



Previously Oakwood Youth Council
Serving the communities of
Bedford, Bedford Heights, Oakwood and Walton Hills
Oakwood Village Hall
24800 Broadway Avenue
Oakwood Village, OH 44146

Develop the Leader in YOU
7th-12th grade students welcome!

Please complete all pages of this application and return by **September 25, 2018** to the above address or email to: dhladky@oakwoodvillageoh.com Please use subject line: HVYC

HVYC Application process includes an interview with HVYC Advisors.

NAME: _____

ADDRESS: _____

CITY: _____ **ZIP CODE:** _____

HOME PHONE: _____ **CELL:** _____

E-MAIL ADDRESS: _____

HOW LONG HAVE YOU LIVED AT YOUR PRESENT ADDRESS? _____

SCHOOL: _____ **CURRENT GRADE:** _____ **DATE OF BIRTH:** _____

1. What are your current extra-curricular activities? (i.e.: basketball, band, school clubs, etc.)

2. What is your role in our society, and what would you like to change in the future?

CODE OF ETHICS

1. Each participant shall conduct themselves in an orderly and responsible manner. Personal behavior reflects upon the quality of the program, the YLA, the community and one's self. Participants are expected to conform to this Code of Conduct on the honor system.
2. Participation in all parts of the program shall be maintained on an intellectual & productive level. (Loss of position or privileges may occur if not adhered to.)
3. HVYC issued shirts and khaki pants are the prescribed uniform and must be worn at all functions of the HVYC. Nametags shall be worn visibly on the front of the upper torso at all times while at the YLA conference.
4. Each participant shall attend all scheduled program functions, activities, meetings, etc. (Loss of position or privileges may occur.) Participant must call 24 hours prior to the event if participant is not able to attend function, pending approval of HVYC Advisors, Absence may/may not be excused. Note: Three unexcused absences constitute loss of membership. (see HVYC By-laws)
5. Each participant shall be fully prepared with materials needed for each function, i.e. HVYC binder, pen, research, bill, brief, etc. (Loss of position or privileges may occur.)
6. Harassment or intimidation by words, gestures, body language or any other menacing behavior will not be tolerated at any HVYC function, activity, meeting, etc. (Loss of position or privileges may occur.)
7. The use, possession or concealment of electronic devices including but not limited to compact disc or tape players, video games, radios, TV's, cell phones, etc. shall not be permitted during official program functions of HVYC or YLA. (Discretion of HVYC staff. Possible loss of position or privileges may occur.)
8. The use, possession or concealment of incense, candles, tobacco products, alcoholic beverages or non-prescription drugs are forbidden at all HVYC and YLA programs, functions, activities, and meetings, etc. (Call to parents. Police summoned, loss of position or privileges may occur.)
9. The use, possession or concealment of any weapons are forbidden at any HVYC or YLA conference or function. (Parents called. Police summoned and loss of position or privileges.)
10. Each participant is legally and financial responsible for any removal, defacing or willful damage to public or private property. This includes the property of other participants, advisors and staff, organizations, businesses, lodging and conference facilities and the State. (Parents called, police summoned, loss of position.)
11. Materials of lodging and conference facilities, State and state officials at Youth in Government (YIG) and any other facility in use by the HVYC or YLA shall not be removed or tampered with in any way. (Discretion of staff. Call to parents, participant sent home. Loss of position or privileges.)
12. No participant shall leave a program function without approval of HVYC Advisor(s) and YLA Staff at YIG. (Call to parents, participant sent home, loss of position or privileges.)
13. Participants shall not leave the facility except while in transit to or from an official program function or activity. Participants may not use or be transported in private vehicles during any program function without approval of parent or legal guardian and adult Advisor and while at Youth-in-Government (YIG) YLA staff. (Discretion of YLA, call to parents, participant sent home, loss of position or privileges.)
14. While at YIG, lodging room switches are not permitted without the approval of Advisor(s) and YLA Staff. (Discretion of YLA Staff. possibly call parents, participant sent home, loss of position or privileges.)
15. No Coed visiting in lodging rooms or coed delegation rooms at YIG. (Call to parents, participant sent home, loss of position or privileges.)
16. While at YIG, participants shall observe quiet hours in consideration of those who choose to rest. Participants shall be in and remain in assigned lodging room by the curfew listed in the program. Curfew will remain in effect until 7:00 a.m. the next morning. (Discretion of YLA Staff, call to parents, loss of position or privileges.)
17. Participants shall respect others including fellow participants, Advisors and YLA Staff. (Call to parents, participant sent home, loss of position or privileges.)
18. During YIG, guests are restricted to lobbies and visitor areas unless approval is secured from YLA Staff. (Discretion of YLA Staff, call to security, police summoned, call to parents, loss of position or privileges.)
19. While at YIG all participants will dress appropriately for all functions. Men-suits or dress pants-dress shirt, tie and jacket. Women-business suit or business dress (dresses, skirts, shall be no shorter than 3 inches above the knee). For recreation, casual dress is appropriate (shorts for male and female participants shall be no shorter than 3 inches above the knee). (Discretion of YLA Staff.)
20. Chewing gum, candy, food and beverages are prohibited in all HVYC functions, while at YIG, in Capitol, Supreme Court, and in certain areas of other programs. (Discretion of YLA Staff, loss of position or privileges, call to parents, participant sent home.)

I _____ have read and agree to adhere to the HVYC Code of Conduct. I understand that I may be removed from the HVYC and/or YLA-YIG program if I choose to deviate from this Code of Conduct.

(participant name)

I _____ have read and understand that my child _____ must comply with the HVYC Code of Conduct. I further understand that my child may be removed from the program if he/she does not abide by this Code of Conduct

(parent name)

(participant name)

Participant Signature (student)

Date

Parent Signature

Date

For use by HVYC

Witnessed this _____ day of _____, _____ by _____ (Advisor)

**Reference #1 / Adult
Hawthorne Valley Youth Council**

- ◆ *Applicant:* **Two** references must be completed by non-relatives; one adult and one peer.
- ◆ *Reference:* Please include the following information about yourself so that we may contact you if necessary.

Applicant's Name _____

Reference's Name _____

Address _____

City, State, and Zip Code _____

Home Phone _____ Work Phone _____

1. How long have you known the applicant? _____

2. What is your relationship to the applicant? _____

3. Is the applicant dependable? _____

4. Why would you recommend the applicant for this position? _____

Signature _____ Date _____

IMPORTANT! Person completing this reference must place the reference in a sealed envelope and mail it to the following address:

Hawthorne Valley Youth Council
Oakwood Village Hall
24800 Broadway Avenue
Oakwood Village, OH 44146

**Reference #2 / Peer
Hawthorne Valley Youth Council**

- ◆ *Applicant:* **Two** references must be completed by non-relatives; one adult and one peer.
- ◆ *Reference:* Please include the following information about yourself so that we may contact you if necessary.

Applicant's Name _____

Reference's Name _____

Address _____

City, State, and Zip Code _____

Home Phone _____ Work Phone _____

1. How long have you known the applicant? _____

2. What is your relationship to the applicant? _____

3. Is the applicant dependable? _____

4. Why would you recommend the applicant for this position? _____

Signature _____ Date _____

IMPORTANT! Person completing this reference must place the reference in a sealed envelope and mail it to the following address:

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