL OXYGEN-SUPPLIES/COT MAINT/SMOKE & CO DETECTORS	20,000.00	21,203.88	20,000.00	-
1113.52160 TRAINING	15,000.00	20,905.02	15,000.00	-
1113.52180 CELLULAR PHONE	6,500.00	6,377.73	6,500.00	-
1113.52230 ELECTRIC UTILITY-VEHICLE EXHAUST-CANCER REMOVAL	4,000.00	4,240.38	4,500.00	500.00
1113.52240 WATER & SEWER	1,000.00	120.88	1,000.00	-
1113.52250 GAS UTILITY	5,000.00	5,775.68	5,000.00	-
1113.53120 UNIFORM ALLOWANCE	40,000.00	39,253.91	40,000.00	-
1113.53140 REPAIRS & MAINT -EQUIP.-APPARATUS FLEET MAINTENANCE	70,000.00	62,623.46	100,000.00	30,000.00
1113.53150 OFFICE SUPPLIES	2,500.00	1,216.59	2,500.00	-
1113.53180 GASOLINE	18,000.00	18,309.92	18,000.00	-
1113.54110 OTHER EXPENSES/FIRE BUILDING AND GROUNDS MAINTENANCE	22,000.00	18,000.65	22,000.00	-
1113.55130 FIRE HYDRANTS	15,000.00	12,390.71	16,000.00	1,000.00
1113.55131 UNDERGROUND TANK INSPECTIONS	1,000.00	-	1,000.00	-
<b>TOTAL FIRE</b>	<b>2,189,500.00</b>	<b>2,034,153.86</b>	<b>2,264,500.00</b>	<b>75,000.00</b>

VILLAGE OF OAKWOOD - AMBULANCE BILLING 2020 BUDGET PROJECTION						
				2019	PROJECTED 2020	
				Y-T-D	PERMANENT	
				EXPENSES	APPROPRIATIONS	
				PERMANENT	PERMANENT	
				APPROPRIATIONS	APPROPRIATIONS	
				2019	Change	
<b>217 AMBULANCE BILLING SVCS</b>						
1113.52120	LEASES(NEW FIRE TRUCK & EQUIPMENT)	150,000.00	136,814.48	150,000.00	-	
1113.52150	MISC. CONTRACTUAL	1,000.00	-	1,000.00	-	
1113.52152	CODE RED/SIRENS-CONVERTED TO COUNTY READY NOTIFY	8,000.00	1,815.30	-	(8,000.00)	
1113.53140	REPAIRS & MAINTENANCE-FLOORING/ELECTRICAL UPGRADE	39,000.00	38,690.09	20,000.00	(19,000.00)	
1113.54150	SERVICE CHARGES	22,000.00	20,837.12	22,000.00	-	
1113.55110	EQUIPMENT	34,000.00	25,650.00	34,000.00	-	
1113.55210	FIRE TURNOUT GEAR	36,000.00	30,771.36	36,000.00	-	
<b>TOTAL AMBULANCE BILLING</b>				<b>254,578.35</b>	<b>263,000.00</b>	<b>(27,000.00)</b>