

Previously Oakwood Youth Council
Serving the communities of
Bedford, Bedford Heights, Oakwood and Walton Hills
Oakwood Village Hall
24800 Broadway Avenue
Oakwood Village, OH 44146

Develop the Leader in YOU

7th-12th grade students welcome!

Please complete all pages of this application and return by **September 25, 2018** to the above address or email to: dhladky@oakwoodvillageoh.com *Please use subject line:* <u>HVYC</u>

HVYC Application process includes an interview with HVYC Advisors.

NAME:				
ADDRESS:				
CITY:	ZIP CODE:			
HOME PHONE:	CELL:			
E-MAIL ADDRESS:				
HOW LONG HAVE YOU LIVED AT YOUR PRESENT ADDRESS?				
SCHOOL: CURRENT GRADE	E:DATE OF BIRTH:			
1. What are your current extra-curricular activities? (i.e.: basketball, band, school clubs, etc.)				
2. What is your role in our society, and what would you like to	change in the future?			

3. Why do you want to serve on Hawthorne Valley Youth Council? (Please be specific)				
•	Do you have any other commitments that may interfere with a month and volunteer opportunities? If yes, please explain: Yes No			
5. Please provide two references (one youth an reference forms to be used by an adult and a	d one adult). Please see Pages 3 and 4 of this application for a peer (youth).			
Reference 1. (Adult)	Reference 2. (Peer)			
Name	Name			
Address	Address			
Daytime Phone	Daytime Phone			
I understand if I am selected as a member of the Hawthorne Valley Youth Council (HVYC), I will commit to attend all meetings and will abide by the HVYC Code of Ethics and participate in a manner that brings honor and respect to my community, its citizens, and the HVYC.				
I further understand if chosen and I have three unexcused absences, I will lose my seat on the HVYC.				
Signature	Date			
I give permission forselected, I will support him/her in attending meet to the Hawthorne Valley Youth Council.	to apply for Hawthorne Valley Youth Council. If etings at least twice a month and additional functions related			
Signature of Parent or Guardian	Date			
NOTE: As part of the process of being chose be scheduled.	en for the Hawthorne Valley Youth Council, interviews will			

PERMISSION, RELEASE AND INDEMNIFICATION AGREEMENT

In consideration of permitting my (our) minor child, to wit:, to be a
volunteer in the "Hawthorne Valley Youth Council" and/or "Step it Up" programs sponsored by the Hawthorne Valley
$Youth\ Council\ otherwise\ known\ as\ HVYC,\ the\ parent(s)\ or\ guardian(s)\ on\ behalf\ of\ himself/herself/themselves\ and\ on\ and\ on\ on\ behalf\ of\ himself/herself/themselves\ and\ on\ on\ behalf\ of\ himself/herself/themselves\ and\ on\ on\ on\ on\ on\ on\ on\ on\ on\ on$
behalf of his/her/their child or ward agree(s) as follows.
To permit participation by my child(ren) or ward as a volunteer in the "HVYC" and/or "Step it Up" programs
sponsored by the Hawthorne Valley Youth Council.
The undersigned parent(s) or legal guardian(s) of the aforesaid minor child on behalf of
himself/herself/themselves and on behalf of the aforesaid minor, their respective heirs and administrators and successors
in interest, do hereby individually and collectively release, indemnify and hold harmless the HVYC, its officers,
employees, agents and licensees from any and all liability whatsoever of every kind, nature and description, whether
direct or indirect arising from their participation in the "Youth Council" and/or "Step it Up" programs sponsored by the
HVYC.
Additionally, the undersigned parent(s) or legal guardian(s) of the aforesaid minor child on behalf of
himself/herself/themselves and on behalf of the aforesaid minor, their respective heirs and administrators and successors
in interest agree to indemnify and hold the HVYC, its officers, employees, agents and licensees, harmless from any
liability whatsoever, including an amount for attorneys fees, in defending against any action arising out of their
participation in the "Youth Council" and/or "Step it Up" programs sponsored by the Hawthorne Valley Youth Council.
I further consent to and authorize the use and production by HVYC/Step It Up of any and all photographs or
audiovisual materials taken of my child(ren) or ward named above, for promotional printed material, educational
activities, exhibitions, or for any other use for the benefit of the program.
The undersigned represent(s) and warrant(s) that he/she/they has/have read and understood the terms and conditions
of this Agreement, and has/have signed this Agreement this day of, 2016 as his/her/their
own free act and deed.
Name of Minor: Date of Birth:
WITNESSES:
Date:
Signature of Parent or Legal Guardian
Date: Signature of Parent or Legal Guardian

11-2010 Village of Oakwood Law Dept.

CODE OF ETHICS

- Each participant shall conduct themselves in an orderly and responsible manner. Personal behavior reflects upon the quality of the program, the YLA, the community and one's self. Participants are expected to conform to this Code of Conduct on the honor system.
- 2. Participation in all parts of the program shall be maintained on an intellectual & productive level. (Loss of position or privileges may occur if not adhered to.)
- 3. HVYC issued shirts and khaki pants are the prescribed uniform and must be worn at all functions of the HVYC. Nametags shall be worn visibly on the front of the upper torso at all times while at the YLA conference.
- 4. Each participant shall attend all scheduled program functions, activities, meetings, etc. (Loss of position or privileges may occur.)

 Participant must call 24 hours prior to the event if participant is not able to attend function, pending approval of HVYC Advisors,

 Absence may/may not be excused. Note: Three unexcused absences constitute loss of membership. (see HVYC By-laws)
- 5. Each participant shall be fully prepared with materials needed for each function, i.e. HVYC binder, pen, research, bill, brief, etc. (Loss of position or privileges may occur.)
- 6. Harassment or intimidation by words, gestures, body language or any other menacing behavior will not be tolerated at any HVYC function, activity, meeting, etc. (Loss of position or privileges may occur).
- 7. The use, possession or concealment of electronic devices including but not limited to compact disc or tape players, video games, radios, TV's, cell phones, etc. shall not be permitted during official program functions of HVYC or YLA. (Discretion of HVYC staff. Possible loss of position or privileges may occur.)
- 8. The use, possession or concealment of incense, candles, tobacco products, alcoholic beverages or non-prescription drugs are forbidden at all HVYC and YLA programs, functions, activities, and meetings, etc. (Call to parents. Police summoned, loss of position or privileges may occur.)
- 9. The use, possession or concealment of any weapons are forbidden at any HVYC or YLA conference or function. (Parents called. Police summoned and loss of position or privileges.)
- 10. Each participant is legally and financial responsible for any removal, defacing or willful damage to public or private property. This includes the property of other participants, advisors and staff, organizations, businesses, lodging and conference facilities and the State. (Parents called, police summoned, loss of position.)
- 11. Materials of lodging and conference facilities, State and state officials at Youth in Government (YIG) and any other facility in use by the HVYC or YLA shall not be removed or tampered with in any way. (Discretion of staff. Call to parents, participant sent home. Loss of position or privileges.)
- 12. No participant shall leave a program function without approval of HVYC Advisor(s) and YLA Staff at YIG. (Call to parents, participant sent home, loss of position or privileges.)
- 13. Participants shall not leave the facility except while in transit to or from an official program function or activity. Participants may not use or be transported in private vehicles during any program function without approval of parent or legal guardian and adult Advisor and while at Youth-in-Government (YIG) YLA staff. (Discretion of YLA, call to parents, participant sent home, loss of position or privileges.)
- 14. While at YIG, lodging room switches are not permitted without the approval of Advisor(s) and YLA Staff. (Discretion of YLA Staff. possibly call parents, participant sent home, loss of position or privileges.)
- 15. No Coed visiting in lodging rooms or coed delegation rooms at YIG. (Call to parents, participant sent home, loss of position or privileges.)
- 16. While at YIG, participants shall observe quiet hours in consideration of those who choose to rest. Participants shall be in and remain in assigned lodging room by the curfew listed in the program. Curfew will remain in effect until 7:00 a.m. the next morning. (Discretion of YLA Staff, call to parents, loss of position or privileges.)
- 17. Participants shall respect others including fellow participants, Advisors and YLA Staff. (Call to parents, participant sent home, loss of position or privileges.)
- 18. During YIG, guests are restricted to lobbies and visitor areas unless approval is secured from YLA Staff. (Discretion of YLA Staff, call to security, police summoned, call to parents, loss of position or privileges.)
- 19. While at YIG all participants will dress appropriately for all functions. Men-suits or dress pants-dress shirt, tie and jacket. Women-business suit or business dress (dresses, skirts, shall be no shorter than 3 inches above the knee). For recreation, casual dress is appropriate (shorts for male and female participants shall be no shorter than 3 inches above the knee). (Discretion of YLA Staff.)
- 20. Chewing gum, candy, food and beverages are prohibited in all HVYC functions, while at YIG, in Capitol, Supreme Court, and in certain areas of other programs. (Discretion of YLA Staff, loss of position or privileges, call to parents, participant sent home.)

	cipant name) YC and/or YLA-YIG prog	have read and agree to adhere to gram if I choose to deviate from this C		understand that I may be
	nt name)	read and understand that my child _	(participant name)	must comply with the abide by this Code of Conduct
Participant Signature	e (student)		Date	
Participant Signature	e (student)		Date	
	day of	For use by HVYC		(Advisor)

Reference #1 / Adult Hawthorne Valley Youth Council

- Applicant: **Two** references must be completed by non-relatives; one adult and one peer.
- Reference: Please include the following information about yourself so that we may contact you if necessary.

Applicant's Name				
Reference's Name				
Address				
City, State, and Zip Code				
Home PhoneWo				
How long have you known the applicant?				
2. What is your relationship to the applicant?				
3. Is the applicant dependable?				
4. Why would you recommend the applicant for this position?				
Signature	Date			

IMPORTANT! Person completing this reference must place the reference in a sealed envelope and mail it to the following address:

Hawthorne Valley Youth Council Oakwood Village Hall 24800 Broadway Avenue Oakwood Village, OH 44146

Reference #2 / Peer Hawthorne Valley Youth Council

- Applicant: **Two** references must be completed by non-relatives; one adult and one peer.
- Reference: Please include the following information about yourself so that we may contact you if necessary.

Applicant's Name		
Reference's Name		
Address		
City, State, and Zip Code		
Home PhoneWo		
 How long have you known the applicant? What is your relationship to the applicant? 		
3. Is the applicant dependable?		
4. Why would you recommend the applicant for this position?		
Signature	Date	

IMPORTANT! Person completing this reference must place the reference in a sealed envelope and mail it to the following address:

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